

**REGULAR MEETING OF THE CITY COUNCIL
OF THE CITY OF EAST RIDGE**

**September 14, 2023
6:00 pm**

The East Ridge City Council met pursuant to notice on September 14, 2023, 6:00 pm at East Ridge City Hall. Mayor Williams called the meeting to order.

Rev. Daniel Beard, Action Church, gave the invocation. All joined in the Pledge of Allegiance to the Flag.

Present: Mayor Williams, Vice Mayor Haynes, Councilmember Cagle, Councilmember Tyler, Councilmember Witt, City Manager Miller, City Attorney Litchford, and City Recorder Middleton.

Employee Milestone Awards for August 2023:

- Tim Ailey – 20 years of service – Parks and Recreation Department
- Jeff Crowe – 10 years of service – Traffic Control Department

Attendance: 5

Consent Agenda:

- A. Approval of Minutes August 24, 2023 Council Meeting
- B. Approval of July 2023 Financial Report
- C. Approval of Surplus Property – Fire Department

Councilmember Witt made a motion, seconded by Councilmember Tyler, to approve the Consent Agenda. The vote was unanimous. Motion approved.

Communication from Citizens: None

Communication from Councilmembers:

Councilmember Tyler stated the 911 luncheon held at Station 1 was a great success. All City employees were invited, and food was provided by Harry Mackey. Awards were presented to Ronnie Crawford for Firefighter of the Year and to Brendon Beadle and K-9 Quest for Police Officer of the Year.

Councilmember Witt stated the Citizen's Police Academy begins October 1, 2023. Please see her for applications or pick one up at the National Night Out on September 17, 2023.

Councilmember Cagle and Vice Mayor Haynes had nothing at this time.

Mayor Williams discussed the following:

- The Mayor congratulated Ronnie Crawford, the Firefighter of the Year and Brendon Beadle and K-9 Quest, the Police Officer of the Year.
- Library – Thursday, Sept. 21st at 2 pm - Adult fall craft, registration is required.
- Parks and Recreation – The City is asking citizens, businesses, and visitors to do a survey for the Parks and Recreation Master Plan. People can do a survey on [surveymonkey.com](https://www.surveymonkey.com) or scan the QR code.
- Fall Festival, October 7th – 10 am - 5 pm, with vendors, food trucks, petting zoo, entertainment, yard games, etc.
- National Night Out – This is the 40th year for this event. It will be September 19th, 5:30 – 8:30 pm behind City Hall.

Communication from City Manager:

- Multi Modal Progress report
 - Talley Construction is doing concrete work on the north side of Ringgold Road between Cemetery and Belvoir and between Marlboro and Jack's Restaurant.
 - They should start pouring sidewalk in two weeks between Jack's and Belvoir.
 - In the next month or month and a half, Talley will be moving operations down to the Moore Road area, to begin storm drainage work. We will close Moore Road for a brief period of time.
 - We are working with TDOT on a time extension of this project from November 28, 2023 to June 28, 2024.

Old Business:

ORDINANCE NO. 1189 – AN ORDINANCE OF THE EAST RIDGE CITY COUNCIL TO AMEND THE EAST RIDGE ZONING ORDINANCE NO. 481, RELATIVE TO PARKING REQUIREMENTS FOR HOTELS/MOTELS LOCATED WITHIN CERTAIN COMMERCIAL DISTRICTS (2nd and final reading) - City Attorney Litchford read on caption. Chief Building Official Howell stated this pertains to parking space requirements for hotels in C-1, C-2, and C-4 commercial zones. This would change the requirement to one parking space for one room. Councilmember Tyler made a motion, seconded by Councilmember Witt, to approve Ordinance No. 1189 on second and final reading. Roll call vote: Vice Mayor Haynes - yes; Councilmember Cagle - no; Councilmember Tyler - yes; Councilmember Witt - yes; Mayor Williams – yes. Motion approved.

ORDINANCE NO. 1192 – AN ORDINANCE OF THE EAST RIDGE CITY COUNCIL TO AMEND THE ZONING REGULATIONS AND THE ZONING MAP OF THE CITY OF EAST RIDGE, TENNESSEE SO AS TO REZONE THE PROPERTIES LOCATED AT 636 AND 650 LAYFIELD ROAD, TAX MAP #170J-B-004.04 AND #170J-B-004.05, FROM R-1 RESIDENTIAL DISTRICT TO R-3 RESIDENTIAL APARTMENT DISTRICT (2nd and final reading – tie vote 8/24/23) - City Attorney Litchford read on caption. Chief Building Official Howell stated this rezoning is to build five single-family units with the conditions that no individual driveways would be on Layfield and only townhomes and single-family homes could be built. Mr. Howell stated this was identical to a rezoning adjacent to this property approved earlier this year

with the same conditions. Mayor Williams stated that since this was a tie vote in the last meeting, per our Charter, it carries forward to the next meeting. Councilmember Tyler made a motion, seconded by Vice Mayor Haynes, to approve Ordinance No. 1192 on second and final reading. Councilmember Cagle made a motion to amend the motion to eliminate the term townhomes under Section 2A of the ordinance. Motion died for lack of a second.

Applicant Allen Jones, Stone Creek Consulting, 1112 Plymouth Road, Dunlap, TN, stated he and the owner would like to keep the option to allow townhomes. Roll call vote on the original motion: Vice Mayor Haynes - yes; Councilmember Cagle - no; Councilmember Tyler - yes; Councilmember Witt - no; Mayor Williams - yes. Motion approved.

RESOLUTION NO. 3399 – A RESOLUTION OF THE EAST RIDGE CITY COUNCIL AUTHORIZING THE MAYOR TO EXECUTE A SETTLEMENT AGREEMENT ON BEHALF OF THE CITY REGARDING DEMOLITION AND RESTORATION OF PROPERTY LOCATED AT 1500 KEEBLE STREET WITH OWNER CHETAN PATEL (Removed from table – 7/27/23) - City Attorney Litchford read on caption. Mr. Litchford stated a judicial conference regarding this property was held in June. The judge ordered Mr. Patel to bring the property into compliance rather than demolish the property. The demolition order will only be vacated when Mr. Patel mows the grass and has the City do electrical testing and inspection. Once these things are done, the inspector will identify all other items that need to be brought up to code. Mr. Litchford recommends approving this agreement. Councilmember Witt made a motion, seconded by Vice Mayor Haynes, to approve Resolution No. 3399. The vote was unanimous. Motion approved.

New Business:

PUBLIC HEARING FOR ORDINANCE NO. 1197 – Rezone property located at 1026 Greens Lake Road, Tax Map 168E-N-015 from R-1 Residential District to R-3 Residential Apartment District - City Attorney Litchford read on caption. Mayor Williams opened the public hearing. Allen Jones, Stone Creek Consulting, 1112 Plymouth Road, Dunlap, TN stated this is an existing quadplex that needs to be brought up to current zoning. No one came forward in favor of or in opposition to the rezoning. Mayor Williams closed the public hearing.

ORDINANCE NO. 1197 – AN ORDINANCE OF THE EAST RIDGE CITY COUNCIL TO AMEND THE ZONING REGULATIONS AND THE ZONING MAP OF THE CITY OF EAST RIDGE, TENNESSEE SO AS TO REZONE THE PROPERTY LOCATED AT 1026 GREENS LAKE ROAD, TAX MAP #168E-N-015 FROM R-1 RESIDENTIAL DISTRICT TO R-3 RESIDENTIAL APARTMENT DISTRICT (1st reading) - City Attorney Litchford read on caption. Chief Building Official Howell stated this is a legal non-conforming property. Councilmember Tyler made a motion, seconded by Councilmember Witt, to approve Ordinance No. 1197 on 1st reading. The vote was unanimous. Motion approved.

RESOLUTION NO. 3433 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, APPOINTING J. SCOTT MILLER AS THE CITY’S ALTERNATE REPRESENTATIVE TO THE MANAGEMENT

COMMITTEE OF THE HAMILTON COUNTY WATER QUALITY PROGRAM - City Attorney Litchford read on caption. City Manager Miller stated that Chief Building Official Howell currently serves on the management committee, but we need an alternate member. Councilmember Witt made a motion, seconded by Councilmember Tyler, to approve Resolution No. 3433. The vote was unanimous.

RESOLUTION NO. 3434 – A RESOLUTION OF THE EAST RIDGE CITY COUNCIL APPROVING A CONTRACT WITH THE DEPARTMENT OF SAFETY AND HOMELAND SECURITY FOR A GRANT TO PLACE SCHOOL RESOURCE OFFICERS (“SRO”) IN EACH OF THE CITY’S PUBLIC SCHOOLS - City Attorney Litchford read on caption. Chief Uselton stated this grant is for \$75,000 per officer, up to \$300,000. Vice Mayor Haynes made a motion, seconded by Councilmember Tyler, to approve Resolution No. 3434. The vote was unanimous. Motion approved.

RESOLUTION NO. 3435 – A RESOLUTION OF THE EAST RIDGE CITY COUNCIL AUTHORIZING THE CHIEF OF POLICE TO ENTER INTO A MEMORANDUM OF UNDERSTANDING (“MOU”) WITH THE HAMILTON COUNTY DEPARTMENT OF EDUCATION REGARDING PLACEMENT OF SCHOOL RESOURCE OFFICERS (“SRO”) WITHIN HAMILTON COUNTY SCHOOLS - City Attorney Litchford read on caption. Chief Uselton stated the MOU sets the expectations for the City and the Department of Education regarding the SROs in the County schools. Councilmember Witt made a motion, seconded by Vice Mayor Haynes, to approve Resolution No. 3435. The vote was unanimous. Motion approved.

RESOLUTION NO. 3436 – A RESOLUTION OF THE EAST RIDGE CITY COUNCIL AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH THE HAMILTON COUNTY AND THE HAMILTON COUNTY SHERIFF’S OFFICE (“HCSO”) TO PROVIDE INFORMATION TECHNOLOGY (“IT”) SERVICES TO THE CITY OF EAST RIDGE - City Attorney Litchford read on caption. Chief Uselton stated this would allow the City to access information previously stored on the County computer system. Councilmember Tyler made a motion, seconded by Councilmember Witt, to approve Resolution No. 3436. The vote was unanimous. Motion approved.

RESOLUTION NO. 3437 – A RESOLUTION OF THE EAST RIDGE CITY COUNCIL TO APPLY FOR A GRANT FROM THE STATE OF TENNESSEE DEPARTMENT OF COMMERCE AND INSURANCE THROUGH THE TENNESSEE LAW ENFORCEMENT HIRING, TRAINING, AND RECRUITMENT PROGRAM, AND TO APPROVE THE CONTRACT PENDING THE AWARD OF THE GRANT TO THE CITY - City Attorney Litchford read on caption. Chief Uselton stated that if the City applies for the grant, we will be approved. Vice Mayor Haynes made a motion, seconded by Councilmember Tyler, to approve Resolution No. 3437. The vote was unanimous. Motion approved.

RESOLUTION NO. 3438 – A RESOLUTION OF THE EAST RIDGE CITY COUNCIL TO ACCEPT A GRANT FROM THE STATE OF TENNESSEE OFFICE OF CRIMINAL JUSTICE PROGRAM VIOLENT CRIME INTERVENTION FUND FOR PURCHASE OF EQUIPMENT AND TECHNOLOGY TO HELP COMBAT

VIOLENT CRIME IN THE CITY, AND TO APPROVE THE CONTRACT FOR THE GRANT WITH THE STATE OF TENNESSEE - City Attorney Litchford read on caption. Chief Uselton stated this is a grant for \$190,762 with no matching funds from the City. Councilmember Witt made a motion, seconded by Councilmember Tyler, to approve Resolution No. 3438. Mr. Tyler asked what equipment the Police Department needs. The Chief stated they would like to have a drone, although there are strict privacy laws for drones, and we must follow FAA regulations. Assistant Chief Creel stated we need more technology for the tactical team. The vote was unanimous. Motion approved.

RESOLUTION NO. 3439 – A RESOLUTION OF THE EAST RIDGE CITY COUNCIL TO ACCEPT THE TENNESSEE AMERICAN WATER FIREFIGHTER SUPPORT GRANT - City Attorney Litchford read on caption. Development Administrator McAllister stated the grant was for \$1,000 and will be used for swift water rescue gear. Councilmember Tyler made a motion, seconded by Councilmember Witt, to approve Resolution No. 3439. The vote was unanimous. Motion approved.

RESOLUTION NO. 3440 – A RESOLUTION OF THE EAST RIDGE CITY COUNCIL APPROVING BIDS FOR CLEAN-UP OF PROPERTY LOCATED AT 0 SPRING CREEK ROAD - City Attorney Litchford read on caption. Chief Building Official Howell stated bids were received for cleanup of 0 Spring Creek Road at a homeless camp behind the movie theater. One bid was received from Freedom Roll-off in the amount of \$44,900. Vice Mayor Haynes made a motion, seconded by Councilmember Tyler, to approve Resolution No. 3440. The vote was unanimous. Motion approved.

RESOLUTION NO. 3441 – A RESOLUTION OF THE EAST RIDGE CITY COUNCIL APPROVING BIDS FOR MASONRY SAND FOR THE PARKS AND RECREATION DEPARTMENT - City Attorney Litchford read on caption. Two bids were received:

- TJ Hunt, LLC for \$42.50 per ton.
- Riverside Industries, LLC for \$42.00 per ton from September 15th - December 31, 2023, then \$44.00 per ton January 1- June 30, 2024.

Staff recommends the bid from TJ Hunt at \$42.50 per ton. Councilmember Witt made a motion, seconded by Vice Mayor Haynes, to approve Resolution No. 3441. The vote was unanimous. Motion approved.

RESOLUTION NO. 3442 – A RESOLUTION OF THE EAST RIDGE CITY COUNCIL ADOPTING A FACILITY FEE WAIVER POLICY FOR THE PARKS AND RECREATION DEPARTMENT - City Attorney Litchford read on caption. City Manager Miller brought this up last meeting after the City received a request from a group to waive the fee for the Community Center. The item was tabled until staff could come up with a policy on fee waivers. He stated if the fee is waived for a group, that group must be a non-profit organization and provide a legitimate service and benefit to the City. Vice Mayor Haynes made a motion, seconded by Councilmember Tyler, to approve Resolution No. 3442. Finance Director Qualls stated this policy would put the City into compliance with the State Comptroller's rules for waiving fees. The vote was unanimous. Motion approved.

RESOLUTION NO. 3443 – A RESOLUTION OF THE EAST RIDGE CITY COUNCIL AUTHORIZING THE CITY MANAGER OR HIS DESIGNEE TO PURCHASE ONE TRAFFIC SIGNAL STRAIN POLE TO BE LOCATED AT JOHN ROSS ROAD AND RINGGOLD ROAD - City Attorney Litchford read on caption. City Manager Miller stated this pertains to the pole on Ringgold Road in front of Broome’s Wrecker Service. He stated when the sidewalk was designed for the Multi Modal project, it circled around the pole and was not parallel with Ringgold Road. He would like to relocate the pole to make the sidewalk parallel with Ringgold Road. Cost of a new pole is \$13,149. Councilmember Witt made a motion, seconded by Councilmember Tyler, to approve Resolution No. 3443. The vote was unanimous. Motion approved.

RESOLUTION NO. 3444 – A RESOLUTION OF THE EAST RIDGE CITY COUNCIL TO RESCIND RESOLUTION NO. 3432 AND APPROVE CONSTRUCTION OF THE NORTH MACK SMITH ROAD WIDENING PROJECT PER THE DESIGN PLANS DATED JANUARY 19, 2022, AND CONSISTING OF PHASE 1 AND PHASE 2 - City Attorney Litchford read on caption. City Manager Miller stated that at the August 24, 2023 meeting, Council authorized staff and ASA Engineering to finalize the construction drawings and bid documents (Resolution No. 3432) to widen North Mack Smith Road to the north property line of the Fairfield Inn and Suites, then continue the road from that point to the entrance of the Gateway Development within the City’s existing 50-foot right-of-way (“ROW”), per the design plans dated January 19, 2022. The project would be divided into two phases.

Phase I consists of the following:

- Construction of N. Mack Smith from Ringgold Road to the north property line of the Fairfield Inn and Suites (south property line of the Retirement Center) per the design plans dated January 19, 2022.
- Construction of the drainage system along the east side of N. Mack Smith Road to the end of the property line of the Budgetel.
- Build a 2-lane roadway from the south property line to the north property line of the Budgetel within the City’s existing ROW.

Phase 2 consists of the following:

- Continue construction of N. Mack Smith Road from the north property line of the Fairfield Inn and Suites to the front gate of the Gateway Development, per the plans dated January 19, 2022, only when the City is able to obtain the necessary ROW acquisition.

Councilmember Witt made a motion, seconded by Councilmember Tyler, to approve Resolution No. 3444. Mr. Miller stated he and the Mayor have received inquiries from businesses from which we acquired ROW wanting to know the status of the project. The Mayor stated this is hindering their development. He also stated we could bid this out in October and turn dirt in December. He hopes not to borrow more money for this project, but it is reimbursable through the Border Region. The vote was unanimous. Motion approved.

RESOLUTION NO. 3445 – A RESOLUTION OF THE EAST RIDGE CITY COUNCIL TO APPROVE THE STREET RESURFACING PROGRAM FOR FY 2023-2024 - City Attorney Litchford read on caption. City Manager Miller stated we have \$1,778 million budgeted for street resurfacing in the FY 2023-2024 budget. The estimated cost to resurface the streets listed in the resurfacing program is \$1,719 million. He stated we are planning on resurfacing portions of streets, not entire streets. Costs of resurfacing the streets that were carried over from the FY 22-23 budget will be \$1 million. Councilmember Tyler made a motion, seconded by Councilmember Witt, to approve Resolution No. 3445. Mayor Williams stated he was adamant in getting this program implemented. We had a scan of all the streets by an engineering firm who ranked them from worse to best. We are using that for our program with minor tweaking. The Mayor also stated we need to monitor street cuts and hold utility companies accountable. The vote was unanimous. Motion approved.

RESOLUTION NO. 3446 – A RESOLUTION OF THE EAST RIDGE CITY COUNCIL APPROVING REPAIRS TO THE BODY OF SANITATION TRUCK #26, A 2017 SIDE LOADER, BY CMI EQUIPMENT SALES, INC. - City Attorney Litchford read on caption. Sanitation Supervisor Parker stated the cost will be \$19,870.05. Councilmember Tyler made a motion, seconded by Councilmember Witt, to approve Resolution No. 3446. The vote was unanimous. Motion approved.

Discussion of Tentative Agenda Items for the **September 28, 2023** Council Meeting

- **Old Business:**

- **ORDINANCE NO. 1197 – AN ORDINANCE OF THE EAST RIDGE CITY COUNCIL TO AMEND THE ZONING REGULATIONS AND THE ZONING MAP OF THE CITY OF EAST RIDGE, TENNESSEE SO AS TO REZONE THE PROPERTY LOCATED AT 1026 GREENS LAKE ROAD, TAX MAP #168E-N-015 FROM R-1 RESIDENTIAL DISTRICT TO R-3 RESIDENTIAL APARTMENT DISTRICT (2nd and final reading)** – No further discussion.

- **New Business:**

- **ORDINANCE NO. ____ – Budget Amendment (1st reading)** – Finance Director Qualls stated this amendment includes the final payment for the new fire truck, replacement of officers that move to SRO positions, and funds for Kimley Horn.
- **RESOLUTION NO. ____ - SBA Tower – Approval of Extension of Ground Lease** – City Manager Miller stated the City entered into an agreement in 2001 for a 25-year lease with a 5-year extension, expiring in 2026. SBA wants to extend the lease for 25 years, with five 5-year terms. The City will receive \$900+ monthly and revenue sharing, plus a \$30,000 one-time payment and increases when the rent goes up for companies leasing space on the tower. Mayor Williams thanked City Manager Miller for negotiating this agreement.

- **RESOLUTION NO. ____ - Multi Modal Project – Approval of Change Order No. 1 from ASA Engineering in the amount of \$249,320** – Mr. Miller stated the change order is for additional CEI costs. He will have a breakdown at the next meeting. The change order also includes Talley Construction.
- **RESOLUTION NO. ____ - Approval of Sign Consultant for design, build, and installation of City designated signs throughout the City** – City Manager Miller stated we received three RFQs yesterday and he will have a recommendation at the next meeting. Councilmember Cagle asked if the electronic sign near the park could be relocated since it is not being used. Mr. Miller will check into moving the sign.
- **Discussion of Plans for a Pavilion adjacent to City Hall and the Community Center** –Mr. Miller stated the City hired an architect in 2018 to draft plans for a pavilion, but the funds were reallocated to the Animal Shelter project. He has spoken with Councilmembers individually and all seem to be in favor. The pavilion could be used for various city events, receptions, National Night Out, private parties, etc. Mayor Williams stated he would love to see a town center concept in the City Hall vicinity. He stated we also need to act either to rehab or demolish McBrien School.

Being no further business, the meeting was adjourned.

**REGULAR MEETING OF THE CITY COUNCIL
OF THE CITY OF EAST RIDGE**

**September 28, 2023
6:00 pm**

The East Ridge City Council met pursuant to notice on September 28, 2023, 6:00 pm at East Ridge City Hall. Mayor Williams called the meeting to order.

Rev. Jeff Baden, Hamilton Life Church, gave the invocation. All joined in the Pledge of Allegiance to the Flag.

Present: Mayor Williams, Vice Mayor Haynes, Councilmember Cagle, Councilmember Tyler, Councilmember Witt, City Manager Miller, City Attorney Litchford, and City Recorder Middleton.

Attendance: 7

Approval of Minutes September 14, 2023 Council Meeting - Councilmember Witt made a motion, seconded by Councilmember Tyler, to approve the minutes. The vote was unanimous. Motion approved.

Communication from Citizens: None

Communication from Councilmembers:

Councilmember Cagle asked if any of the FEMA maps are changing. Chief Building Official Howell stated that none of the East Ridge maps are changing.

Vice Mayor Haynes, Councilmember Witt, and Councilmember Tyler had nothing at this time.

Mayor Williams discussed the following:

- Library
 - October 3rd – Firefighter Storytime, with fire vehicle, free and no registration
 - October 7th – Closed due to Fall Festival at Camp Jordan.
 - Adult bingo, first Thursday of every month, at 2 pm, no registration
 - Pumpkin painting contest – Must represent a book character, painting only of pumpkins-no carving, runs until the end of October.
 - October 26th – Halloween Thrift Store painting and Teen Craft, registration is required,
- Parks and Recreation – The Mayor encouraged everyone to do a survey on [surveymonkey.com](https://www.surveymonkey.com) regarding the park master plan.
- October 7th – 2nd Annual Fall Festival with music, arts, crafts, vendors, kids activities, and food trucks. The number of vendors exceeds the number from last year's festival.
- October 6-7 – Orange and White Softball Rec Tournament
- October 7-8 – AVP grass nationals volleyball tournament.

- He attended a ribbon cutting today for HCA Parkridge Emergency Facility on Camp Jordan Parkway. He thanked Parkridge for their commitment to East Ridge.

Communication from City Manager:

- Update on multi modal
 - Belvoir east to Marlboro, curb, gutter, and sidewalks and almost complete, except for the property in proximity to Jacks Restaurant and the church.
 - From Belvoir to Weldon, they are starting installation of curb and gutter. There will be a 5 feet high retaining wall going around the bend where you see the hillside.
 - On the north side in the vicinity of Choate storm drainage is being installed.
 - South Moore Road will be closed on October 16 for up to two weeks to install drainpipe and drain structures. Traffic will be detoured on Maryland west and south on Marlboro to Ringgold Road.
- A called meeting is scheduled for October 5, 2023 at 6 pm to hear presentations from three firms regarding a sports facility feasibility study for the potential expansion and/or enhancement of indoor/outdoor facilities at Camp Jordan Park. There will be no voting, only presentations.
- National Night Out was held on September 19th, with police officers, firefighters, etc. He appreciates the support of the residents.

Mayor Williams asked Chief Williams to come up and talk about the new fire engine. Chief Williams stated that his department has been installing equipment on the engine for the last two weeks. The engine will be going into service tomorrow. Firefighters will push the engine into the station, which is a long-standing tradition. On behalf of the Fire Department, he thanked the Council for their support.

Old Business:

ORDINANCE NO. 1197 – AN ORDINANCE OF THE EAST RIDGE CITY COUNCIL TO AMEND THE ZONING REGULATIONS AND THE ZONING MAP OF THE CITY OF EAST RIDGE, TENNESSEE SO AS TO REZONE THE PROPERTY LOCATED AT 1026 GREENS LAKE ROAD, TAX MAP #168E-N-015 FROM R-1 RESIDENTIAL DISTRICT TO R-3 RESIDENTIAL APARTMENT DISTRICT (2nd and final reading) – City Attorney Litchford on caption. Chief Building Official Howell stated this structure was built around 1955 and was legal to the district at that time. When the zoning ordinance was adopted, it was still legal but nonconforming. Councilmember Tyler made a motion, seconded by Vice Mayor Haynes, to approve Ordinance No. 1197 on second and final reading. The vote was unanimous. Motion approved.

New Business:

RESOLUTION NO. 3447 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, AUTHORIZING THE CITY MANAGER TO EXTEND A LEASE AGREEMENT WITH SOUTHEAST TOWER, INC. (SBA PROPERTIES, LLC) FOR PROPERTY LOCATED AT 4218 RINGGOLD ROAD –

City Attorney Litchford read on caption. City Manager Miller stated the City entered into an agreement with SBA (Southeast Tower) for a term of 25 years which expires in 2026. SBA wants an extension approved now in order to secure current tenants, AT&T and Verizon. The term of the new agreement will be 2026 – 2051. Vice Mayor Haynes made a motion, seconded by Councilmember Witt, to approve Resolution No. 3447. The vote was unanimous. Motion approved.

RESOLUTION NO. 3448 – A RESOLUTION OF THE EAST RIDGE CITY COUNCIL APPROVING ORTWEIN SIGN AS THE CITY’S SIGN CONSULTANT AND CONTRACTOR – City Attorney Litchford read on caption. City Manager Miller stated Request for Qualifications were sent out for sign consultants/contractors to do signs that our Traffic Control Department cannot do, such as welcome signs. We received three submittals as follows:

- Ortwein Sign, Chattanooga, TN
- Victory Sign Industries, Ft. Oglethorpe, GA
- Professional Sign Services, Chattanooga, TN

The selection committee reviewed the submissions and unanimously recommended Ortwein Sign to be City’s sign consultant and contractor. Councilmember Witt made a motion, seconded by Councilmember Tyler, to approve Resolution No. 3448. The vote was unanimous. Motion approved.

RESOLUTION NO. 3449 – A RESOLUTION OF THE EAST RIDGE CITY COUNCIL AUTHORIZING THE CITY MANAGER OR HIS DESIGNEE TO PURCHASE AND HAVE INSTALLED A NEW TRAFFIC SIGNAL CABINET, TO BE CONSIDERED AS A SOLE SOURCE PURCHASE – City Attorney Litchford read on caption. Traffic Control Supervisor Ailey stated there are various components of the replacement of the traffic signal cabinet, to be provided by Nabco Electric, Temple, Inc, and Southern Lighting and Traffic Systems. Total replacement cost is \$14,816. Councilmember Tyler made a motion, seconded by Councilmember Witt, to approve Resolution No. 3449. The vote was unanimous. Motion approved.

RESOLUTION NO. 3450 – A RESOLUTION OF THE EAST RIDGE CITY COUNCIL APPROVING BIDS FOR BASEBALL AND SOFTBALL FIELD RENOVATIONS AT CAMP JORDAN PARK – City Attorney Litchford read on caption. Parks and Recreation Director Skiles stated the renovations were bid twice, receiving only one bid each time from River City Athletic Fields. The bid received on September 20, 2023 was \$24,595.00. Staff recommended approval of the bid from River City Athletic Fields. Councilmember Witt made a motion, seconded by Councilmember Tyler, to approve Resolution No. 3450. The vote was unanimous. Motion approved.

RESOLUTION NO. 3451 – A RESOLUTION OF THE EAST RIDGE CITY COUNCIL AUTHORIZING THE MAYOR OR HIS DESIGNEE TO RE-ACTIVATE AN ARCHITECTURAL AGREEMENT WITH HEFFERLIN + KRONENBERG ARCHITECTS RELATING TO THE DESIGN AND DEVELOPMENT OF A PAVILION – City Attorney Litchford read on caption. City Manager Miller stated in 2018, the City entered into an agreement with Hefferlin + Kronenberg for the design and development of a pavilion. Heidi Hefferlin began work on the project; however, the project was placed on hold and the funds were diverted to the much-needed Animal Shelter. He

would like to see the contract re-activated, but wants to add the wording “subject to a negotiated contract” to the resolution. Mr. Miller is asking direction from the Council on the following:

- 10,000 total square foot facility that could seat up to 500 persons.
- 2,000 square feet included for full kitchen, restrooms, and storage.
- Heat and air conditioning
- Garage doors that lift to make it an open-air facility.
- Fireplace
- Specific location
- Accommodate 150 – 160 parking spaces.
- Pavement around the pavilion to accommodate trucks for a farmer’s market.

Cost of the facility could range from \$4 – 5 million. The pavilion at Collegedale has no kitchen, no restroom, and no air conditioning. It does have garage doors that lift to make it an open-air facility.

Vice Mayor Haynes made a motion, seconded by Councilmember Witt, to approve Resolution No. 3451, subject to a negotiated contract. Council discussed locations of either the grassy area behind the Community Center or demolishing McBrien School and building the pavilion at that location. Councilmember Cagle stated that since the McBrien School building is not insurable, he would like to have it demolished and put the pavilion where the school was, with 10,000 square feet and all the amenities Mr. Miller recommended. He would like to have additional outside small pavilions and have additional parking for all events taking place in this area. Mayor Williams stated he is in favor of the pavilion with all the amenities, but he asked if we should complete this resolution and then have the architect do renderings and make recommendations on locations and amenities. Vice Mayor Haynes discussed demolishing McBrien, moving the Fire and Police Department, and selling that property which sits on Ringgold Road. Councilmember Tyler would like to see new facilities for Fire and Police. That property could be sold and pay for another Fire and Police Center. The vote was unanimous. Motion approved.

RESOLUTION NO. 3452 – A RESOLUTION OF THE EAST RIDGE CITY COUNCIL AUTHORIZING THE CITY MANAGER TO APPROVE THE ATTACHED CHANGE ORDER REQUEST #1 FROM ASA ENGINEERING AND CONSULTING, INC. IN REGARD TO THE RINGGOLD ROAD SR8 RINGGOLD ROAD CORRIDOR PROJECT (MULTI-MODAL PROJECT) – City Attorney Litchford read on caption. Jeff Sikes, ASA Engineering, stated the project was planned to be completed in May, but a change order from Talley Construction was approved to change the date to November 2023. Utility conflicts have slowed the project down, so there will be another change order from the contractor. Mr. Sikes believes that 90% of the amount of this change order could be recoverable from the utilities. Vice Mayor Haynes made a motion, seconded by Councilmember Witt, to approve Resolution No. 3452. The vote was unanimous. Motion approved.

RESOLUTION NO. 3453 – A RESOLUTION OF THE EAST RIDGE CITY COUNCIL TO JOIN WITH HAMILTON COUNTY AND OTHER MUNICIPAL AGENCIES TO ACCEPT A GRANT FROM THE STATE OF TENNESSEE OFFICE

OF CRIMINAL JUSTICE PROGRAM VIOLENT CRIME INTERVENTION FUND – City Attorney Litchford read on caption. Assistant Chief Creel stated this is a grant in conjunction with Hamilton County and other municipalities in the County. The funds will be used for additional license plate readers. Councilmember Tyler made a motion, seconded by Councilmember Witt, to approve Resolution No. 3453. The vote was unanimous. Motion approved.

RESOLUTION NO. 3454 – A RESOLUTION OF THE EAST RIDGE CITY COUNCIL AUTHORIZING THE CITY TO ACCEPT THE PUBLIC ENTITY PARTNERS “SAFETY PARTNERS” GRANT – City Attorney Litchford read on caption. Development Administrator McAlister stated the grant would be for turn-out gear for the Fire Department. It is a \$6,000 grant with a 50% match of \$3,000 from the City. Councilmember Tyler made a motion, seconded by Councilmember Witt, to approve Resolution No. 3454. The vote was unanimous. Motion approved.

RESOLUTION NO. 3455 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, AWARDED A BID AND APPROVING A CONTRACT WITH TALLEY CONSTRUCTION INC. FOR THE MCBRIEN ROAD RESURFACING PROJECT – City Attorney Litchford read on caption. Development Administrator McAllister stated bids were opened on August 1, 2023 with one bid received from Talley Construction in the amount of \$488,556.75. We have received concurrence from TDOT on the bid. Councilmember Witt made a motion, seconded by Vice Mayor Haynes, to approve Resolution No. 3455. Councilmember Cagle stated he thought Council agreed to pave from Anderson Avenue to South Terrace. The grant only covers to Anderson Avenue. City Manager Miller stated that East Ridge is going to pave all the way to South Terrace although a portion of this area is in Chattanooga. The vote was unanimous. Motion approved.

Discussion of Tentative Agenda Items for the October 12, 2023 Council Meeting

- **Old Business:** None
- **New Business:**
 - **ORDINANCE NO. ____ – Budget Amendment (1st reading)** – Finance Director Qualls stated this amendment includes payment for the new fire engine and for new officers.

Councilmember Cagle asked for the clean-up status at 0 Spring Creek Road. Mr. Miller stated we are at least 50% complete. Chief Building Official Howell stated it should be complete in a few more days.

Being no further business, the meeting was adjourned.

