



**City of East Ridge**  
**Division of Building/Codes**

1517 Tombras Avenue, East Ridge, Tennessee 37412  
Office: (423) 867-7711 Fax: (423) 661-3533

Kenny Custer  
Director of Community  
Services  
[kcuster@eastridgetn.gov](mailto:kcuster@eastridgetn.gov)

**Variance Request**

(Use additional sheets as necessary)

Date: \_\_\_\_\_

Request No. \_\_\_\_\_

(Office Use)

1. Address of property for which variance is requested: \_\_\_\_\_  
\_\_\_\_\_

Legal description of property for which variance is requested:

Map: \_\_\_\_\_ Parcel: \_\_\_\_\_ Lot: \_\_\_\_\_

**2. Property Owner Information:**

Name:	_____
Phone Number:	_____
Email:	_____
Mailing Address:	_____ _____

**3. Applicant Information**

Name:	_____
Phone Number:	_____
Email:	_____
Mailing Address:	_____ _____
Relationship to Owner:	_____

4. Present zoning of subject property: \_\_\_\_\_

5. Specific nature of request of appeal: \_\_\_\_\_  
\_\_\_\_\_

6. The laws of the State of Tennessee require that certain conditions on the property, not the personal problems of the applicant or owner, be present before a variance may be granted. Your answers to the following questions are required to help determine these conditions:

(a) Why would any person have difficulty in using this property for any use permitted in the zone it is located (such as unusual shape, topography, easements, etc.) that would make the property unusable without a variance? \_\_\_\_\_  
\_\_\_\_\_

(b) Would a variance, if granted, be a detriment to the public good? \_\_\_\_\_

(c) Explain how the hardship on the use of this property without the variance requested would apply to this property regardless of the owner. \_\_\_\_\_  
\_\_\_\_\_

(d) Has the hardship on the use of this property without the requested variance been created as a result of an act by the applicant? \_\_\_\_\_

(e) How does the hardship on the use of the property relate only to this property and not related to other properties in the same zone throughout the City of East Ridge? \_\_\_\_\_  
\_\_\_\_\_

7. A check payable to the City of East Ridge must accompany this request for \$400.00. (If mailing application, forward to the attention of the Building Codes and Inspection Office at 1517 Tombras Avenue, East Ridge, TN 37412).

8. A map showing location of property, all adjacent streets and/or rights-of-way, property boundaries, and frontages should be included with this application. Such information is obtainable at <http://gis.hamiltontn.gov/mapmaker/home.asp>. Proof of ownership of the property must also be included with the application.

9. I hereby certify that the facts set out in the foregoing request are true to the best of my knowledge and belief. I understand that failure to provide adequate and complete information is cause for denial of this application.

\_\_\_\_\_  
Signature of Applicant

**\*\* If Applicant is not the owner of the property for which the variance is sought, then Owner's signature is required to verify this application \*\***

\_\_\_\_\_  
Signature of Owner

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**OFFICE USE ONLY**

**FEE PAID \$400.00**

**METHOD OF PAYMENT:**

**CHECK: \_\_\_\_\_ CASH: \_\_\_\_\_ CREDIT CARD: \_\_\_\_\_**

**DATE RECEIVED: \_\_\_\_\_**