

**REGULAR MEETING OF THE CITY COUNCIL  
OF THE CITY OF EAST RIDGE**

**January 9, 2020  
6:00 pm**

The East Ridge City Council met pursuant to notice on January 9, 2020, 6:00 pm at East Ridge City Hall.

Mayor Williams called the meeting to order.

Ashley Wade, Director of Children's Ministries at Jones Memorial United Methodist Church, gave the invocation. All joined in the Pledge of Allegiance to the Flag.

**Present were:** Mayor Williams, Vice Mayor Helton, Councilmember Cagle, Councilmember Chauncey, Councilmember Witt, City Manager Dorsey, City Attorney Litchford, and City Recorder Middleton.

**Consent Agenda:**

- A. Approval of Minutes December 12, 2019 Regular Council Meeting
- B. Approval of November 2019 Financial Report

Councilmember Chauncey made a motion, seconded by Mayor Williams, to approve the Consent Agenda. Roll call vote: Vice Mayor Helton - abstain; Councilmember Cagle - yes; Councilmember Chauncey - yes; Councilmember Witt - abstain; Mayor Williams - yes. Motion approved. Mayor Williams stated that the local option sales tax is up 6.9% and the state shared revenue is up 5%.

**Communication from Citizens:**

Harris Housley stated he served 32 years as a reserve officer for the City and attends Community Baptist Church. He thanked the Council for the condolence letter for the recent loss of their pastor and the police funeral escort. He stated a member of the church bought 15 bibles in honor of the East Ridge Police.

Charles McCullough, 1214 Reeves Avenue, discussed traffic jams with trucks in the tunnels. He suggested putting officers at the tunnel entrances. City Manager Dorsey stated he is going to talk to TDOT about signage close to Germantown Road that trucks are not allowed in the tunnels. He stated we could increase patrols until we get more signage. Mr. McCullough also discussed project at Camp Jordan and asked Council to consider projects outside of Camp Jordan.

Roger Williams, 1512 McDonald Road, wished to discuss the rezoning of 1509 McDonald Road. He will come back up during the public hearing for the rezoning.

James Harry Scholl, asked what the law is about someone walking on the road when there is a sidewalk accessible. The City Manager will check with Chief Allen regarding this.

**Communication from Councilmembers:**

Councilmember Cagle and Vice Mayor Helton had nothing at this time.

Councilmember Witt thanked Earl Wilson and Jane Sharpe for their help with the Census. She also stated the Census would have a speaker at the Optimist Club meeting on January 28<sup>th</sup>, 6:30 at the Community Center. She encouraged citizens to apply for jobs with the Census.

Mayor Williams discussed the following:

- The Mayor changed to another local charity, Friends of East Ridge Animal Services, for the January meetings. Citizens may bring donations for the charity. The organization also has a monthly sale on Greenslake Road with proceeds going to Animal Services.
- Law Enforcement Appreciation Day is today – The Mayor thanked them for putting their lives on the line every day.
- Ronald McDonald House – 1<sup>st</sup> annual 5k run and 1-mile walk for kids on Jan. 18<sup>th</sup> at Camp Jordan Park.
- Library – January 16<sup>th</sup>, 2-5 pm Valentines for Veterans – Participants will be making cards to send to a local VA hospital. January 24<sup>th</sup> is family movie night.
- Meet the Mayor – January 25<sup>th</sup>, 10 am at Wally’s – speaker to be announced.

**Communication from City Manager**

- Mr. Dorsey introduced Jonathan Rush, a senior at UTC, who will be an intern with the City through MTAS. He will work Mondays, Wednesdays and Fridays with the City Manager.
- He wished everyone a Happy New Year.
- Mr. Dorsey introduced Stan Allen and Clint Uselton, the new Police Chief and Assistant Police Chief respectively.
- Report on Debt Obligation – We discussed this at the last meeting, but after the meeting we received additional information from the bond fund. We must inform the Council of the debt for the police cars. The debt amount is \$132,748 at 2.83% interest over a 4-year period.

**Old Business:** None

**New Business:**

**ORDINANCE NO. 1122 – AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, TO AMEND THE FISCAL YEAR 2020 OPERATING BUDGET, ORDINANCE NO. 1105, FOR VARIOUS REVENUES AND EXPENDITURES AND TO DESIGNATE A PORTION OF THE FUND BALANCE TO BE USED (1<sup>st</sup> reading)** - City Attorney Litchford read on caption. Finance Director Qualls stated that revenue changed \$2,147,741, because she is showing all border region funds as revenues and will transfer out amounts to the economic development fund as expenditures. Vice Mayor Helton made a motion, seconded by Councilmember Witt, to approve Ordinance No. 1122 on first reading. The vote was unanimous. Motion approved.

**PUBLIC HEARING FOR ORDINANCE NO. 1123 - REZONE THE PROPERTY LOCATED AT 1509 MCDONALD ROAD, TAX MAP #169M-H-018, FROM R-1 RESIDENTIAL DISTRICT TO C-2 GENERAL COMMERCIAL DISTRICT** - Mayor Williams opened the public hearing. Rob Carden with Spears Moore Rebman and Williams, spoke representing Roshan Patel, the applicant. Mr. Carden stated this property is next door to the Waverly Motel, which has experienced a decline recently. Mr. Carden presented concepts of development, which may include medical offices, dining, and other storefronts. The Planning Commission approved the request for rezoning with a 6-foot privacy fence or berm and fence. Mr. Carden stated if this rezoning is approved, the Waverly will be torn down.

Mayor Williams asked if anyone wanted to speak in favor of or in opposition to the rezoning.

Roger Woody, 1512 McDonald Road, is opposed and stated this will devalue his property and cause traffic issues.

Stan Elrod, 1511 McDonald, asked if there is a timeline to do these improvements.

Mr. Carden addressed the citizens issues:

1. Mr. Carden cannot determine property values but can say with all the development in this region, he believes values as a whole will rise. He also stated if the Waverly Motel did not exist, property values would increase.
2. He cannot address the timeline at this point because they have not gotten through the rezoning process to go to the next step.
3. He stated this development would have a different kind of traffic from the Waverly. He stated if the property is not rezoned, Mr. Patel has no incentive to tear down the Waverly.

Councilmember Chauncey would like to put a condition on this that no development will occur until the Waverly is demolished. Mr. Litchford stated we could not put that condition on it because the Waverly is a separate piece of property.

Mayor Williams closed the public hearing.

**ORDINANCE NO. 1123 – AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, TO AMEND THE ZONING REGULATIONS AND THE ZONING MAP OF THE CITY OF EAST RIDGE, TENNESSEE SO AS TO REZONE THE PROPERTY LOCATED AT 1509 MCDONALD ROAD, TAX MAP #169M-H-018, FROM R-1 RESIDENTIAL DISTRICT TO C-2 GENERAL COMMERCIAL DISTRICT (1<sup>st</sup> reading)** - City Attorney Litchford read on caption. Mayor Williams stated to do the commercial side, this parcel must be rezoned. He wants the Waverly gone, but we cannot put a condition on that. Mr. Litchford will check before second reading to see what can be done. Councilmember Chauncey made a motion, seconded by Vice Mayor Helton, to approve Ordinance No. 1123 on first reading. The vote was unanimous. Motion approved.

**RESOLUTION NO. 3010 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH WALLER LANSDEN DORTCH & DAVIS, LLP TO ACT AS GOVERNMENT AFFAIRS COUNSEL TO THE CITY OF EAST RIDGE IN REGARD**

**TO MATTERS BEFORE THE TENNESSEE GENERAL ASSEMBLY** – City Attorney Litchford read on caption. Councilmember Witt made a motion, seconded by Councilmember Chauncey, to approve Resolution No. 3010. The vote was unanimous. Motion approved.

**RESOLUTION NO. 3011 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, AUTHORIZING THE MAYOR AND CITY MANAGER TO EXECUTE A FIELD ENHANCEMENT AGREEMENT WITH CHATTANOOGA PROFESSIONAL SOCCER MANAGEMENT, LLC** - City Attorney Litchford read on caption. City Manager Dorsey stated we have been approached by Chattanooga Professional Soccer Management, LLC (Red Wolves) regarding a public/private partnership regarding Osborne Stadium. The Red Wolves have offered to sponsor the City to help with improvements to the stadium. If they decide to cancel the sponsorship, the City will pay for the lights and other enhancements to the stadium field with funds from hotel/motel tax. Mr. Dorsey stated that the Red Wolves have elite competitions with 100 – 150 teams plus we have a potential of landing a nationally sponsored tournament.

Councilmember Cagle stated that we must come up with \$500,000 for the splashpad. Finance Director Qualls stated that is already in the budget. Mr. Cagle stated he thinks this is a way of getting around the conversion, plus we have an agreement with CFC that we cannot have another soccer association in the park. City Attorney Litchford stated that the conversion is a “go” and the LWCF grant stated we cannot have exclusivity at the park. This agreement will not interfere with CFC. Councilmember Chauncey made a motion, seconded by Vice Mayor Helton, to approve Resolution No. 3011. Roll call vote: Vice Mayor Helton - yes; Councilmember Cagle - no; Councilmember Chauncey - yes; Councilmember Witt - yes; Mayor Williams - yes. Motion approved.

**RESOLUTION NO. 3012 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, INSTITUTING A 180 DAY MORATORIUM ON THE ACCEPTING AND PROCESSING OF APPLICATIONS FOR ANY NEW OUTDOOR ADVERTISING SIGNS AND ON THE CONSTRUCTION AND/OR INSTALLATION OF OUTDOOR ADVERTISING SIGNS, IN ADDITION TO THE CONVERSION OF EXISTING SIGNS AND POSTER PAPER OUTDOOR ADVERTISING SIGNS TO AN ELECTRONIC ADVERTISING OR MESSAGING SIGN, WITHIN THE CITY** – City Attorney Litchford read on caption. City Manager Dorsey stated there is a Supreme Court ruling that talks about regulating content on signs which could be unconstitutional. Pursuant to that, TDOT has temporarily suspended their outdoor billboard program which affects signs along state highways and interstates. Cities must make sure their sign ordinances are compliant. He would like to clarify the resolution to state this applies to outdoor advertising that requires state approval. Councilmember Witt made a motion, seconded by Vice Mayor Helton, to approve Resolution No. 3012 with the amendment that this would apply only to outdoor advertising that is subject to state approval. The vote was unanimous. Motion approved.

**RESOLUTION NO. 3013 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, REGARDING AN APPEAL FROM THE EAST RIDGE HOUSING COMMISSION** – City Attorney Litchford read on caption. Building Official Howell stated this case first came before the Housing Commission in February 2019. The Commission ordered a structural engineering report and that was not received by the Commission until June 2019. The Commission continued to pass this case to give the owner

time and in November 2019 the Housing Commission approved demolition of the structure. City Attorney Litchford stated that when the Housing Commission orders a demolition, the property owner can appeal to the City Council and Rick Stallard, the owner has done so within the 10-day required period.

Mr. Howell presented pictures of the property which were entered into the record as Exhibit 1. Mr. Litchford swore in Building Official Howell, Deputy Fire Marshal Flynn and Rick Stallard to testify.

Mr. Flynn stated that the original Notice to Repair noted walls out of plumb, fire damage, electrical issues, etc. The application for the appeals process was unclaimed and unable to forward. At that point, it went to the Housing Commission. Mr. Litchford asked what the condition of the structures are at this point. Mr. Flynn stated the trash and debris has been cleaned up, but the codes issues are the same only with further deterioration. Mr. Litchford asked Mr. Howell what his concerns are with the structural conditions of the building that make it condemnable or uninhabitable. Mr. Howell stated that a portion of the foundation has given way and hydrostatic pressure is pushing on the rear of the building and has buckled the wall. This was noted in the structural engineering report. Mr. Litchford entered the structural engineering report into the record as Exhibit 3.

Mr. Litchford asked Mr. Stallard if he had any questions for staff. Mr. Stallard stated he disagrees but will reserve his comments for later.

Mr. Litchford then asked Mr. Stallard his address and asked if he objected to any of the orders of the Housing Commission. Mr. Stallard stated his address is 446 Sandstone Creek Drive, Ringgold, Georgia. He objected to the last Housing Commission stating that it started at 4:30 rather than the regular time of 5:30 so his case had already been voted on to demolish. Mr. Litchford stated the appeal in front of the Council is separate from the Housing Commission.

Mr. Stallard stated he built the Freedom Church on Seminole Drive in East Ridge. He has built homes in Windstone and in The Legends. He presented pictures of the structure to Council. He stated there was a tree that grew into the foundation, but it is not a load-bearing wall. He presented a letter from his banker. He also wants to repair all three buildings on the property. He stated he bought this property in this condition that it is in, with the intention to make repairs, but then the housing market dropped, so he moved out west to do travel nursing.

Mayor Williams stated the property has been sitting in this condition for 15 years and asked Mr. Stallard how he can guarantee it will not sit there for 15 more years. Mr. Stallard stated he is ready to start on this project immediately.

Councilmember Chauncey made a motion, seconded by Vice Mayor Helton, to approve Resolution No. 3013, which would deny the appeal and reaffirm the order of the Housing Commission. The vote was unanimous. Motion approved.

Mr. Stallard asked what happens at this point. Mr. Howell stated that Mr. Stallard could have it demolished, or the City would demolish it and Mr. Stallard would pay the City.

**Discussion of Tentative Agenda Items for the January 23, 2020 Council Meeting (Attachment A)**

**Old Business:**

**ORDINANCE NO. 1122 – AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, TO AMEND THE FISCAL YEAR 2020 OPERATING BUDGET, ORDINANCE NO. 1105, FOR VARIOUS REVENUES AND EXPENDITURES AND TO DESIGNATE A PORTION OF THE FUND BALANCE TO BE USED (2<sup>nd</sup> and final reading) – No discussion.**

**ORDINANCE NO. 1123 – AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, TO AMEND THE ZONING REGULATIONS AND THE ZONING MAP OF THE CITY OF EAST RIDGE, TENNESSEE SO AS TO REZONE THE PROPERTY LOCATED AT 1509 MCDONALD ROAD, TAX MAP #169M-H-018, FROM R-1 RESIDENTIAL DISTRICT TO C-2 GENERAL COMMERCIAL DISTRICT (2<sup>nd</sup> and final reading) – No Discussion.**

**New Business:**

**RESOLUTION NO. \_\_\_\_ - Request for Proposals for Irrigation of Soccer Fields at Camp Jordan Park** – Parks and Recreation Director Wilson stated over the last few years, there has not been an adequate water supply for the fields and this proposal would help repair that issue. City Manager Dorsey stated in August 2019, the City spent \$7,000 watering soccer fields. We already have an inlet in the creek and we are looking at options to use that.

**RESOLUTION NO. \_\_\_\_ - Request for Qualifications for Site Design and Construction Administration Services for Athletic Field Improvements at Camp Jordan Park** – Director Wilson stated this relates to adding four more soccer fields at Camp Jordan. Last year we had three soccer clubs playing at the park. Mr. Dorsey stated this would be for the design to get the fields graded, irrigated, sodded and to run conduit for future lighting.

The meeting was adjourned.

**REGULAR MEETING OF THE CITY COUNCIL  
OF THE CITY OF EAST RIDGE**

**January 23, 2020  
6:00 pm**

The East Ridge City Council met pursuant to notice on January 23, 2020, 6:00 pm at East Ridge City Hall.

Mayor Williams called the meeting to order.

Pastor Terry Arnold, Pentecostal Church of East Ridge, gave the invocation. All joined in the Pledge of Allegiance to the Flag.

**Present were:** Mayor Williams, Vice Mayor Helton, Councilmember Cagle, Councilmember Chauncey, Councilmember Witt, City Manager Dorsey, City Attorney Litchford, and City Recorder Middleton.

**Consent Agenda:**

- A. Approval of Minutes January 9, 2020 Regular Council Meeting
- B. Approval of December 2019 Financial Report

Councilmember Witt made a motion, seconded by Vice Mayor Helton, to approve the Consent Agenda. The vote was unanimous. Motion approved.

**Communication from Citizens:** None

**Communication from Councilmembers:**

Councilmember Cagle stated that former Councilmember Cotton Patterson's wife Agnes passed away. A memorial service will be held on February 8<sup>th</sup>. He also stated that Ms. Alma Jefferies had passed away. She was 102 years old and a former member of the Crestwood Garden Club.

Councilmember Chauncey had nothing at this time.

Councilmember Witt would like for the Council to consider applying for a grant for the Census Complete Count Committee in the amount of \$5,000. The funds can be used to help find people that are hard to reach or might not speak English. Community Involvement Coordinator Bowers stated it is a 100% grant with no match from the City. City Attorney Litchford stated this could be inserted into the agenda as Resolution 3017, Item 9D under New Business and change Items 9D to 9E and 9E to 9F. Councilmember Witt made a motion, seconded by Vice Mayor Helton, to add Resolution No. 3017 as Item D under New Business. The vote was unanimous. Motion approved.

Ms. Witt reminded everyone that a Census speaker will be at the Optimist Club meeting on January 28<sup>th</sup>, 6:30 at the Community Center. She also stated the Census pays \$19.50 per hour.

Mayor Williams introduced Bob Nevil with the Remote Area Medical (RAM) Clinic. Mr. Nevil stated the Council allowed the group to hold the clinic at Camp Jordan Arena in 2019, seeing 933 patients, with a total value of service of \$478,884, and a total value of over \$1.3 million for the three clinics that have been held at the Arena. Mr. Nevil presented plaques and t-shirts to the Council in appreciation. The Mayor commended the volunteers and staff of RAM for all they do.

Mayor Williams announced the following:

- Ronald McDonald House “Run for Kids” last Saturday at Camp Jordan was very successful.
- He attended the East Ridge Middle School spelling bee today. Gracie Crabtree went 6 rounds and did not miss a word. The top 5 will participate in a zone bee.
- He commended the City Manager and staff for the monthly report. It will be on the website soon.
- Library will have movie night on January 24<sup>th</sup>.
- Library is looking for teen advisory board volunteers. Members will earn volunteer credit hours.
- Meet the Mayor, January 25<sup>th</sup> at Wally’s, with Chief Allen as the guest speaker.

City Manager:

- Leaf trucks have finished their first pass through the City and are working on round 2.
- Ashley Hewitt was promoted to Patrol Lieutenant.
- Signage at tunnels - The Mayor suggested a device with strips that hang down that trucks would hit.
- Channel 9 did an Adopt a Dog series at the Animal Shelter. It will air this Saturday morning at 6 am.

### **Old Business:**

**ORDINANCE NO. 1122 – AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, TO AMEND THE FISCAL YEAR 2020 OPERATING BUDGET, ORDINANCE NO. 1105, FOR VARIOUS REVENUES AND EXPENDITURES AND TO DESIGNATE A PORTION OF THE FUND BALANCE TO BE USED (2<sup>nd</sup> and final reading)** - City Attorney Litchford read on caption. Councilmember Witt made a motion, seconded by Councilmember Chauncey, to approve Ordinance No. 1122 on second and final reading. The vote was unanimous. Motion approved.

**ORDINANCE NO. 1123 – AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, TO AMEND THE ZONING REGULATIONS AND THE ZONING MAP OF THE CITY OF EAST RIDGE, TENNESSEE SO AS TO REZONE THE PROPERTY LOCATED AT 1509 MCDONALD ROAD, TAX MAP #169M-H-018, FROM R-1 RESIDENTIAL DISTRICT TO C-2 GENERAL COMMERCIAL DISTRICT (2<sup>nd</sup> and final reading)** - City Attorney Litchford read on caption. Councilmember Witt made a motion, seconded by Vice Mayor Helton, to approve Ordinance No. 1123 on second and final reading. Councilmember Cagle asked if we had

received a letter from the developer about demolishing the Waverly Motel. Assistant City Manager Custer stated we cannot tie a rezoning of a separate parcel to another parcel being rezoned. The vote was unanimous. Motion approved.

**New Business:**

**RESOLUTION NO. 3014 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, AUTHORIZING THE MAYOR OR HIS DESIGNEE TO ENTER INTO AN AGREEMENT WITH ASA ENGINEERING FOR SITE DESIGN AND CONSTRUCTION ADMINISTRATION SERVICES RELATED THE CAMP JORDAN SOCCER COMPLEX** - City Attorney Litchford read on caption. Director Wilson stated the city received four statements of qualifications for this project. After reviewing, staff recommends awarding the project to ASA Engineering. Assistant City Manager Custer stated we added to the resolution that all four engineering firms will be kept on a preferred list in order for the City to use any of them for any park projects in the future. City Manager Dorsey stated this would eliminate the need to go through the process again when projects come up. Vice Mayor Helton made a motion, seconded by Councilmember Chauncey, to approve Resolution No. 3014. The vote was unanimous. Motion approved.

**RESOLUTION NO. 3015 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT WITH SOUTHEAST TENNESSEE DEVELOPMENT DISTRICT (SETDD) TO PROVIDE PROFESSIONAL GRANT ADMINISTRATIVE SERVICES FOR THE LOCAL PARKS AND RECREATION FUND (LPRF) GRANT** - City Attorney Litchford read on caption. Community Involvement Coordinator Bowers stated the fee for SETDD to administer the grant would be part of the City's match. Councilmember Chauncey made a motion, seconded by Councilmember Witt, to approve Resolution No. 3015. The vote was unanimous. Motion approved.

**RESOLUTION NO. 3016 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, AUTHORIZING THE CITY TO ACCEPT A DONATION OF USED OFFICE FURNITURE FROM EMERSON RUSSELL** - City Attorney Litchford read on caption. Chief Allen stated that Mr. Russell approached him with this offer, valued at approximately \$10,000. The furniture will replace some of the aging furniture at the Police Department. Vice Mayor Helton made a motion, seconded by Councilmember Witt, to approve Resolution No. 3016. The vote was unanimous. Motion approved.

**RESOLUTION NO. 3017 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE AUTHORIZING THE CITY TO APPLY FOR THE FEDERAL OFFICE OF JUST PROGRAM COMPLETE COUNT GRANT IN AN AMOUNT UP TO \$5,000** - City Attorney Litchford read on caption. Councilmember Chauncey made a motion, seconded by Vice Mayor Helton, to approve Resolution No. 3017. The vote was unanimous. Motion approved.

**Discussion/Review of Strategic Planning Report** – Mayor Williams stated the Council conducted a strategic planning session with the help of MTAS. They did a SWAT analysis, identifying strengths and weaknesses and their top five goals as follows:

1. Create a finance plan to increase revenue and maintain fund balances.
2. Build a new animal shelter.
3. Evaluate the need for a third fire hall and create a plan for building one if needed.
4. Build a dog park.
5. Establish an employee retention/succession plan.

They also created a mission statement and a vision statement. Councilmember Chauncey stated he enjoyed the sessions and found them very productive. The Mayor would like to challenge each Councilmember to take charge of one of the goals.

### **Discussion of Tentative Agenda Items for the February 13, 2020 Council Meeting**

Consent Agenda:

#### **B. Declaration of Surplus Property**

Mayor Williams stated that since we have only one item, he would like for Council to consider making a motion to provide him with an opportunity to cancel the meeting at a later date if no other items are added to the agenda. City Attorney Litchford stated the Charter only requires one meeting per month. Councilmember Witt made a motion, seconded by Vice Mayor Helton, to allow the Mayor to cancel the February 13<sup>th</sup> meeting if no other business is added to the agenda. The announcement would be made on Monday, February 10<sup>th</sup> if the meeting is cancelled. The vote was unanimous. Motion approved.

Being no further business, Mayor Williams adjourned the meeting.