



# City of East Ridge

1517 Tombras Avenue  
East Ridge, Tennessee 37412  
(423)867-7711 • [www.eastridgetn.gov](http://www.eastridgetn.gov)

Office of the City Manager

---

## MONTHLY REPORT

### FOR

### FEBRUARY 2024

## J. SCOTT MILLER CITY MANAGER

**Brian Williams**  
*Mayor*

**Esther Haynes**  
*Vice Mayor*

**Jacky Cagle**  
*Councilmember*

**Andrea Witt**  
*Councilmember*

**David Tyler**  
*Councilmember*

**J. Scott Miller**  
*City Manager*

## Table of Contents

City Manager Letter .....	1
Business/Beer Licenses .....	2
Economic & Community Development.....	3-4
Human Resources .....	5
Court.....	6
Police – Chief’s Report .....	7
Police – Administrative/Warrants Division .....	8-13
Police – CID/CSU/K-9 Summary .....	14-15
Police – Patrol Report.....	16
Police – Monthly Activity .....	17
Police – Monthly Crime Report.....	18
Police – TITAN Crash Report .....	19
Police – Animal Services.....	20
Fire Department.....	21-25
Building Maintenance .....	26-27
Solid Waste.....	28
Street Department .....	29
Traffic Control .....	30
Codes/Building Activity Report .....	31
Parks and Recreation .....	32
Library .....	33



# City of East Ridge

1517 Tombras Avenue  
East Ridge, Tennessee 37412  
(423)867-7711 • [www.eastridgetn.gov](http://www.eastridgetn.gov)

Office of the City Manager  
J. Scott Miller

## CITY MANAGER REPORT February 2024

To: Mayor and Councilmembers, City Staff, and Residents of East Ridge

Please find attached the February 2024 City Manager's Monthly Report. This report includes information submitted by the various departments which is then organized and compiled for your review.

This report recognizes the City's efforts to remain transparent and to keep the City moving forward in a positive direction.

Please feel free to contact me with any questions, comments and/or suggestions regarding this report.

Sincerely,

J. Scott Miller  
City Manager

**CITY OF EAST RIDGE  
BUSINESS LICENSE  
BEER PERMITS  
FEBRUARY 2024**

**BUSINESS LICENSES**

BUSINESS NAME	ADDRESS	DATE
HEATHER R. GANN-PINK SUNDAY BOUTIQUE	23 FRAWLEY RD EAST RIDGE, TN 37412	11/30/2023
LEAFILTER NORTH LLC	1595 GEORGETOWN RD HUDSON, OH 44236	11/21/2023
PIPEDREAMS OF EAST RIDGE	5309 RINGGOLD RD EAST RIDGE, TN 37412	11/17/2023
A. PASCUAL-AJ'S REMODELING/LAWN SERVICE	1311 BLOCKER LN EAST RIDGE, TN 37412	11/13/2023
JORGE L. ORTIZ GARCIA	3407 CONNELLY LN EAST RIDGE, TN 37412	11/13/2023
ONE STOP HOME SOLUTIONS LLC	3812 BENNETT RD EAST RIDGE, TN 37412	11/10/2023
CLICK BANG HOUSE	6802 RINGGOLD RD STE 102 EAST RIDGE, TN 37	11/7/2023
LION REMODEL INC	4100 BENNETT RD CHATTANOOGA, TN 37412	11/7/2023

**BEER PERMITS**

BUSINESS NAME	ADDRESS	DATE
TORTILLERIA SAN MIGUEL	6503 SLATER RD, EAST RIDGE, TN 37412	2/15/2023
SAMUEL GARCIA ANDRES, APPLICANT		



# City of East Ridge

1517 Tombras Avenue  
East Ridge, Tennessee 37412  
(423)867-7711 • [www.eastridgetn.gov](http://www.eastridgetn.gov)

**Cameron McAllister**  
Administrator  
Economic & Community Development

## Monthly Report – February 2024

### Grant Project Updates:

- **TDOT PIN 120226 (McBrien Road Resurfacing)**  
City administration, Thompson Engineering, and Talley Construction met 2/22/2024 to refresh each agency on plans discussed during the pre-construction meeting held in October 2023. A contract extension request was submitted to TDOT Local Programs on 2/28/2024 for a 60-day extension. Construction is set to begin March 11, 2024.
- **TDOT PIN 131488 (John Ross Road Resurfacing)**  
City administration and Volkert Engineering received additional comments back on the right of way plans from TDOT Local Programs on 2/5/2024. Revisions were made by both parties and re-submitted. The City is currently waiting for approval on final ROW plans to receive an NTP on construction plans.
- **TDOT PIN 122000 (Multimodal)**  
City Administration received fully executed amendment 8 extending the project completion date to June 30, 2024. TDOT Local Programs and the City's ECD department worked together to submit final invoices to the State for reimbursement.
- **Violent Crime Intervention Fund Grant**  
Development Administrator McAllister and Assistant Chief Creel completed all purchases that were originally covered by the contract. A meeting was held with the program monitor to discuss options for remaining funds. Assistant Chief Creel submitted a purchase request for items covered by the "amendment".
- **Statewide School Resource Officer Endowment Grant**  
Chief Uselton is working with City administration to purchase equipment for the new School Resource Officers. City administration is working to place recently hired personnel into local schools to serve as SROs.
- **Local Parks & Recreation Fund Grant**  
City administration, Parks & Recreation staff, and TDEC RRD are working to complete the procurement process in TDEC's GMS. Additionally, the Development Administrator McAllister presented the LPRF project to the City's Planning Commission and received approval required by TDEC RRD. Staff continue to complete required tasks prior to contract approval.

### Grant Applications Submitted:

- **American Water – Water & Environment Grant**  
(Proposed Project: 2024 Tennessee River Rescue)

### Grant Applications Awarded:

- None

### Invoice for Reimbursements Submitted:

- |                                    |                      |                                      |
|------------------------------------|----------------------|--------------------------------------|
| • <b>TDOT PIN 120000.00</b>        | Talley Construction  | (Multimodal Access Project)          |
| • <b>TDOT PIN 131488.00</b>        | Volkert Engineering  | (John Ross Road Resurfacing Project) |
| • <b>TDOT PIN 120226.00</b>        | Thompson Engineering | (McBrien Road Resurfacing Project)   |
| • <b>PEP Safety Partners Grant</b> | Nafeco               | (Fire Department Turnout Gear)       |

## Active Grant Projects:

- PIN 122000.00 (*Ringgold Road Multimodal Project*)
- PIN 131488.00 (*John Ross Road Resurfacing Project*)
- PIN 120226.00 (*McBrien Road Resurfacing Project*)
- Local Parks & Recreation Fund Grant (*East Ridge Community Center Project*)
- Violent Crime Intervention Fund Grant (*East Ridge Police Department*)
- Statewide School Resource Officer Grant (*East Ridge Police Department*)
- Bureau of Justice Bulletproof Vest Grant Program (*East Ridge Police Department*)
- American Water Charitable Foundation Grant (*Dickert Pond Bank Stabilization*)
- ARPA Non-Collaborative Grant (*Wastewater Collection System Project*)
- Tennessee American Water Firefighter Support Grant (*Turnout Gear*)
- Tennessee American Water Combination Grant (*Camp Jordan Rain Garden Project*)

## Special Projects:

- East Ridge Town Center Project (Pavilion)
- McBrien School Rehabilitation Project
- Atrium City Seal Project

## Special Events:

- ***East Ridge Council of the Chattanooga Area Chamber of Commerce Luncheon*** – Economic & Community Development  
2/1/2024
- ***Joint Economic & Community Development Meeting*** – Economic & Community Development  
2/6/2024
- ***Coffee with the Chiefs*** – East Ridge Police Department  
2/6/2024
- ***Blood Assurance Blood Drive*** – East Ridge Police Department  
2/7/2024
- ***Mystery Marshmallow Awards*** – East Ridge City Library  
2/7/2024
- ***Valentine's Day Bash for Little Cupids*** – East Ridge Parks & Recreation  
2/9/2024
- ***Valentine's Day Date Night*** – East Ridge City Library  
2/9/2024
- ***East Ridge Council After Hours Chamber Networking Event*** – Economic & Community Development  
2/20/2024
- ***Partnership for a Playful City*** – Economic & Community Development, East Ridge Parks & Recreation  
2/21/2024

## Public Relations/Social Media Outreach:

- ***Facebook (@City of East Ridge – Government)*** Platform Followers: 7,537  
Number of posts – 22
- ***Instagram (@CityofEastRidge)*** Platform Followers: 677  
Number of posts – 18
- ***Twitter (@CityofEastRidge)*** Platform Followers: 683  
Number of posts – 20

# City of East Ridge

## *Human Resources*

---

February Data (as of 2/29/24)

<u>Headcount</u>	<u>Budget</u>	<u>Actual</u>
Full-Time Employees	154	151
Part-Time Employees	<u>26</u>	<u>24</u>
Total	180	175

New Hires - 0  
Terminations - 0  
Transfers - 2

In Onboarding Process:

Sanitation Laborer

Recruiting for:

Building Maintenance Assistant  
Residential Building Inspector  
School Patrol

Pending Retirements:

0

Admin and/or Medical Leave

4

**CITY OF EAST RIDGE  
MONTHLY MANAGEMENT REPORT  
MONTH OF February 2024**

**COURT**

NUMBER OF CITATIONS ISSUED IN FEBRUARY : 136

NUMBER OF DEFENDANTS APPEARING IN COURT:

February 6, 2024	147
February 13, 2024	135
February 20, 2024	131
February 27, 2024	156

**TOTAL DEFENDANTS APPEARING IN COURT FOR MONTH 569**





# East Ridge Police Department

## Chief's Monthly Report February 2024

The Police Department responded to a total of 2097 calls for service during February 2024.

The department filled a total of 25 open records requests from citizens and the DA's office.

A total of 792 citations were issued.

ERPD made a total of 77 physical arrests that included 123 misdemeanor charges and 47 felony charges.

The department currently has 5 probationary officers in the Field Training Program, and 4 probationary officers attending the police academy.

ERPD answered 3 calls within the City of Ridgeside and conducted daily self-initiated (directed patrols, park and walks etc.) activities.

ERPD hosted coffee with a cop, participated in a Tennessee Association of Chiefs of Police legislative session, and attended a Federal/Local Law Enforcement Executive luncheon.



## EAST RIDGE POLICE DEPARTMENT

4214 Ringgold Road ❖ East Ridge, TN 37412

Police Administration  
(423) 867-3718  
Fax (423) 867-9418

Clint Uselton  
Chief of Police

# February 2024 Events

## Administrative Division

Warrants Division / Records Division / Property and Evidence Division / Open Records / Training / General Administration /

Car 14 – 25,676 miles

Administrative Division-Lt. Rogers

**ERPD Open Records/Court Operations/Fleet Maintenance/Station  
Officer, Quartermaster, Fleet Maintenance, IT Liaison,  
School Resource Officer**

- General Admin Duties
- Met with Records Division, Warrants/Fugitive Division, Property and Evidence Division, Training Sgt., School Resource Officer
- Assisted officers, personnel, and citizens with various requests.
- Mediated technical problems with software/databases and hardware.
- Handled Station Officer Duties (Record requests, Fleet maintenance issues, ERCC duties)
- Worked on Tyler RMS property module
- New hire Officer onboarding
- IT Issues
- Fleet Maintenance
- Granicus meeting
- Update inventory sheets
- Report Hamilton Counted Data
- LPR maintenance
- Dash/Body camera maintenance
- Continued preparation for Central Square data extraction
- City Court Duties
- Hamilton Counted Data submission
- Budget paperwork
- TBI Lab trip

### Open Records

Open Records Requests Received / Completed	<b>25</b>
Open Records Preparation Time	<b>28 Hours</b>

### Court Operations

Hamilton County Grand Jury Cases Presented	<b>2</b>
Hamilton County Grand Jury Cases Requested	<b>1</b>
Total Hamilton County Grand Jury Appearances	<b>1</b>
Hamilton County Grand Jury File Preparation Time	<b>2 Hours</b>
East Ridge Municipal Court Appearances	<b>4</b>
East Ridge Municipal Court Prisoner Transport Assists	<b>0</b>

### Station Officer

Citizen Contacts / Reports for Citizens in Lobby	<b>0</b>
Miscellaneous Fleet Maintenance: New vehicles to and from Site-Rite, Pickup vehicle #26 from E/R Auto, Pick up vehicle #84 from Lee Smith.	<b>Multiple</b>
IT Liaison Duties / Meet with Lightfoot Solutions: Schedule Litefoot to be on scene for TBI audit, Assist Litefoot with troubleshooting E-Citation issues.	

**Warrants Division**

Sgt. Tim Spires / Cpl. Hal Duncan

Car 23 – 103,031 miles    Sgt. Spires

Car 56 – 80,400 miles    Cpl. Duncan

➤ Fingerprinting service/fingerprint cards	<b>33</b>
➤ Warrants processed	<b>113</b>
➤ Assists with warrants	<b>27</b>
➤ Misdemeanor Citations (booking)	<b>8</b>
➤ Arrest Reports	<b>28</b>
➤ Miscellaneous Activity	<b>20</b>
➤ Offense Reports	<b>0</b>
➤ Subpoena Service for Codes Enforcement Dept.	<b>0</b>
➤ Warrant notifications mailed	<b>8</b>
➤ Warrant notifications delivered	<b>20</b>
➤ Warrants served	<b>27</b>
➤ Court liaison duties	<b>Y</b>
➤ Citizen Walk-in contacts	<b>0</b>
➤ TBI Crime Laboratory – Knoxville, TN	<b>Y</b>
➤	

## Records Division

Candace Brown / Pam Aalberg / Myra Miracle

<b>Incident Reports</b>	<b>Arrest Reports</b>	<b>Citations</b>	<b>Calls For Service</b>
<b>280</b>	<b>141</b>	<b>273</b>	<b>2030</b>

NCIC Transactions – varies daily.

NCIC entries made by HC 911 Communications are checked by ER Records staff daily.

T.O.P. (Temporary Protection Orders) are checked and/or modified daily.

Validations – vary by month and include 10-50 entries per month.

NCIC testing and training.

Emails from HC 911 Communications checked daily.

E-Agent checked daily to ensure no unauthorized transactions have taken place.

Answered multiple phone calls and emails for police department daily.

Assisted visitors inside the police/fire departments daily.

Assisted multiple officers/detectives in case investigations and background checks.

Fire Department reports –reports checked for accuracy and compliance.

Daily check of FD reports entered in Fire Program and corrections made when needed.

Reports sent weekly to NFIRS (state program) – reports validated and corrected.

Answered emails and phone calls daily from regarding Fire Dept. related questions.

Work with HC911 with CAD assignments on new Officers.

Work with Tyler Technologies regarding RMS issues with reused badge numbers.

### **ERPD Property and Evidence Division**

➤ Items Entered	206
➤ Items Disposed	30
➤ Narcotics Disposed	17
➤ Firearms – prepared for trade/sale	40
➤ Firearms traded/sold (Compass Auctions)	0
➤ Other Items Sold on Compass - Total	0
• Vehicles Sold on Compass	0
• General Items	0

### **Drugs Seized – Department monthly total**

➤ Pills (dosage units)	13.5
➤ Cocaine (grams)	16.2
➤ Crack Cocaine (grams)	0.0
➤ Heroin (grams)	0.0
➤ Meth (grams)	933.12
➤ Marijuana (grams)	360.66
➤ MDMA (Pills)	0.0
➤ Fentanyl (grams)	11.8
➤ Fentanyl (pills)	0.0
➤ Ecstasy (dosage units)	31.0
➤ THC Vape Pens(fluid ounces)	0.62

## **Training Sergeant**

Car 53 – 47,605 Miles

Sgt. J. Massengale

Working on In Service Schedule for the 2024 calendar year.

Working on new firearms course of fire.

Submitted Specialized Training for Dylan McCloud to Acadis Portal.

Submitted Specialized Training for Teddy Dyer to Acadis Portal.

Preparing In-Service Lesson Plans.

Schedule interviews for reserve officers.

Conducted 7 interviews for open positions for reserve officers.

Schedule EVOC course and planning for EVOC course to be set up by April.

Rewriting the ERPD firearms qualification course of fire.

Rewriting the ERPD Rifle qualification course of fire.

## **School Resource Officer**

Reports: 36

Arrests: 1

Petitions: 4 Misdemeanor



# City of East Ridge

## Police Department

TO: Chief Clint Uselton  
 FROM: Lieutenant Greg Beck  
 RE: February 2024 CID/CSU/K-9 Statistics

### Criminal Investigations

Name	Previous Mo.	Reactivated	New Cases	Cleared Cases	Charges	Inactivated	Carried Over	Clearance Rate
G. Beck	3	0	1	1	0	0	3	100%
S. Stojnic	23	0	5	3	6	3	22	60%
G. Hawks	2	0	6	3	6	0	5	50%
W. Johnson	4	0	9	9	9	1	3	100%
VACANT	0	0	0	0	0	0	0	0%
<b>Total</b>	<b>32</b>	<b>0</b>	<b>21</b>	<b>16</b>	<b>21</b>	<b>4</b>	<b>33</b>	<b>76%</b>

CID Total New Case Assignments: 21  
 CID Total Cases Cleared: 16  
 CID Monthly Clearance Rate: 76%

**CID NOTE:** CSU Investigator Davis has continued his assistance in covering the vacancy within the on-call rotation. Detective Hawks, as part of the USMS Fugitive Task Force, has assisted in the search and or apprehensions of five (5) individuals wanted for a variety of charges to include homicide(s) and other outstanding Federal and East Ridge charges.

### Cumulative CSU Stats

Self-Initiated Arrest – MIS: 0  
 Self-Initiated Arrest – FEL: 5  
 Warrant Service – MIS: 2  
 Warrant Service – FEL: 9  
 Drug Seizures: 7  
 Firearms Seizures: 4  
 Assets Seizures: 0  
 Stolen Auto Recoveries: 1  
 Search Warrants – Sought: 3  
 Search Warrants – Executed: 3  
 Referrals for Fed. Prosecution: 2  
 Gang Contacts/Validations: 2

### CSU Narcotics Seizures

Fentanyl – 4.3 grams  
 Marijuana – 258 grams  
 Methamphetamine – 911 grams  
 Cocaine – 3.7 grams

**CSU NOTE:** CSU has continued to focus efforts on criminal activities to include drug/narcotic trafficking and property crimes. CSU had obtained and subsequently executed several search warrants upon properties; one of those resulted in the seizure of a meth lab process which had not yet been initiated.



Utilizing connections with various parole/probation officers, CSU has been able to establish violation of repeat offenders. CSU has routinely developed intelligence which aids in combatting criminal activity within the city. CSU, when paired with the K9 Team, has had a substantial impact on the influx of drug distribution this past month and should all be commended for their relentless efforts.

**K-9**

Primary Officer Calls: 11  
 Back-up/Assist Calls: 18  
 Physical Arrests: 1  
 Vehicle Sniffs: 0  
 Building Search: 0  
 Area Search: 0  
 Tracks: 1  
 Traffic Stops: 18  
 Call outs: 0  
 Warrant Services: 4  
 Assist Other Agency Warrants: 9  
 K9 Training Hours: 23  
 Public Events/Demonstrations: 0  
 K9 Apprehensions: 2  
 Methamphetamine Seizures: 859.8 grams  
 Fentanyl Seizures: 269.8 grams  
 Currency Seizures: \$4,996.00 USC  
 Marijuana/THC Seizures: 170.3 grams  
 Vehicle Seizures: 0

**K9 NOTE:** K9 team, Cpl. Beadle, and K9 Quest, continue to proactive efforts to mitigate the influx of drugs into the community. The K9 Team has worked closely with the Crime Suppression Unit to build cases and develop additional intelligence. The K9 team has worked closely with other Agencies to include the Hamilton County Sheriff's Office in combatting the influx of drugs into our community. The K9 unit has experienced an increased difficulty retaining a reliable vehicle for the dog and handler; the anticipated acquisition of that vehicle is expected to increase the capability, availability, and overall efficiency of the Unit. The K9 Team, when paired with the CSU, has had a substantial impact on the influx of drug distribution this past month and should all be commended for their relentless efforts.

**Vehicle Assignments**

Driver	Vehicle	Mileage	Make	Model
R. Landrum	15	15,201	Chevrolet	Colorado
G. Beck	29	135,410	GMC	Canyon
B. Beadle	41	95,769	Dodge	Charger
M. Crisp	50	76,879	Ford	Explorer
T. Davis	52	75,117	Ford	Explorer
G. Hawks	77	120,798	Ford	Fusion
UNASSIGNED	54	55,519	Dodge	Journey
S. Stojnic	49	73,213	Dodge	Charger
W. Johnson	55	63,373	Dodge	Journey

CITY OF EAST RIDGE  
POLICE DEPARTMENT  
MONTHLY REPORT  
PATROL/TRAFFIC DIVISION  
February 2024

Team Patrol / Traffic Mon/Year Feb-24

Totals	355	48	77	123	47	235	50	767	88	780	792	1006	761	28	50
Officer	Days	Warrants	Physical	Charges		Reports	Field	SIA	Crash	Traffic	Traffic	Service	Assist	Other	Warrant
Name	Worked	Obtained	Arrest	Misd.	Felony	(d1,d2)	Interview		Reports	Stops	Citations	Calls	Calls	Warrant	Service
MYRICK	10	6	0	6	1	8	0	34	0	45	52	9	22	0	1
DAVERSON	15	1	0	0	0	6	0	33	0	3	4	73	2	0	0
DARWIN	12	1	1	2	9	17	0	32	2	57	72	45	15	0	1
DYER	12	0	4	6	0	7	0	39	15	57	67	26	5	0	0
ROISTAHCER	15	3	5	12	1	10	0	140	1	68	41	49	69	4	1
MCCLOUD	14	3	4	7	1	16	0	4	4	34	36	49	24	0	0
MAGANA	14	1	2	1	0	11	0	14	1	44	42	37	22	0	2
CHADWIC	14	0	0	0	0	0	0	0	0	0	0	8	68	0	0
MASSENGALE E	13	4	1	5	0	15	0	17	0	9	6	25	13	2	4
HINSCH	14	0	1	1	1	15	4	15	1	28	34	40	38	0	3
SMITH T	12	0	0	0	0	0	0	49	21	41	100	46	3	0	2
LIVELY	12	0	2	2	1	6	0	21	0	4	3	42	15	2	0
SMITH C	14	3	2	4	2	12	0	15	2	5	7	46	19	1	3
TEMPLETON	10	0	2	1	0	6	0	19	7	5	3	47	25	0	0
BURGESS	15	0	2	3	1	8	0	37	0	18	4	47	25	1	4
JOHNSON	14	3	6	12	2	11	0	48	2	22	23	52	25	2	1
KIMSEY	14	0	0	0	0	0	0	31	0	2	1	17	41	0	0
MUELLER	14	7	4	8	0	9	0	15	1	32	17	47	57	1	0
RHUDY	15	1	10	13	3	24	2	48	0	22	15	43	48	4	6
SHARP	14	1	2	1	0	6	0	24	2	33	24	35	21	1	1
BURGESS	14	0	0	0	0	5	1	31	0	7	5	13	25	0	2
GODDARD	8	0	6	9	6	7	1	4	0	24	3	8	18	3	4
RESENDIZ	12	0	5	10	4	3	0	4	11	108	93	44	43	5	0
ACKERMANN	14	1	1	0	11	2	35	1	13	15	46	33	0	0	4
BLACKBURN	14	6	7	8	1	12	3	27	2	38	40	53	20	1	1
ALEXANDER	13	5	5	4	1	9	2	47	1	22	17	31	65	1	6
WILSON	13	2	5	8	2	10	2	18	2	37	37	41	33	0	4

February

2024



# EAST RIDGE MONTHLY ACTIVITY

Calls for Service

2030

Incidents

280

Arrests

141

Total Charges

251

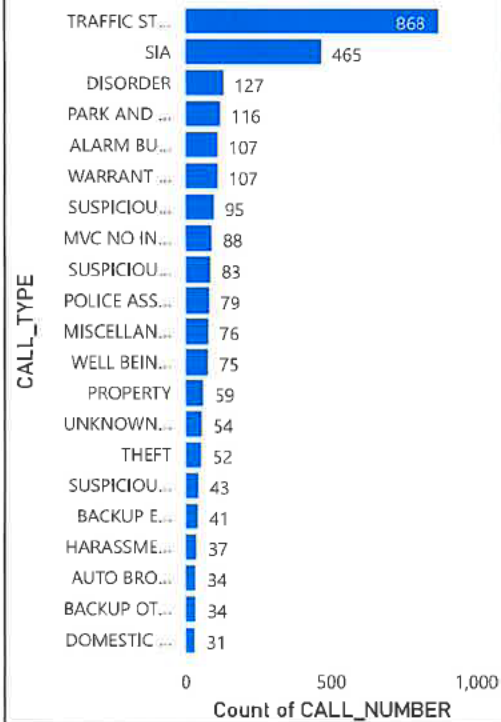
Citations

273

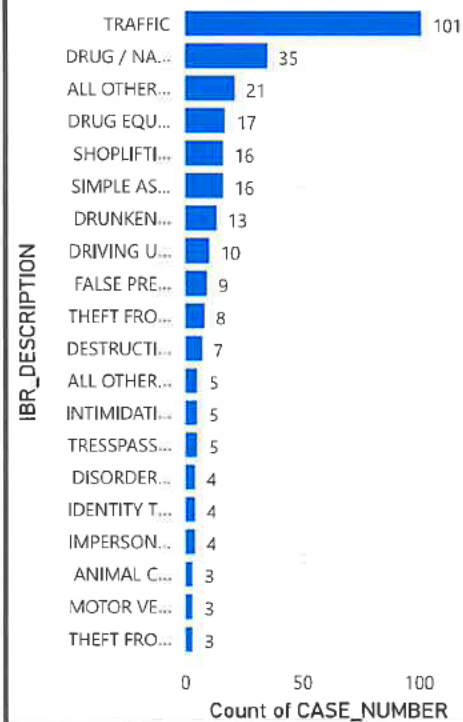
Warnings

284

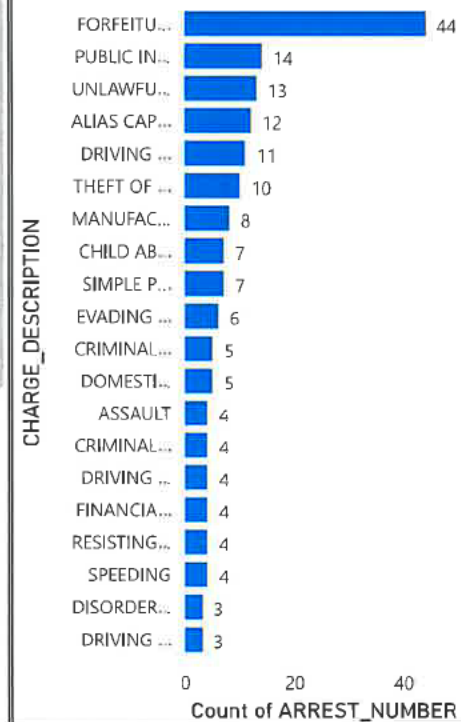
Calls by Type



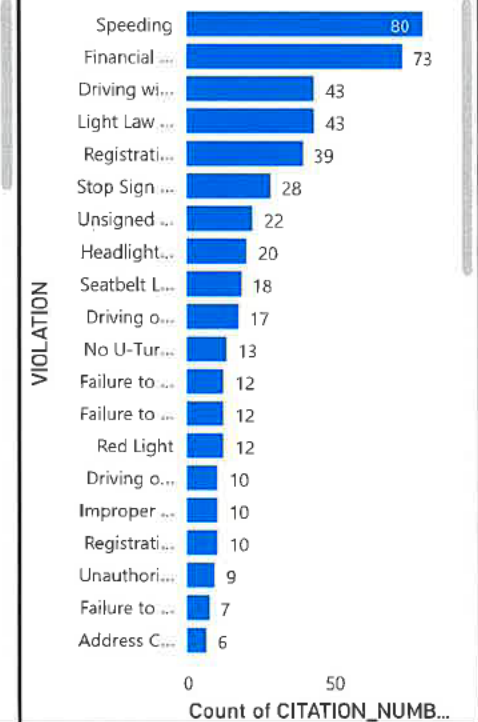
Reports by Type



Arrests by Type



Citations by Type





# Monthly Crime Report

## Chief Clint Uselton



February



2024



### Major Crimes

WEAPON LAW VIOLATIONS	2
THEFT OF MOTOR VEHICLE PARTS OR ACCESSORIES	1
THEFT FROM MOTOR VEHICLE	3
MOTOR VEHICLE THEFT	3
KIDNAPPING/ABDUCTION	1
DRUG / NARCOTIC VIOLATION	36
DRIVING UNDER INFLUENCE	10
BURGLARY	2
AGGRAVATED ASSAULT	2

### Calls for Service

**2030**

### Reports Written

**278**

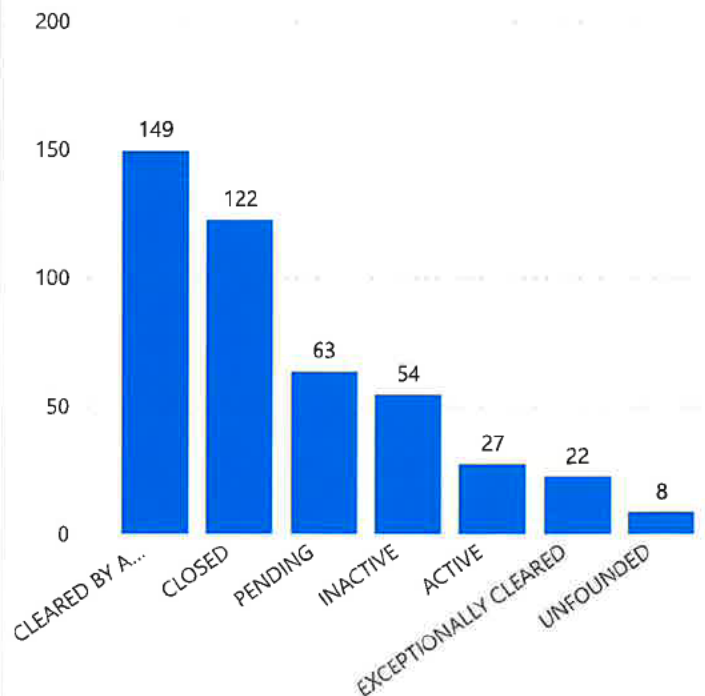
### Citations

**273**

### Warnings

**284**

### Case Status for this month's reports





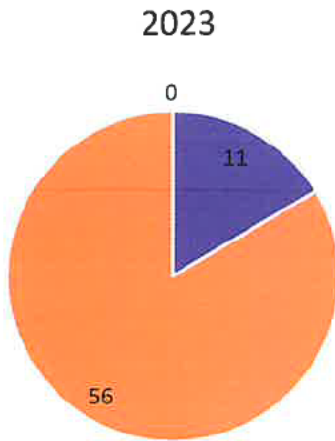
# CITY OF EAST RIDGE

## February 2024

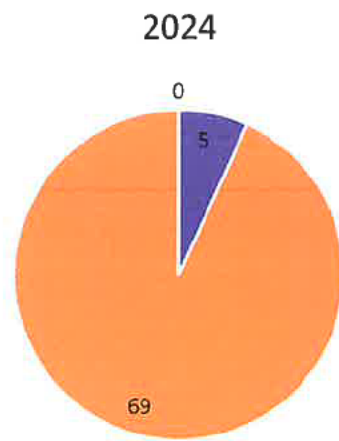
### TRAFFIC CRASHES

**2023**  
**67**

**2024**  
**74**



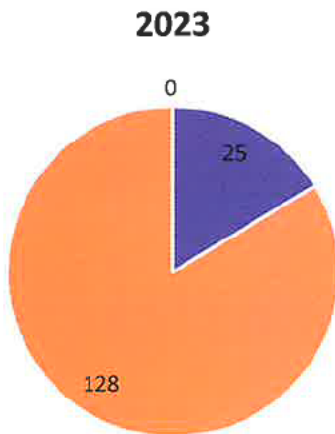
■ Fatal Crashes ■ Injury Crashes ■ Property Damage



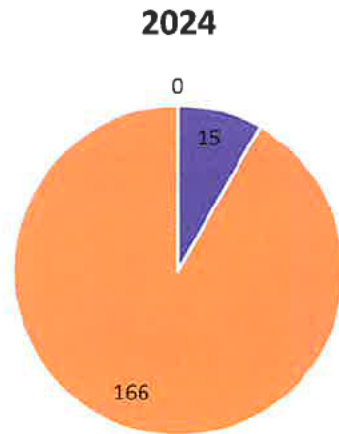
■ Fatal Crashes ■ Injury Crashes ■ Property Damage

**YTD**  
**153**

**YTD**  
**181**



■ Fatal Crashes ■ Injury Crashes ■ Property Damage



■ Fatal Crashes ■ Injury Crashes ■ Property Damage



# City of East Ridge

## Animal Services

1015 Yale Street, East Ridge, TN 37412  
Office: (423) 633-7774  
jholder@eastridgetn.gov

Jennifer Massengale  
Animal Services Supervisor

### February Monthly Report

ERAS responded to 156 calls for service .

There are 5 cats at the shelter and 9 cats in foster.

There are 17 dogs housed at the shelter and 4 in foster .

ERAS responded to 11 injured and/or sick animals.

ERAS responded to 7 dead animals and transported them to the shelter for disposal .

There were 3 feral cats released to the wild .

There were 10 feral cat traps set.

ERAS responded to 7 police assistances .

There were 11 cat adoptions.

There were 13 dog adoptions .

# EAST RIDGE FIRE RESCUE

## Summary of the Month's Activities

February 1 – February 29, 2024

### ***Fire Operations***

The Department responded to **207** calls for service in the month of February 2024.

### ***Fire Administration***

- Staff has Scheduled fire inspections and training for each shift.
- Staff continues to receive updates on the work project of I 24 and I 75 construction.
- Duty crews have been working on props for fire in-service training for March. These props include building search and rescue operations and firefighter rescue.
- Staff had a 2010 Rosenbauer engine declared as surplus by the City Council. This vehicle was replaced by the new Pierce engine. The Rosenbauer will be auctioned by Compos.
- Staff worked on removing all letters and decals from the Rosenbauer engine and completed a detail clean for it to be auctioned.
- Staff attended a large Prescribed burn at Audubon Acres. This property is in both Chattanooga and East Ridge. An Incident Action Plan was developed during this incident for the action during and in the event if the fire got out of control. This incident was a success.
- Staff is currently working on the upcoming Fire Department budget needs. All department officers provide their request needs for equipment, training, and station items.
- Staff has been working with vendors that have upcoming events in the park. Some of these are the Taco Festival, the Bacon Festival, the Apple Festival, and ANF (All or nothing fights). Fire department will have crews establish a unified command post for the larger events to handle any incidents such as monitoring weather, medical needs, security needs, and any other potential hazards.

## ***Training***

Each shift completes a minimum of two hours of training each shift normally. Training topics for February were:

- Fire Service: SCBA Evolution, Mayday Procedures, air consumption. (2\hour minimum).
- Fire Service: Fire Hose, essentials7, CH. 12. (2\hour minimum).
- Rescue: Rescue Jacks, use and maintenance. (2\hour minimum).
- Fire Service: Hose operations and hose streams, Essentials 7, Ch. 13 (2\hour minimum).
- Driver Training: District review-streets, hydrants/FDC, and pre-plans/Inspection. (2\hour minimum).
- Driver training: Aerial Setup and operations of elevated master streams. (2\hour minimum).
- Fire Service: Fire Suppression, Essentials 7, Ch. 14 (2\hours minimum).
- EMS: Policies, first responder protocol manual, PROT-011 to PROT-016 (3\hour minimum).
- Rescue: Inservice-Field Extrication Exercise (8 hour\minimum).

**We currently have two members in a First Responder Class at Highway 58 Fire Department and two members in the Hamilton County Firefighter II class.**

## ***Maintenance***

- Repaired air leak on Ladder One
- Repaired two SCBA (Air Packs)
- Repaired Squad One ladder rack.
- PM (Preventive Maintenance) was completed Ladder One
- Brake drum and brakes replaced on Squad One

## ***Special Projects***

- Working on the upcoming budget
- Working on employee evaluations with Human Resources for related item for the fire departments members.



# EAST RIDGE FIRE RESCUE

## Incident Reports by Incident Type Series February 2024

Type of Incident	Number of each
Building Fires	0
Cooking Fire, Confined to Container	1
Grass Fire	2
Passenger Vehicle Fire	1
Outside Rubbish Fire	1
Trash Fires	1
Medical Assist / EMS Assist	60
EMS Call, excluding vehicle accident with injury.	10
Motor Vehicle Accident with Injuries	11
Motor Vehicle Accident/ No Injuries	3
Gas Leak	2
Oil Spill	2
Power Lines Down	2
Arcing Electrical Equipment	2
Lock Out	1
Water or Steam Leak	1
Water/Steam Leak	2
Assist Police	1
Police Matter	2
Public Service	1
Cover Assignment/ Move-up	1

<b>Assist Invalid</b>	<b>51</b>
<b>Dispatched/Canceled enroute</b>	<b>28</b>
<b>No Incident Found at Location</b>	<b>2</b>
<b>False Call</b>	<b>3</b>
<b>Alarm System Malfunction</b>	<b>3</b>
<b>Smoke detector activation, no fire- unintentional</b>	<b>2</b>
<b>Detector activation, no fire-unintentional</b>	<b>2</b>
<b>Alarm System activation, no fire-unintentional</b>	<b>7</b>
<b>Alarm sounded due to malfunction</b>	<b>5</b>
<b>Total Alarms For February</b>	<b>207</b>

<b>Fire Property Loss</b>	<b>\$ 500.00</b>
<b>Fire Property Saved</b>	<b>\$ 550,000.00</b>
<b>Civilian Deaths</b>	<b>0</b>
<b>Firefighter Injuries</b>	<b>0</b>
<b>Firefighter Deaths</b>	<b>0</b>

<b>Mutual Aid Report</b>	
<b>Mutual Aid Received</b>	<b>0</b>
<b>Mutual Aid Given</b>	<b>2</b>
<b>Auto Aid Given / Joint Response District</b>	<b>19</b>
<b>Auto Aid Received / Joint Response District</b>	<b>4</b>
<b>Total Mutual Aid Calls</b>	<b>25</b>

<b>Calls to the City of Ridgeside</b>	
Medical, citizen assist, non-fire related	<b>1</b>
Fire, related calls	<b>1</b>
<b>Total Calls for service to Ridgeside</b>	<b>2</b>

<b>Fire Marshal's Office</b>	
Annual Inspections	<b>29</b>
New Inspections	<b>21</b>
Public Education events	<b>0</b>
Plan Reviews	<b>5</b>

<b>Open Records Requests</b>	
NFIRS Report(s) requested	<b>0</b>
Other	<b>1</b>

# Building Maintenance

February 2024

- Check in with Ortwein.
- Check in with Tile companies.
- Replace water line and filter for Street paver.
- Repair utility pole supplying power to digital sign.
- Pick up parts from Volvo Ascendum.
- Weld grate for behind baseball fields at Camp Jordan.
- Pour bleach in drain of fountain and plug.
- Deliver water to court.
- Pick up supplies from Ace (38519)
- Pick up parts from Grainger
- Get silicone for Traffic shop
- Remove window speaker for Court Clerks
- Time clock training
- Deliver water to City Hall
- Fix door arm going from lobby to court.
- Change lightbulb entering woman's' restroom at CH.
- Call JDH about bubbles on court roof.
- Type monthly report.
- Order 2-way intercom for court.
- Fix lights for Keena
- Remove geo tracker from truck 61.
- Get information for a new truck.
- Call dealership about a new truck.
- Pick up supplies from Lowes.
- Walk the dog park fence.
- Put mothballs around City Hall.
- Organize stock room
- Attend Monday morning meetings.
- Pick up supplies at Lowes (40349)
- Attend evaluation meeting.

- Put new wall anchors in Melissa Mahoney's office.
- Meet with Langley roofing.
- Remove old TV and put up new TV in the Lobby.
- Pick up and put out gnat traps.
- Order baby changing stations.
- JB weld fire department tool.
- Mud, sand and paint Michael Pettyjohn's office.
- Hang flag at Street department.
- Get bid from Luxury tile.
- Remove broken tables from the library.
- Have Johnston Controls come out and give a quote for the energy audit system.
- Deliver water to City Hall.
- Attend all interviews.
- Convert sanitation shop lights to LED.
- Clean shop and vacuum offices.
- Get quotes for window tinting/ have TN Film Solutions tint reception area.
- Remount rifle rack in PD SUV.
- Put furniture back in Michael Pettyjohn's office and hung pictures.
- Schedule generator maintenance.
- Order corner guards for City Hall.



# City of East Ridge

1517 Tombras Avenue  
East Ridge, Tennessee 37412  
(423) 867-7711

## CITY OF EAST RIDGE SOLID WASTE REPORT FEBRUARY-2024

Solid Waste collected (tons)	686.80
Recycled materials collected (tons)	48.13
Dumpster Junk (tons)	43.41
Dumpster rentals	2
Brush Collected (loads)	17
Metal Collected (tons)	3
Cart Repairs/Replacement (lids/cans)	31
New/Extra Garbage Cans	24
New Recycle Cans	13



**Street Dept.  
Monthly Report  
February 2024**

**WORK ORDERS**

<b>TYPE OF TASK</b>	<b>PRODUCED</b>	<b>NOTES</b>
Drain Patrol	112 Locations	Checked & Cleaned
Ditch Cleaning	17 Locations	Cleaned out with Back-Hoe
Stormwater Pipe	1 Locations	Installed 40' of 10" Pipe
Pot Hole Repairs	12 Locatoins	20 Bags of Asphalt Put Out
Asphalt Repairs	11 Locations	5-Tons Put Out
Litter Collection	22 Locations	Trash picked up
Miscellaneous	45 Locations	Various Work Done
Leaf Collection	12 Locations	Leaf-Vac Truck
Street Cut Inspections	8 Locations	Various Work Inspected
Street Sweeper	35 Locations	Various Streets Swept

**Additional Notes :**



**TRAFFIC CONTROL  
MONTHLY REPORT  
February 2024**

**WORK ORDERS**

TYPE OF TASK	PRODUCED	NOTES
New Signage	10	
Signs Installed	12	
Sign Maintenance	14	
Shop Tasks	29	
Miscellaneous	33	
Resident Requests	6	
Street Light Requests	4	
Banners		
Signal Repairs	16	
Sign Posts	5	
ERPD Requests	7	

**Additional Notes :**

ERTC Staff attended TTAP Signs & Markings training.  
 Camp Jordan Park, new Flashing Pedestrian Cross Walk systems installed.  
 ERTC Staff removed 150+ snipe signs of City R.O.W.  
 Received Sherwin Williams striping paint quotations for fiscal year needs.  
 STUDIES: John Ross Rd 1300, 1700 Blk's, Greens Lake Rd 1300 Blk.

**Signals:**

John Ross Rd Flashing Signal Ahead Beacon destroyed by tree fall, I-75 Exit 1 Ramp (SB)  
 at Ringgold Rd GridSmart Processor Reboot completed.





# CITY OF EAST RIDGE - Codes/Building Activity Report February 2024

**BUILDING AND CODES EMPLOYEES: 4**

Michael Howell – Chief Building Official		
Melissa Mahoney – Administrative Assistant/Permit Technician		
Vacant – Residential Building Inspector		
Torrey Holder – Codes Enforcement Officer		
Michael Pettyjohn - Codes Enforcement Officer		
<b><i>The purpose of the Codes Department is to ensure that all citizens and contractors are assisted concerning the issues of Building Codes and safety, and Property Maintenance Codes. The duty of this department is to inspect and enforce these regulations in a certified and professional manner.</i></b>		
<b>Activity</b>	<b>Scope of Work</b>	<b>Total Monthly</b>
Issuing of Permits	Building (Comm. & Res.), Building, Electrical, Plumbing, Mechanical, Fire, Sign	42 permits
Building Inspections	Building, Mechanical, Plumbing, Electrical, Energy.	100 inspections
Re-inspections	Trades that have failed the first inspection	22
Street Cut Permits	WWTA, Chattanooga Gas & TAW street cut permits.	6
Street Inspections	Performed by Street Department	0
Signs Removed	Illegal signs removed from city limits	0
Continuing Education	Training for the departments required certification test/International Building Certif.	4 Hours
Property Mani. Liens	Unpaid property maint. issues including grass cutting, demo of unsafe structures, etc.	2 Liens
Housing Board	Cases involving repair or demo of structure	7 Cases
Zoning Board	Cases involving zoning ordinance.	0 Case
Planning Commission	Cases involving rezoning, subdivision regulations, and plat signing.	1 Case
Plan Reviews	In-house plan reviews commercial/Residential – Plat Reviews	6 Reviews
Unsafe Structure Abatement	Demolition of unsafe structure	0
Code Violations	Open Storage	23
	Disabled Vehicles	21
	Trash & Debris	7
	Other (Premise ID, Fence, Soffits, Facia Boards, Gutters, Windows, etc.)	8
	Total Violations	59
	Post for Cleanups	0
AHO Court Cases	Administrative Hearing (properties not in compliance)	18 Cases
Customer Service Calls	Facilitate calls and inquiries citizens and contractors may have	Daily



# City of East Ridge

323 Camp Jordan Parkway  
East Ridge, Tennessee 37412  
(423)490-0078 • [www.eastridgeparksandrec.com](http://www.eastridgeparksandrec.com)

PARKS and RECREATION  
Shawna Skiles

---

## Parks and Recreation Monthly Report - February 2024

### Administration

- Chamber Board meeting
- Victus information needed for calls to sports events and vendors
- ER Pavilion planning meeting with HK Architects-3 meetings in February
- TDEC-LPRF grant meeting teams call-3 meetings in February
- Opened Bid packets - uniforms and arena roof
- Turf Tank meeting for field lining
- Touch the Sky meeting for added events
- Playground software meeting
- Budget workshop with employees for our department needs

### Athletic Programming Rec

- Indoor soccer and Basketball ended on Feb. 25th
- Spring season we have Baseball/Softball/Flag Football and Soccer open through the first week in March for the 2024 Spring Season.

### Maintenance / Projects – Parks and Recreation

- Fixed leaks in the men's restroom.
- Painted and cleaned baseboards in the women's restroom.
- Painted lines, circles, and goal boxes on the small indoor court.
- Painted doors and frames and replaced light bulbs in the arena.
- Painted door frames.
- Unstopped drainage ditches for walkers and run.
- Painted small court goals.
- Worked on water lines at the soccer field.
- Painted upstairs at BB 1-4 room.
- Deep cleaned all chases outside between the fields.
- Worked on the fence at the dog park and repaired holes that the dogs kept digging out.
- Deep cleaned, caulked sinks and urinals, and painted the men's restroom in the Soccer and BB/SB.
- Replaced light bulbs in the women's restroom, fixed leaks, and caulked sinks in other restrooms.

### Camp Jordan Arena Events

- Indoor soccer

### Tournaments / Athletic Events at Camp Jordan

- None in the winter months

### Community Center

- 7 active Aerobics memberships
- 16 active Open Gym memberships
- Hosted the first ever pancakes and pajamas event
- Helped prepare for the LPRF renovations.
- Regular programming and rentals
- Sent out contract to Wilderwood Camps to host Summer camp in 2024

## FY 23/24 Library Services Statistics as of February 29, 2024

	JULY FY23	AUG. FY23	SEPT. FY23	OCT. FY23	NOV. FY23	DEC. FY23	JAN. FY24	FEB. FY24	MAR. FY24	APR. FY24	MAY FY24	JUNE FY24	YTD FY23/24
<b>CIRCULATION (BOOKS/AUDIO)</b>	3026	3197	2595	2695	2316	2404	2766	2760					21759
CIRCULATION E-BOOKS	82	65	28	51	58	61	109	128					582
<b>COMPUTER USERS</b>	182	193	148	135	124	149	166	267					1364
NEW CARDS ISSUED	33	38	21	21	18	24	29	28					212
<b>PROGRAMS/ ATTENDANCE</b>	9/212	10/136	12/122	20/1082	8/104	9/220	9/74	12/122					89/2072
DOCUMENTS NOTORIZED	8	27	6	10	5	22	19	15					112
<b>PAGES FAXED</b>	41	15	33	21	127	30	35	37					339
PAGES SCANNED	76	68	53	76	41	27	49	35					425
<b>COPIES MADE</b>	2175	2324	1977	2024	1513	1614	1970	2691					16288
IN-DEPTH COMP ASSISTANCE	58	50	34	32	32	42	47	67					362
<b>ITEMS CATALOGUED</b>	177	147	113	116	92	91	143	60					939
ITEMS DELETED	27	82	6	10	1	68	133	19					346

28 new cards issued (27 Adult/1 Juvenile)  
 4 Knitting group with 18 participants.  
 1 Teen Advisory Board with 6 participants.  
 Dinner & a movie with 20 participants.

4 story-times with 64 participants.  
 1 Adult book club with 7 participants.  
 1 Adult Bingo with 7 participants.

Adult winter reading statistics: 25 participants with 314 books read. (December 29 – February 23)