



City of East Ridge

1517 Tombras Avenue
East Ridge, Tennessee 37412
(423)867~7711 • www.eastridgem.gov

Office of the City Manager

MONTHLY REPORT

FOR

OCTOBER 2023

J. SCOTT MILLER CITY MANAGER

Brian Williams
Mayor

Esther Haynes
Vice Mayor

Jacky Cagle
Councilmember

Andrea Witt
Councilmember

David Tyler
Councilmember

J. Scott Miller
City Manager

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Office of the City Manager
J. Scott Miller

CITY MANAGER REPORT October 2023

To: Mayor and Councilmembers, City Staff, and Residents of East Ridge

Please find attached the October 2023 City Manager's Monthly Report. This report includes information submitted by the various departments which is then organized and compiled for your review.

This report recognizes the City's efforts to remain transparent and to keep the City moving forward in a positive direction.

Please feel free to contact me with any questions, comments and/or suggestions regarding this report.

Sincerely,

J. Scott Miller
City Manager

**CITY OF EAST RIDGE
BUSINESS LICENSE
BEER PERMITS
OCTOBER 2023**

BUSINESS LICENSE

Business Name	Location Address	Date
MIRALI PARTNERS LLC	4326 WORSHAN AVE EAST RIDGE, TN 37412	10/13/2023
DEEP SOUTH CUSTOM HOMES MOUNTAIN LIVING LLC	1816 CREEK WAY DR OOLTEWAH, TN 37363	10/10/2023
CULBERT ELECTRIC, LLC	8406 FENWICK DR OOLTEWAH, TN 37363	10/6/2023
MATHEW PAINTING & REMODELING INC.	1318 ORLANDO AVE EAST RIDGE, TN 37412	10/4/2023
FREEDOM SCREEN PRINTING	1310 FREDERICK DR EAST RIDGE, TN 37412	10/3/2023
RUDY PEREZ-R.P. TREE SERVICE	1612 PRIGMORE RD APT A EAST RIDGE, TN 37412	10/3/2023
ROBERT WHITE-PARAGON KARAOKE BAR/GRILL	3816 RINGGOLD RD EAST RIDGE, TN 37412	10/2/2023
ACADEMY OF ATHLETICS LLC	5319 RINGGOLD RD STE D EAST RIDGE, TN 37412	10/1/2023
JAMIE KENNEDY-1KLEAN TOUCH	3620 ALTAMIRA DR EAST RIDGE, TN 37412	10/1/2023
MANUEL ANDRES ANTONIO-T.J. REMODELING CO	1311 BLOCKER LN EAST RIDGE, TN 37412	10/1/2023
SILVIA A. ESCOBAR BAUTISTA-SASTRERIA Y MAS	3335 RINGGOLD RD STE 106 EAST RIDGE, TN 37412	10/1/2023

BEER PERMIT

Business Name	Location Address	Date
MAPCO EXPRESS (Change of ownership)	6514 RINGGOLD ROAD, EAST RIDGE, TN 37412	10/9/2023



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Cameron McAllister
Administrator

Economic & Community Development

Monthly Report – October 2023

Grant Project Updates:

- **TDOT PIN 120226 (McBrien Road Resurfacing)**
City administration, Thompson Engineering, and Talley Construction hosted a pre-construction meeting on 10/16/2023 to go over details on the project. Construction is estimated to last 30 days and to be completed in spring 2024. City staff submitted required forms to TDOT to get a project extension for next spring. Contract expired 10/31/2023.
- **TDOT PIN 131488 (John Ross Road Resurfacing)**
TDOT approved the NEPA document on 10/6/2023. Volkert Engineering submitted a budget breakdown to the City to verify numbers on the project prior to submitting it to TDOT for approval. Once the funds are obligated, the City will receive the Notice to Proceed “NTP” on the project.
- **TDOT PIN 122000 (Multimodal)**
Mayor and Council approved change order #3 on 10/26/2023. CO #3 allows the project to extend until June 2024. The City’s administration team officially submitted CO #3 to TDOT on 10/31/2023 for approval. The contract extension will be pushed for approval by TDOT officials.
- **Violent Crime Intervention Fund Grant**
Received FY24 reimbursement workbook and certification statement sheets on 10/1/2023. Assistant Chief Creel has begun obtaining quotes for equipment within the grant’s scope. Resolution No. 3471 is on the agenda for 11/9/2023 to approve the purchase of a van intended for a mobile command center and SWAT assistance.
- **Statewide School Resource Officer Endowment Grant**
The City received the fully executed contract on 10/2/2023 from TN Department of Safety & Homeland Security. The City received the full endowment in the amount of \$300,000 on 10/11/2023. Police Chief Uselton made the first purchase against the grant for electronic equipment for future School Resource Officers.
- **Local Parks & Recreation Fund Grant**
City administration submitted budget amendment on 10/3/2023 for an additional \$400,000 totaling \$1.2 million in funds. TDEC acknowledged the budget amendment was received on 10/13/2023. Waiting for approval or denial of additional monies requested.

Grant Applications Submitted:

- **Tennessee State Museum Grant**
(Proposed Project: East Ridge History Center)

Grant Applications Awarded:

- **BOJ Bulletproof Vest Grant Program**
(Proposed Project: East Ridge Police Department)

Invoice for Reimbursements Submitted:

- | | |
|---|--|
| • TDOT PIN 120000.00
Talley Construction
(Multimodal Access Project) | TDOT PIN 131488.00
Volkert Engineering
(John Ross Road Resurfacing Project) |
|---|--|

Mental Health Community Conversation – East Ridge Community Center
10/2/2023

Firefighter Story Time – East Ridge City Library
10/3/2023

- ***Chamber of Commerce Luncheon*** – Economic & Community Development
10/5/2023
- ***Orange & White Softball Tournament*** – Camp Jordan Park
10/6/2023 – 10/7/2023

Chattaneuter Car Show – East Ridge Community Center
10/7/2023

Dhalia Show – East Ridge Community Center
10/7/2023

- ***Grass Nationals Volleyball Tournament*** – Camp Jordan Park
10/6/2023 - 10/8/2023

Tennessee River Rescue – Economic & Community Development
10/7/2023

East Ridge Fall Festival – East Ridge Parks & Recreation
10/7/2023

- ***Craft Axe Throwing (After Hours Networking Event)*** – Economic & Community Development
10/10/2023

Family Justice Center LEO Appreciation Luncheon – East Ridge Police Department
10/11/2023

- ***East Ridge Needy Child Fund Car Show & Cruise-in*** – Camp Jordan Park
10/14/2023

- ***October Community Birthday Party*** – East Ridge Community Center
10/14/2023

Wilderwood Fall Break Camp – East Ridge Community Center
10/9/2023 - 10/13/2023

Crestwood Garden Show – East Ridge Community Center
10/16/2023

Hamfest – East Ridge Community Center
10/20/2023 – 10/21/2023

- ***Adopt-A-Thon Event @ Petsense*** – East Ridge Animal Services
10/21/2023
- ***Repticon*** – Camp Jordan Arena
10/21/2023 – 10/22/2023

Apple Festival – Camp Jordan Park
10/21/2023 – 10/22/2023

- ***Drug Take Back Day*** – East Ridge Police Department
10/28/2023
- ***Senior's Fall Ball*** – East Ridge Community Center
10/27/2023
- ***All or Nothing Fight*** – Camp Jordan Arena
10/28/2023
- ***Craft Axe Throwing First Responder's Day*** – East Ridge Police Department & East Ridge Fire Department
10/28/2023
- ***Drive-thru Trick or Treat*** – East Ridge City Library
10/31/2023

Public Relations/Social Media Outreach:

- | | |
|---|---------------------------|
| • <i>Facebook (@City of East Ridge – Government)</i>
Number of posts – 57 | Platform Followers: 7,151 |
| • <i>Instagram (@CityofEastRidge)</i>
Number of posts – 48 | Platform Followers: 621 |
| • <i>Twitter (@CityofEastRidge)</i>
Number of posts – 48 | Platform Followers: 672 |

City of East Ridge

Human Resources

Michelle Sinigaglio

October Data (as of 10/31/23)

<u>Headcount</u>	<u>Budget</u>	<u>Actual</u>
Full-Time Employees	150	145
Part-Time Employees	<u>26</u>	<u>23</u>
Total	176	167

New Hires - 4
Terminations - 3
Transfers - 0

In Onboarding Process:

Police Officer-Patrol – 1
Parks & Rec (PT Att.) - 1

Recruiting for:

Police Officers – Patrol
Streets Laborer X 2
Building Maintenance Assistant
School Patrol

Pending Retirements:

Billy Quintrell, ERFD – Nov. 1

Admin and/or Medical Leave

3

**CITY OF EAST RIDGE
MONTHLY MANAGEMENT REPORT
MONTH OF October 2023**

COURT

NUMBER OF CITATIONS ISSUED IN OCTOBER : 178

NUMBER OF DEFENDANTS APPEARING IN COURT:

October 3, 2023	7 - Custody Only
October 10 2023	144
October 17, 2023	No Court
October 24 2023	149
October 31, 2023	121

TOTAL DEFENDANTS APPEARING IN COURT FOR MONTH 421



East Ridge Police Department

Chief's Monthly Report October 2023

The Police Department responded to a total of 1929 calls for service during October 2023.

The department filled a total of 17 open records requests from citizens and the DA's office.

A total of 540 citations were issued.

ERPD made a total of 76 physical arrests that included 103 misdemeanor charges and 40 felony charges.

The department currently has 2 probationary officers in the Field Training Program, and 4 probationary officers in the police academy.

ERPD answered 12 calls within the City of Ridgeside and conducted daily self-initiated (directed patrols, park and walks etc.) activities.

ERPD submitted 225 pounds of drugs/medications for destruction after a drug take back held at Walgreen's Pharmacy.



EAST RIDGE POLICE DEPARTMENT

4214 Ringgold Road ❖ East Ridge, TN 37412

Police Administration
(423) 867-3718
Fax (423) 867-9418

Clint Uselton
Chief of Police

October 2023 Events

Administrative Division

Warrants Division / Records Division / Property and Evidence Division / Open Records / Training / General Administration

Car 14 – 20,636 miles

Administrative Division-Lt. Rogers

- General Admin Duties
- Met with Records Division, Warrants/Fugitive Division, Property and Evidence Division, Training Sgt daily.
- Assisted officers, personnel, and citizens with various requests.
- Mediated technical problems with software/databases and hardware.
- Handled Station Officer Duties (Record requests, Fleet maintenance issues, ERCC duties)
- Open Records Training in Knoxville
- Worked on TylerRMS property module
- New hire Officer onboarding
- IT Issues
- Fleet Maintenance
- In-Service
- Fall Festival

Warrants Division

Sgt. Tim Spires / Cpl. Hal Duncan

Car 23 – 102,815 miles Sgt. Spires

Car 56 – 73,800 miles Cpl. Duncan

➤ Fingerprinting service/fingerprint cards	18
➤ Warrants processed	90
➤ Assists with warrants	90
➤ Misdemeanor Citations (booking)	4
➤ Arrest Reports	16
➤ Miscellaneous Activity	27
➤ Offense Reports	0
➤ Subpoena Service for Codes Enforcement Dept.	0
➤ Warrant notifications mailed	12
➤ Warrant notifications delivered	15
➤ Warrants served	16
➤ Court liaison duties	Y
➤ Citizen Walk-in contacts	0
➤ TBI Crime Laboratory – Knoxville, TN	Y
➤	

Records Division

Candace Brown / Pam Aalberg / Myra Miracle

Incident Reports	Arrest Reports	Citations	Calls For Service
304	123	186	1977

NCIC Transactions – varies daily.

NCIC entries made by HC 911 Communications are checked by ER Records staff daily.

T.O.P. (Temporary Protection Orders) are checked and/or modified daily.

Validations – vary by month and include 10-50 entries per month.

NCIC testing and training.

Emails from HC 911 Communications checked daily.

E-Agent checked daily to ensure no unauthorized transactions have taken place.

Answered multiple phone calls and emails for police department daily.

Assisted visitors inside the police/fire departments daily.

Assisted multiple officers/detectives in case investigations and background checks.

Fire Department reports –reports checked for accuracy and compliance.

Daily check of FD reports entered in Fire Program and corrections made when needed.

Reports sent weekly to NFIRS (state program) – reports validated and corrected.

Answered emails and phone calls daily from regarding Fire Dept. related questions.

ERPD Property and Evidence Division

➤ Items Entered	229
➤ Items Disposed	33
➤ Narcotics Disposed	0
➤ Firearms – prepared for trade/sale	2
➤ Firearms traded/sold (Compass Auctions)	0
➤ Other Items Sold on Compass - Total	0
• Vehicles prepared for trade/sale	0
• General Items prepared for trade/sale	0

Drugs Seized – Department monthly total

➤ Pills (dosage units)	59
➤ Cocaine (grams)	.75
➤ Crack Cocaine (grams)	0
➤ Suboxone (dosage units)	2
➤ Meth (grams)	22.2
➤ Marijuana (grams)	245.55
➤ MDMA (grams)	0
➤ Fentanyl (grams)	21.72
➤ Fentanyl (pills)	30.0
➤ Methadone (grams)	1.6
➤ Mushrooms (grams)	4.5

ERPD Open Records/Court Operations/Fleet Maintenance/Station

Officer, Quartermaster

Lieutenant Rogers

Open Records

Open Records Requests Received / Completed	17
Open Records Preparation Time	14 Hours

Court Operations

Hamilton County Grand Jury Cases Presented	13
Hamilton County Grand Jury Cases Requested	7
Total Hamilton County Grand Jury Appearances	3
Hamilton County Grand Jury File Preparation Time	11 Hours
East Ridge Municipal Court Appearances	3
East Ridge Municipal Court Prisoner Transport Assists	1

Station Officer

Citizen Contacts / Reports for Citizens in Lobby	0
Miscellaneous Fleet Maintenance: Troubleshoot and repair non-working radio in vehicle #58, Replace battery in vehicle #26, Maintenance on line cars.	Multiple
IT Liaison Duties / Meet with Lightfoot Solutions: Work on dash camera for vehicle #19 – Not downloading, Several hours on phone support with Motorola for vehicle #19 M500 issues. No solutions at this time. Email sent to Rick Carter, Chris Patten and Kris Massengill outlining the issues., On-site meeting with Kris Massengill – He delivered the missing WiFi dock and we discussed the current issues of the M500 installations, missing, defective and misconfigured equipment that we are dealing with., Locate network port in server room for J. Massengale’s office. – Litefoot has yet to come out to take care of this request., Follow-up email sent to RJ Young for Docuware – We will not be switching at this time, Follow-up email with Tyler RMS for data	

migration, Contact Litefoot for assistance with Clints computer not playing V-Academy videos, LPR camera troubleshooting with Sinisa – 3600 Ringgold Rd, Assist Litefoot (on-site) with computer software updates.

Training Sergeant

Car 53 – 45,000 Miles

Sgt. J. Massengale

Scheduled training for Lookout Mountain PD for Taser 7 10/25/2023.

Prepared department training for Firearms in month of October.

Received ammunition and logged into spreadsheet for tracking.

Continued working on CID cases that were carried over.

Presented case to Grand Jury (original presentment) on 23-005390, fentanyl overdose of child.

Answered domestic violence call due to patrol being shorthanded from SWAT activation on day shift. Patrol Supervisor took over call.

Coordinated with Leslie Longshore on juvenile case that was carried over to see if the case will be prosecuted.

Worked with outside employment using the Off Duty management App for jobs.

Assisted with officers that needed transportation to retrieve city vehicles from different shops.

Assisted with patrol officer that had questions concerning cases.

10/23/2023 Range Day for Department.

10/25/2023- Lookout Mountain TN P.D. Taser 7 Certification Class at Lookout Mtn PD

10/30/2023 Range Day for Department.



City of East Ridge

Police Department

TO: Chief Clint Uselton
 FROM: Lieutenant Greg Beck
 RE: October 2023 CID/CSU/K-9 Statistics

Criminal Investigations

Name	Previous Mo.	Reactivated	New Cases	Cleared Cases	Charges	Inactivated	Carried Over	Clearance Rate
G. Beck	7	0	2	3	3	0	6	150%
S. Stojnic	24	0	8	8	6	0	24	100%
G. Hawks	5	0	8	4	1	3	6	50%
W. Johnson	2	0	13	7	6	1	7	54%
VACANT	0	0	0	0	0	0	0	0%
Total	38	0	31	22	16	4	43	71%

CID Total New Case Assignments: 31
 CID Total Cases Cleared: 22
 CID Monthly Clearance Rate: 71%

CID NOTE: Newly promoted Detective, Will Johnson, remains within his training phase and is doing well; he has since completed a basic investigator course this month and is slated for an upcoming crime scene operations course at the first of 2024. Due to unforeseen manpower issues, CID is currently operating one (1) person down. Detective Johnson has begun covering an on-call rotation and is striving to learn more of what his new position entails.

Crime Suppression

Assigned Cases: 0
 Self-Initiated Cases Opened: 6
 Cases Closed: 2
 Self-Initiated Activity: 27
 Traffic Stops: 10
 Arrest Warrants Sought: 0
 Self-Initiated Arrest – MIS: 3
 Self-Initiated Arrest – FEL: 13
 Warrant Service – MIS: 4
 Warrant Service – FEL: 8
 Drug Seizures: 9
 Firearms Seizures: 1
 Assets Seizures: 0
 Stolen Auto Recoveries: 2
 Search Warrants – Sought: 3
 Search Warrants – Executed: 3

Referrals for Fed. Prosecution: 1
 Gang Contacts/Validations: 2

CSU NOTE: CSU remains fully staffed and operational. CSU schedules their suppression activities at varying time/days and often does so in collaboration with K9. CSU has focused efforts on criminal activities to include drug/narcotic trafficking and property crimes.

K-9

Primary Officer Calls: 8
 Back-up/Assist Calls: 34
 Physical Arrests: 2
 Vehicle Sniffs: 2
 Building Search: 1
 Area Search: 0
 Tracks: 3
 Traffic Stops: 22
 Call outs: 1
 Warrant Services: 2
 Assist Other Agency Warrants: 7
 K9 Training Hours: 30
 Public Events/Demonstrations: 0
 K9 Apprehensions: 2
 Methamphetamine Seizures: .5 grams
 Fentanyl Seizures: 0
 Currency Seizures: 0
 Vehicle Seizures: 0

K9 NOTE: K9 team, Cpl. Beadle, and K9 Quest, continue to be an asset to the Division and have been integrating themselves into the Crime Suppression Unit's activities. The K9 team remains a proactive approach to suppressing criminal activity within the city to include combatting an influx of drugs into the community. The K9 Team has conducted a great deal of training with other cooperating Agencies this month and has been utilized in fugitive apprehensions within the area.

Vehicle Assignments

Driver	Vehicle	Mileage	Make	Model
R. Landrum	15	11,627	Chevrolet	Colorado
B. Beadle	25	122,154	Dodge	Charger
G. Beck	29	131,576	GMC	Canyon
S. Stojnic	41	92,136	Dodge	Charger
M. Crisp	50	69,676	Ford	Explorer
T. Davis	52	72,611	Ford	Explorer
W. Johnson	48	87,910	Dodge	Charger
G. Hawks	77	113,010	Ford	Fusion
UNASSIGNED	44	66,077	Chevrolet	Tahoe
UNASSIGNED	54	52,642	Dodge	Journey
UNASSIGNED	55	62,200	Dodge	Journey

CITY OF EAST RIDGE
POLICE DEPARTMENT
MONTHLY REPORT
PATROL/TRAFFIC DIVISION
OCTOBER 2023

Team **Patrol / Traffic** Mon/Year **Oct-23**

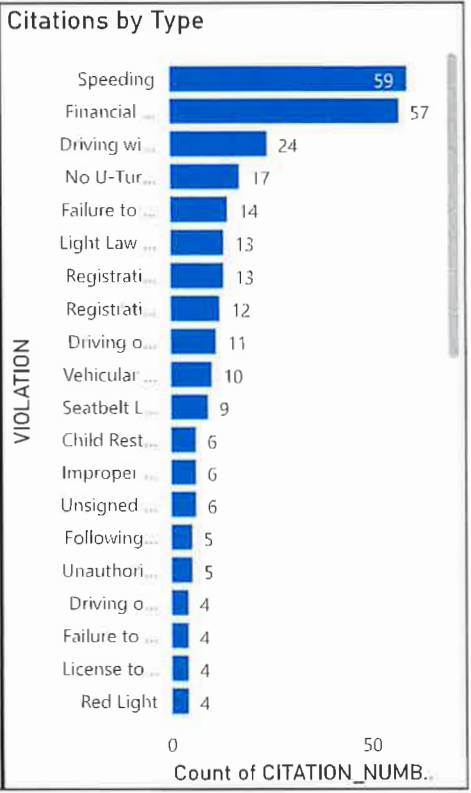
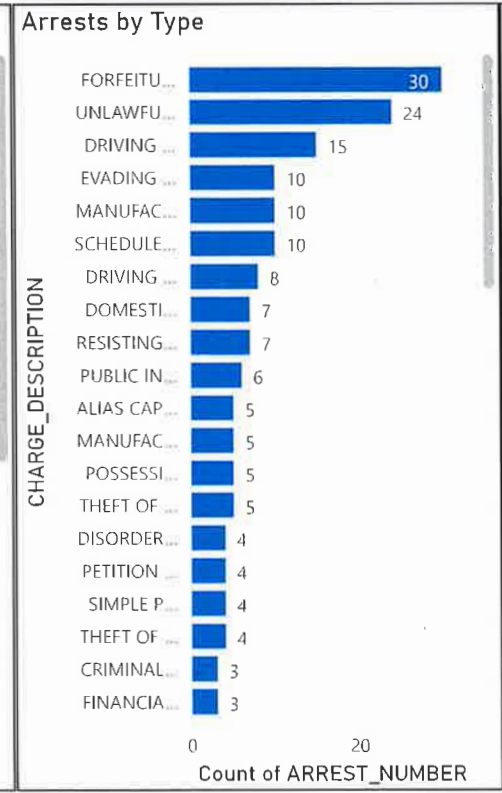
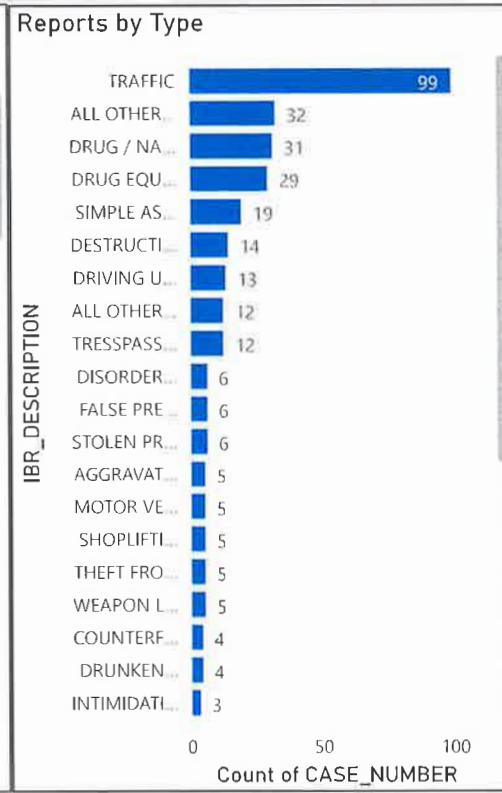
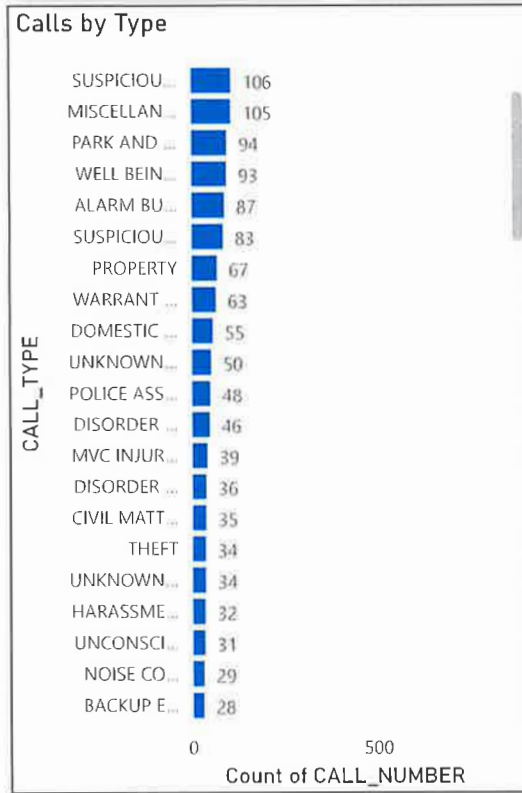
Totals	309	55	76	103	40	247	30	737	95	595	540	991	830	30	33
Officer Name	Days Worked	Warrants Obtained	Physical Arrest	Charges		Reports (d1,d2)	Field Interview	SIA	Crash Reports	Traffic Stops	Traffic Citations	Service Calls	Assist Calls	Other Warrant	Warrant Service
				Misd.	Felony										
MYRICK	12	0	0	0	0	7	0	29	0	10	4	15	42	0	0
DAVERSON	14	0	4	6	0	15	0	32	5	1	1	56	13	0	1
OWARWIN	14	1	1	1	3	14	0	29	4	14	22	47	21	0	2
DYER	14	1	3	3	0	10	0	63	26	22	31	41	22	1	1
ROISTACHER	14	3	5	18	1	20	0	149	7	33	16	79	79	4	1
CHADWICK	14	0	0	0	0	0	0	20	1	0	0	6	60	0	0
MASSENGALE E.	13	2	0	0	0	11	0	36	4	6	15	20	38	0	0
HINSCH	15	1	3	2	3	22	0	10	2	6	3	79	34	5	1
SMITH C.	14	3	2	3	1	14	0	40	2	1	5	43	19	1	0
LIVELY	15	2	1	0	2	12	0	19	3	1	0	65	14	1	1
SMITH T.	16	0	0	0	0	0	0	41	19	80	116	59	7	0	0
HIGHTOWER	13	0	6	7	4	12	1	29	1	12	4	44	35	1	1
KIMSEY	6	0	0	0	0	0	0	16	0	1	1	6	22	0	0
MUELLER	13	14	4	14	0	4	0	7	7	40	63	36	28	2	2
RHUDY	16	0	0	0	0	19	1	47	1	18	6	47	105	0	5
SHARP	16	1	1	5	1	9	0	27	0	26	28	45	67	0	1
WILSON	16	0	3	5	5	13	0	23	0	76	76	75	46	0	0
BURGESS	12	0	2	1	0	0	2	22	0	7	2	13	10	0	7
GODDARD	18	7	10	9	11	18	1	21	1	74	23	37	62	12	4
RESENDIZ	18	0	12	13	3	17	0	14	7	132	72	85	44	2	0
ACKERMANN	12	2	4	1	3	7	0	32	2	18	29	45	24	0	1
BLACKBURN	14	18	15	15	3	23	25	31	3	17	23	48	38	1	5

October 2023



EAST RIDGE MONTHLY ACTIVITY

Calls for Service 1977	Incidents 448	Arrests 123	Total Charges 221	Citations 186	Warnings 140
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Monthly Crime Report

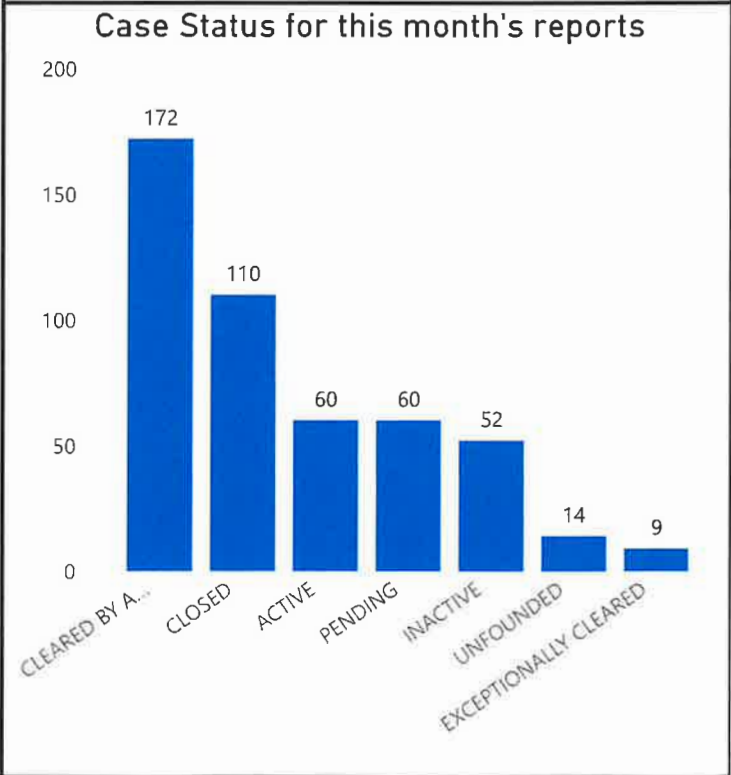
Chief Clint Uselton



October ∨ 2023 ∨

Major Crimes	
WEAPON LAW VIOLATIONS	5
THEFT OF MOTOR VEHICLE PARTS OR ACCESSORIES	1
THEFT FROM MOTOR VEHICLE	3
STATUTORY RAPE	1
MOTOR VEHICLE THEFT	5
KIDNAPPING/ABDUCTION	1
FORCIBLE RAPE	1
DRUG / NARCOTIC VIOLATION	31
DRIVING UNDER INFLUENCE	14
BURGLARY	2
ARSON	1
AGGRAVATED ASSAULT	6

Calls for Service
1977
Reports Written
304
Citations
186
Warnings
140





CITY OF EAST RIDGE

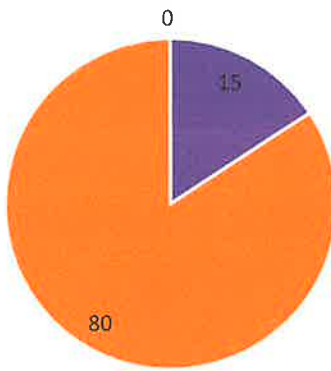
October 2023

TRAFFIC CRASHES

2022
95

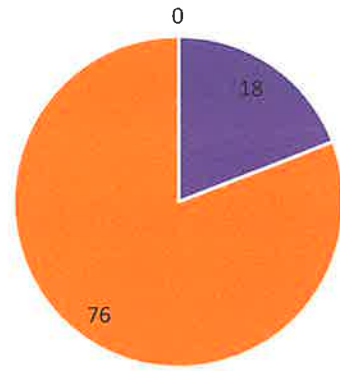
2023
94

2022



■ Fatal Crashes ■ Injury Crashes ■ Property Damage

2023

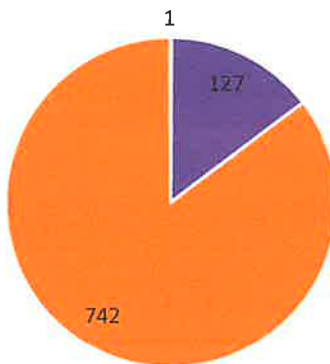


■ Fatal Crashes ■ Injury Crashes ■ Property Damage

YTD
870

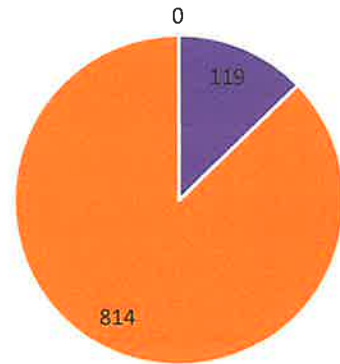
YTD
933

2022



■ Fatal Crashes ■ Injury Crashes ■ Property Damage

2023



■ Fatal Crashes ■ Injury Crashes ■ Property Damage



City of East Ridge

Animal Services

1015 Yale Street, East Ridge, TN 37412

Office: (423) 633-7774

jholder@eastridgetn.gov

Jennifer Massengale
Animal Services Supervisor

October Monthly Report

ERAS responded to 113 calls for service.

There are 6 cats at the shelter and 33 cats in foster.

There are 16 dogs housed at the shelter and 3 in foster.

ERAS responded to 7 injured and/or sick animals.

ERAS responded to 12 dead animals and transported them to the shelter for disposal.

There were 3 feral cats released to the wild.

There were 3 feral cats captured.

ERAS responded to 4 police assistances.

There were 11 cat adoptions.

There were 9 dog adoptions and 8 home returns.

EAST RIDGE FIRE RESCUE

Summary of the Month's Activities October 1 – October 31, 2023

Fire Operations

The Department responded to **264** calls for service in the month of October 2023.

Fire Administration

- Staff has Scheduled fire inspections and training for each shift.
- Staff continues to receive updates on the work project of I 24 and I 75 construction.
- Duty crews have been going to all schools during fire prevention week and the following week as well.
- Staff continues to work on outdated equipment for surplus.
- Staff has been interviewing for Battalion Chief Billy Quintrell's position. He will be retiring November 1st. These interviews were posted internally and all applicants that applied were interviewed. Captain James Burkhart will be promoted to the rank of Battalion Chief.
- After the Battalion Chief promotion, we are currently posting for a Captain's position. This position will be filled in early November.
- Crews will be giving out candy to children on Halloween and also providing fire prevention material.
- Crews provided a medical standby during the River Rescue clean-up.
- Crews sent a boat crew to Chattanooga to assist on the river with an Iron Man event.
- Staff set up a booth at the Cities Fall Festival to display for fire prevention. We interacted with over 1000 children.
- Staff has been assisting with fire inspections of new businesses while a replacement for the fire marshal's office is selected. We have continued code requirements as mandated by the state of Tennessee and have continued to meet the needs of our new businesses without any delays.

Training

Each shift completes a minimum of two hours of training each shift normally. Training topics for October were:

- Fire Service: SCBA Evolution, Air Consumption Drill. (2/hour minimum).
- Fire Service: Fire Service and Firefighter Safety Essential 7 CH 1. (2/hour minimum).
- Rescue: Air Bags, Equipment Familiarization, Use, and Maintenance (2\hour minimum).
- Driver Training: District Review-Streets, Hydrants, and FDC Locations. (2\hour minimum).
- Driver Training: Aerial Setups and operation of elevated master streams. (2/hour minimum).
- Fire Service: Communication Essentials CH 3. (2/hour minimum).
- Rescue: Air Tools, Familiarization, Use, Maintenance (2/hours minimum).
- Fire Service: Building construction Essentials CH 3. (2/hour minimum).
- Hazardous Materials: Recognition and identification. (2 hour/minimum).
- EMS: Circumstantial Skills Protocols, PG 4-8, Scenarios (3 hour/minimum).

Two members attended a firefighter class at the state fire academy.

Maintenance

- Replace a leaking valve on Squad 1 (Rescue Engine)
- Repaired four SCBA (Air Packs)
- PM (Preventive Maintenance) was completed Squad 3
- Camper top arrived waiting on slide out.

Special Projects

- Working on a retirement ceremony for Battalion Chief Billy Quintrell. He will be retiring November 1st.
- Working on 30-year dedication for retired Fire Chief Eddie Phillips plaque.
- Working on Upcoming Christmas parade.

EAST RIDGE FIRE RESCUE



Incident Reports by Incident Type Series October 2023

Type of Incident	Number of each
Building Fires	0
Fire In Portable Building / Shed	1
Vehicle Fires	0
Trash Fires	1
Other Fires	8
Natural/Propane Leaks	2
Spills / Haz-Mat releases	3
Medical Assist	55
EMS Calls	23
Vehicle Accidents	41
Other EMS	2
Power Lines Down	1
Arcing Electrical Equipment	1
Other Electrical	1
Assist Police	2
Police Matter	1
Assist Invalid	42
Other Citixen Assist	14
Good Intent Call	2

Dispatched/Canceled enroute	31
False Call	2
Smoke Investigation	5
CO (Carbon Monoxide) alarm	0
Alarm sounded due to malfunction	3
Alarm Sounded, False Call	1
Alarm Sounded, Unintentional	18
Total Alarms For October	264

Fire Property Loss	\$ 6,000.00
Fire Property Saved	\$ 70,000.00
Civilian Injuries	0
Civilian Deaths	0
Firefighter Injuries	0
Firefighter Deaths	0

Mutual Aid Report	
Mutual Aid Received	2
Mutual Aid Given	25
Total Mutual Aid Calls	27

Calls to the City of Ridgeside	
Medical, citizen assist, non-fire related	3
Fire, related calls	1
Total Calls for service to Ridgeside	4

Fire Marshal's Office	
Annual Inspections	32
New Inspections	22
Public Education events	0
Plan Reviews	5

Open Records Requests	
NFIRS Report(s) requested	2
Other	0

October 2023 Miscellaneous Report

Building Maintenance

- Repair the fence in the small dog park.
- Finish building and setting the split unit enclosure for behind city hall.
- Walk and mark out the old “Norman Walking Trail” at Camp Jordan.
- Bring supplies and help set up for the fall festival.
- Remove old council chairs to make room for the new ones.
- Help hang the new Christmas lights for City Hall and the Community center.
- Cut concrete to find the leak at the splash pad, then repair broken line and add gravel, dirt and concrete back to repair the hole.
- Remove old, rusted metal from leaf vac truck and weld new expanded metal to it. (Sanitation)
- Get quotes for storage buildings, shipping containers and sheds for the library and court storage.



City of East Ridge

1517 Tombras Avenue
East Ridge, Tennessee 37412
(423) 867~7711

CITY OF EAST RIDGE SOLID WASTE REPORT OCTOBER 2023

Solid Waste collected (tons)	699.57
Recycled materials collected (tons)	44.51
Dumpster Junk (tons)	112.75
Dumpster rentals	2
Brush Collected (loads)	24
Metal Collected (tons)	4
Cart Repairs/Replacement (lids/cans)	28
New/Extra Garbage Cans	0
New Recycle Cans	30



**Street Dept.
Monthly Report
October 2023**

WORK ORDERS

TYPE OF TASK	PRODUCED	NOTES
Drain Patrol	25 Locations	Checked & Cleaned
Ditch Cleaning	11 Locations	Cleaned out with Back-Hoe
Miscellaneous	47 Locations	Various Work Done
Asphalt Repairs	16 Locations	Pot Hole Repairs
Street Sweeper	12 Locations	Swept Streets
Mowing	30 Locations	City Lots
Code Yards	7 Locations	Mowing & Trimming
Exit 1	1 Time	Mowing & Trimming
Litter Collection	26 Locations	Trash picked up
Street Cut Inspections	7 Locations	Various Locations
Boom Mower	18 Locations	Various Locations

Additional Notes :



**TRAFFIC CONTROL
MONTHLY REPORT
October 2023**

WORK ORDERS

TYPE OF TASK	PRODUCED	NOTES
New Signage	7	
Signs Installed	31	
Sign Maintenance	24	
Shop Tasks	22	
Miscellaneous	30	
Resident Requests	11	
Street Light Requests	6	
Banners	12	
Signal Repairs	25	
Sign Posts	10	
ERPD Requests	12	

Notes :

Attended McBrien Rd repaving meeting.
 Provided traffic control for E. R. Elementary School City Hall Event.
 Ordered new LED light strands for Pioneer Playground Christmas Tree.
 Ordered STOP Bar pucks for Marlboro Ave at Ringgold Rd.
 STUDIES: S. Lovell Ave, Ringgold Rd 6800 and Altamaha St.

Signals:

John Ross Rd at Bennett Rd new traffic signal cabinet installed, I-75 Exit 1 (NB) Ramp at Ringgold Rd Phase 4 Recall installed, Marlboro Ave at Ringgold Rd STOP Bar Pucks ordered, John Ross Rd at Ringgold Rd new strain pole ordered, Signalized intersections signal cabinet maintenance completed.



CITY OF EAST RIDGE - Codes/Building Activity Report October 2023

DEPARTMENT OF EMPLOYEES: 5

Michael Howell – Chief Building Official		
Melissa Mahoney – Administrative Assistant/Permit Technician		
Danny Plunkett– Residential Building Inspector		
Torrey Holder – Codes Enforcement Officer		
Michael Pettyjohn - Codes Enforcement Officer		
<i>The purpose of the Codes Department is to ensure that all citizens and contractors are assisted concerning the issues of Building Codes and safety, and Property Maintenance Codes. The duty of this department is to inspect and enforce these regulations in a certified and professional manner.</i>		
Activity	Scope of	Total Monthly
Issuing of Permits	Building (Comm. & Res.), Building, Electrical, Plumbing, Mechanical, Fire, Sign	130 permits
Building Inspections	Building, Mechanical, Plumbing, Electrical, Energy.	165 inspections
Re-inspections	Trades that have failed the first inspection	7
Street Cut Permits	WWTA, Chattanooga Gas & TAW street cut permits.	6
Street Inspections	Performed by Street Department	0
Signs Removed	Illegal signs removed from city limits	0
Continuing Education	Training for the departments required certification test/International Building Certif.	8 Hours
Property Mani. Liens	Unpaid property maint. issues including grass cutting, demo of unsafe structures, etc.	0 Liens
Housing Board	Cases involving repair or demo of structure	7 Cases
Zoning Board	Cases involving zoning ordinance.	1 Case
Planning Commission	Cases involving rezoning, subdivision regulations, and plat signing.	1 Case
Plan Reviews	In-house plan reviews commercial/Residential – Plat Reviews	4 Reviews
Unsafe Structure Abatement	Demolition of unsafe structure	0
Code Violations	Open Storage	30
	Disabled Vehicles	17
	Trash & Debris	16
	Other (Premise ID, Fence, Soffits, Facia Boards, Gutters, Windows, etc.)	6
	Total Violations	63
	Post for Cleanups	33
AHO Court Cases	Administrative Hearing (properties not in compliance)	10 Cases
Customer Service Calls	Facilitate calls and inquiries citizens and contractors may have	Daily



City of East Ridge

323 Camp Jordan Parkway
East Ridge, Tennessee 37412
(423)490-0078 • www.eastridgeparksandrec.com

PARKS and RECREATION
Shawna Skiles, Director

Parks and Recreation Monthly Report - October 2023

Administration

- Finalize Fall Festival Details
- Chamber board and lunch meeting
- Pick up prizes for fall festival
- Dalton State run meeting
- Fairfield room meeting
- Christmas light install at Center
- Grateful Sports meeting
- Hampton Inn meeting
- Meeting with Guns and Hoses
- Meeting with Chatt. Roller Derby
- Parade planning sessions with PD/Fire/Streets/Traffic
- End of the year soccer planning meeting
- LPRF grant meeting

Athletic Programming Rec

- Fall sports for soccer, baseball, softball, cheer, and flag have started

Maintenance / Projects – Parks and Recreation

- Changed A/C filters on 2 units on arena roof
- Fix 2 parking lot lights
- Fix a banner on Baseball field
- All usual areas mowed
- Fixed broken light in arena
- Washed work truck
- Pressure washed back arena ramp
- Pressure washed arena siding and sidewalk
- Chemically treated dark spots
- Fix a broken bolt on a table at the pond
- Filled large hole by track and canoe ramp
- Set up new cigarette receptacle
- Hung up large sign on softball fields
- Usual Mowing Schedule
- Event setups/ Cleanups
- Usual constant pulling and relining of garbage in the park and arena

Camp Jordan Arena Events

- Skyhoundz-greenspace at RV Pavilion
- KCH Employee Fall Festival-Arena greenspace
- Adventure Van Expo-RV Pavilion/greenspace
- ERNC toy show event
- Repticon
- Ducks Unlimited
- All or Nothing MMA Fights
- Hilger Higher Learning-RV Pavilion green space

Tournaments / Athletic Events at Camp Jordan

- National Grass Volleyball
- Red Wolves soccer tournament
- UTC cross country event
- ERPC- Orange and White tournament
- Adult Baseball League games
- NHSC-National Homeschool Soccer Championships
- Connect Softball-500 teams

Community Center

- 6 active Aerobics memberships
- 13 active Open Gym memberships
- Continued Planning and Preparing for the East Ridge Community Thanksgiving
- Assisted with the East Ridge Fall Festival
- Hosted the second annual Fall Ball senior dance.
- The 2023 Dahlia Show October 7th and 8th
- Wilderwood Fall Break Camp was Oct. 9th-13th
- Combustion Reunion was held October 4th
- Crestwood Garden Show was held October 16th
- Hamfest radio show October 19th-21st
- Attended the Hamilton County Homeless Data working day
- Christmas lights were installed at the community center October 18th
- Maintenance department attended to leak at the ER Splash Pad

FY23/24 Library Services Statistics as of October 31, 2023

	JULY FY23	AUG. FY23	SEPT. FY23	OCT. FY23	NOV. FY23	DEC. FY23	JAN. FY24	FEB. FY24	MAR. FY24	APR. FY24	MAY FY24	JUNE FY24	YTD FY23/24
CIRCULATION (BOOKS/AUDIO)	3026	3197	2595	2695									11513
CIRCULATION E-BOOKS	82	65	28	51									226
COMPUTER USERS	182	193	148	135									658
NEW CARDS ISSUED	33	38	21	21									113
PROGRAMS/ ATTENDANCE	9/212	10/136	12/122	20/1082									51/1552
DOCUMENTS NOTORIZED	8	27	6	10									51
PAGES FAXED	41	15	33	21									110
PAGES SCANNED	76	68	53	76									273
COPIES MADE	2175	2324	1977	2024									8500
IN-DEPTH COMP ASSISTANCE	58	50	34	32									174
ITEMS CATALOGUED	177	147	113	116									553
ITEMS DELETED	27	82	6	10									125

**** 21 new cards issued (17 adult/4 juvenile)**
4 Knitting group with 17 participants.
1 Teen Advisory Board with 7 participants.
6 ERE 2nd grade classes w/165 participants
Drive Thru Trick or Treat with 152 participants.

5 story-times with 75 participants.
1 Adult Bingo with 4 participants.
1 Teen program (thrift store painting) w/7 participants.
Fall Festival with 655 participants.