



City of East Ridge

1517 Tombras Avenue
East Ridge, Tennessee 37412
(423)867-7711 • www.eastridgetn.gov

Office of the City Manager
J. Scott Miller

CITY MANAGER REPORT APRIL 2024

To: Mayor and Councilmembers, City Staff, and Residents of East Ridge

Please find attached the April 2024 City Manager's Monthly Report. This report includes information submitted by the various departments which is then organized and compiled for your review.

This report recognizes the City's efforts to remain transparent and to keep the City moving forward in a positive direction.

Please feel free to contact me with any questions, comments and/or suggestions regarding this report.

Sincerely,

J. Scott Miller
City Manager

**CITY OF EAST RIDGE
BUSINESS LICENSE
BEER PERMITS
APRIL 2024**

BUSINESS LICENSE

Business Name	Location Address	Date
VICARS HVAC	140 FAWN LN GRAYSVILLE, TN 37338	4/30/24
CHATTBOTH	3623 FOUNTAIN AVE EAST RIDGE, TN 37412	4/26/24
MORTIZIZ DESIGN & MANUFACTURING	3623 FOUNTAIN AVE EAST RIDGE, TN 37412	4/26/24
TABU TREATS-ONE TIME EVENT	1517 TOMBRAS AVE EAST RIDGE, TN 37412	4/25/24
TENNESSEE REBEL INC-ONE TIME EVENT	1517 TOMBRAS AVE EAST RIDGE, TN 37412	4/24/24
LOGAN EXCAVATING INC	115 PRUETT LN ROCK SPRING, GA 30739	4/22/24
HURST EXCAVATING, LLC	1402 BOYD ST. EAST RIDGE, TN 37412	4/8/24
SAI VISHNU, LLC-CUBESMART EAST RIDGE	1503 MCDONALD RD. EAST RIDGE, TN 37412	4/5/24
MASON'S MOWING	1306 FREDERICK DR. EAST RIDGE, TN 37412	4/5/24
ABUELITAS SEASONS	941 SPRING CREEK RD. EAST RIDGE, TN 37412	4/2/24
SWEET TEMPTATION CONCESSION	1517 TOMBRAS AVE. EAST RIDGE, TN 37412	4/1/24
CHATT. USA UMPIRE ASSOCIATION LLC	4307 WORSHAM AVE. EAST RIDGE, TN 37412	4/1/24
CLEVER CELTS	103 DORROH LN. EAST RIDGE, TN 37412	4/1/24
GIGIS BAKED GOODS	106 MARGARETA LN. EAST RIDGE, TN 37412	4/1/24
OVERBY LEADERSHIP 2, LLC-MCDONALD'S #10157	6401 RINGGOLD RD. EAST RIDGE, TN 37412	4/1/24

BEER PERMITS

RANDALL CARPENTER, FAMILY CONCESSIONS		4/22/24
ANNUAL APPLICATION-TEMP. SPECIAL EVENTS		



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Cameron McAllister
Administrator
Economic & Community Development

Monthly Report – April 2024

Grant Project Updates:

- ***TDOT PIN 120226 (McBrien Road Resurfacing)***
Thompson Engineering and Talley Construction began construction on 3/11/2024, in the 1400 block of McBrien Road. Work was expected to be completed within (14) days; however, due to a few minor punch list items, the project was completed in (20) days. A contract extension request was submitted to TDOT Local Programs on 2/28/2024 for a 60-day extension – pending approval . A final inspection for PIN 120226 was scheduled for 4/10/2024. No punch list items were found to be corrected by TDOT. Thompsom Engineering is currently working on gathering all close-out documents. The City’s ECD department is working to submit all final invoices for reimbursement.
- ***TDOT PIN 131488 (John Ross Road Resurfacing)***
City Administration and Volkert Engineering submitted final ROW plans on 3/5/2024. The City received the Notice to Proceed for the Right-of-Way phase on the subject project on 3/8/2024. Volkert Engineering submitted construction plans for review on 3/27/2024. City Administration and Volkert Engineering received ROW certification from TDOT Local Programs on 4/2/2024. Construction plans are still pending approval from TDOT Local Program’s Office.
- ***TDOT PIN 122000 (Multimodal)***
City Administration received fully executed amendment 8 extending the project completion date to June 30, 2024. TDOT Local Programs and the City’s ECD department have completed submitting all invoices to the State for reimbursement. The City received the final reimbursement from TDOT Local Programs on 4/6/2024 on the subject project in the amount of \$630,753.16.
- ***Violent Crime Intervention Fund Grant***
City Administration and Assistant Chief Creel submitted the final reimbursement request to the State on 4/2/2024 in the amount of \$67,429.86. City Administration has begun the process of project close-out. In addition, Assistant Chief Creel and ECD Administrator are working on the required final reports due 7/31/2024.
- ***Statewide School Resource Officer Endowment Grant***
Chief Uselton is working with City administration to purchase equipment for the new School Resource Officers. City administration is working to place recently hired personnel into local schools to serve as SROs. There are currently two officers in place under this program.
- ***Local Parks & Recreation Fund Grant***
City Administration and Parks & Recreation staff reviewed and interviewed firms who submitted Statement of Qualifications on 4/29/2024. Staff’s recommendation is to enter into a contract with Kimley Horn for Grant Administration and Design Services. Kimley Horn is currently working on creating a proposal contract to be presented to the Mayor and City Council for approval. In addition, Community Center Supervisor Spear has been working to create the required signage for the new building upon completion of renovations.

Grant Applications Submitted:

- ***Brady’s K9 Vest Fund Grant Program***
(Proposed Project: East Ridge Police Department K9)

Grant Applications Awarded:

- **Bissell Pet Foundation Grant – Empty the Shelters Project**
(Proposed Project: East Ridge Animal Services Adoptions)
- **Brady's K9 Vest Fund Grant Program**
(Proposed Project: East Ridge Police Department K9)
- **TPO Safe Streets for All Grant Program**
(Proposed Project: Safety & Crash Statistic Program)

Invoice for Reimbursements Submitted:

- | | | |
|---|--|---|
| • TDOT PIN 120000.00
Talley Construction
(Multimodal Access Project) | • TDOT PIN 131488.00
Volkert Engineering
(John Ross Road Resurfacing) | • TDOT PIN 120226.00
Thompson Engineering
(McBrien Road Resurfacing) |
|---|--|---|
- VCIF Grant**
Combined Invoices
(Violent Crime Intervention Purchases)

Active Grant Projects:

- PIN 122000.00 (*Ringgold Road Multimodal Project*)
- PIN 131488.00 (*John Ross Road Resurfacing Project*)
- PIN 120226.00 (*McBrien Road Resurfacing Project*)
- Local Parks & Recreation Fund Grant (*East Ridge Community Center Project*)
- Violent Crime Intervention Fund Grant (*East Ridge Police Department*)
- Statewide School Resource Officer Grant (*East Ridge Police Department*)
- Bureau of Justice Bulletproof Vest Grant Program (*East Ridge Police Department*)
- *Brady's K9 Vest Fund Program (East Ridge Police Department)*
- American Water Charitable Foundation Grant (*Dickert Pond Bank Stabilization*)
- ARPA Non-Collaborative Grant (*Wastewater Collection System Project*)
- Tennessee American Water Firefighter Support Grant (*Turnout Gear*)
- Tennessee American Water Combination Grant (*Camp Jordan Rain Garden Project*)
- Bissell Pet Foundation Grant (*East Ridge Animal Shelter Adoptions*)
- TEMA 168594 PW-172 (*Delayed FY20 Covid-19 Recovery Project*)
- Transportation Planning Organization Safe Streets for All Grant (*Safety & Crash Statistic Plan*)
- American Water Charitable Foundation Environment Grant (*TN River Rescue 2024*)

Capital Projects:

- East Ridge Town Center Project (Pavilion)
- McBrien School Conversion Project
- NEW East Ridge Animal Shelter
- Atrium City Seal Project

Special Events:

- **East Ridge Business Expo** – Economic & Community Development
4/4/2024
- **Birdy Town Exotic Pet Show** – East Ridge Parks & Recreation/Camp Jordan
4/6/2024 – 4/7/2024

- **Solar Eclipse Celestial Event** – East Ridge City Library
4/8/2024
- **East Ridge Movie Night** – East Ridge City Library
4/13/2024
- **Bug-A-Paluzza** – East Ridge Parks & Recreation/Camp Jordan
4/13/2024 – 4/14/2024
- **Hamilton County Master Gardeners Show** – East Ridge Parks & Recreation/Camp Jordan
4/13/2024 – 4/14/2024
- **Coffee with the Chief** – East Ridge Police Department
4/17/2024
- **Charcuterie Class** – East Ridge City Library
4/18/2024
- **Senior Fit Dance** – East Ridge Parks & Recreation/Community Center
4/19/2024
- **Kid’s Quest Event** – East Ridge Parks & Recreation/Camp Jordan
4/20/2024
- **Chattanooga BBQ Festival** – East Ridge Parks & Recreation/Camp Jordan
4/20/2024
- **McDonald’s Community Block Party** – Economic & Community Development
4/23/2024
- **Community Conversation “Vaping”** – East Ridge Parks & Recreation/Community Center
4/26/2024
- **East Ridge Craft Fair** – East Ridge City Library
4/27/2024
- **ANF MMA Fight** – East Ridge Parks & Recreation/Camp Jordan
4/27/2024
- **East Ridge Cookin’ the Books Event** – East Ridge City Library
4/29/2024

Public Relations/Social Media Outreach:

- **Facebook (@City of East Ridge – Government)** Platform Followers: 7,637
Number of posts – 41
- **Instagram (@CityofEastRidge)** Platform Followers: 698
Number of posts – 29
- **Twitter (@CityofEastRidge)** Platform Followers: 683
Number of posts – 31

City of East Ridge

Human Resources

April Data (as of 4/30/24)

<u>Headcount</u>	<u>Budget</u>	<u>Actual</u>
Full-Time Employees	154	149
Part-Time Employees	<u>26</u>	<u>23</u>
Total	180	172

New Hires – 3 –Building & Grounds Maintenance Tech., & Patrol Officers X2

Terminations – 3 –Patrol Ofc, Streets Laborer, Building & Grounds Maintenance Tech

Transfers – 0

In Onboarding Process:

Sanitation Driver

Patrol Officer

Park Attendant (PT)

Recruiting for:

Residential Building Inspector

Patrol Officer

Pending Retirements:

1

Admin and/or Medical Leave

0

**CITY OF EAST RIDGE
MONTHLY MANAGEMENT REPORT
MONTH OF APRIL 2024**

COURT

NUMBER OF CITATIONS ISSUED IN MARCH : 211 - Traffic Citations

NUMBER OF DEFENDANTS APPEARING IN COURT:

	Criminal	Traffic	ComeBacks (to pay)
April 2, 2024	33	54	25
April 9, 2024	38	31	30
April 16, 2024	20	33	16
April 23, 2024	39	15	26
April 30, 2024	55	88	33

TOTAL DEFENDANTS APPEARING IN COURT FOR MONTH:

185 Criminal

221 Traffic

130 Comeback to pay - less than half show.



EAST RIDGE POLICE DEPARTMENT

4214 Ringgold Road ❖ East Ridge, TN 37412

Police Administration
(423) 867-3718
Fax (423) 867-9418

Clint Uselton
Chief of Police

April 2024 Events

Administrative Division

Warrants Division / Records Division / Property and Evidence Division / Open Records / Training / General Administration /

Car 14 – 26,700 miles

Administrative Division-Lieutenant Rogers

ERP Open Records/Court Operations/Fleet Maintenance/Station

Officer, Quartermaster, Fleet Maintenance, IT Liaison, School Resource Officer

- General Admin Duties
- Met with Records Division, Warrants/Fugitive Division, Property and Evidence Division, Training Sgt., School Resource Officer
- Assisted officers, personnel, and citizens with various requests.
- Mediated technical problems with software/databases and hardware.
- Handled Station Officer Duties (Record requests, Fleet maintenance issues, ERCC duties)
- Worked on TylerRMS property module
- IT Issues
- Fleet Maintenance
- Report Hamilton Counted Data
- LPR maintenance
- Dash/Body camera maintenance
- Continued preparation for Central Square data extraction
- City Court Duties
- Accreditation work/Policy Review
- Assist with In-Service (EVOC Track)
- Surplus property to Compass Auctions
- TACP Meeting
- Lab Trip
- Academy Graduation

Open Records

Open Records Requests Received / Completed	24
Open Records Preparation Time	23 Hours

Court Operations

Hamilton County Grand Jury Cases Presented	5
Hamilton County Grand Jury Cases Requested	2
Total Hamilton County Grand Jury Appearances	4
Hamilton County Grand Jury File Preparation Time	5 Hours
East Ridge Municipal Court Appearances	5
East Ridge Municipal Court Prisoner Transport Assists	0

Station Officer

Citizen Contacts / Reports for Citizens in Lobby	0
Miscellaneous Fleet Maintenance: Vehicles #3 (Sharpe) & #58 (Line) to E/R Auto, Strip vehicles for surplus, Pick-up vehicle #3 from E/R Auto,	Multiple
IT Liaison Duties / Meet with Lightfoot Solutions: Assist Litefoot with 4re camera server move, Troubleshoot & repair dash camera is vehicle #2	

Warrants Division

Sgt. Tim Spires

Car 23 – 104,100 miles Sgt. Spires

➤ Fingerprinting service/fingerprint cards	6
➤ Warrants processed	131
➤ Subpoenas	4
➤ Misdemeanor Citations (booking)	6
➤ Arrest Reports	44
➤ Miscellaneous Activity	0
➤ Subpoena Service for Codes Enforcement Dept.	0
➤ Warrant notifications mailed	17
➤ Warrant notifications delivered	20
➤ Warrants served	44
➤ Court liaison duties	Y
➤ Citizen Walk-in contacts	0
➤ TBI Crime Laboratory – Knoxville, TN	Y
➤ Transport from Bradley County – 4/10/2024	
➤ Transport from Walker County – 4/29/2024	

Records Division

Candace Brown / Pam Aalberg / Myra Miracle

Incident Reports	Arrest Reports	Citations	Calls For Service
307	148	372	2362

NCIC Transactions – varies daily.

NCIC entries made by HC 911 Communications are checked by ER Records staff daily.

T.O.P. (Temporary Protection Orders) are checked and/or modified daily.

Validations – vary by month and include 10-50 entries per month.

NCIC testing and training.

Emails from HC 911 Communications checked daily.

E-Agent checked daily to ensure no unauthorized transactions have taken place.

Answered multiple phone calls and emails for police department daily.

Assisted visitors inside the police/fire departments daily.

Assisted multiple officers/detectives in case investigations and background checks.

Fire Department reports –reports checked for accuracy and compliance.

Daily check of FD reports entered in Fire Program and corrections made when needed.

Reports sent weekly to NFIRS (state program) – reports validated and corrected.

Answered emails and phone calls daily from regarding Fire Dept. related questions.

Work with HC911 with CAD assignments on new Officers.

Work with Tyler Technologies regarding RMS issues with reused badge numbers.

➤ Items Entered	172
➤ Items Disposed	60
➤ Narcotics Disposed	15
➤ Firearms – prepared for trade/sale	0
➤ Firearms traded/sold (Compass Auctions)	39
➤ Other Items Sold on Compass - Total	66
• Vehicles prepared for trade/sale	1
• General Items prepared for trade/sale	65

Drugs Seized – Department monthly total

➤ Pills (dosage units)	43.5
➤ Cocaine (grams)	0.0
➤ Crack Cocaine (grams)	0.0
➤ Heroin (grams)	0.0
➤ Meth (grams)	13.1
➤ Marijuana (grams)	68.8
➤ MDMA (grams)	0.0
➤ Fentanyl (grams)	18.4
➤ Fentanyl (pills)	38.5
➤ Ecstasy (du)	0.0
➤ THC Vape Pens (ounces)	0.12

Training Sergeant

Car 53 – 48,574 Miles

Sgt. J. Massengale

Planning EVOC for April.

On Friday 12th I attended the graduation ceremony at Cleveland State for the new hires at the department.

On Monday 15th and Tuesday 16 I measured and set up the course for EVOC. I also arranged for the cones for the course from the East Ridge sign shop and street department. I arranged for the use of the ERFD side by side due to the park not having a side by side or golf cart for use on the EVOC course.

On Wednesday 17th and Thursday 18th I was at the EVOC track at Camp Jordan for the department.

On Friday the 19th I completed the paperwork for the three new hires that just graduated academy for their state certification.

Start paperwork and process for new hires including academy.

Completed academy packets for the new hires.

Started POST paperwork for new hires.

Completed POST paperwork for Daniel Bailey for his certification.

School Resource Officer

Officer Hightower

Reports: 26

Arrests: 4

Misdemeanor Cites: 6

Cpl. Duncan

Reports: 1



City of East Ridge

Police Department

TO: Chief Clint Uselton
 FROM: Lieutenant Greg Beck
 RE: April 2024 CID/CSU/K-9 Statistics

Criminal Investigations

Name	Previous Mo.	Reactivated	New Cases	Cleared Cases	Charges	Inactivated	Carried Over	Clearance Rate
G. Beck	3	0	1	1	0	0	3	100%
S. Stojnic	22	0	4	2	2	1	23	50%
G. Hawks	6	0	4	4	0	1	5	100%
W. Johnson	2	0	3	3	1	0	2	100%
VACANT	0	0	0	0	0	0	0	0%
Total	33	0	12	10	3	2	33	83%

CID Total New Case Assignments: 12
 CID Total Cases Cleared: 10
 CID Monthly Clearance Rate: 83%

CID NOTE: CSU Investigator Davis has continued his assistance in covering the vacancy within the on-call rotation. Detective Hawks, as part of the USMS Fugitive Task Force, has assisted in the search and or apprehensions of nine (9) individuals wanted for a variety of charges to include homicide(s) and other outstanding State, local, Federal charges to include East Ridge warrants.

Cumulative CSU Stats

Self-Initiated Arrest – MIS: 0
 Self-Initiated Arrest – FEL: 9
 Warrant Service – MIS: 0
 Warrant Service – FEL: 5
 Drug Seizures: 6
 Firearms Seizures: 0
 Assets Seizures: 1
 Stolen Auto Recoveries: 0
 Search Warrants – Sought: 2
 Search Warrants – Executed: 2
 Referrals for Fed. Prosecution: 1
 Gang Contacts/Validations: 2

CSU NOTE: CSU has routinely developed intelligence and have shared it with cooperating agencies to ultimately combat criminal activity within the city. CSU, when paired with the K9 Team, has had a substantial impact on the influx of drug distribution this past month and should all be commended for their

relentless efforts. CSU are conducting follow up investigations on a variety of cases to include narcotics and vice-related offenses.

K-9

Primary Officer Calls: 6
 Back-up/Assist Calls: 24
 Physical Arrests: 1
 Vehicle Sniffs: 3
 Building Search: 0
 Area Search: 0
 Tracks: 1
 Traffic Stops: 14
 Call outs: 0
 Warrant Services: 0
 Assist Other Agency Warrants: 0
 K9 Training Hours: 19
 Public Events/Demonstrations: 2
 K9 Apprehensions: 3
 Methamphetamine Seizures: 0
 Crack Cocaine Seizures: 0
 Fentanyl Seizures: 17.5 grams
 Currency Seizures: 0
 Marijuana/THC Seizures: 4.2 grams
 Vehicle Seizures: 0

K9 NOTE: Cpl. Beadle, and K9 Quest, continue to proactive efforts to mitigate the influx of drugs into the community. The K9 Team has worked closely with the Crime Suppression Unit to build cases and develop additional narcotic-related intelligence. The K9 team has worked closely with other agencies to include the Hamilton County Sheriff's Office in combatting the influx of drugs into our community.

Vehicle Assignments

Driver	Vehicle	Mileage	Make	Model
R. Landrum	15	16,780	Chevrolet	Colorado
G. Beck	29	136,757	GMC	Canyon
B. Beadle	89	2,754	Ford	PIU
M. Crisp	50	78,891	Ford	Explorer
T. Davis	52	77,029	Ford	Explorer
G. Hawks	77	123,957	Ford	Fusion
G. Hawks	54	56,756	Dodge	Journey
S. Stojnic	49	73,999	Dodge	Charger
W. Johnson	55	66,297	Dodge	Journey

CITY OF EAST RIDGE
POLICE DEPARTMENT
MONTHLY REPORT
PATROL/TRAFFIC DIVISION
April 2024

Team Patrol / Traffic Mon/Year Apr-24

Officer Name	416 Days Worked	74 Warrants Obtained	101 Physical Arrest	129 Charges Misd.	48 Felony	270 Reports (d1,d2)	12 Field Interview	1044 SIA	94 Crash Reports	1108 Traffic Stops	1092 Traffic Citations	1286 Service Calls	1048 Assist Calls	25 Other Warrant	52 Warrant Service
MYRICK	14	0	0	0	0	5	0	46	0	11	14	2	36	0	0
DAVERSON	16	1	4	4	0	1	0	43	1	23	25	59	47	0	1
DARWIN	14	0	2	2	2	13	0	39	2	47	65	49	21	0	0
DYER	14	0	1	3	0	5	0	55	24	106	124	39	22	0	0
ROISTAFICER	16	10	3	8	6	24	0	149	3	68	26	87	83	1	6
MCCLOUD	16	1	10	11	3	13	0	10	3	32	32	46	32	1	2
MAGANA	13	1	5	7	3	12	0	10	1	26	24	38	24	0	0
MAHAFFEY	16	3	4	4	2	14	1	19	8	22	21	55	37	0	1
CHADWICK	14	0	0	0	0	0	0	20	0	0	0	5	42	0	0
MASSENGALE	13	2	0	1	2	8	0	29	1	7	11	27	17	0	0
HINSCH	9	0	1	4	1	7	1	10	1	5	7	39	17	0	2
SMITH T.	12	0	0	0	0	0	0	76	22	78	184	54	9	0	0
LIVELY	12	0	2	3	0	4	1	26	1	4	1	37	27	2	0
SMITH C.	10	3	3	4	2	17	0	35	1	1	1	50	10	0	1
TEMPLETON	4	0	1	1	0	1	0	6	0	5	2	27	12	0	0
COX	13	6	1	1	5	14	0	32	4	12	18	63	27	0	1
ALEXANDER	16	4	9	3	0	8	1	61	1	33	33	47	66	10	7
BRISLEDEN	16	9	3	8	4	11	0	38	1	36	31	52	28	1	2
BURGESS	15	0	1	1	1	9	0	49	0	37	16	48	50	3	3
JOHNSON	16	0	6	13	0	7	0	55	3	103	129	49	43	1	0
KIMSEY	10	0	0	0	0	0	0	23	0	0	0	11	31	0	0
RHODY	16	7	6	8	0	23	3	44	1	19	15	49	68	2	2
SHARP	15	9	5	8	4	7	0	25	0	48	28	48	33	0	1
ACKERMANN	10	1	2	4	0	7	0	20	1	15	25	39	18	0	0
BURGESS	13	0	1	2	0	5	0	26	0	3	2	20	30	0	10
GODDARD	14	7	9	12	6	16	1	16	1	54	19	23	42	4	1
RESENDIZ	14	0	7	2	0	1	4	4	9	123	79	41	56	0	3
ACKERMANN	14	0	3	4	0	9	0	27	1	17	24	37	62	0	2
BLACKBURN	14	10	5	7	3	16	0	39	3	28	40	53	31	0	1
WILSON	14	0	4	3	4	3	0	9	0	104	73	33	27	0	6
ESTERMYER	13	0	3	1	0	10	0	3	1	41	23	59	0	0	0

April

2024



EAST RIDGE MONTHLY ACTIVITY

Calls for Service

2362

Incidents

307

Arrests

148

Total Charges

281

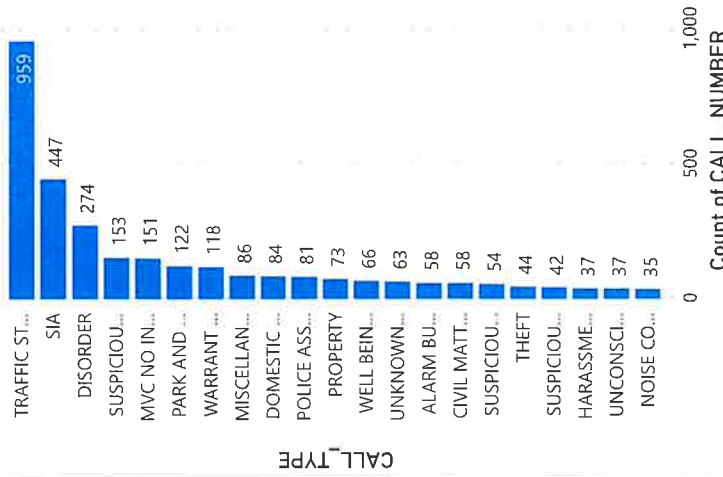
Citations

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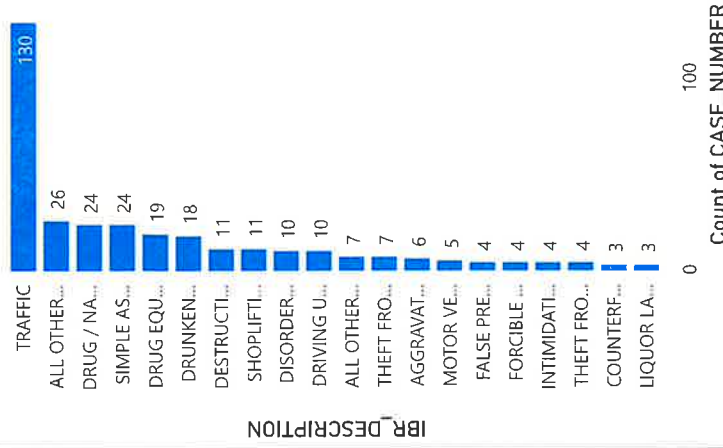
Warnings

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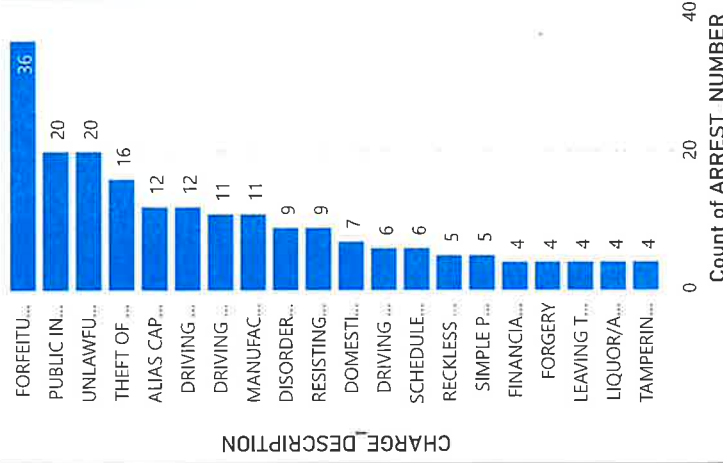
Calls by Type



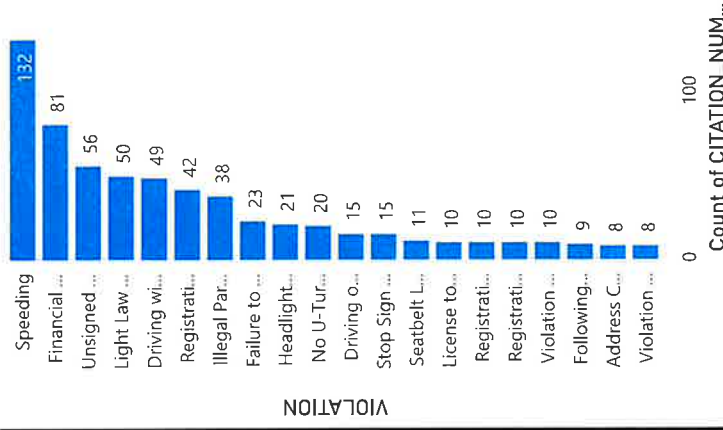
Reports by Type



Arrests by Type



Citations by Type





Monthly Crime Report

Chief Clint Uselton



April



2024



Major Crimes

WEAPON LAW VIOLATIONS	2
THEFT OF MOTOR VEHICLE PARTS OR ACCESSORIES	1
THEFT FROM MOTOR VEHICLE	7
STATUTORY RAPE	1
MOTOR VEHICLE THEFT	5
FORCIBLE RAPE	4
DRUG / NARCOTIC VIOLATION	26
DRIVING UNDER INFLUENCE	12
BURGLARY	2
ARSON	1
AGGRAVATED ASSAULT	6

Calls for Service

2362

Reports Written

309

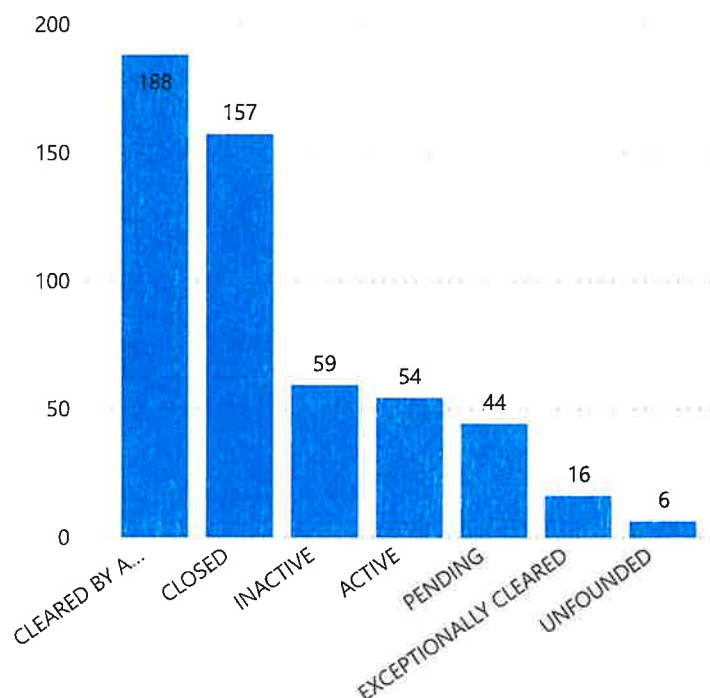
Citations

372

Warnings

322

Case Status for this month's reports





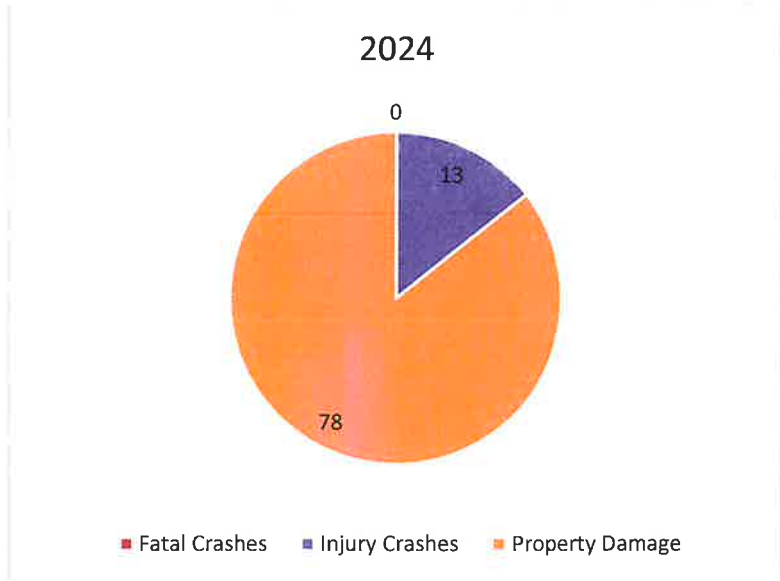
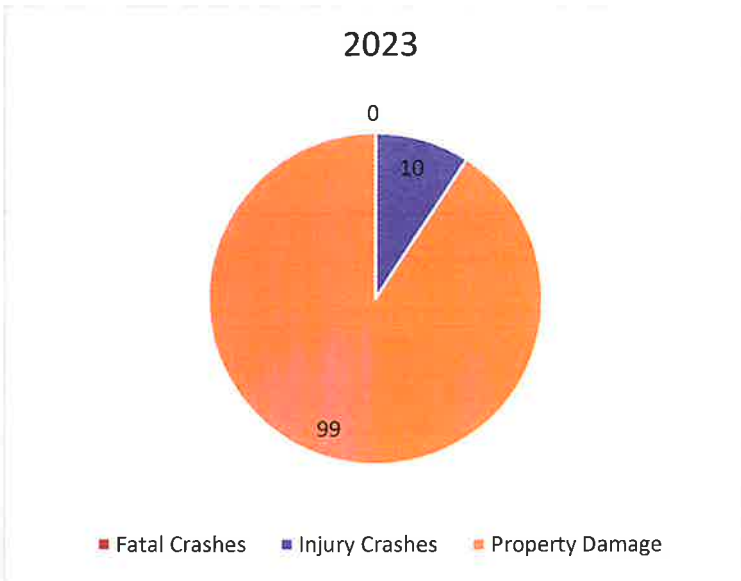
CITY OF EAST RIDGE

April 2024

TRAFFIC CRASHES

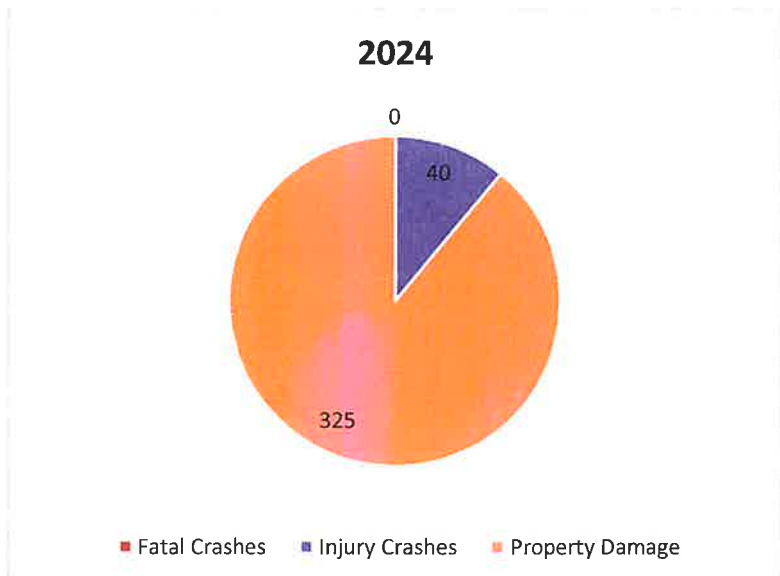
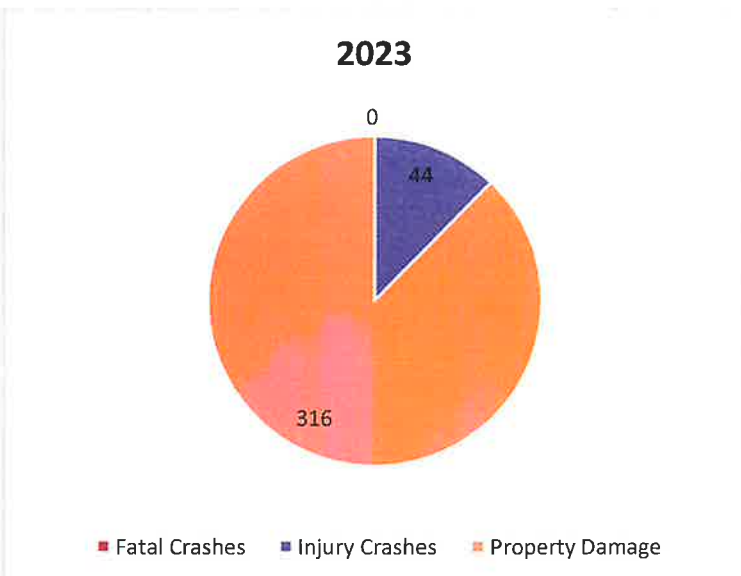
2023
109

2024
91



YTD
360

YTD
365





City of East Ridge Animal Services

1015 Yale Street, East Ridge, TN 37412
Office: (423) 633-7774
jholder@eastridgetn.gov

Jennifer Massengale
Animal Services Supervisor

April 2024 Monthly Report

ERAS responded to 124 calls for service.

There are 20 cats at the shelter and 5 cats in foster.

There are 26 dogs housed at the shelter and 1 in foster.

ERAS responded to 8 dead animals and transported them to the shelter for disposal.

There were 5 feral cat traps set.

ERAS responded to 6 police assistance calls.

There were 10 cat adoptions.

There were 11 dog adoptions.

EAST RIDGE FIRE RESCUE

Summary of the Month's Activities

April 1 – April 30, 2024

Fire Operations

The Department responded to **279** calls for service in the month of April 2024.

Fire Administration

- Staff has Scheduled fire inspections and training for each shift.
- Staff conducted annual hydrant inspections.
- Staff working on events Emergency operations plans.
- The Rosenbauer Rescue Engine was auctioned by Compass. The city received its share after this sale for approximately \$47,000.00. This amount goes back into the general fund balance.
- Staff has been working with vendors that have upcoming events in the park, such as the Taco Festival, the Bacon Festival, the Apple Festival, and ANF (All or Nothing Fights). Fire Department will have crews establish a unified command post for the larger events to handle any incidents such as monitoring weather, medical needs, security needs, and any other potential hazards. Two of these events have been a success and we will continue learning the needs for other events as they come to Camp Jordan.
- Staff attended a tabletop disaster drill at the Chattanooga Airport. East Ridge is included due to the approach and takeoff from the airport.
- Staff organized a fire prevention display at the Kid Quest event inside the arena. A fire engine was on display for the kids as well as fire prevention education materials.
- Staff has scheduled a display at East Ridge High school for Career Day in May. As well as a standby during the fishing rodeo in May.
- Purchased 8 additional Thermal Imaging Cameras. These cameras provide more safety for the crews and help to locate fire or victims in less time.

Training

Each shift completes a minimum of two hours of training each shift normally. Training topics for April were:

1. Fire Service: SCBA Evolution, Large Area Search. (2\hour minimum).
2. Fire Service: Foam Fire Fighting, Liquid Fires, and Gas Fires, Essentials 7 Ch 18. (2/hour minimum).
3. Rescue: Z-Rig\Tension Diagonal. (2/hour minimum).
4. Fire Service: Incident Scene Operations, Essentials 7 Ch. 19. (2\hour minimum).
5. Driver Training: District Review-Streets, Hydrants\FDC, and Pre-Plans\Inspection. (2\hour minimum).
6. Driver Training: Pumps Operations, Relay pumping\Tender Operations. (2/hour minimum).
7. Fire Service: Fire Origin and Cause and Determination, Essentials 7 Ch. 20. (2/hour minimum).
8. EMS: First Responder Protocol Manual, PROT-025 to PROT-031. (2/hour minimum).
9. Fire Service: Maintenance and Testing Responsibilities, Essentials 7 Ch. 21 (2/ hour minimum).
10. Hazardous Materials: Product Control. (2/hour minimum).

We currently have two members in a First Responder Class at Highway 58 Fire Department and two members in the Hamilton County Firefighter II class.

Maintenance

- Repaired water line drains on Ladder One
- Repaired one SCBA (Air Packs)
- PM (Preventive Maintenance) was completed on small saws and hand tools
- Replaced the push mower at station one.

Special Projects

- Working on the upcoming budget and large events in the park.
- Trimmed scrubs and added rock landscaping in front of station one.

EAST RIDGE



FIRE RESCUE

Incident Reports by Incident Type Series April, 2024

Type of Incident	Number of each
Building Fires	3
Cooking Fire, Confined to Container	1
Trash or Rubbish Fire, Contained	1
Outside rubbish fire, other	1
Outside rubbish, trash or waste fire	1
Medical Assist / EMS Assist	78
EMS Call, excluding vehicle accident with injury.	9
Motor Vehicle Accident with Injuries	16
Motor Vehicle Accident/ No Injuries	4
Lock-In	1
Extrication of Victim(s) from vehicle	2
Removal of victim(s) from stalled elevator	2
Haz-Mat release w/ No HazMat	1
CO detector Activation Malfunction	1
Power Lines Down	4
Building weakened or collapse	2
Arcing Electrical Equipment	2
Lock Out	1
Vehicle Accident General Clean Up	1
Smoke or odor Removal	1

Assist Police	2
Public Service	1
Cover Assignment/ Move-up	2
Assist Invalid	41
Good Intent Call	1
Dispatched/Canceled enroute	16
No Incident Found at Location	1
Smoke Scare, odor of smoke	1
False Call	4
Alarm System Malfunction	2
Smoke detector activation, no fire- unintentional	4
Detector activation, no fire-unintentional	1
Alarm System activation, no fire-unintentional	9
Total Alarms For April	218

Fire Property Loss	\$ 19,100.00
Fire Property Saved	\$ 332,400.00
Civilian Deaths	0
Civilian Injury	0
Firefighter Injuries	0
Firefighter Deaths	0

Mutual Aid Report	
Mutual Aid Received	0
Mutual Aid Given	6
Auto Aid Given / Joint Response District	8
Auto Aid Received / Joint Response District	1
Total Mutual Aid Calls	15

Calls to the City of Ridgeside	
Medical, citizen assist, non-fire related	3
Fire, related calls	0
Total Calls for service to Ridgeside	3

Fire Marshal's Office	
Annual Inspections	36
New Inspections	18
Public Education events	1
Plan Reviews	3
Fire Department Standby's (Large Events in the Park)	2

Open Records Requests	
NFIRS Report(s) requested	0
Other	0

Building Maintenance

April 2024

- Put splash pad backflow back together.
- Put filters and diaphragms back in the pump house to splash pad.
- Changed code to Building Maintenance after new hire quit.
- Deliver water and supplies to City Hall.
- Have Bailey's install new module on unit at PD and also install a programmable thermostat in the Chief's office.
- Pick up supplies from Lowes.
- Fix receptacle at Fire Hall 1 and add an access panel.
- Fix woman's restroom door at playground.
- Repair playground water fountain.
- Fix courtroom door.
- Take inventory of flags and get artwork to submit to Carrot Top.
- Meet with Chattanooga Fire and Protection and test all city owned backflows.
- Mow and weed eat every week around City Hall, Community Center, playground, and the splash pad.
- Fix flat tire on the 360 mower.
- Reset the energy audit system at City Hall.
- Attended training on the splash pad.
- Vacuum offices and sweep shop.
- Write a newspaper article for the Sanitation/Street siding.
- Spray weeds around City Hall, Community Center, and Splash Pad.
- Hang pictures in office at City Hall.
- Meet with Luxury Fountain about removing the fountain.
- Talk about plans for City Hall glamour photos.
- Clean and test two non-working splash pad features.
- Replace old toilet paper holders in bathroom stalls at Street/Sanitation building.
- Fix guillotine door number 11 at the Animal Shelter.
- Cut 2x8's for the fire department.

- Fix floor drain flange leak at the Police Department.
- Type and email splash pad training notes.
- Trim the bushes and trees around City Hall.
- Pull grinder pump near stadium at Camp Jordan and remove debris and replace the float.
- Meet with Daikin about the energy audit system.
- Order supplies from Jacob's.
- Show new employee our duties around the City.
- Replace plywood over boarded up windows on the back side of McBrien.
- Organize truck 86 and 9.
- Fabricate a tool to remove pins to new garbage can lids.



City of East Ridge

1517 Tombras Avenue
East Ridge, Tennessee 37412
(423) 867-7711

CITY OF EAST RIDGE SOLID WASTE REPORT April- 31-24

Solid Waste collected (tons)	784.20
Recycled materials collected (tons)	51.21
Dumpster Junk (tons)	103.61
Dumpster rentals	5
Brush Collected (loads)	89
Metal Collected (tons)	0
Cart Repairs/Replacement (lids/cans)	36
New/Extra Garbage Cans	18
New Recycle Cans	8



**Street Dept.
Monthly Report
April 2024**

WORK ORDERS

TYPE OF TASK	PRODUCED	NOTES
Drain Patrol	114 Locations	Checked & Cleaned
Ditch Cleaning	6 Locations	Cleaned out with Back-Hoe
Stormwater Pipe	1 Locations	Installed 150' of 10" Pipe
Jetted Out Pipes	4 Locations	Water Jet Trailer
Asphalt Repairs	12 Locations	10-Tons Put Out
Pot Hole Repairs	8 Locations	12 Bags of Asphalt Put Out
Miscellaneous	53 Locations	Various Work Done
Litter Collection	33 Locations	Trash picked up
Street Cut Inspections	4 Locations	Various Work Inspected
Street Sweeper	32 Locations	Various Streets Swept
Mowing	29 Locations	City Lots
Mowing	2 Locations	Exit 1
Codes Yards	1 Location	Mowing & Trimming

Notes :



TRAFFIC CONTROL MONTHLY REPORT APRIL 2024

WORK ORDERS

TYPE OF TASK	Quantity	NOTES
New Signage	14	
Signs Installed	12	
Sign Maintenance	84	
Shop Tasks	9	
Miscellaneous	31	
Resident Requests	5	
Street Light Requests	0	
Banners	5	
Signal Repairs	4	
Traffic Studies	4	
ERPD Requests	8	
ERFD Requests	3	

Additional Notes :

Flashing School Zone sign located at 721 Belvoir Ave was replaced after knock down.

Thermoplastic crosswalk installed on Peck Dr.

Two I-24, Truck Route signs installed on Germantown Rd.

Overhead 60" x 18" Truck Route sign installed on Ringgold Rd @ Germantown Rd.

Signals:

New GS-3 processor ordered for the intersection of I-75 @ Ringgold Rd.



CITY OF EAST RIDGE - Codes/Building Activity Report April 2024

BUILDING AND CODES EMPLOYEES: 4

Michael Howell – Chief Building Official		
Melissa Mahoney – Administrative Assistant/Permit Technician		
Vacant – Residential Building Inspector		
Torrey Holder – Codes Enforcement Officer		
Michael Pettyjohn - Codes Enforcement Officer		
<i>The purpose of the Codes Department is to ensure that all citizens and contractors are assisted concerning the issues of Building Codes and safety, and Property Maintenance Codes. The duty of this department is to inspect and enforce these regulations in a certified and professional manner.</i>		
Activity	Scope of	Total
Issuing of Permits	Building (Comm. & Res.), Building, Electrical, Plumbing, Mechanical, Fire, Sign	42
Building Inspections	Building, Mechanical, Plumbing, Electrical, Energy.	93
Re-inspections	Trades that have failed the first inspection	12
Street Cut Permits	WWTA, Chattanooga Gas & TAW street cut permits.	0
Signs Removed	Illegal signs removed from city limits	1
Continuing Education Hours	Training for the departments required certification test/International Building Certif.	0
Property Maint. Liens	Unpaid property maint. issues including grass cutting, demo of unsafe structures, etc.	2
Housing Board	Cases involving repair or demo of structure	7
Zoning Board	Cases involving zoning ordinance.	0
Planning Commission	Cases involving rezoning, subdivision regulations, and plat signing.	0
Plan Reviews	In-house plan reviews commercial/Residential – Plat Reviews	4
Unsafe Structure Abatement	Demolition of unsafe structure	0
Code Violations	Open Storage	16
	Disabled Vehicles	11
	Trash & Debris	8
	Other (Premise ID, Fence, Soffits, Facia Boards, Gutters, Windows, etc.)	4
	Total Violations	48
	Post for Cleanups	9
AHO Court Cases	Administrative Hearing (properties not in compliance)	7
Customer Service Calls	Facilitate calls and inquiries citizens and contractors may have	Daily



City of East Ridge

323 Camp Jordan Parkway
East Ridge, Tennessee 37412
(423)490-0078 • www.eastridgeparksandrec.com

Shawna Skiles
Parks and Recreation Director

Parks and Recreation Monthly Report - April 2024

Administration

- Victus- follow up on the first part of the feasibility study
- LPRF-Register Deeds for the Community Center Boundary Map
- Audio/Visual Consulting meeting for Town Center
- Pre-Event meetings-Garden Show, Bug a Palüza, Kid Quest, BBQ Festival, and Needy Child Fund.
- Splash pad training
- LPRF- RFQ meetings
- Trail meetings with bidders
- Ball tournament pre-meetings- NACA, and Jason Sewell
- EPB - Wifi meeting for park

Athletic Programming Rec

- Youth Spring Soccer, Baseball, Softball and Flag Football
- Adult Softball
- Hubba Bubba League 13-16 signs up going on

Maintenance / Projects – Parks and Recreation

- Routine mowing
- 8 tables in Arena broken-fixed all 8
- Echo weedeater head broken-fixed
- Tore down old storage building
- Worked on spartan mower dial height adjuster
- Replaced blades on spartan and tore mowers
- Handrails playground by boat chipping- repainted and fixed the telescope
- Fixed concrete at F1/4 dugouts
- Broken key in soccer field lights fixed
- Routine cleaning
- Set up and break down for Birdytown
- Deep cleaned Arena floors
- Set up and breakdown for Master gardener's show
- Set up and break down for KidQuest
- Set up and break down for All or Nothing
- Deep cleaned the wooden bleachers.
- Kitchen Pavilion- faucet handle dripping, eye on stove is broken and collapsed- replace washer in faucet and installed new drip pan

Camp Jordan Arena Events

- Birdy Town Exotics
- Bug-A-Palüza - RV Pavilion
- Master gardener's show
- Kids Quest
- BBQ and Bluegrass festival -RV Pavilion
- All or Nothing

Tournaments / Athletic Events at Camp Jordan

- National Championship Baseball Tournament April 6-7, 20-21
- Chattanooga Red Wolves Tournament -Soccer
- Scenic City Cup-Soccer
- Net Elite

Community Center

- 8 active Aerobics memberships
- 32 active Open Gym memberships
- Regular programming and rentals
- Hosted the 2nd annual chamber business expo
- Hosted the combustion reunion
- Went through additional splash pad training
- Hosted the Senior "spring dance"
- Hosted the Library's first ever Craft Fair
- Stripped and waxed all tile for annual maintenance.
- Hosted the Hamilton County Coalition for a talk about vaping and various substances for youth.
- Prepared for Mother's Day Tea
- Prepared for Walk-A-Thon event - created an event to include not only seniors but all community walkers.
- Hosted monthly senior luncheon

FY23/24 Library Services Statistics as of April 30, 2024

	JULY FY23	AUG. FY23	SEPT. FY23	OCT. FY23	NOV. FY23	DEC. FY23	JAN. FY24	FEB. FY24	MAR. FY24	APR. FY24	MAY FY24	JUNE FY24	YTD FY23/24
CIRCULATION (BOOKS/AUDIO)	3026	3197	2595	2695	2316	2404	2766	2760	2814	2990			27563
CIRCULATION E-BOOKS	82	65	28	51	58	61	109	128	120	133			835
COMPUTER USERS	182	193	148	135	124	149	166	267	203	193			1760
NEW CARDS ISSUED	33	38	21	21	18	24	29	28	31	34			277
PROGRAMS/ ATTENDANCE	9/212	10/136	12/122	20/1082	8/104	9/220	9/74	12/122	15/265	14/133			118/2470
DOCUMENTS NOTORIZED	8	27	6	10	5	22	19	15	20	12			144
PAGES FAXED	41	15	33	21	127	30	35	37	27	43			409
PAGES SCANNED	76	68	53	76	41	27	49	35	100	27			552
COPIES MADE	2175	2324	1977	2024	1513	1614	1970	2691	2622	3047			21957
IN-DEPTH COMP ASSISTANCE	58	50	34	32	32	42	47	67	48	38			448
ITEMS CATALOGUED	177	147	113	116	92	91	143	60	129	93			1161
ITEMS DELETED	27	82	6	10	1	68	133	19	205	47			598

34 new cards issued (28 Adult/6 Juvenile)

4 Knitting group with 20 participants.

1 Teen Advisory Board with 5 participants.

1 Movie Night with 14 participants.

1 Charcuterie Class with 15 participants.

4 story-times with 68 participants.

1 Adult book club with 3 participants.

1 Adult Bingo with 4 participants.

1 Cooking Club with 4 participants.