

MINUTES OF THE AGENDA WORK SESSION
May 9, 2019– 6:00 pm

To Set the Agenda for The
May 23, 2019 Council Meeting

The East Ridge City Council met pursuant to notice on May 9, 6:00 pm, at East Ridge City Hall to set the agenda for the May 23, 2019 Council Meeting and other items.

Mayor Williams called the meeting to order.

Present were: Mayor Williams, Vice Mayor Helton, Councilmember Cagle, Councilmember Chauncey, Councilmember Witt, City Manager Dorsey, Assistant City Manager Custer, City Attorney Litchford and Deputy City Recorder Qualls. City Recorder Middleton was not present.

Old Business:

Public Hearing for Ordinance No. 1104 – Rezoning of 3919 Weldon Drive from C-2 General Commercial District to R-1 Residential District – Assistant City Manager Custer stated this was rezoned back in the 1980’s during a blanket rezoning. It has always been used as residential.

ORDINANCE NO. 1104 – AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, TO AMEND THE ZONING REGULATIONS AND THE ZONING MAP OF THE CITY OF EAST RIDGE, TENNESSEE SO AS TO REZONE THE PROPERTY LOCATED AT 3919 WELDON DRIVE, TAX MAP #168E-M-003, FROM C-2 GENERAL COMMERCIAL DISTRICT TO R-1 RESIDENTIAL DISTRICT (2nd and final reading)

New Business:

RESOLUTION NO. ____ - Interlocal Agreement – Children’s Advocacy Center – Assistant Chief Allen explained that we will work with other agencies within the county to investigate child abuse cases.

RESOLUTION NO. ____ Agreement with the City of Collegedale for the use of their Police Firing Range for firearms training – Chief Allen stated this is a formalization of what the Police Department has been doing. They will also continue to use the Chattanooga Police Department firing range during in service.

RESOLUTION NO. 2937 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, AUTHORIZING THE CITY MANAGER TO APPROVE THE ATTACHED CHANGE ORDER REQUEST FROM INTEGRATED PROPERTIES, LLC, IN REGARD TO REPAIRS AND ADDITIONS TO THE CAMP JORDAN PARK RENOVATION PROJECT – Director Wilson stated this change order is for \$88,422.13 for repairs and additions to the kitchen/restroom facilities, plus additional electrical work. Councilmember Witt made a motion, seconded by Councilmember Chauncey,

to move this item to tonight's regular meeting agenda as Item J under New Business. The vote was unanimous. Motion approved.

RESOLUTION NO. 2938 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, AUTHORIZING THE CITY MANAGER TO APPROVE THE ATTACHED CHANGE ORDER REQUEST FROM PREMIER FENCE, LLC IN REGARD TO ADDITIONAL CONCRETE WORK FOR THE CAMP JORDAN PARK RENOVATION PROJECT – Director Wilson stated this change order is in the amount of \$33,494. It is for concrete pads under the bleachers and sidewalks around some of the fields. Vice Mayor Helton made a motion, seconded by Councilmember Chauncey, to move this item to tonight's regular meeting agenda as Item K under New Business. Assistant City Manager Custer stated that rain and bad weather has impeded this project. The vote was unanimous. Motion approved.

RESOLUTION NO. 2939 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, AUTHORIZING THE CITY TO DONATE \$500 TO EAST RIDGE HIGH SCHOOL FOR THEIR TEACHER APPRECIATION LUNCHEON – Finance Director Qualls stated she would like to give ERHS their check tomorrow. Councilmember Witt made a motion, seconded by Councilmember Chauncey, to move this item to tonight's regular meeting agenda as Item L under New Business. The vote was unanimous. Motion approved.

Grant Consent Agenda:

1. **RESOLUTION NO. ____– Target Youth Soccer Grant** – Ms. Bowers stated this would be used for soccer equipment and vests. This is a 100% grant with no match from the City.
2. **RESOLUTION NO. ____ – Bullet Proof Vest Grant** – Ms. Bowers stated we will purchase vests for Public Safety as well as Codes Enforcement and Animal Control.

Other:

Councilmember Cagle had nothing at this time.

Vice Mayor Helton and Councilmembers Witt and Chauncey welcomed City Manager Chris Dorsey.

Mayor Williams had nothing at this time.

City Manager Dorsey thanked the Council and apologized for taking his time to start this position. He felt that he should finish up any loose ends at the City of Sparta.

Being no further business, the meeting was adjourned.

**REGULAR MEETING OF THE CITY COUNCIL
OF THE CITY OF EAST RIDGE**

**May 9, 2019
6:30 pm**

The East Ridge City Council met pursuant to notice on May 9, 2019, 6:30 pm at East Ridge City Hall.

Mayor Williams called the meeting to order.

Daniel Beard from Action Church gave the invocation. All joined in the Pledge of Allegiance to the Flag.

Present were: Mayor Williams, Vice Mayor Helton, Councilmember Cagle, Councilmember Chauncey, Councilmember Witt, City Manager Dorsey, Assistant City Manager Custer, City Attorney Litchford, and Deputy City Recorder Qualls. City Recorder Middleton was not present.

Special Presentation: Mayor Williams presented a proclamation to Glen Meadows, owner of Wally's, for being in business in East Ridge for 30 years.

- A. Approval of Minutes April 11, 2019 Agenda Work Session
- B. Approval of Minutes April 11, 2019 Regular Council Meeting
- C. Approval of March 2019 Financial Report
- D. Declaration of Surplus Property

Vice Mayor Helton made a motion, seconded by Councilmember Witt, to approve the Consent Agenda. The vote was unanimous. Motion approved.

Communication from Citizens:

Jane Sharp, 6112 Scofield Avenue, in Lansdell Park, has concerns regarding the traffic and congestion with the new construction that is coming.

Charles McCullough, 1214 Reeves Avenue, welcomed Mr. Dorsey and commended Assistant City Manager Custer for the job he has done. Mr. McCullough stated he has concerns regarding the Candlewood Hotel and the Council approving the incentive agreement.

Greg Shipley, 6116 Nottingham Drive, welcomed City Manager Dorsey and thanked Councilmember Witt for all she does at Spring Creek Elementary.

Communication from Councilmembers:

Councilmember Witt stated the Community Center has aerobics classes on Tuesdays and Thursdays.

Councilmember Chauncey had nothing at this time.

Vice Mayor Helton thanked Glen Meadows for having his business, Wally's Restaurant, in East Ridge.

Councilmember Cagle welcomed City Manager Dorsey and thanked Mr. Meadows for his 30 years in business.

Mayor Williams announced the following:

- The Armed Forces Day Parade was held on May 3rd with the East Ridge JROTC participating, along with two of our motorcycle officers.
- East Ridge High School Institute of Building and Design built bat boxes and duck boxes at Camp Jordan on May 7th. There was also a construction competition at the park for nail driving, board sawing, etc. Also, 16 students completed their OSHA 10 certification.
- May 8th was the 30-year birthday celebration at Wally's Restaurant.
- May 9th was Senior Day at East Ridge High School.
- Saturday, May 11th the Mayor will hold a "Meet the Mayor" event at Local Coffee with City Manager Dorsey as the guest speaker.
- Saturday, May 18th will be the "Spring N2 Safety" event at Camp Jordan beginning at 10 am. Chief Allen stated this event was the "brain child" of Officer Johnson who wanted to do this safety event. There will be events for all ages, such as seat belt crash demonstrations and golf cart driving with simulated impairment.
- Saturday, May 18th, there will be an "Art in the Key of Jazz" at Local Coffee from 5 – 9 pm.

Communication from City Manager:

City Manager Dorsey thanked the Mayor and Council and recognized Assistant City Manager Custer. He stated he was impressed with the job Mr. Custer did and he is honored to work with him.

Report on Debt Obligation – Purchase of Fire Truck – Finance Director Qualls gave the report on Debt Obligation. The City purchased a 2011 fire truck, and the final report had not been submitted to the Comptroller's office for approval. Ms. Qualls has submitted this report and the situation has been resolved. The final payment will be in June 2019.

Old Business: None

New Business:

ORDINANCE NO. 1104 – AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, TO AMEND THE ZONING REGULATIONS AND THE ZONING MAP OF THE CITY OF EAST RIDGE, TENNESSEE SO AS TO

REZONE THE PROPERTY LOCATED AT 3919 WELDON DRIVE, TAX MAP #168E-M-003, FROM C-2 GENERAL COMMERCIAL DISTRICT TO R-1 RESIDENTIAL DISTRICT(1st reading) - City Attorney Litchford read on caption. Vice Mayor Helton made a motion, seconded by Councilmember Witt, to approve Ordinance No. 1104 on first reading. The vote was unanimous. Motion approved.

At this time, Mayor Williams moved Items G, H and I to this portion of the agenda.

RESOLUTION NO 2934 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, APPROVING THE APPLICATION FOR AND ACCEPTANCE OF, THE CHATTANEUTER SPRAY/NEUTER GRANT - City Attorney Litchford read on caption. Community Involvement Coordinator Bowers stated she was contacted by Karen Walsh with Chattaneuter who is working with a group called TwoMauds Foundation regarding this grant. This is a 50/50 matching grant with the City's match being \$10,000. Vice Mayor Helton, made a motion, seconded by Councilmember Chauncey, to approve Resolution No. 2934. The vote was unanimous. Motion approved.

RESOLUTION NO. 2935 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, APPROVING THE EXECUTION AND DELIVERY OF A DEVELOPMENT AGREEMENT WITH STERLING HOLDINGS, LLC, RELATING TO A PROJECT IN THE BORDER REGION RETAIL DEVELOPMENT DISTRICT AND AUTHORIZING CERTAIN ACTIONS RELATING THERETO - City Attorney Litchford read on caption. Mr. Litchford stated that on May 7th, the Industrial Development Board (“IDB”) approved a development agreement with Sterling Holding, LLC, the entity which plans to develop the sports/mixed use development on the north side of Mack Smith Road. The project only involves Border Region dollars, not city dollars. City Manager Dorsey explained the projected numbers as follow:

- Annual Property Taxes increase from \$2,193.95 to \$336,933.58 based on a 50% build out.
- Appraised value increases from \$62,500 to \$125,000,000.
- Local Option Sales Taxes estimated would be \$247,500.
- Border Region Sales Taxes estimated would be \$800,250 to the Red Wolves and \$27,225 to the City.
- Hotel/Motel Taxes estimated between \$250,000 and \$367,000 based on number of rooms.

Mayor Williams stated these are Border Region costs that are reimbursable.

Councilmember Chauncey made a motion, seconded by Vice Mayor Helton, to approve Resolution No. 2935. The vote was unanimous. Motion approved.

RESOLUTION NO. 2936 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, APPROVING THE EXECUTION AND DELIVERY OF A DEVELOPMENT AGREEMENT WITH JSK, GP, RELATING TO A PROJECT IN THE BORDER REGION RETAIL DEVELOPMENT DISTRICT AND AUTHORIZING CERTAIN ACTIONS RELATING THERETO - City Attorney Litchford read on caption. Mr. Litchford stated the IDB also approved a development agreement with JSK, GP (Candlewood Suites) in their meeting on May 7th. He explained, just as with Sterling

Holdings, this will involve only Border Region dollars. This is based on a 60/40 split – 60% for the developer and 40% to the City. City Manager Dorsey explained the numbers as follows:

- Annual Property taxes would increase from \$1,819.82 to \$61,552.60 based on a 100% build-out, on an appraised value of \$11,500,000.
- Hotel/motel taxes would be \$83,000 based on a \$25,000 per room income. Based on \$30,000 per room income, the amount would be \$99,600.

Councilmember Cagle stated he has received calls from citizens regarding the Candlewood Suites being an extended stay. He stated this is not a Budgetel or a Waverly; he does not consider this an extended stay.

Mayor Williams stated that Candlewood is a high-end extended stay. These rooms will be \$130 plus per night. There will be demolition of parts of the Super 8 Motel and the Candlewood will be constructed in front of the old hotel. It will be very visible from the Interstate.

Councilmember Witt made a motion, seconded by Councilmember Chauncey, to approve Resolution No. 2936. The vote was unanimous. Motion approved.

RESOLUTION NO. 2929 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, AUTHORIZING THE MAYOR, OR HIS DESIGNEE, TO EXECUTE THE ATTACHED CONTRACT WITH THE STATE OF TENNESSEE DEPARTMENT OF TRANSPORTATION (TDOT), FOR THE CITY OF EAST RIDGE TO PROVIDE MOWING SERVICES AT THE I-75, EXIT 1 INTERCHANGE, FOR FY 2019 - 2020, ON A REIMBURSEMENT BASIS - City Attorney Litchford read on caption. Councilmember Chauncey made a motion, seconded by Vice Mayor Helton, to approve Resolution No. 2929. The vote was unanimous. Motion approved.

RESOLUTION NO. 2930 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH USA SHADE AND FABRIC STRUCTURES FOR THE INSTALLATION OF SHADE STRUCTURES TO COVER THIRTEEN (13) BASEBALL/SOFTBALL FIELDS AT CAMP JORDAN PARK AS PART OF THE CAMP JORDAN RENOVATION PROJECT - City Attorney Litchford read on caption. Director Wilson stated this is part of the renovation project and recommends USA Shade in the amount of \$134,996.98. Vice Mayor Helton made a motion, seconded by Councilmember Witt, to approve Resolution No. 2930. The vote was unanimous. Motion approved.

RESOLUTION NO. 2931 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, AUTHORIZING THE MAYOR, OR HIS DESIGNEE, TO EXECUTE THE ATTACHED INTERLOCAL COOPERATION AND MUTUAL AID AGREEMENT WITH THE CITY OF CHATTANOOGA - City Attorney Litchford read on caption. Chief Allen stated this formalizes what we have already been doing. We call on Chattanooga and they call on us in various situations. Vice Mayor Helton made a motion, seconded by Councilmember Chauncey, to approve Resolution No. 2931. The vote was unanimous. Motion approved.

RESOLUTION NO. 2932 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, AWARDED BIDS FOR THE PURCHASE OF AN ALL-TERRAIN SIDE BY SIDE VEHICLE WITH ACCESSORIES FOR THE FIRE RESCUE DEPARTMENT - City Attorney Litchford read on caption. City Manager Dorsey stated we received no bids, so this item has been re-advertised for bids that will be opened on May 20, 2019.

RESOLUTION NO. 2933 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, AUTHORIZING THE CITY TO DONATE \$500 TO EAST RIDGE MIDDLE SCHOOL FOR END OF YEAR STUDENT ACTIVITIES - City Attorney Litchford read on caption. Vice Mayor Helton made a motion, seconded by Councilmember Witt, to approve Resolution No. 2933. The vote was unanimous. Motion approved.

RESOLUTION NO. 2937 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, AUTHORIZING THE CITY MANAGER TO APPROVE THE ATTACHED CHANGE ORDER REQUEST FROM INTEGRATED PROPERTIES, LLC, IN REGARD TO REPAIRS AND ADDITIONS TO THE CAMP JORDAN PARK RENOVATION PROJECT - City Attorney Litchford read on caption. Director Wilson stated the amount of the change order is \$88,422.13. Vice Mayor Helton made a motion, seconded by Councilmember Witt, to approve Resolution No. 2937. The vote was unanimous. Motion approved.

RESOLUTION NO. 2938 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, AUTHORIZING THE CITY MANAGER TO APPROVE THE ATTACHED CHANGE ORDER REQUEST FROM PREMIER FENCE, LLC IN REGARD TO ADDITIONAL CONCRETE WORK FOR THE CAMP JORDAN PARK RENOVATION PROJECT - City Attorney Litchford read on caption. Director Wilson stated this change order is in the amount of \$33,494. Councilmember Witt made a motion, seconded by Councilmember Chauncey, to approve Resolution No. 2938. The vote was unanimous. Motion approved.

RESOLUTION NO. 2939 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, AUTHORIZING THE CITY TO DONATE \$500 TO EAST RIDGE HIGH SCHOOL FOR THEIR TEACHER APPRECIATION LUNCHEON - City Attorney Litchford read on caption. Vice Mayor Helton, made a motion, seconded by Councilmember Witt, to approve Resolution No. 2939. The vote was unanimous. Motion approved.

Councilmember Cagle asked what the delay on the tennis court is. Director Wilson stated we will have to remove trees and brush and paint the fence before the courts are resurfaced.

Mayor Williams asked Assistant Chief Allen about the in-car radios. The Chief stated all the radios are installed.

Being no further business, the meeting was adjourned.

MINUTES OF THE AGENDA WORK SESSION

May 23, 2019– 6:00 pm

**To Set the Agenda for The
June 13, 2019 Council Meeting**

The East Ridge City Council met pursuant to notice on May 23, 6:00 pm, at East Ridge City Hall to set the agenda for the June 13, 2019 Council Meeting and other items.

Mayor Williams called the meeting to order.

Present were: Mayor Williams, Vice Mayor Helton, Councilmember Cagle, Councilmember Chauncey, Councilmember Witt, City Manager Dorsey, Attorney Keith Reisman present for City Attorney Litchford and City Recorder Middleton.

Special Presentation - Tennessee American Water Environmental Grant - Community Involvement Coordinator Bowers stated this is a grant for \$2,000. Representatives from Tennessee American will be at the next meeting to present a check to the City.

New Business:

ORDINANCE NO. ____ – AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, ADOPTING THE ANNUAL BUDGET AND TAX RATE FOR THE FISCAL YEAR BEGINNING JULY 1, 2019 AND ENDING JUNE 30, 2020 (1st reading) – City Manager Dorsey will present the budget in tonight’s regular Council meeting. This will give the Council time to review before first reading on June 13, 2019. Mayor Williams stated that Council could proceed with a workshop or get with the City Manager individually to go over the budget.

ORDINANCE NO. ____ - Budget Amendment (1st reading) – Finance Director Qualls stated this will be the final amendment for this fiscal year.

PUBLIC HEARING FOR RESOLUTION NO. _____ - Grant a Sign Variance on Camp Jordan Parkway Tax Map #170I-A-038 AND 169D-A-003 – Assistant City Manager Custer stated that Exit One III, LLC has submitted a request for this variance. If approved, the sign will be adjacent to I-75 north and just north of Bass Pro. He stated this area is somewhat hidden from view by southbound traffic. There were no questions from Council.

RESOLUTION NO. ____ – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE TO GRANT A SIGN VARIANCE – CAMP JORDAN PARKWAY TAX MAP # 170I-A-038 AND 169D-A-003 – This relates to the previous public hearing.

RESOLUTION NO. ____ - Purchase of Radios on Statewide Contract for Fire Department – Chief Williams stated this is a Homeland Security grant in the amount of \$15,000 for four radios and accessories. Motorola is on the statewide contract, so there is no need to bid.

RESOLUTION NO. 2946 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, AUTHORIZING THE CITY MANAGER TO APPROVE THE ATTACHED CHANGE ORDER REQUEST FROM INTEGRATED PROPERTIES, LLC, IN REGARD TO PLUMBING AND ELECTRICAL WORK IN THE AREA OF BUILDING #3 AT CAMP JORDAN PARK AS PART OF THE CAMP JORDAN RENOVATION PROJECT – Director Wilson stated that while attempting to tie into a sewer line, contractors ran into a septic tank they did not know existed and cannot tie into it. Mayor Williams stated that the resolution states the amount of \$18,273.50. Director Wilson stated that after discussing with staff, he would like for it to state an amount “not to exceed \$30,000.” Mr. Wilson stated that the Scenic City Showcase Tournament will be held soon at the park and feels it is necessary to get this work done before that tournament. Mayor Williams understands that we are committed to this tournament. Councilmember Chauncey stated that we would have to provide porta-toilets in the park if the work is not done. Councilmember Witt made a motion, seconded by Vice Mayor Helton, to move this item to tonight’s regular meeting agenda. The vote was unanimous. Motion approved.

Grant Consent Agenda:

1. **RESOLUTION NO. _____ - MLK Jr. Day of Service Grant** - Ms. Bowers stated this is a service grant in which schools are taking part. It is a 70/30 grant and the City can use in-kind services for their 70% portion.
2. **RESOLUTION NO. _____ - September 11th National Day of Service and Remembrance Grant** – Ms. Bowers stated the same group does this grant. This grant focuses on helping veterans and there is no match from the City. Ms. Bowers stated she needs to send a notice of intent to apply no later than June 5th. Mayor Williams stated a motion could be made to allow Ms. Bowers to send the notice of intent to apply and have the resolutions for the next meeting. Vice Mayor Helton made a motion, seconded by Councilmember Chauncey, to allow Ms. Bowers to send in a notice of intent to apply for the grant. The vote was unanimous. Motion approved.

Other:

Councilmember Chauncey stated he has visited Camp Jordan Park and is impressed with how it looks after the renovations that have been done so far.

Mayor Williams, Vice Mayor Helton, Councilmember Cagle and Councilmember Witt had nothing further at this time.

The meeting was adjourned.

**REGULAR MEETING OF THE CITY COUNCIL
OF THE CITY OF EAST RIDGE**

**May 23, 2019
6:30 pm**

The East Ridge City Council met pursuant to notice on May 23, 2019, 6:30 pm at East Ridge City Hall.

Mayor Williams called the meeting to order.

Pastor Natalie Smart with East Ridge United Methodist Church gave the invocation. All joined in the Pledge of Allegiance to the Flag.

Present were: Mayor Williams, Vice Mayor Helton, Councilmember Cagle, Councilmember Chauncey, Councilmember Witt, City Manager Dorsey, Attorney Keith Reisman for City Attorney Litchford, and City Recorder Middleton.

Special Presentation: Lt. Daniel Stephenson presented a plaque to Carol Courtney on the occasion of her retirement after 29 years of service on the East Ridge School Patrol. Lt. Stephenson also read a statement of appreciation from him to Ms. Courtney.

Consent Agenda:

- A. Approval of Minutes May 9, 2019 Agenda Work Session
- B. Approval of Minutes May 9, 2019 Regular Council Meeting
- C. Approval of April 2019 Financial Report

Vice Mayor Helton made a motion, seconded by Councilmember Chauncey, to approve the Consent Agenda. The vote was unanimous. Motion approved.

Communication from Citizens:

Greg Shipley, 5318 Marion Avenue, stated the Optimist Club barbecue will be this Saturday, May 25 from 11 am - 3 pm at Camp Jordan. The Fishing Rodeo will be June 1st at the Camp Jordan Pond from 9 am – 12 pm.

Communication from Councilmembers:

Councilmember Witt announced that Pat Snowden with the East Ridge Community Center will have Walk with Ease classes June 3 – July 12.

Councilmember Chauncey and Vice Mayor Helton had nothing at this time.

Councilmember Cagle thanked staff for getting the handrails installed in the Council room. He also asked Assistant City Manager Custer about the sidewalks at 1901 Tombras Avenue and if work had started on the tennis courts. Mr. Custer stated the trees have been removed. Mayor Williams commended Officer Johnson and other first responders for the Spring into Safety event that was held the previous Saturday at Camp Jordan. The Mayor also received a thank you note from East Ridge High School for the donation made by the City.

The Mayor also announced there would be a Memorial Day ceremony, May 27th at 1:30 at the monument at Pioneer Playground. He also thanked Carol Courtney for her service to the City.

Communication from City Manager: City Manager Dorsey stated he attended the Meet the Mayor event and also met with the East Ridge Creative Arts group, stating they have a great vision for the City relating to the arts. Mr. Dorsey also stated the Library carpet is being installed. There is also an issue with one of the sanitation trucks; the engine is totaled. Staff will decide if the motor can be replaced or if a new truck will have to be purchased. Mr. Dorsey has also been working on the budget for the last three weeks, in addition to before coming to work for the City.

Old Business:

Public Hearing for Ordinance No. 1104 – Rezoning of 3919 Weldon Drive from C-2 General Commercial District to R-1 Residential District – Mayor Williams opened the public hearing. Assistant City Manager Custer stated this parcel was part of a mass rezoning to commercial back in the 1980's, but it has always been used as residential. No one came forward to speak in favor of or in opposition to the rezoning.

ORDINANCE NO. 1104– AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, TO AMEND THE ZONING REGULATIONS AND THE ZONING MAP OF THE CITY OF EAST RIDGE, TENNESSEE SO AS TO REZONE THE PROPERTY LOCATED AT 3919 WELDON DRIVE, TAX MAP #168E-M-003, FROM C-2 GENERAL COMMERCIAL DISTRICT TO R-1 RESIDENTIAL DISTRICT (2nd and final reading) Mr. Reisman read on caption. Vice Mayor Helton made a motion, seconded by Councilmember Chauncey, to approve Ordinance No. 1104 on second and final reading. Mr. Chauncey stated the homeowner could not obtain permits to do repairs since the property was zoned commercial. Mr. Custer stated that was correct; this will allow them to make the needed repairs. The vote was unanimous. Motion approved.

New Business:

At this time, Mayor Williams moved Items E and F forward to this point in the agenda.

PUBLIC HEARING FOR RESOLUTION NO. 2945 – USE ON REVIEW CAMP JORDAN PARKWAY TAX MAP # 170I-A-038 AND 169D-A-003 - Assistant City Manager Custer stated this property is zoned C-2 General Commercial. A use on review would allow additional uses, such as for recreation. The property is adjacent to I-75 north and north of Bass Pro. No one came forward to speak in favor of or in opposition to the Use on Review.

RESOLUTION NO. 2945 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, APPROVING A REQUEST FROM JOHN HEALY,

EXIT ONE III, LLC, TO PERMIT CERTAIN USES IN A C-2 GENERAL COMMERCIAL DISTRICT LOCATED ON CAMP JORDAN PARKWAY, TAX PARCEL #170I-A-038 AND #169D-A-003 IN ACCORDANCE WITH RESOLUTION 481, ARTICLE V, SECTION 1203 TITLED USES PERMITTED ON REVIEW – Mr. Reisman read on caption. Councilmember Witt made a motion, seconded by Councilmember Chauncey, to approve Resolution No. 2945.

Councilmember Cagle asked questions about flood plains and flood ways. Mr. Custer explained that when a property is in the 100-year flood plain means it should flood once in 100 years or a 1% chance. He also explained hazardous areas in a flood way and a flood plain. He stated once the use is approved, the documents are submitted to TDEC and Hamilton County for approval. Mr. Custer stated the majority of the site is already elevated.

At this time, Mayor Williams asked for roll call. The vote was unanimous. Motion approved.

RESOLUTION NO. 2940 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, AUTHORIZING THE MAYOR, OR HIS DESIGNEE, TO EXECUTE THE ATTACHED INTERAGENCY AGREEMENT BETWEEN THE CITY OF EAST RIDGE AND THE FOLLOWING ENTITIES REPRESENTING THE CHILD PROTECTIVE INVESTIGATIVE TEAM OF HAMILTON COUNTY: HAMILTON COUNTY DISTRICT ATTORNEY'S OFFICE, CHILDREN'S ADVOCACY CENTER OF HAMILTON COUNTY, TENNESSEE DEPARTMENT OF CHILDREN'S SERVICES, HAMILTON COUNTY JUVENILE COURT, HAMILTON COUNTY SHERIFF'S OFFICE, CHATTANOOGA POLICE DEPARTMENT, COLLEGEDALE POLICE DEPARTMENT, LOOKOUT MOUNTAIN POLICE DEPARTMENT, RED BANK POLICE DEPARTMENT, SIGNAL MOUNTAIN POLICE DEPARTMENT, UNIVERSITY OF TENNESSEE AT CHATTANOOGA POLICE DEPARTMENT, SODDY DAISY POLICE DEPARTMENT, AND CHILDREN'S HOSPITAL AT ERLANGER – Mr. Reisman read on caption. Vice Mayor Helton made a motion, seconded by Councilmember Witt, to approve Resolution No. 2940. The vote was unanimous. Motion approved.

RESOLUTION NO. 2941 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, AUTHORIZING THE MAYOR, OR HIS DESIGNEE, TO EXECUTE THE ATTACHED USE AGREEMENT WITH THE CITY OF COLLEGEDALE FOR USE OF THEIR POLICE FIRING RANGE – Mr. Reisman read on caption. Councilmember Chauncey made a motion, seconded by Vice Mayor Helton, to approve Resolution No. 2941. The vote was unanimous. Motion approved.

RESOLUTION NO. 2942 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, AWARDED BIDS FOR THE PURCHASE AN ALL-TERRAIN SIDE BY SIDE VEHICLE WITH ACCESSORIES FOR THE FIRE RESCUE DEPARTMENT – Mr. Reisman read on caption. Chief Williams stated the first time this was bid out, we received no bids. When it was re-bid, we received the following three bids:

Chattanooga Tractor & Equipment	\$17,581.00
Big Red Powersports, dba Southern Honda Powersports	\$16,378.81
Scott Lunsford, Inc.	\$14,009.75

Chief Williams stated that Scott Lunsford, Inc. did not meet the requested specifications of a 900 cc - 1,000 cc engine; they bid an 812 cc. The Chief recommended the next lowest bid from Big Red Powersports, dba Southern Honda Powersports in the amount of \$16,378.81. Chief Williams stated this will be funded through a Homeland Security Grant. Councilmember Witt made a motion, seconded by Councilmember Chauncey, to approve Resolution No. 2942 with the bid being awarded to Big Red Powersports, dba Southern Honda Powersports in the amount of \$16,378.81. The vote was unanimous. Motion approved.

Grant Consent Agenda:

1. **RESOLUTION NO. 2943** – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, AUTHORIZING THE APPLICATION FOR AND ACCEPTANCE OF THE TARGET YOUTH SOCCER GRANT
2. **RESOLUTION NO 2944** – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, APPROVING THE APPLICATION FOR AND ACCEPTANCE OF, THE FY 2019 BUREAU OF JUSTICE ASSISTANCE BULLETPROOF VEST PARTNERSHIP GRANT

Mr. Reisman read both resolutions on caption. Community Involvement Coordinator Bowers stated the Target Youth Soccer Grant is for \$1,000 with no match from the City. It can be used to purchase soccer equipment.

The Bullet Proof Vest Grant is a 50/50 grant which is good for two years after the award date. Vice Mayor Helton, made a motion, seconded by Councilmember Witt, to approve the Grant Consent Agenda. The vote was unanimous. Motion approved.

RESOLUTION NO. 2946 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, AUTHORIZING THE CITY MANAGER TO APPROVE THE ATTACHED CHANGE ORDER REQUEST FROM INTEGRATED PROPERTIES, LLC, IN REGARD TO PLUMBING AND ELECTRICAL WORK IN THE AREA OF BUILDING #3 AT CAMP JORDAN PARK AS PART OF THE CAMP JORDAN RENOVATION PROJECT – Mr. Reisman read on caption. Director Wilson stated this change order is for a new grinder pump with control module and tank. He is asking for the resolution to state an amount not to exceed \$30,000. The resolution will be modified to reflect that change. Councilmember Chauncey made a motion, seconded by Councilmember Witt, to approve Resolution No. 2946. The vote was unanimous. Motion approved.

Presentation of FY 2019 - 2020 Budget – City Manager Dorsey presented the budget and thanked Assistant City Manager Custer and Finance Director Qualls for their help in preparing the budget. Mr. Dorsey summarized the budget as follows:

- A 12 ½% decrease in the General Fund operating budget
- A slight decrease in revenue due to local and state sales taxes
- A planned use of fund balance of \$646,000 to be used for one-time projects – City’s share of \$500,000 for the Frontier Splash Park and \$146,000 for the City’s share of the Ringgold Road Multi-Modal project.
- A 6% increase in health insurance
- A 3% cost of living raise for employees
- Funding of 4 police vehicles
- Funding of fire replacement hoses and nozzles
- No property tax increase.
- Purchase of side arm garbage truck from Solid Waste Fund - \$200,000
- Total General Fund - Expenditures \$13,882,746/Revenues - \$13,882,746
- Entire budget of \$24,441,000 for all funds

Councilmember Cagle asked why personnel in Sanitation is being cut. Mr. Dorsey stated this is a management position that is already vacant, not a driver position. We will be hiring more drivers.

City Manager Dorsey stated the City’s entire debt is \$19,290,419. Mayor Williams stated that of this amount \$4.5 million is covered by hotel/motel tax, \$12 million is covered by Border Region with the remainder of \$2.7 million funded by the general fund.

The Mayor asked for Council’s input on having budget workshops or if they have any questions. Councilmember Cagle asked why the park rangers were not listed in the budget. Assistant City Manager Custer stated the title has been changed to park attendant, since these employees serve no law enforcement function. Councilmember Chauncey stated he would like to have a workshop. Other Councilmembers have no objection. City Manager Dorsey will coordinate the date for the workshop.

Mayor Williams wished everyone a safe and happy Memorial Day.

Being no further business, the meeting was adjourned.

BUDGET WORKSHOP OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE

**May 31, 2019
1:00 pm**

The East Ridge City Council met pursuant to notice on May 31, 2019, 1:00 pm at East Ridge City Hall for the purpose of holding a budget workshop.

Mayor Williams called the meeting to order.

Present were: Mayor Williams, Vice Mayor Helton, Councilmember Cagle, Councilmember Chauncey, Councilmember Witt, City Manager Dorsey, and City Recorder Middleton. City Attorney Litchford was not present.

Also present were staff members Assistant City Manager Custer, Finance Director Qualls, Human Resources Manager Perry, and supervisors from all departments.

At this time, City Manager Dorsey went through the budget, explaining various aspects as follows:

Organizational Charts

Mr. Dorsey discussed the City's overall organizational chart and stated that Assistant City Manager Custer will be directly over the Public Works Departments, Animal Control, Building and Grounds Maintenance, and Building and Codes, but will also be involved in other areas that he is not directly over. Mr. Dorsey will be directly over the remainder of the departments.

Mr. Dorsey stated that the Library reports to the Library Board, but administrative issues go through city hall.

Mayor Williams stated that the structure of this organizational chart is different than when Mr. Custer was appointed as Assistant City Manager. At that time, Mr. Custer was restricted to Animal Services and Building/Codes. Mr. Dorsey believes this structure will flow better.

Summary of the Budget

City Manager Dorsey discussed the use of the fund balance for the splash park in the amount of \$146,000 and for the City's share of the multi modal project in the amount of \$500,000. Mayor Williams reiterated that the fund balance is not being used to balance the budget; it is being used only for these two projects and will be reimbursed from the Border Region.

General Fund

- **Revenues** – There was a slight decrease over the previous year because some of the projects did not come online as soon as expected. Mayor Williams stated there was also

a reduction in sales tax on groceries and a slight increase on fuel. Some other highlights of revenue were:

- **Licenses and permits – cable franchise fee** – Received more than the amount budgeted.
- **Intergovernmental revenues.** – Lowered state shared sales tax
- **Miscellaneous Revenues** – Slight decrease

Councilmember Cagle questioned why the sponsorship line item increased from \$3,000 to \$20,000. Director Wilson stated that Coca-Cola is sponsoring \$15,000 for Parks and Rec. He also discussed the decrease in football revenue, which is due to less players.

- **Expenditures**

- 3% Raise for employees totaling \$191,171
- 6% increase in medical insurance
- \$1 million interfund loan
- \$210,000 capital outlay land purchase for Animal Shelter (not purchased)
- \$725,000 communications tower (not purchased)

- **Departments**

- **Mayor and Council** – stable
- **Court** - Down from \$382,000 to \$319,000 due to employee turnover, paying less for prisoner boarding.
- **Engineering and Planning** – unknown from year to year depending on projects
- **Building Maintenance** – Difference in numbers because of addition of a floater position (between Building Maintenance and Street Dept.). Paid from Building Maintenance
- **Special Projects** - \$500 for each school
- **Police**
 - CID – Salaries have increased because CSU and canine officer will be under CID
 - Patrol – some positions have been moved to Administration and CID
 - Traffic Division – Increased slightly due to increase in overtime and health insurance.
 - Funding for (4) new vehicles

Mayor Williams asked if Police Administration included salary for a Chief. Mr. Dorsey stated that position is funded.

- **Fire**

- Increase in 911 fees
- Discussion of need for a ladder truck for new construction. Chief Williams will be researching but feels a single axle truck with a 100-ft ladder would be sufficient. This would be in the FY 2021 budget and could possibly be submitted for border region reimbursement.
- **Building and Codes** – Slight decrease but could increase with more development.
- **Street Department** – Slight decrease, with some employees being moved around.
- **Traffic Control** – increase of \$4,500 in line item for Christmas lights

Councilmember Cagle asked if the City pays the City of Chattanooga to maintain the lights at the interstate. Traffic Control Supervisor Ailey stated this is paid for through a grant.

- **Grants** - \$646,000 for the City's portion of the splash pad and the multi modal grant.

Mayor Williams asked for an update on the splash pad. Assistant City Manager Custer stated the Planning Commission would have to approve the recreation plan and then we could proceed.

- **Garage and Transfer Station** – moved the gas to Inventory (asset)
- **Animal Services** – Increase in salaries, 3 full-time and 1 part-time. Grant from Chattanooga for \$10,000 to help pay for spay/neuter program.
- **Parks and Recreation** – Reclassifying some employees, such as park rangers to park assistants to be used for various duties in the park. They are not certified for police duties.
 - General Recreation – Some employees have been shifted for better utilization, but we are not eliminating employees. Reduced part time by 2 employees. Discussed water leaks that increase the sewer bill. We use agricultural meters where possible to cut down costs.
 - Arena – Salaries have decreased. Director Wilson stated he shifted a position to the Community Center to better schedule events and can help with administrative duties of the entire department.
 - Community Center – A lesser paid employee has been shifted to the Arena, because much of their work is done there already.
 - ERHS Sports Complex – One full time employee. Budgeted \$68,000 but costs could be unknown for a while.
 - McBrien – increased slightly for internet and office supplies.
 - Soccer (recreation) – stable
 - Soccer (indoor) – Slight increase. Director Wilson is expecting an increase in revenues and expenditures due to the increase in the number of players (uniforms, insurance, etc.)
 - Baseball/Softball – Down this year due to Park renovation project
 - Football/Cheerleading – Revenue is down because of less players, only bringing in \$10,000 to \$11,000.
 - Basketball – Slight decrease in revenues.
 - Adult Softball – Will be new this year.
- **Library** – Stable. Library was put under a Library Board. The Board can hire and fire the Director but does not have control over the budget and must go by the City's personnel rules and regulations.
- **History Center** – stable
- **Urban Redevelopment and Housing** – Dissolved
- **Transportation assistance** – CARTA Caravan. \$8,000 was budgeted. The City averages 100 rides a month.
- **Economic development Assistance** – Finance Director Qualls stated this is for Border Region attorneys' fees, separate legal fees, and Retail Strategies. City Manager Dorsey stated he and Mayor Williams met with representatives from Retail Strategies and decided to leave this in the new budget. Retail Strategies will honor the same amount even though their fees have doubled. Councilmember Cagle stated

Retail Strategies has never provided the quarterly report Council has requested in the past. The Mayor brought that up to them and they stated they will provide that information.

- **Other sources and uses** – converted to long term debt.

State Street Aid – This is gas tax money used for street paving, with one project this year.

Grant Fund - We received 3 grants that were combined into the multi modal grant.

DOJ Forfeiture Fund – Bank fees. Ms. Qualls will check on this.

Drug Fund – Amount depends on seizures.

Economic Development Fund – Border Region Funds go into this account to offset the cost of incentives/Border Region related matters. We will get a check from the State in September.

Solid Waste Fund. – Budget is stable this year. We kept the assessment fee and cut out the Assistant Supervisor position. We are working to fill driver positions. There has been an increase in landfill costs and money budgeted for a new sanitation truck. Acting Sanitation Supervisor Parker stated in the future, we will have to increase the number of routes because of new commercial and residential development.

Debt Service Fund – Ms. Qualls stated the hotel/motel tax can only be used for tourism. Camp Jordan streetscapes will be paid out of border region funds and the \$2.3 million Camp Jordan Park renovations will come from hotel/motel taxes.

Capital Improvement Fund – Bond proceeds are mainly for Camp Jordan, i.e. Astroturf, new tractor shed. \$50,000 is for Façade Grant. The original Camp Jordan Renovation plan was for \$4.3 million, but the City only borrowed 2.3 million for Phase 1. We could draw down another \$1 million in July.

Being no further discussion, the meeting was adjourned.