

***CITY OF EAST RIDGE
TENNESSEE***



***PROPOSED
ANNUAL BUDGET***

Fiscal Year 2021

CITY OF EAST RIDGE
FISCAL YEAR 2021 OPERATING BUDGET
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CITY OF EAST RIDGE
FISCAL YEAR 2021 OPERATING BUDGET
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SPECIAL REVENUE FUNDS

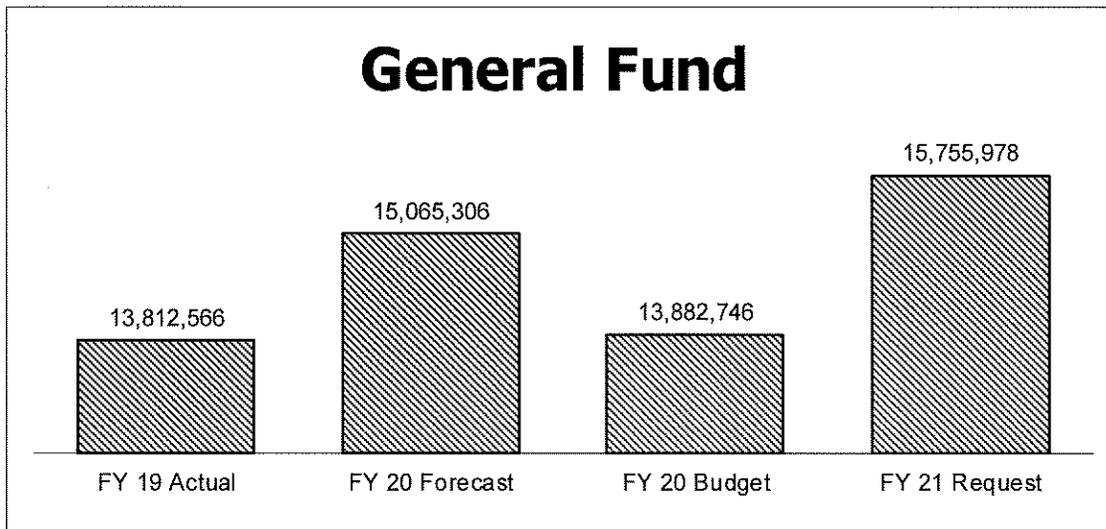
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ORGANIZATIONAL CHARTS

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OPERATING BUDGET

Category	FY 2019 Actual	FY 2020 Forecast	FY 2020 Budget	FY 2021 Request
Personnel	8,456,692	8,951,176	9,049,757	8,997,678
Operations	4,571,424	5,916,382	4,792,989	6,758,300
Capital	784,450	197,748	40,000	0
Total	13,812,566	15,065,306	13,882,746	15,755,978



GENERAL FUND

SUMMARY

	FY 2019 ACTUAL	FY 2020 FORECAST	FY 2020 BUDGET	FY 2021 REQUEST
General Government:				
Administration	689,771	778,953	831,387	955,156
Mayor and Council	81,115	65,971	76,346	128,222
Judicial	371,207	307,454	319,487	331,082
City Attorney	118,031	122,187	122,075	122,075
General Government	1,370,609	1,103,557	1,121,440	1,071,315
City Hall Complex	35,404	43,632	36,000	35,600
Library	191,002	198,175	205,098	205,098
History Museum	381	204	14,400	400
Grants	210,000	0	646,000	17,000
Codes/Planning	764,072	585,435	668,248	517,788
Animal Services	256,775	242,212	247,056	247,180
Economic/Community				
<i>Community Dev. Programs</i>	<i>9,150</i>	<i>13,283</i>	<i>8,000</i>	<i>8,000</i>
<i>Economic Development</i>	<u><i>40,819</i></u>	<u><i>2,097,362</i></u>	<u><i>42,000</i></u>	<u><i>2,076,361</i></u>
<i>TOTAL</i>	49,969	2,110,645	50,000	2,084,361
Public Safety:				
Police Department				
<i>Administration</i>	<i>1,601,202</i>	<i>1,501,309</i>	<i>1,412,987</i>	<i>1,525,745</i>
<i>Criminal Investigations</i>	<i>516,061</i>	<i>655,835</i>	<i>667,657</i>	<i>669,122</i>
<i>Patrol</i>	<i>2,467,291</i>	<i>2,275,585</i>	<i>2,271,738</i>	<i>2,179,574</i>
<i>Traffic</i>	<u><i>136,083</i></u>	<u><i>142,172</i></u>	<u><i>138,644</i></u>	<u><i>139,340</i></u>
<i>TOTAL</i>	4,720,637	4,574,901	4,491,026	4,513,781
Fire Department				
<i>Fire</i>	<u><i>2,229,873</i></u>	<u><i>2,260,280</i></u>	<u><i>2,225,954</i></u>	<u><i>2,188,379</i></u>
<i>TOTAL</i>	2,229,873	2,260,280	2,225,954	2,188,379



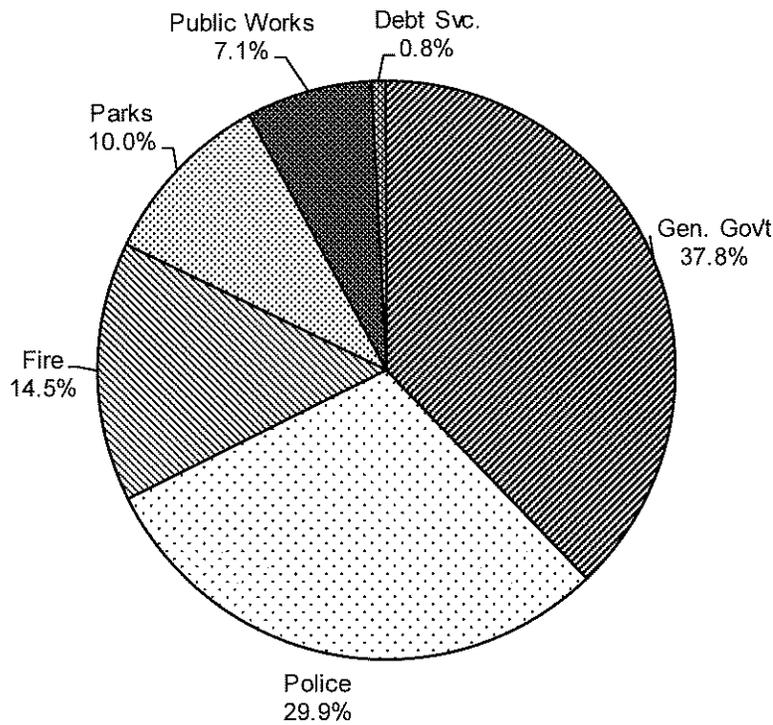
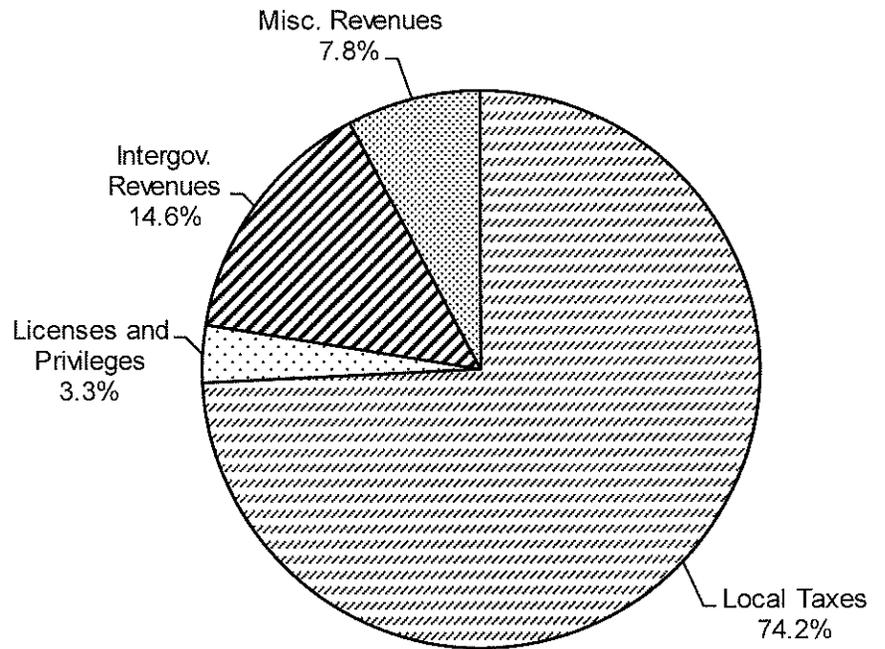
GENERAL FUND

SUMMARY

	FY 2019 ACTUAL	FY 2020 FORECAST	FY 2020 BUDGET	FY 2021 REQUEST
Parks & Recreation				
<i>General Recreation</i>	606,076	808,212	781,839	831,814
<i>Arena</i>	396,047	230,102	255,720	229,728
<i>Community Center</i>	242,898	176,362	200,639	186,027
<i>ERHS Sports Complex</i>	65,741	80,782	68,773	0
<i>McBrien Complex</i>	17,230	19,852	24,160	21,700
<i>Soccer- Recreation</i>	63,392	72,834	72,950	70,700
<i>Soccer- Indoor</i>	58,372	59,533	70,200	64,900
<i>Baseball/Softball</i>	61,162	56,472	72,700	63,800
<i>Football/Cheerleading</i>	18,640	11,622	20,850	14,600
<i>Basketball</i>	18,822	14,676	16,725	15,225
<i>Adult Softball</i>	<u>0</u>	<u>10,249</u>	<u>15,650</u>	<u>10,650</u>
TOTAL	1,548,380	1,540,696	1,600,206	1,509,144
Other General Government:				
Public Works				
<i>Building Maintenance</i>	238,695	302,655	316,478	313,470
<i>Streets</i>	578,557	456,383	501,121	489,322
<i>Garage and Transfer</i>	5,241	7,345	8,350	8,998
<i>Traffic Control</i>	<u>233,357</u>	<u>246,351</u>	<u>283,804</u>	<u>254,587</u>
TOTAL	1,055,850	1,012,734	1,109,753	1,066,377
Transfer Out Debt Service	119,490	118,270	118,270	117,020
Transfer Out Capital Projects	0	0	0	646,000
TOTAL EXPENDITURES	<u>13,812,566</u>	<u>15,065,306</u>	<u>13,882,746</u>	<u>15,755,978</u>
TOTAL REVENUES	<u>13,926,397</u>	<u>15,253,708</u>	<u>13,882,746</u>	<u>15,755,978</u>
VARIANCE	113,831	188,402	(0)	0



Revenues



Expenditures



■ Overview

The economy is now in the midst of a recession due to COVID-19. Consequently, the City of East Ridge has been careful and selective in the preparation of the FY 2021 Budget Request.

The FY 2021 revenue picture looks dimmer than previous years. The City is projecting a flat year of little revenue growth over the FY 2020 Budget. The above revenue projection does not include the monetary increase in the Border Region allocation from the state, which is mostly a pass-through to eligible businesses. The Border Region has been helpful in allowing East Ridge to weather the economic downturn. A few restaurants and entertainment venues are still under construction and will open in the upcoming fiscal year, which will result in increased property tax and sales tax revenue for the City. A planned use of fund balance in the amount of \$646,000 is needed for this fiscal year. These funds are a carryover of two projects, \$500,000.00 for the Pioneer Playground/Splashpad and the City's match of \$146,000 for the Multi-Modal project. The revenue sources will be monitored during the year to track any changes due to unexpected economic shifts.

The budgets were prepared at maintenance level. Landfill disposal costs have remained contractually steady; however, the City now has to pay for recycling due to the flooding of the market with materials. Hamilton County Consolidated 911 and Dispatch funding remained steady.

Division requests for increased expenditures were evaluated and funded according to immediate need. These increases include a 3% increase in the cost of health insurance for City Employees.

Since the City of East Ridge's main sources of revenue continues to be, in order, Property Tax, Local Sales Tax and State Shared Taxes, the economic downturn has lowered the amount of State Shared Taxes. With the economic makeup of East Ridge being primarily a bedroom community, our main dependent and reliable source of revenue continues to be and will always be property taxes. Most departments of the City have been cutting expenses from their budgets over the last few years to avoid a property tax increase. The City of East Ridge prides itself on being a very resident and business friendly city and providing a high level of service with a minimum amount of taxes. However, in extreme circumstances, when other dependable sources of revenue are shrinking, our economic base suffers and decisions must be made to safeguard the welfare of our City. With this in mind and realizing the economic difficulty that many of our citizens are facing this year, the City of East Ridge will continue holding expenditure growth to a minimum.

There will be no cost of living increase for employees proposed in this year's budget. We will be watching the economic conditions after the first and second quarter to see if revenues rebound to the point of being able to propose a monetary increase for our employees.

The budget as presented requires no property tax increase.

The City of East Ridge is optimistic about the financial future of our great city and is pleased to present the FY 2021 Operating Budget.





EAST TENNESSEE'S SEA FAIR 1921
"PIONEER OF PROGRESS"

■ Operating Budget

Category	FY 2019 Actual	FY 2020 Forecast	FY 2020 Budget	FY 2021 Request
Local Taxes	9,052,652	11,143,548	9,113,914	11,218,096
Licenses and Permits	506,704	518,217	511,550	503,454
Intergovernmental Revenue	2,255,482	2,324,121	2,419,885	2,213,126
Miscellaneous Revenue	1,625,015	1,126,158	1,191,397	1,175,302
Fund Balance Appropriation	486,544	141,664	646,000	646,000
Total	13,926,397	15,253,708	13,882,746	15,755,978

■ Issues and Trends

The Operating Budget Revenues for FY 2021 total \$15,755,978. This represents a net increase of 13.5% from the FY 2020 Budget. Most of this increase is due to the Border Region pass-through funding to eligible businesses. The State Shared Sales Tax is an unknown issue due to diminished economic conditions continuing across the entire state of Tennessee. The Property Tax revenue decreased slightly with the future outlook being steady. New home building and other building improvements will hopefully continue to have an effect on the City’s assessment valuation. The Local Sales Tax has remained steady the last couple of years and with some additional Border Region businesses opening this next year, this should help this line stay close to the current FY 2020 Forecast.

The City of East Ridge has been fiscally conservative with revenue projections. The downturns and upturns of the economy have only had a marginal effect on many of the City’s revenues due to the nature of the commercial entities in our city. The City of East Ridge will continue to use the best resources available to forecast its revenue expectations.



GENERAL FUND

GENERAL REVENUES

LINE ITEM DETAIL

ACCT #	ACCOUNT NAME	FY 2019 ACTUAL	FY 2020 FORECAST	FY 2020 BUDGET	FY 2021 REQUEST
LOCAL TAXES					
31100	Property Taxes	4,691,793	4,704,243	5,031,800	4,900,000
31200	Delinquent Property Taxes	451,131	500,000	425,000	475,000
31610	Local Sales Tax - Co. Trustee	3,015,706	2,792,491	2,484,411	2,650,000
31611	Incremental State Sales Tax (Border I	512,860	2,540,996	538,503	2,540,996
31710	Wholesale Beer Tax	152,843	346,199	375,000	375,000
31800	Business Tax - State Net Allocation	200,990	235,000	235,000	250,000
31810	Minimum Business License	8,386	4,619	4,000	5,000
31824	Solicitors Permit	150	0	200	100
31827	Business Tax - State 5%	18,793	20,000	20,000	22,000
	TOTAL LOCAL TAXES	9,052,652	11,143,548	9,113,914	11,218,096
LICENSES AND PERMITS					
31912	Cable Franchise Fee	317,140	310,500	342,000	311,154
31961	Liens Collected By Trustee	22,510	36,227	10,000	25,000
32120	Wrecker Licenses	350	350	350	350
32200	Alcoholic Beverage Tax	8	196	50	150
32210	Beer Licenses, etc.	5,416	7,378	6,000	7,000
32220	Liquor Licenses	2,250	1,650	2,250	4,800
32225	Fireworks Fees/Permits	3,000	3,000	3,000	3,000
32226	Fireworks - Annual Fee	300	300	300	300
32610	Building Permits	78,426	82,886	80,000	80,000
32615	Fire Prevention/Permits	675	850	500	800
32620	Electrical Permits	21,649	22,772	20,000	20,000
32630	Plumbing Permits	11,087	11,497	10,000	10,000
32640	Natural Gas Permits	2,040	1,023	1,300	1,000
32650	Street Cuts	1,240	2,960	1,000	2,500
32660	Zoning Permits	1,600	650	2,000	0
32671	Regular Sign Permits	2,615	1,480	2,000	1,500
32672	Temporary Sign Permits	240	150	500	200
32690	Plan Review Fees	0	50	0	0
32691	Tree Trimming Permits	70	50	50	0
32905	Other Code Enforcement Fees	27,714	21,312	25,000	23,000
32960	Yard Sale Permits	160	220	250	200
32990	Mechanical Permits	8,214	12,716	5,000	12,500
	TOTAL LICENSES AND PERMITS	506,704	518,217	511,550	503,454
INTERGOVERNMENTAL REVENUES					
33410	State Law Enforcement Salary Supple	24,000	33,600	27,000	33,600
33430	State Fire Service Education Salary S	13,200	20,000	15,600	20,000
33510	State Sales Tax	1,856,254	1,900,000	2,007,781	1,808,320
33511	Interstate Sales Tax	2,282	3,463	2,000	3,000
33515	Telecom Tax	2,432	3,500	3,500	3,500
33520	State Income Tax	37,338	30,000	30,000	0
33530	State Beer Tax	9,712	10,300	10,989	13,000
33540	State Mixed Drink Tax	15,592	13,246	15,205	17,000



GENERAL FUND

GENERAL REVENUES

LINE ITEM DETAIL (continued)

ACCT #	ACCOUNT NAME	FY 2019 ACTUAL	FY 2020 FORECAST	FY 2020 BUDGET	FY 2021 REQUEST
33552	City Streets & Trans.	41,656	43,742	43,958	43,958
33591	TVA - Gross Receipts Tax	248,433	258,020	259,352	263,748
33593	Corporate Excise Tax	2,523	6,335	2,500	5,000
34212	State Drivers License Reinstatement	2,060	1,915	2,000	2,000
TOTAL INTERGOV. REVENUES		2,255,482	2,324,121	2,419,885	2,213,126

MISCELLANEOUS REVENUES

34121	Clerk Fees	1,605	1,020	2,000	1,500
34211	Accident Reports	6,485	10,580	6,500	6,500
34221	Ridgeside Fire Contract	95,841	99,675	99,675	103,662
34314	Mowing	8,820	8,820	8,820	8,820
34500	Donations - Animal Shelter	2,500	4,500	0	2,500
34515	Rabies/Spay/Neuter Cert.	655	320	800	500
34516	Registration	3,570	1,360	4,000	3,500
34517	Adoption	7,332	3,210	8,775	5,000
34518	Board & Impound Fees	2,740	1,235	4,500	3,000
34520	Donations - Spay/Neuter	2,002	2,649	3,000	2,500
34640	Rentals - ERHS Complex	6,960	3,100	4,500	0
34641	Indoor Soccer	151,645	135,219	155,000	155,000
34642	Community Center	9,807	11,124	13,000	13,000
34643	Outdoor Soccer	66,446	55,181	70,000	60,000
34644	Baseball	22,065	9,680	11,000	20,000
34645	Softball	11,577	8,515	10,000	10,000
34646	Gate - Tournaments	21,322	0	12,000	12,000
34647	McBrien Indoor Facility	3,555	8,390	5,000	8,000
34648	Adult Leagues - Softball	0	4,195	0	7,000
34649	Concerts/Events - Camp Jordan	4,500	2,500	0	10,000
34651	Arena	93,050	66,929	100,000	100,000
34652	Pavilions	5,825	4,325	5,000	6,000
34653	Track Rental	200	117	500	250
34654	Field Rentals	23,775	34,242	32,000	35,000
34655	Amphitheater	2,700	3,300	5,000	5,000
34656	Concessions	16,977	16,335	30,000	40,000
34657	Overnight RV Rental	6,051	5,580	6,000	6,000
34658	Tournament Team Fees	1,535	0	2,500	1,500
34712	Sponsorship/Parks & Rec	4,014	18,000	20,000	3,000
34720	Football Gate	5,548	4,646	5,500	5,000
34721	Basketball Gate	17,236	14,692	16,500	14,500
34742	Basketball Player Fees	8,060	7,415	5,500	7,500
34743	Football Player Fees	5,692	3,055	1,200	3,000
34744	Photography	883	661	1,000	1,200
34745	Vending	1,065	2,000	2,000	2,000
34746	Cheerleading	4,345	1,345	5,000	1,300
34747	Rent-Arena Equipment	37,672	29,891	35,000	37,000
34749	Soccer Field Rentals	40,000	39,501	42,000	46,570
34750	Red Wolves Rec Donation	3,600	0	0	0



GENERAL FUND

GENERAL REVENUES

LINE ITEM DETAIL (continued)

ACCT #	ACCOUNT NAME	FY 2019 ACTUAL	FY 2020 FORECAST	FY 2020 BUDGET	FY 2021 REQUEST
34760	Library Charges	1,282	1,177	1,800	1,200
34761	Library - Copies	1,467	2,311	1,500	1,500
34794	Community Center Membership Fees	1,350	2,464	1,500	2,500
35100	Municipal Court Fines & Costs	412,056	278,049	360,000	325,000
35110	Forfeiture of Bond	15,633	2,500	0	0
35150	Diversion Filing	100	300	300	400
36100	Interest Income	14,922	9,094	12,000	10,000
36211	Rent-Cell Tower	16,727	17,926	15,527	18,000
36330	Sale of Equipment	16,468	0	20,000	20,000
36350	Insurance Recoveries	45,217	30,157	20,000	20,000
36724	Settlements/Lawsuits	1,435	0	0	0
36901	Pipes/Culverts	2,776	3,830	5,000	5,000
36903	Christmas Parade	130	370	500	400
36905	Donations-Designated Police	0	50	0	0
36932	Proceeds - Bond/Loan/Lease Purchase	386,791	132,748	0	0
36990	Miscellaneous	(2,192)	19,055	10,000	20,000
37200	AHO-Fines/Court Costs	3,198	2,820	10,000	4,000
	TOTAL MISC. REVENUES	1,625,015	1,126,158	1,191,397	1,175,302
	Use of Fund Balance	486,544	141,664	646,000	646,000
	TOTAL GEN. FUND REVENUES	13,926,397	15,253,708	13,882,746	15,755,978



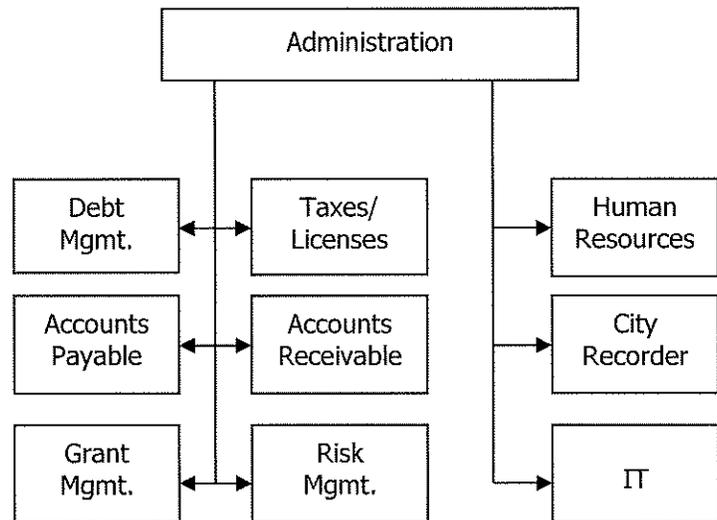
■ **Operating Budget**

Category	FY 2019 Actual	FY 2020 Forecast	FY 2020 Budget	FY 2021 Request
Personnel	482,109	625,908	627,987	737,734
Operations	207,662	153,045	203,400	217,422
Total	689,771	778,953	831,387	955,156

■ **Mission**

To provide fiscal leadership, integrity, and excellent financial services through efficient management of the City's financial affairs.

■ **Structure**



■ **Services**

The City's financial responsibilities include timely, accurate and cost-effective preparation and maintenance of accounting records and financial reports; disbursement of payments to employees/vendors, etc.; procurement of materials, products and services; management of accurate and timely operating budgets; debt management, risk management; effective management of tax and other revenues collections and issuance of business licenses and other city permits, and collection of past due sanitation fees.



■ Issues and Trends

Administration will continue the performance management initiative, helping to make the City more effective, efficient, and responsible and continue to oversee accounts receivables, account payables, payroll systems and grant management. We will continue to better train our employees to perform in an ever-changing work environment.

The continued servicing and reduction of our debt obligations over the next several years will allow the City to pursue other capital necessities.

■ Strategic Goals

- Cash management will remain an important part of the City's strategic financial plan. Also, our goal for a healthy reserve balance can be met by efficient budget management.
- Complete a CAFR for Fiscal Year 2021
- Maximize interest rate savings for debt obligation and liquid assets.
- Pursue paperless filing system to reduce storage and related costs.
- Utilize current technologies to facilitate on-site training through online classes.



■ Demand Measures

• A/P checks processed	3,008
• Payrolls processed,	26
• Purchase orders	2,123
• Total debt managed	1,189,012
• Number of delinquent Sanitation Fees Collections	2,700
• New Business Licenses	32
• New Beer Permits	8
• Multi Modal Grant managed	705,598

■ FY 2020 Performance Highlights

- Line Item transfers has decreased budget amendments at the end of the Fiscal Year.
- Increased more duties for the Purchasing/Inventory Clerk to facilitate separation of duties for auditing purposes. And to implement better accountability and communication between departments.
- Reorganized responsibilities in Human Resources to facilitate separation of duties for auditing purposes.
- Maintained an Aa3 Moody Rating
- Achieved a current tax collection rate of 92% as of May 10, 2020.
- Achieved a current sanitation fee collection rate of 94% as of May 10, 2020.



ADMINISTRATION

LINE ITEM DETAIL

		LINE ITEM			
ACCT #	ACCOUNT NAME	FY 2019 ACTUAL	FY 2020 FORECAST	FY 2020 BUDGET	FY 2021 REQUEST
<i>Personnel</i>					
110	Salaries	343,820	439,189	439,189	520,060
120	Overtime	5,465	3,015	5,500	4,000
132	Leave Buy Back	9,755	10,406	10,000	15,762
134	Christmas Bonus	1,500	1,750	1,750	2,250
141	Payroll Taxes	26,616	33,598	33,598	40,611
142	Health Insurance	58,748	82,239	82,239	91,197
143	Retirement	35,750	55,263	55,263	63,350
147	Unemployment	455	448	448	504
Total Personnel		482,109	625,908	627,987	737,734
<i>Operations</i>					
148	Education	3,165	2,115	10,000	10,000
191	Drug Testing	0	0	150	150
211	Postage, Shipping	4,534	5,000	5,000	5,000
220	Printing	6,859	5,000	5,000	5,000
231	Legal Forms/Publications	5,016	4,700	5,000	5,000
233	Advertising	5,000	5,000	5,000	5,000
235	Dues & Memberships	910	2,000	2,000	2,000
239	Subscriptions	0	0	650	650
245	Office Phones/Cell Phones	18,874	17,480	18,000	18,000
251	Medical/Pre Employment	145	0	200	200
253	Annual Audit Fees	33,500	0	35,000	37,000
279	Employee Relations	6,028	5,000	5,000	5,000
280	Travel	14,220	4,169	9,000	14,322
282	Car Allowance	0	0	0	10,800
286	Computer/It Software	30,891	20,000	20,000	20,000
293	Custodial/Cleaning Supplies	2,918	4,000	4,000	4,000
299	Contract Services	36,949	35,000	35,000	35,000
310	Office Supplies	6,113	5,230	6,000	6,000
326	Clothing, Uniforms & Protective Wear	152	247	0	300
329	Operating Supplies & Equipment	10,719	9,866	9,000	9,000
331	Fuel, etc.	2,429	4,968	5,400	4,000
332	Vehicle Repairs and Maintenance	58	0	0	0
383	Christmas Parade*	3,094	6,681	4,000	4,000
533	Rental/Lease of Equipment	6,704	7,200	11,000	8,000
691	Bank Service Charges	9,384	9,389	8,000	8,000
732	Insurance Deductible	0	0	1,000	1,000
Total Operations		207,662	153,045	203,400	217,422
Total		689,771	778,953	831,387	955,156



ADMINISTRATION

AUTHORIZED COMPLEMENT

Service Center/Position Title	Authorized Positions
Administration	
City Manager	1
Assistant City Manager	1
Human Resources Manager	1
City Recorder	1
Finance Director	1
Finance Personnel	3
IT	1
Total Fire	9





OPERATING BUDGET

Category	FY 2019 Actual	FY 2020 Forecast	FY 2020 Budget	FY 2021 Request
Personnel	50,209	55,689	50,996	69,872
Operations	30,906	10,282	25,350	58,350
Total	81,115	65,971	76,346	128,222

LINE ITEM

ACCT #	ACCOUNT NAME	FY 2019 ACTUAL	FY 2020 FORECAST	FY 2020 BUDGET	FY 2021 REQUEST
<i>Personnel</i>					
111	Salaries	40,800	40,800	40,800	40,800
141	FICA	3,203	3,121	3,121	3,121
142	Hospital and Health Insurance	6,206	11,768	7,075	25,951
	Total Personnel	50,209	55,689	50,996	69,872
<i>Operations</i>					
148	Education & Training	3,465	500	2,000	2,000
220	Printing	510	0	400	400
233	Advertising	800	500	500	500
235	Dues & Memberships	321	300	350	350
245	Office/Cell Phones	2,048	2,500	3,000	3,000
280	Travel	8,041	0	10,000	10,000
285	Agenda/Council Meeting Expenses	4,766	3,500	3,500	3,500
296	Elections	6,223	0	0	8,000
310	Office Supplies	0	100	100	100
326	Clothing/Uniforms	100	82	500	500
329	Operating Supplies & Equipment	2,632	800	3,000	3,000
720	Education Support - Local	2,000	2,000	2,000	2,000
725	Special Events - City Wide	0	0	0	25,000
	Total Operations	30,906	10,282	25,350	58,350
	Total	81,115	65,971	76,346	128,222



OPERATING BUDGET

Category	FY 2019 Actual	FY 2020 Forecast	FY 2020 Budget	FY 2021 Request
Personnel	223,453	214,914	214,914	232,407
Operations	107,156	92,540	104,573	98,675
Capital	40,598	0	0	0
Total	371,207	307,454	319,487	331,082



JUDICIAL

LINE ITEM DETAIL

		<u>LINE ITEM</u>			
ACCT		FY 2019	FY 2020	FY 2020	FY 2021
#	ACCOUNT NAME	ACTUAL	FORECAST	BUDGET	REQUEST
<i>Personnel</i>					
110	Salaries	163,577	161,191	161,191	164,191
120	Overtime	0	0	0	2,796
134	Christmas Bonus	750	500	500	750
141	Payroll Taxes	12,185	12,561	12,561	12,561
142	Health Insurance	38,415	32,405	32,405	43,852
143	Retirement	8,322	8,089	8,089	8,089
147	Unemployment	204	168	168	168
Total Personnel		223,453	214,914	214,914	232,407
<i>Operations</i>					
148	Education & Training	100	277	500	500
191	Drug Testing	0	0	150	150
220	Printing	343	830	500	500
235	Dues & Memberships	40	450	200	0
239	Subscriptions	166	166	175	175
245	Office/Cell Phones	2,808	2,500	2,500	2,500
251	Medical Pre-employment	145	0	200	200
278	Contract With Local Governments	2,698	0	2,698	0
280	Travel	248	219	500	500
286	Computer/IT Software, etc.	1,426	2,482	2,500	2,500
292	Prisoner Boarding - DUI	1,451	2,899	8,000	5,000
293	Custodial/Cleaning Supplies	83	174	150	150
299	Contract (Services)	575	455	1,000	1,000
310	Office Supplies & Expense	227	1,500	1,500	1,500
326	Clothing, Uniforms & Protective Wear	0	288	500	500
329	Operating Supplies & Equipment	670	1,848	2,000	2,000
401	TN Dept of Safety (Fees paid by defel	19,389	11,899	15,000	15,000
402	TN Dept. of Revenue (Litigation)	69,817	60,076	60,000	60,000
403	TBI Fees	381	500	500	500
533	Rental/Lease of Equipment	5,955	5,977	5,000	5,000
732	Insurance Deductible	634	0	1,000	1,000
Total Operations		107,156	92,540	104,573	98,675
<i>Capital</i>					
944	Transportation Equipment	40,598	0	0	0
Total Capital		40,598	0	0	0
Total		371,207	307,454	319,487	331,082



OPERATING BUDGET

Category	FY 2019 Actual	FY 2020 Forecast	FY 2020 Budget	FY 2021 Request
Operations	118,031	122,187	122,075	122,075
Total	118,031	122,187	122,075	122,075

LINE ITEM

ACCT #	ACCOUNT NAME	FY 2019 ACTUAL	FY 2020 FORECAST	FY 2020 BUDGET	FY 2021 REQUEST
<i>Operations</i>					
148	Education & Training	305	0	500	500
235	Dues/Memberships	0	0	75	75
250	Professional Services	5,395	2,187	500	500
252	Retainer	111,749	120,000	120,000	120,000
280	Travel	582	0	1,000	1,000
Total Operations		118,031	122,187	122,075	122,075
Total		118,031	122,187	122,075	122,075



GENERAL GOVERNMENT

SUMMARY

OPERATING BUDGET

Category	FY 2019 Actual	FY 2020 Forecast	FY 2020 Budget	FY 2021 Request
Personnel	325,924	273,636	348,091	282,115
Operations	807,894	829,921	773,349	789,200
Capital	236,791	0	0	0
Total	1,370,609	1,103,557	1,121,440	1,071,315

LINE ITEM

ACCT #	ACCOUNT NAME	FY 2019 ACTUAL	FY 2020 FORECAST	FY 2020 BUDGET	FY 2021 REQUEST
<i>Personnel</i>					
110	Salary Adjustment	0	0	0	0
142	Health Insurance (Retirees)	68,699	75,000	75,000	77,625
143	Lincoln Retirement Plan - Admin Cost	2,902	3,500	3,500	3,500
146	Worker's Comp	254,323	195,136	269,591	200,990
	Total Personnel	325,924	273,636	348,091	282,115
<i>Operations</i>					
235	Membership Fees (City)	15,777	9,136	18,000	16,000
250	Professional Services	52,636	49,588	50,000	50,000
255	Computer Services-Ebryit	55,370	55,700	55,700	55,700
294	Gov Deal Fees	1,832	10	1,500	500
510	Insurance (Non-Personnel)	50,962	51,681	47,863	0
512	General Insurance	214,630	213,806	200,286	267,000
514	HRA Plan	416,687	450,000	400,000	400,000
	Total Operations	807,894	829,921	773,349	789,200
<i>Capital</i>					
945	Communication Equipment	236,791	0	0	0
	Total Capital	236,791	0	0	0
	Total	1,370,609	1,103,557	1,121,440	1,071,315



OPERATING BUDGET

Category	FY 2019 Actual	FY 2020 Forecast	FY 2020 Budget	FY 2021 Request
Operations	35,404	43,632	36,000	35,600
Total	35,404	43,632	36,000	35,600

LINE ITEM

ACCT #	ACCOUNT NAME	FY 2019 ACTUAL	FY 2020 FORECAST	FY 2020 BUDGET	FY 2021 REQUEST
<i>Operations</i>					
241	Electricity	25,770	34,253	25,000	25,000
242	Water	5,468	5,734	6,250	6,250
244	Natural Gas	1,844	1,595	2,000	1,600
265	Grounds Maintenance	1,505	500	1,000	1,000
266	Bldg Repairs & Maintenance	476	1,000	1,000	1,000
299	Contract (Services)	225	300	500	500
329	Operating Supplies & Equipment	116	250	250	250
	Total Operations	35,404	43,632	36,000	35,600
	Total	35,404	43,632	36,000	35,600



OPERATING BUDGET

Category	FY 2019 Actual	FY 2020 Forecast	FY 2020 Budget	FY 2021 Request
Personnel	145,830	154,395	154,398	157,695
Operations	45,172	43,780	50,700	47,403
Total	191,002	198,175	205,098	205,098



LIBRARY

LINE ITEM DETAIL

		<u>LINE ITEM</u>			
ACCT #	ACCOUNT NAME	FY 2019 ACTUAL	FY 2020 FORECAST	FY 2020 BUDGET	FY 2021 REQUEST
<i>Personnel</i>					
110	Salaries and Wages	114,166	120,751	120,751	118,972
120	Overtime	60	0	0	0
132	Leave Buy Back	2,959	3,237	3,000	2,690
134	Christmas Bonus	750	875	875	875
141	FICA (Employer's Share)	8,811	9,237	9,237	9,101
142	Health Insurance	11,636	13,015	13,015	18,537
143	Retirement	7,170	7,240	7,240	7,240
147	Unemployment Insurance	278	40	280	280
Total Personnel		145,830	154,395	154,398	157,695
<i>Operations</i>					
148	Employee Education & Training	173	0	500	0
191	Drug Testing	0	0	200	200
220	Printing	3,947	800	2,000	1,500
235	Dues & Memberships	200	200	500	500
239	Subscriptions	1,952	1,900	2,500	2,000
245	Office/Cell Phones	2,369	2,400	3,000	2,500
251	Pre-employment Medical	214	356	250	250
280	Travel	822	0	500	0
286	Computer/IT Supplies	1,423	3,446	3,000	5,000
299	Contract Services	8,231	5,553	8,500	5,550
310	Office Supplies	527	780	800	1,000
325	Books/Audios	17,726	18,000	18,000	18,000
329	Operating Supplies & Equipment	2,020	2,660	3,000	5,101
333	Equipment Repairs & Maint	0	0	250	0
341	Machinery & Equipment - Less than \$	0	4,985	5,000	2,802
386	Programs	1,193	1,200	1,200	1,500
387	Starnes Estate Gift	2,496	0	0	0
533	Rental/Lease of Equipment	1,879	1,500	1,500	1,500
Total Operations		45,172	43,780	50,700	47,403
Total		191,002	198,175	205,098	205,098



OPERATING BUDGET

Category	FY 2019 Actual	FY 2020 Forecast	FY 2020 Budget	FY 2021 Request
Operations	381	204	14,400	400
Total	381	204	14,400	400

LINE ITEM

ACCT #	ACCOUNT NAME	FY 2019 ACTUAL	FY 2020 FORECAST	FY 2020 BUDGET	FY 2021 REQUEST
<i>Operations</i>					
245	Office/Cell Phones	81	54	100	100
299	Contract Services	300	150	300	300
329	Operating Supplies & Equipment	0	0	4,000	0
387	Starnes Estate Gift	0	0	10,000	0
	Total Operations	381	204	14,400	400
	Total	381	204	14,400	400





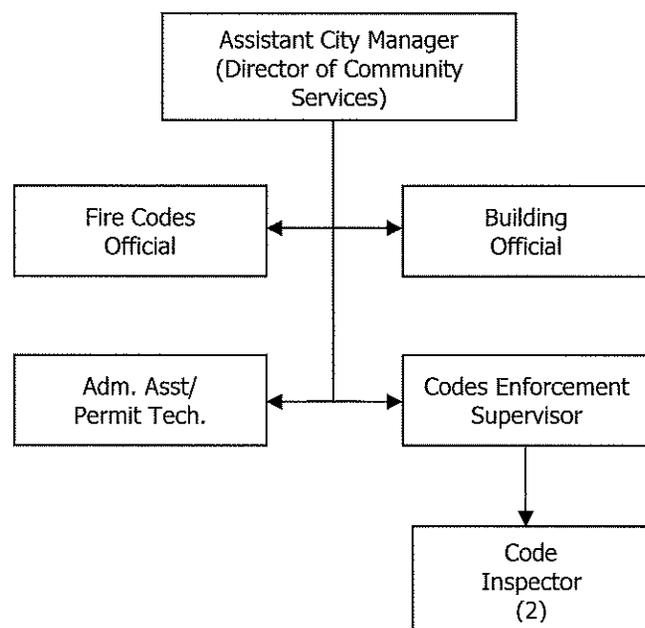
■ **Operating Budget**

Category	FY 2019 Actual	FY 2020 Forecast	FY 2020 Budget	FY 2021 Request
Personnel	441,811	494,406	491,049	367,263
Operations	286,231	91,029	177,199	150,525
Capital	36,030	0	0	0
Total	764,072	585,435	668,248	517,788

■ **Mission**

As the Building Inspection and Code Enforcement department for the City of East Ridge, our mission is to implement those codes and regulations necessary to provide a safe and healthy neighborhood and commercial environment for our residents and visitors while maintaining the high property values that have made East Ridge a desirable area for residential and commercial development. Our goal is to provide the regulatory and inspection processes in a safe, efficient and professional manner, and assist developers and homeowners alike in streamlining the permit and inspection process.

■ **Structure**



■ **Services**

The City of East Ridge requires building, electrical, plumbing, mechanical, gas, street cut, storm water, sign, house moving, and demolition permits as well as fire and life safety permits. Each permit requires ongoing inspections of the work until completion of the job.

Our staff receives reports and complaints from neighborhoods on a daily basis. Each report/complaint is investigated, evaluated, and then prioritized. This system helps ensure that critical issues are handled immediately and other, less severe complaints are handled in a timely manner.



■ Issues and Trends

The City's Building and Code personnel are tasked with enforcing the adopted codes and ordinances, issuing permits and scheduling inspections throughout the development and building process. The Director, Chief Building Official and Fire Codes Official are constantly meeting with developers, contractors, business owners and homeowners alike, answering questions and concerns about current and future development, all of which enhance the safety and quality of life of our citizens and visitors have come to expect. This division faces challenges with the rising costs of fuel and vehicle maintenance, staffing issues, permit and inspections software/tracking and the ever-evolving world of code development and implementation.

■ Strategic Goals

- Improve the effectiveness of our services
 - Implementing the use of new permitting and inspection software will ensure that our process is as effective and efficient as possible. In turn, this will ensure we are using taxpayer money as responsibly as possible.
 - Seek out and attend job specific training. This will ensure our personnel are trained in the most up to date aspects of the code world.
- Invest in our people.
 - Instill and build team spirit and encourage our people through fostering a sense personal worth for each employee.



■ Demand Measures

• Permits Issued	752
• Buildings Inspections	605
• Fire Inspections	423
• Res. & Commercial Citations	740
• Post for Clean-ups	56
• Sign Citations	16
• AHO Cases Heard	124
• Housing Commission Cases	90

(These numbers reflect from July 1, 2019 to present)

■ FY 2020 Performance Highlights

- Added an additional Codes Enforcement Officer.
- The City became one of 41 jurisdictions statewide to become exempt from the State Fire Marshal's Office.



BUILDING - CODES

LINE ITEM DETAIL

		<u>LINE ITEM</u>			
ACCT		FY 2019	FY 2020	FY 2020	FY 2021
#	ACCOUNT NAME	ACTUAL	FORECAST	BUDGET	REQUEST
<i>Personnel</i>					
110	Salaries	285,868	312,374	312,374	230,256
120	Overtime	888	887	500	7,252
132	Leave Buy Back	5,189	10,720	8,000	12,000
134	Christmas Bonus	1,500	1,750	1,500	1,500
141	FICA (Employer's Share)	21,323	23,897	23,897	17,615
142	Health Insurance	98,163	113,461	113,461	75,590
143	Retirement	28,517	30,925	30,925	22,714
147	Unemployment Insurance	363	392	392	336
Total Personnel		441,811	494,406	491,049	367,263
<i>Operations</i>					
148	Education & Training	3,903	2,288	4,000	4,000
191	Drug Testing	0	0	200	0
220	Printing	1,372	2,791	1,500	2,800
231	Publication Of Formal And Legal No	362	500	500	500
235	Dues and Memberships	219	275	300	275
245	Office/Cell Phones	4,946	6,662	5,232	6,700
251	Pre-Employment Medical	73	510	300	200
254	Engineering Services	165,770	0	50,000	50,000
257	Administrative Hearing Officer	8,720	3,120	8,000	6,000
278	Contracts with Local Governments	16,864	16,946	16,934	16,950
280	Travel	4,401	4,631	5,000	5,000
286	Computer/IT Software	389	2,946	1,500	1,500
299	Contract Services	17,550	14,280	30,000	15,000
302	Demo/Clean up	43,635	20,679	33,995	25,000
310	Office Supplies	703	1,430	1,500	1,500
326	Clothing/Uniforms	1,887	2,188	2,500	2,500
329	Operating Supplies & Equipment	3,219	2,359	2,500	2,500
331	Fuel	4,376	2,171	3,500	2,500
332	Vehicle Repairs & Maint..	2,220	921	1,000	1,000
333	Machinery & Equipment - Rep & Ma	337	300	350	300
334	Tires	0	318	500	500
533	Rental/Lease of Equipment	5,285	4,714	6,888	4,800
732	Insurance Deductible	0	1,000	1,000	1,000
Total Operations		286,231	91,029	177,199	150,525
<i>Capital</i>					
944	Transportation Equipment	36,030	0	0	0
Total Capital		36,030	0	0	0
Total		764,072	585,435	668,248	517,788



Service Center/Position Title	Authorized Positions
<u>Building-Codes</u>	
Codes Enforcement Supervisor	1
Codes Enforcement Officers	2
Building Official	1
Fire Code Official	1
Permit Technician/Admin. Asst.	1
Total Building-Codes	<u>6</u>





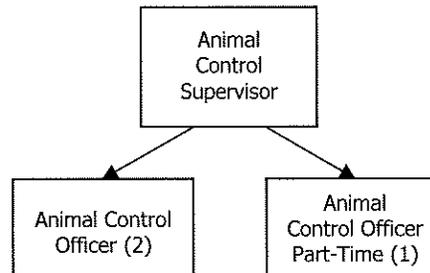
■ **Operating Budget**

Category	FY 2019 Actual	FY 2020 Forecast	FY 2020 Budget	FY 2021 Request
Personnel	165,971	181,919	179,714	176,834
Operations	72,319	60,293	67,342	70,346
Capital	18,485	0	0	0
Total	256,775	242,212	247,056	247,180

■ **Mission**

The mission of East Ridge Animal Services is to provide City of East Ridge residents, with courteous, professional, and timely animal care and control services.

■ **Structure**



■ **Services**

The City of East Ridge Animal Services Division (ERAS) is a full spectrum, State certified animal control services agency. Some of the services provided by ERAS include investigating reports of animal abuse and neglect, bringing to prosecution cases of animal cruelty, capturing vicious animals, impounding stray dogs, removing dangerous wildlife, and providing after-hours response for animal-related emergencies.

In addition to providing field services, ERAS operates the City of East Ridge Animal Shelter. The shelter is maintained for the purpose of providing safe and humane housing for stray, abused, and neglected companion animals. Owner surrendered animals are accepted by appointment only and when space is available. A \$35.00 continuing care fee and an appointment are required when surrendering an owned pet.



■ Issues and Trends

- Maintaining compliance with applicable local, state, and Federal rules.
- With the growing population within the City of East Ridge, we also continue to enhance the number of pet owners within our response district.

■ Strategic Goals

- It is imperative to Animal Services to actively promote animal welfare and humane education in the community. East Ridge Animal Services hopes to engender a culture of compassion regarding all animals, including pets, strays, and wildlife.
- Improve the conditions of the play yard and storage area.
- Continue to search for new shelter property.



■ Demand Measures

- We patrol roughly 8.5 square miles within the city of East Ridge
- 24/7 on call animal response
- TNR 81 cats in the Spring and Fall of 2019
- Animal Services ran 601 calls

■ FY 2020 Performance Highlights

- Animal Services adopted 304 animals in 2019
- Rescued 29 dogs from a home
- Database
- Misfit Rescue
- Spay/neuter 198 cats/dogs in 2019
- Provide more events and community programs



ANIMAL SERVICES

LINE ITEM DETAIL

		<u>LINE ITEM</u>			
ACCT #	ACCOUNT NAME	FY 2019 ACTUAL	FY 2020 FORECAST	FY 2020 BUDGET	FY 2021 REQUEST
<i>Personnel</i>					
110	Salaries	100,172	114,568	114,568	111,010
120	Overtime	6,323	7,973	6,000	6,000
132	Leave Buy Back	1,299	0	0	0
134	Christmas Bonus	875	875	875	875
141	FICA (Employer's Share)	7,912	8,765	8,764	8,492
142	Health Insurance	39,790	40,106	40,106	41,056
143	Retirement	9,345	9,408	9,177	9,177
147	Unemployment Insurance	255	224	224	224
Total Personnel		165,971	181,919	179,714	176,834
<i>Operations</i>					
148	Education & Training	1,565	0	2,500	2,500
191	Drug Testing	35	0	300	150
192	Required Medical-Public Safety	87	1,024	0	2,046
220	Printing	0	0	250	0
224	Spay/Neuter	17,826	14,818	10,000	15,000
233	Advertising	0	0	300	0
235	Dues and Memberships	150	600	600	600
241	Electric	7,286	7,294	7,122	7,300
242	Water & Sewer	1,189	1,406	2,500	1,500
244	Natural Gas	216	0	0	0
245	Office/Cell Phones	4,495	4,782	3,500	4,800
251	Pre-employment Medical	177	264	300	250
265	Grounds Maintenance	350	745	900	800
266	Bldg Repairs & Maintenance	2,896	1,015	2,500	1,500
280	Travel	1,434	196	2,000	1,500
286	Computer/IT Supplies	3,606	1,004	0	500
293	Custodial/Cleaning Supplies	700	1,560	500	1,500
299	Contract Services	10,798	5,188	13,000	10,000
310	Office Supplies	573	500	1,000	500
326	Clothing/Uniforms	879	2,242	2,000	2,000
329	Operating Supplies & Equipment	10,595	10,444	9,000	10,500
331	Fuel, etc.	4,047	4,170	4,070	4,200
332	Veh Repairs & Maint	1,720	1,041	2,000	1,200
333	Equipment Repairs & Maint	562	500	1,000	500
334	Tires	133	500	1,000	500
732	Insurance Deductible	1,000	1,000	1,000	1,000
Total Operations		72,319	60,293	67,342	70,346
<i>Capital</i>					
944	Transportation Equipment	18,485	0	0	0
Total Capital		18,485	0	0	0
Total		256,775	242,212	247,056	247,180



ANIMAL SERVICES

AUTHORIZED COMPLEMENT

Service Center/Position Title	Authorized Positions
Animal Services	
Supervisor	1
Animal Control Officers (FT)	2
Total Animal Services	3
Part Time	
Animal Control Officer (PT)	1
Total Part Time	1



OPERATING BUDGET

Category	FY 2019 Actual	FY 2020 Forecast	FY 2020 Budget	FY 2021 Request
Operations	49,969	2,110,645	50,000	2,084,361
Total	49,969	2,110,645	50,000	2,084,361



OPERATING BUDGET

Category	FY 2019 Actual	FY 2020 Forecast	FY 2020 Budget	FY 2021 Request
Operations	9,150	13,283	8,000	8,000
Total	9,150	13,283	8,000	8,000

LINE ITEM

ACCT #	ACCOUNT NAME	FY 2019 ACTUAL	FY 2020 FORECAST	FY 2020 BUDGET	FY 2021 REQUEST
<i>Operations</i>					
	702 Transportation Assistance	9,150	13,283	8,000	8,000
	Total Operations	9,150	13,283	8,000	8,000
	Total	9,150	13,283	8,000	8,000



OPERATING BUDGET

Category	FY 2019 Actual	FY 2020 Forecast	FY 2020 Budget	FY 2021 Request
Operations	40,819	2,097,362	42,000	2,076,361
Total	40,819	2,097,362	42,000	2,076,361

LINE ITEM

ACCT #	ACCOUNT NAME	FY 2019 ACTUAL	FY 2020 FORECAST	FY 2020 BUDGET	FY 2021 REQUEST
<i>Operations</i>					
252	Legal Fees	35,029	36,001	15,000	15,000
254	Engineering & Arch Services	1,050	0	0	0
299	Contract (Services)	4,335	26,000	26,000	26,000
382	Promotions/Marketing	405	0	1,000	0
760	Transfer to Other Funds	0	2,035,361	0	2,035,361
	Total Operations	40,819	2,097,362	42,000	2,076,361
	Total	40,819	2,097,362	42,000	2,076,361



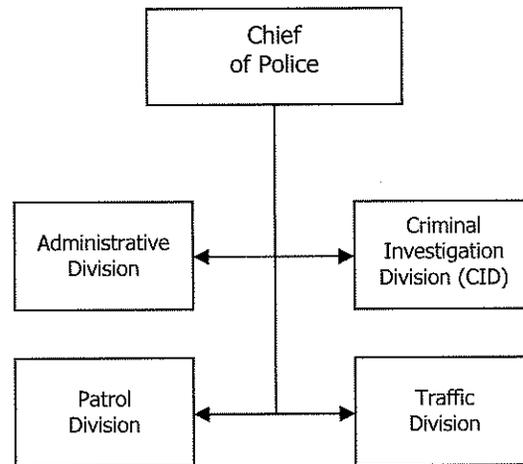
■ Operating Budget

Category	FY 2019 Actual	FY 2020 Forecast	FY 2020 Budget	FY 2021 Request
Personnel	3,409,526	3,597,112	3,594,373	3,592,917
Operations	929,850	845,041	896,653	920,864
Capital	381,261	132,748	0	0
Total	4,720,637	4,574,901	4,491,026	4,513,781

■ Mission

It is the mission of the East Ridge Police Department to create a safer East Ridge for our citizens and visitors by reducing crime, preserving the peace, and protecting lives and property.

■ Structure



■ Services

The responsibilities of the police department include preventing and reducing crime, addressing illegal drug activity, solving crimes against persons and property, and enforcing traffic laws.

■ Issues and Trends

The City of East Ridge is a medium-sized city bordered by the much larger city of Chattanooga. This proximity means that East Ridge faces much of the same criminal activity as Chattanooga. The most significant increase has been in drug-related crimes such as possession and selling of drugs as well as thefts driven by the need to purchase drugs.

■ Strategic Goals

- Prevent and deter crime by increasing drug enforcement efforts for drug sales and transportation of drugs
- Increase department staffing levels to increase crime prevention and suppression with proactive policing
- Partner with Codes Enforcement to identify substandard housing and commercial buildings that negatively impact neighborhoods
- Community outreach through the implementation of a Citizen's Police Academy and increasing and enhancing the use of social media
- Implement a Police Chaplain program
- Attain Tennessee Law Enforcement Accreditation within three years
- Implement a career development plan
- Develop clearly established objectives for each rank and position
- Improve promotional process
- Improve inter-departmental communication.



■ **Demand Measures**

- Sworn Personnel 45
- Non-Sworn Personnel 5
- Reserve Officers 14
- Total Vehicles 62
- Total Calls Answered *21,983
- Total Arrests Made *1,201
- Total Traffic Crashes *618
- Total Citations Issued *2,252

*July 1, 2019 through February 29, 2020

■ **FY 2020 Performance Highlights**

- All Officers completed Tennessee P.O.S.T. mandated training.
- Some officers also attended specialized training to increase knowledge and ability.
- The department purchased and put into service five (5) eCitation units.
- The Department was awarded a Traffic Safety Grant from the Tennessee Highway Safety Office which enabled the department to purchase two additional eCitation units and a Speed Awareness Monitor, and conduct saturation patrols each month.



OPERATING BUDGET

Category	FY 2019 Actual	FY 2020 Forecast	FY 2020 Budget	FY 2021 Request
Personnel	502,899	699,843	690,912	777,309
Operations	717,042	668,718	722,075	748,436
Capital	381,261	132,748	0	0
Total	1,601,202	1,501,309	1,412,987	1,525,745

LINE ITEM

ACCT #	ACCOUNT NAME	FY 2019 ACTUAL	FY 2020 FORECAST	FY 2020 BUDGET	FY 2021 REQUEST
<i>Personnel</i>					
110	Salaries	299,385	423,883	423,883	474,115
120	Overtime	936	3,081	1,000	5,000
132	Leave Buy Back	73,735	85,000	85,000	76,367
134	Christmas Bonus	2,000	2,500	2,250	2,375
135	Educational/Certification Pay	24,600	33,600	27,000	33,600
141	Payroll Taxes	29,966	32,427	32,427	36,270
142	Health Insurance	41,533	76,460	76,460	101,610
143	Retirement	30,249	42,388	42,388	47,412
147	Unemployment Insurance	495	504	504	560
Total Personnel		502,899	699,843	690,912	777,309
<i>Operations</i>					
148	Education & Training	39,308	26,200	45,000	30,000
191	Drug Testing	962	1,100	1,100	1,100
220	Printing	75	386	250	250
233	Advertising	500	500	500	450
235	Dues & Memberships	3,450	2,855	2,775	2,775
236	Public Relations	257	2,983	1,000	2,000
239	Subscriptions	0	0	100	100
241	Electric	10,692	11,844	12,000	12,000
242	Water	2,160	3,334	2,000	2,000
244	Natural Gas	3,133	2,391	3,000	3,000
245	Office/Cell Phones	37,161	40,566	45,000	40,000
251	Pre-Employment Medical	4,268	1,932	2,000	2,000
266	Bldg Repairs & Maintenance	554	1,500	1,000	1,000
278	Contracts w. Other Governments	318,432	330,780	329,100	329,000
280	Travel	25,247	26,741	20,000	25,000
286	Computer/IT Software	35,884	25,256	20,000	40,000
293	Custodial/Cleaning Supplies	2,087	1,469	2,000	2,000
299	Contract Services	32,940	3,090	26,000	26,000
310	Office Supplies	9,523	7,234	8,500	8,500



LINE ITEM (continued)

ACCT #	ACCOUNT NAME	FY 2019 ACTUAL	FY 2020 FORECAST	FY 2020 BUDGET	FY 2021 REQUEST
320	Op Supplies - SWAT	71,971	36,150	10,000	10,000
326	Uniforms	5,047	4,432	2,000	2,500
329	Operating Supplies & Equipment	21,097	20,341	18,500	21,000
331	Fuel, etc.	5,118	1,615	1,500	1,700
332	Veh. Repairs & Maintenance	2,324	3,107	2,500	3,200
333	Equipment Repairs & Maint	18,725	23,649	23,000	23,000
334	Tires, etc.	579	1,500	1,500	1,500
533	Rental/Lease of Equipment	13,977	18,750	18,750	18,750
650	Principal	30,000	60,791	98,000	0
651	Interest	14,748	4,712	20,000	0
732	Insurance Deductible	6,823	3,510	5,000	5,000
760	Transfer to Other Funds	0	0	0	134,611
Total Operations		717,042	668,718	722,075	748,436
<i>Capital</i>					
941	General Purpose Machinery & Equipn	150,000	0	0	0
944	Transportation Equipment	231,261	132,748	0	0
Total Capital		381,261	132,748	0	0
Total		1,601,202	1,501,309	1,412,987	1,525,745



OPERATING BUDGET

Category	FY 2019 Actual	FY 2020 Forecast	FY 2020 Budget	FY 2021 Request
Personnel	493,607	646,257	646,507	649,122
Operations	22,454	9,578	21,150	20,000
Total	516,061	655,835	667,657	669,122

LINE ITEM

ACCT #	ACCOUNT NAME	FY 2019 ACTUAL	FY 2020 FORECAST	FY 2020 BUDGET	FY 2021 REQUEST
<i>Personnel</i>					
110	Salaries	324,784	432,869	432,869	432,869
120	Overtime	6,049	8,000	8,000	13,000
134	Christmas Bonus	1,500	2,000	2,250	2,250
141	Payroll Taxes	24,690	33,114	33,114	33,114
142	Health Insurance	103,344	126,483	126,483	124,098
143	Retirement	32,854	43,287	43,287	43,287
147	Unemployment Insurance	386	504	504	504
Total Personnel		493,607	646,257	646,507	649,122
<i>Operations</i>					
326	Uniforms/Clothing	5,161	4,500	4,500	4,500
329	Operating Supplies & Equipment	0	0	3,500	3,000
331	Fuel, etc.	8,813	4,103	9,350	9,000
332	Veh. Repairs & Maintenance	7,447	975	2,000	1,700
334	Tires, etc.	1,033	0	1,800	1,800
Total Operations		22,454	9,578	21,150	20,000
Total		516,061	655,835	667,657	669,122



OPERATING BUDGET

Category	FY 2019 Actual	FY 2020 Forecast	FY 2020 Budget	FY 2021 Request
Personnel	2,282,346	2,123,238	2,126,138	2,034,974
Operations	184,945	152,347	145,600	144,600
Total	2,467,291	2,275,585	2,271,738	2,179,574

LINE ITEM

ACCT #	ACCOUNT NAME	FY 2019 ACTUAL	FY 2020 FORECAST	FY 2020 BUDGET	FY 2021 REQUEST
<i>Personnel</i>					
110	Salaries	1,537,973	1,437,417	1,437,417	1,339,191
120	Overtime	90,678	75,200	75,200	75,200
134	Christmas Bonus	9,500	9,000	11,900	11,900
141	Payroll Taxes	120,881	109,963	109,963	102,448
142	Health Insurance	365,755	352,605	352,605	367,653
143	Retirement	155,355	136,981	136,981	136,902
147	Unemployment Insurance	2,204	2,072	2,072	1,680
	Total Personnel	2,282,346	2,123,238	2,126,138	2,034,974
<i>Operations</i>					
326	Uniforms/Clothing	20,730	14,151	23,250	16,000
331	Fuel, etc.	100,156	95,518	80,850	85,000
332	Veh. Repairs & Maintenance	56,116	31,369	30,000	32,000
334	Tires, etc.	7,943	11,309	11,500	11,600
	Total Operations	184,945	152,347	145,600	144,600
	Total	2,467,291	2,275,585	2,271,738	2,179,574



OPERATING BUDGET

Category	FY 2019 Actual	FY 2020 Forecast	FY 2020 Budget	FY 2021 Request
Personnel	130,674	127,774	130,816	131,512
Operations	5,409	14,398	7,828	7,828
Total	136,083	142,172	138,644	139,340

LINE ITEM

ACCT #	ACCOUNT NAME	FY 2019 ACTUAL	FY 2020 FORECAST	FY 2020 BUDGET	FY 2021 REQUEST
<i>Personnel</i>					
110	Salaries	80,782	81,827	81,827	81,827
120	Overtime	6,990	1,570	5,000	5,000
134	Christmas Bonus	500	1,000	500	500
141	Payroll Taxes	6,546	6,259	6,259	6,259
142	Health Insurance	26,744	28,935	28,935	29,631
143	Retirement	9,000	8,183	8,183	8,183
147	Unemployment Insurance	112	0	112	112
	Total Personnel	130,674	127,774	130,816	131,512
<i>Operations</i>					
326	Uniforms	1,077	1,000	1,000	1,000
331	Fuel, etc.	4,000	6,000	4,400	4,400
332	Veh. Repairs & Maintenance	332	6,854	1,328	1,328
334	Tires, etc.	0	544	1,100	1,100
	Total Operations	5,409	14,398	7,828	7,828
	Total	136,083	142,172	138,644	139,340



POLICE

AUTHORIZED COMPLEMENT

Service Center/Position Title	Authorized Positions
Police	
Police Chief	1
Asst. Police Chief	1
Lieutenant	3
Detective	5
Sergeant	4
Patrol	29
Warrant Officer	2
Administrative Assistant	1
Property & Evidence Clerk	1
Record Clerk	3
Total Police	<u>50</u>
<i>Part Time</i>	
Crossing Guards	6
Patrol	1
<i>Total P.T.</i>	<i>7</i>





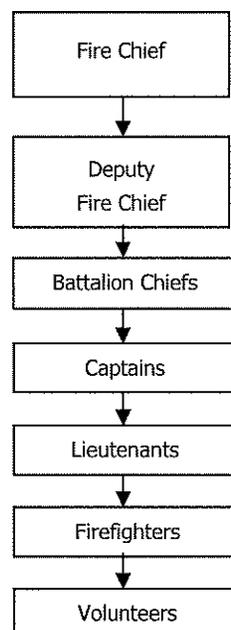
■ Operating Budget

Category	FY 2019 Actual	FY 2020 Forecast	FY 2020 Budget	FY 2021 Request
Personnel	1,579,440	1,711,710	1,708,310	1,715,085
Operations	620,374	508,570	477,644	473,294
Capital	30,059	40,000	40,000	0
Total	2,229,873	2,260,280	2,225,954	2,188,379

■ Mission

The Mission of the East Ridge Fire Rescue Department is to provide a selfless organization of people who hold devotion to duty above personal risk, who count sincerity of service above personal comfort and convenience, and who strive unceasingly to find better ways of protecting the lives, homes and property of their fellow citizens.

■ Structure



■ Services

The Fire Department is to provide fire protection to the citizens and visitors to our great city. The Insurance Service Office (ISO) reviews the fire suppression capabilities of our community and assigns a classification number from 1 to 10. The lower the rating, the lower your fire insurance premiums will be. Our current rating is a 2. An ISO rating of 2 is an excellent rating for our community.

We install smoke alarms throughout our community and provide fire inspections and community education to our schools and daycare centers. We respond to every emergency type of call from fires, hazmat, wrecks, rescues, EMS calls and citizen assists. We are very proud of the services given to our citizens and visitors.



■ Issues and Trends

The City of East Ridge is a highly diversified, effective emergency response and service organization. All members are State Certified Firefighters. All members are continuously training on the latest tactics used in the fire service and medical services. All members maintain State certification from the State of Tennessee Fire Commission, the State of Tennessee Department of Health for medical certifications and certifications from TARS for vehicle extrication and swift water.

Rapid growth in our City: We are staying ahead by looking at the future needs for our services to our community.

■ Strategic Goals

- It is imperative for the East Ridge Fire Department to have a vision of the future process in place to ensure that our vision can be continually adjusted for future changes.

The Command Staff of the department is tasked with providing guidance and identifying resources to keep this division moving forward. With this in mind, the East Ridge Fire Department will operate within the guidelines and regulations established by the following agencies:

- National Fire Protection Association (NFPA)
 - Tennessee Occupational Safety & Health Administration (TOSHA)
 - State of Tennessee Fire Marshal's Office
 - Department of Homeland Security (DHS)
 - Federal Emergency Management Agency (FEMA)
 - Tennessee Emergency Management Agency (TEMA)
 - City of East Ridge
- The East Ridge Fire Department Goals are to:
 - Provide effective customer service and give good value to the taxpayers
 - Maintain a Class 2 rating established by ISO
 - Reduce financial loss from fire damage in the City of East Ridge
 - Minimize any death through a strong fire prevention program



■ Demand Measures

- # of Stations 2
- # of Engines 4
- # of Ladders/Quint 55' 1
- # of EMS-QRV's (Quick Response Vehicle) 1
- # of Air/Support Trucks 1
- # of Command Trucks 1
- # of Support Jeeps 2
- # of Boats 3
- # of Staff Vehicles 2
- # of Career Firefighters 24
- # of Volunteers 15
- # of Doctors 1
- # of Paramedics 1
- # of AEMT's 11
- # of EMR's 15

■ FY 2020 Performance Highlights

- There have been five people rescued in structure fires this year, with one fatality.
- All ground ladders were tested per National Fire Protection Association guidelines.
- All apparatus has been tested per National Fire Protection Association guidelines.
- All fire hose has been tested and repaired or placed out of service.
- All air packs and breathing air compressor fill station have been serviced and certified.
- All firefighters have completed certification for fit test and respiratory test.
- East certified firefighter has completed his/her 40 hours of in-service training per the Tennessee State Fire Commission.
- We have four fire investigators that have completed recertification, one on each shift and the Chief.
- Average response time for all calls for service was 3.8 minutes.



FIRE

LINE ITEM DETAIL

		LINE ITEM			
ACCT		FY 2019	FY 2020	FY 2020	FY 2021
#	ACCOUNT NAME	ACTUAL	FORECAST	BUDGET	REQUEST
<i>Personnel</i>					
110	Salaries	964,492	1,047,773	1,047,773	1,048,628
120	Overtime	74,625	65,000	65,000	78,520
132	Leave Buy Back	67,026	70,000	70,000	70,000
134	Christmas Bonus	6,000	6,125	7,125	6,125
135	Educational/Certification Pay	13,200	20,000	15,600	20,000
141	Payroll Taxes	83,026	80,155	80,155	80,220
142	Health Insurance	266,525	316,536	316,536	305,441
143	Retirement	103,250	104,777	104,777	104,863
147	Unemployment Insurance	1,296	1,344	1,344	1,288
Total Personnel		1,579,440	1,711,710	1,708,310	1,715,085
<i>Operations</i>					
148	Education & Training	5,800	479	9,000	5,000
191	Drug Testing	70	489	250	1,000
192	Required Medical-Public Safety	2,353	2,500	2,500	3,800
222	Fire Prevention Education	1,070	200	500	500
231	Publication Of Formal And Legal Notic	155	485	0	0
233	Advertising	600	0	0	0
235	Dues and Memberships	580	600	600	600
239	Subscriptions	1,006	1,100	1,200	500
241	Electric	16,674	18,888	15,000	16,000
242	Water	12,476	12,582	11,000	13,000
244	Natural Gas	5,214	3,064	5,000	5,000
245	Office/Cell Phones	71,204	21,654	25,000	23,000
246	Fire Hydrant Rental	700	700	700	700
251	Pre-Employment Medical	1,907	1,101	1,400	1,400
265	Grounds Maintenance	5,675	400	400	500
266	Bldg Repairs & Maintenance	24,391	1,132	1,000	2,000
278	Contract w/Other Gov.	135,511	141,042	141,042	141,042
280	Travel	7,119	7,465	8,000	8,000
286	Computer/It Software	7,551	5,458	4,000	2,000
293	Custodial/Cleaning Supplies	2,233	2,466	1,900	2,500
299	Contract Services	1,961	1,654	1,600	1,700
310	Office Supplies	2,355	2,181	2,200	2,200
326	Clothing & Uniforms	24,594	77,344	25,000	22,000
329	Operating Supplies & Equipment	22,158	22,046	20,000	22,000
331	Gas and Diesel Fuel	20,230	18,992	20,000	20,000
332	Veh. Repairs & Maintenance	39,678	27,000	27,000	27,000
333	Equipment Repairs & Maint	24,546	14,780	22,000	22,000
334	Tires, etc.	850	2,540	5,000	5,000
341	Machinery & Equipment - Less than \$	8,309	2,500	5,000	5,000
533	Rental/Lease of Equipment	2,831	1,876	3,500	2,000
650	Principal	50,235	0	0	0
651	Interest	2,486	0	0	0



LINE ITEM (continued)

ACCT #	ACCOUNT NAME	FY 2019 ACTUAL	FY 2020 FORECAST	FY 2020 BUDGET	FY 2021 REQUEST
732	Insurance Deductible	2,000	0	2,000	2,000
760	Transfer to Other Funds	115,852	115,852	115,852	115,852
Total Operations		620,374	508,570	477,644	473,294
<i>Capital</i>					
941	General Purpose Machinery & Equipn	15,647	40,000	40,000	0
944	Transportation Equipment	14,412	0	0	0
Total Capital		30,059	40,000	40,000	0
Total		2,229,873	2,260,280	2,225,954	2,188,379



FIRE

AUTHORIZED COMPLEMENT

Service Center/Position Title	Authorized Positions
Fire	
Fire Chief	1
Deputy Fire Chief	1
Shift Commander	3
Captains	3
Lieutenants	3
Firefighter/Engineer	13
Total Fire	<u>24</u>



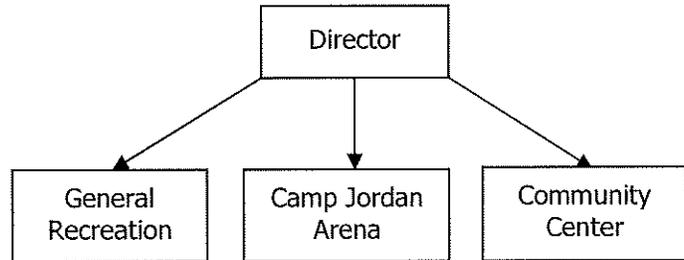
■ Operating Budget

Category	FY 2019 Actual	FY 2020 Forecast	FY 2020 Budget	FY 2021 Request
Personnel	859,190	864,973	903,746	889,519
Operations	657,380	650,723	696,460	619,625
Capital	31,810	25,000	0	0
Total	1,548,380	1,540,696	1,600,206	1,509,144

■ Mission

The mission of the East Ridge Parks and Recreation is to provide people of the City and local community with diverse and inclusive opportunities for a better quality of life through fun, fellowship, and exercise.

■ Structure



■ Services

The Parks and Recreation Department is charged with offering programs, activities, and special events of interest to our community that enhance quality of life and leisure opportunities for youth, adults, and senior citizens. Current opportunities for recreation and leisure participation include athletics, fitness classes, walking trails, fishing, disc golf and a wide variety of trade shows and special events scheduled at Camp Jordan.



■ **Issues and Trends**

The East Ridge Parks and Recreation Department is committed to improving the overall visitor experience at the facilities we manage. Some challenges that our department faces include:

- **Parking** – We currently have 1,464 paved and 600 gravel parking spaces at Camp Jordan. The proposed addition of four (4) new soccer fields, simultaneous soccer/baseball/softball tournaments and large festivals all present the need to add additional paved parking spaces at Camp Jordan. The City plans to add 200 additional parking spaces near the Amphitheater.
- **Baseball/Softball Outfields** – The outfields at Camp Jordan baseball/softball fields 5 – 8 continue to be saturated and hold water well into late April/early May each year. Staff plans to top dress the outfields with sand to build them up, but this could take several applications of sand before improvements show up. Sub-surface drainage would be an ideal improvement that could be explored.
- **Flooding** – Camp Jordan Park continues to flood when South Chickamauga Creek waters rise after heavy rainfall amounts. Flood water infiltrates the soccer restroom/concession buildings, the kitchen pavilion, the amphitheater, and the irrigation pump house. We also have greenspaces that historically hold water well into the late spring and are unable to be moved until they dry up.
- **Maintenance Building** – The Parks and Recreation Maintenance Building floods just about every time there is a storm causing mold and mildew. A new maintenance building could be built on higher ground within the same lot and flooding would not be an issue.
- **RV Camping Lot** – Water lines and electrical hookups need to be repaired to maximize revenue for special event and festival visitors. Staff has begun to install 50-amp breakers & repair some water lines.

■ **Strategic Goals**

- Enhance the City’s image with a well-designed and efficiently managed park and open space system.
- Create and sustain a public park system that provides diverse and leisure opportunities.
- Continue to upgrade facilities to be ADA compliant.
- Offer professional development opportunities for staff and commit to achieving CPRP accreditation for at least one staff member.
- Schedule a variety of special events and/or festivals at Camp Jordan that benefit the community.
- Use Camp Jordan Arena to host more weekend athletic tournaments/competitions (basketball, volleyball, wrestling, cheer-leading, etc.)
- Organize and host an annual in-house athletic tournament benefitting the City.



■ **Demand Measures**

- Number of Parks 3 (275+ acres)
- Camp Jordan Arena 34,000 sq. ft.
- Amphitheater 1
- Soccer Stadium 1
- Soccer Fields 8
- Baseball/Softball Fields 13
- Disc Golf Course 19 holes
- Paved Walking Track 2 miles
- Nature Trail 2+ miles
- Fishing Pond 2 acres
- RV Campground 58 sites
- Rented Pavilions 2
- Community Center 10,000 sq. ft.
- Basketball Gym 1
- Playgrounds 2
- Indoor Hitting Facility 1

■ **FY 2020 Performance Highlights**

- Completed tennis court resurfacing project at East Ridge High School.
- Completed the renovation project at Camp Jordan Arena and athletic facilities.
- Staff attended the TRPA Annual Conference in Chattanooga, TN.
- Renewed \$15,000 sponsorship with Chattanooga Coca-Cola Bottling Company.
- Developed a plan with ASA Engineering to add four (4) additional fields and 200 parking spaces at Camp Jordan.



OPERATING BUDGET

Category	FY 2019 Actual	FY 2020 Forecast	FY 2020 Budget	FY 2021 Request
Personnel	359,398	589,646	588,889	638,964
Operations	214,868	218,566	192,950	192,850
Capital	31,810	0	0	0
Total	606,076	808,212	781,839	831,814

LINE ITEM

ACCT #	ACCOUNT NAME	FY 2019 ACTUAL	FY 2020 FORECAST	FY 2020 BUDGET	FY 2021 REQUEST
<i>Personnel</i>					
110	Salaries	254,887	413,951	413,951	433,494
120	Overtime	3,092	2,257	2,000	8,875
132	Leave Buy Back	9,931	7,000	7,000	9,452
134	Christmas Bonus	2,000	2,750	2,250	2,250
141	FICA (Employer's Share)	20,162	28,485	28,485	33,162
142	Hospital and Health Insurance	48,713	104,810	104,810	114,418
143	Retirement	19,895	29,665	29,665	36,529
147	Unemployment Insurance	718	728	728	784
	Total Personnel	359,398	589,646	588,889	638,964
<i>Operations</i>					
148	Education & Training	190	1,876	1,500	2,000
191	Drug Testing	0	300	300	300
220	Printing	155	200	400	400
231	Publication Of Formal And Legal Notic	257	300	500	500
235	Dues & Memberships	1,326	1,325	1,200	1,500
241	Electric	36,163	40,000	40,000	40,000
242	Water and Sewer	47,484	45,000	20,000	20,000
244	Natural Gas	746	750	1,200	750
245	Office/Cell Phones	5,168	6,000	5,000	6,000
251	Pre-Employment Medical	638	178	900	600
254	Engineering & Architectural	901	0	0	0
262	League Equipment	0	1,665	0	1,000
265	Grounds Maintenance	47,462	55,000	55,000	55,000
266	Bldg Repairs & Maintenance	2,195	4,000	1,200	2,000
267	Playground Maint & Repairs	325	1,770	2,000	1,800
280	Travel	1,518	725	2,000	2,000
293	Custodial Services	2,940	5,320	6,500	5,500
299	Contract Services	6,545	10,000	5,500	5,500



PARKS

GENERAL RECREATION

ACCT #	ACCOUNT NAME	FY 2019 ACTUAL	FY 2020 FORECAST	FY 2020 BUDGET	FY 2021 REQUEST
310	Office Supplies	50	300	250	300
326	Clothing/Uniforms	3,194	1,500	2,000	1,500
329	Operating Supplies & Equipment	19,592	15,830	15,000	15,000
331	Gas/Diesel Fuel	10,348	9,000	10,000	10,000
332	Vehicle Parts & Repairs	2,181	1,500	2,500	2,000
333	Equipment Repairs & Maint	10,452	5,000	6,000	5,000
334	Tires, etc.	668	713	1,500	1,200
382	Promotions	8,115	1,500	2,000	1,500
400	Materials	3,493	5,000	5,000	5,000
420	Fencing	0	0	1,500	0
471	Asphalt/Track	0	0	0	2,500
533	Rental/Lease of Equipment	755	1,814	2,000	2,000
732	Insurance Deductible	2,007	2,000	2,000	2,000
Total Operations		214,868	218,566	192,950	192,850
<i>Capital</i>					
941	General Purpose Machinery & Equipn	8,205	0	0	0
944	Transportation Equipment	23,605	0	0	0
Total Capital		31,810	0	0	0
Total		606,076	808,212	781,839	831,814



OPERATING BUDGET

Category	FY 2019 Actual	FY 2020 Forecast	FY 2020 Budget	FY 2021 Request
Personnel	261,640	111,861	120,120	114,928
Operations	134,407	118,241	135,600	114,800
Total	396,047	230,102	255,720	229,728

LINE ITEM

ACCT #	ACCOUNT NAME	FY 2019 ACTUAL	FY 2020 FORECAST	FY 2020 BUDGET	FY 2021 REQUEST
<i>Personnel</i>					
110	Salaries	176,557	72,051	72,051	72,051
120	Overtime	10,859	1,000	10,000	3,000
132	Leave Buy Back	6,847	4,741	7,000	7,921
134	Christmas Bonus	1,000	500	500	500
141	FICA (Employer's Share)	14,675	8,112	5,112	5,512
142	Health Insurance	33,961	18,140	18,140	18,627
143	Retirement	17,517	7,205	7,205	7,205
147	Unemployment Insurance	224	112	112	112
Total Personnel		261,640	111,861	120,120	114,928
<i>Operations</i>					
148	Education & Training	280	285	500	500
191	Drug Testing	0	0	250	250
220	Printing	0	0	500	250
233	Advertising	1,200	705	0	0
235	Dues & Memberships	211	0	1,500	1,000
241	Electric	41,971	50,493	45,000	40,000
242	Water/Sewer	40,378	21,949	40,000	25,000
244	Natural Gas	10,442	7,396	9,000	8,000
245	Office/Cell Phones	6,714	5,738	7,000	6,500
251	Pre-Employment Medical	0	0	150	150
265	Grounds Maint.	965	0	0	0
266	Bldg Repairs & Maintenance	2,837	2,000	2,000	2,500
280	Travel	352	0	1,000	750
286	Computer/IT Supplies	3,595	1,993	500	1,500
293	Custodial Services	1,976	3,000	3,000	3,200
299	Contract Services	8,473	6,000	6,000	6,000
310	Office Supplies	452	1,100	1,200	1,200
326	Clothing/Uniforms	306	250	500	500
329	Operating Supplies & Equipment	6,098	8,000	7,000	7,000
331	Fuel, etc.	3,280	2,500	2,500	2,500



LINE ITEM (continued)

ACCT #	ACCOUNT NAME	FY 2019 ACTUAL	FY 2020 FORECAST	FY 2020 BUDGET	FY 2021 REQUEST
332	Veh. Repairs & Maint.	680	600	1,000	1,000
333	Equipment Repairs & Maint	645	700	1,000	1,000
334	Tires, etc.	273	290	500	500
382	Promotions	0	962	1,000	1,000
533	Rental/Lease of Equipment	3,279	3,280	3,500	3,500
732	Insurance Deductible	0	1,000	1,000	1,000
Total Operations		134,407	118,241	135,600	114,800
Total		396,047	230,102	255,720	229,728



OPERATING BUDGET

Category	FY 2019 Actual	FY 2020 Forecast	FY 2020 Budget	FY 2021 Request
Personnel	198,090	127,712	155,189	135,627
Operations	44,808	48,650	45,450	50,400
Total	242,898	176,362	200,639	186,027

LINE ITEM

ACCT #	ACCOUNT NAME	FY 2019 ACTUAL	FY 2020 FORECAST	FY 2020 BUDGET	FY 2021 REQUEST
<i>Personnel</i>					
110	Salaries	136,992	90,233	109,481	113,938
120	Overtime	2,855	0	2,000	2,000
132	Leave Buy Back	3,522	20,175	0	0
134	Christmas Bonus	1,000	750	1,000	1,000
141	FICA (Employer's Share)	10,591	7,355	8,375	8,716
142	Health Insurance	38,108	7,513	30,066	6,357
143	Retirement	4,653	1,633	3,987	3,224
147	Unemployment	369	53	280	392
Total Personnel		198,090	127,712	155,189	135,627
<i>Operations</i>					
148	Education & Training	0	400	700	500
191	Drug Testing	0	150	500	300
220	Printing	127	150	300	300
235	Dues & Membership	140	150	500	350
241	Electric	14,330	14,000	13,000	13,000
242	Water and Sewer	6,402	6,000	6,500	6,500
244	Natural Gas	3,970	3,300	3,500	3,500
245	Office/Cell Phones	3,426	3,498	3,500	3,500
251	Pre-Employment Medical	107	461	300	500
265	Grounds Maintenance	0	200	200	200
266	Bldg Repairs & Maintenance	1,079	400	1,000	1,000
267	Playground Maintenance & Rep	904	0	1,000	1,000
275	Pavillion Supplies & Equipment	0	250	800	1,200
280	Travel	0	125	250	250
286	Computer/IT Supplies	1,137	2,000	1,000	2,000
293	Custodial/Cleaning Supplies	2,991	3,875	3,000	3,000
299	Contract Services	1,665	4,900	1,200	4,900
310	Office Supplies	487	500	500	600
326	Clothing/Uniforms	1,055	650	650	650
329	Operating Supplies & Equipment	6,058	7,000	5,000	5,000



LINE ITEM (continued)

ACCT #	ACCOUNT NAME	FY 2019 ACTUAL	FY 2020 FORECAST	FY 2020 BUDGET	FY 2021 REQUEST
331	Gas and Diesel Fuel	72	0	300	100
332	Vehicle Parts & Repairs	858	250	500	500
333	Mach/Equipment Repairs	0	291	0	300
533	Rental/Lease of Equipment	0	100	250	250
732	Insurance Deductible	0	0	1,000	1,000
Total Operations		44,808	48,650	45,450	50,400
Total		242,898	176,362	200,639	186,027



OPERATING BUDGET

Category	FY 2019 Actual	FY 2020 Forecast	FY 2020 Budget	FY 2021 Request
Personnel	40,062	35,754	39,548	0
Operations	25,679	20,028	29,225	0
Capital	0	25,000	0	0
Total	65,741	80,782	68,773	0

LINE ITEM

ACCT #	ACCOUNT NAME	FY 2019 ACTUAL	FY 2020 FORECAST	FY 2020 BUDGET	FY 2021 REQUEST
<i>Personnel</i>					
110	Salaries	27,881	27,851	27,851	0
120	Overtime	78	0	250	0
134	Christmas Bonus	250	250	250	0
141	FICA (Employer's Share)	2,091	1,416	2,131	0
142	Health Insurance	6,863	4,173	6,225	0
143	Retirement	2,800	2,008	2,785	0
147	Unemployment	99	56	56	0
Total Personnel		40,062	35,754	39,548	0

Operations

148	Education & Training	0	0	250	0
191	Drug Testing	0	0	150	0
241	Electric	4,757	8,831	5,000	0
242	Water/Sewer	312	766	2,600	0
244	Natural Gas	0	33	0	0
245	Office/Cell Phones	590	400	825	0
251	Pre-Employment Medical	0	0	200	0
265	Grounds Maint.	678	2,760	5,000	0
266	Bldg Repairs & Maintenance	6,840	0	7,500	0
293	Custodial Services	0	173	1,000	0
299	Contract Services	7,425	2,241	0	0
326	Clothing/Uniforms	0	0	200	0
329	Operating Supplies & Equipment	4,192	2,241	2,000	0
331	Gas and Diesel Fuel	0	1,257	500	0
333	Mach/Equipment Repairs	0	0	1,500	0
400	Materials	0	0	500	0
420	Fencing	450	0	500	0



PARKS

ERHS SPORTS COMPLEX

LINE ITEM (continued)

ACCT #	ACCOUNT NAME	FY 2019 ACTUAL	FY 2020 FORECAST	FY 2020 BUDGET	FY 2021 REQUEST
533	Rental/Lease of Equipment	435	326	500	0
732	Insurance Deductible	0	1,000	1,000	0
Total Operations		25,679	20,028	29,225	0
<i>Capital</i>					
941	Capital Outlay - Tennis Courts	0	25,000	0	0
Total Capital		0	25,000	0	0
Total		65,741	80,782	68,773	0



OPERATING BUDGET

Category	FY 2019 Actual	FY 2020 Forecast	FY 2020 Budget	FY 2021 Request
Operations	17,230	19,852	24,160	21,700
Total	17,230	19,852	24,160	21,700

LINE ITEM

ACCT #	ACCOUNT NAME	FY 2019 ACTUAL	FY 2020 FORECAST	FY 2020 BUDGET	FY 2021 REQUEST
<i>Operations</i>					
241	Electric	12,411	10,000	16,500	11,000
244	Natural Gas	0	192	0	250
245	Office/Cell Phones/Internet	148	300	1,260	300
266	Grounds Maintenance	180	0	0	0
266	Bldg Repairs & Maintenance	127	0	1,000	750
299	Contract (Services)	360	360	400	400
329	Operating Supplies & Equipment	4,004	9,000	5,000	9,000
	Total Operations	17,230	19,852	24,160	21,700
	Total	17,230	19,852	24,160	21,700



OPERATING BUDGET

Category	FY 2019 Actual	FY 2020 Forecast	FY 2020 Budget	FY 2021 Request
Operations	63,392	72,834	72,950	70,700
Total	63,392	72,834	72,950	70,700

LINE ITEM

ACCT #	ACCOUNT NAME	FY 2019 ACTUAL	FY 2020 FORECAST	FY 2020 BUDGET	FY 2021 REQUEST
<i>Operations</i>					
220	Printing	0	0	250	200
262	Equipment	7,189	7,500	7,500	7,500
268	Trophies/Awards	2,204	2,200	2,500	2,500
299	Contract (Services)	514	1,801	700	0
304	Officials/Referees/Umpires	12,994	13,000	18,000	15,000
322	Player Fee	2,760	4,000	4,000	4,000
326	Clothing/Uniforms	30,147	26,522	28,000	28,000
329	Operating Supplies & Equipment	79	2,000	2,000	2,000
510	Insurance	7,505	8,000	9,000	8,000
533	Rental/Lease of Equipment	0	7,811	1,000	3,500
	Total Operations	63,392	72,834	72,950	70,700
	Total	63,392	72,834	72,950	70,700



OPERATING BUDGET

Category	FY 2019 Actual	FY 2020 Forecast	FY 2020 Budget	FY 2021 Request
Operations	58,372	59,533	70,200	64,900
Total	58,372	59,533	70,200	64,900

LINE ITEM

ACCT #	ACCOUNT NAME	FY 2019 ACTUAL	FY 2020 FORECAST	FY 2020 BUDGET	FY 2021 REQUEST
<i>Operations</i>					
220	Printing	200	0	300	200
262	Equipment	655	144	700	500
268	Trophies/Awards	741	700	1,200	700
299	Contract (Services)	902	1,000	1,500	1,000
304	Officials/Referees/Umpires	32,218	32,122	38,500	34,000
326	Clothing/Uniforms	9,486	11,500	12,000	12,000
329	Operating Supplies & Equipment	1,361	0	1,500	1,000
510	Insurance	12,000	14,067	13,000	14,500
533	Rental/Lease of Equipment	809	0	1,500	1,000
Total Operations		58,372	59,533	70,200	64,900
Total		58,372	59,533	70,200	64,900



OPERATING BUDGET

Category	FY 2019 Actual	FY 2020 Forecast	FY 2020 Budget	FY 2021 Request
Operations	61,162	56,472	72,700	63,800
Total	61,162	56,472	72,700	63,800

LINE ITEM

ACCT #	ACCOUNT NAME	FY 2019 ACTUAL	FY 2020 FORECAST	FY 2020 BUDGET	FY 2021 REQUEST
<i>Operations</i>					
220	Printing	0	0	200	100
262	Equipment	19,559	2,500	2,500	2,500
268	Trophies/Awards	3,500	3,500	5,000	5,000
299	Contract (Services)	4,254	3,000	2,300	3,000
304	Officials/Referees/Umpires	9,456	12,000	22,000	20,000
326	Clothing/Uniforms	19,724	18,432	20,000	18,500
329	Operating Supplies & Equipment	825	500	500	500
510	Insurance	2,944	15,000	16,900	12,000
533	Rental/Lease of Equipment	900	1,540	3,300	2,200
	Total Operations	61,162	56,472	72,700	63,800
	Total	61,162	56,472	72,700	63,800



OPERATING BUDGET

Category	FY 2019 Actual	FY 2020 Forecast	FY 2020 Budget	FY 2021 Request
Operations	18,640	11,622	20,850	14,600
Total	18,640	11,622	20,850	14,600

LINE ITEM

ACCT #	ACCOUNT NAME	FY 2019 ACTUAL	FY 2020 FORECAST	FY 2020 BUDGET	FY 2021 REQUEST
<i>Operations</i>					
220	Printing	0	0	150	100
262	Equipment	980	0	1,500	1,000
268	Trophies/Awards	270	0	300	200
299	Contract (Services)	1,290	860	1,700	1,300
304	Officials/Referees/Umpires	2,160	1,755	3,000	2,000
326	Clothing/Uniforms	11,755	7,448	12,000	8,000
329	Operating Supplies & Equipment	1,081	817	1,000	1,000
510	Insurance	1,104	742	1,200	1,000
Total Operations		18,640	11,622	20,850	14,600
Total		18,640	11,622	20,850	14,600



OPERATING BUDGET

Category	FY 2019 Actual	FY 2020 Forecast	FY 2020 Budget	FY 2021 Request
Operations	18,822	14,676	16,725	15,225
Total	18,822	14,676	16,725	15,225

LINE ITEM

ACCT #	ACCOUNT NAME	FY 2019 ACTUAL	FY 2020 FORECAST	FY 2020 BUDGET	FY 2021 REQUEST
<i>Operations</i>					
220	Printing	0	0	100	100
262	Equipment	532	1,101	500	1,100
268	Trophies/Awards	0	0	400	400
299	Contract Services	824	625	400	700
304	Officials/Referees/Umpires	12,007	7,025	7,000	7,000
326	Clothing/Uniforms	4,657	5,007	7,500	5,000
329	Operating Supplies & Equipment	0	0	0	925
510	Insurance	802	918	825	0
	Total Operations	18,822	14,676	16,725	15,225
	Total	18,822	14,676	16,725	15,225



OPERATING BUDGET

Category	FY 2019 Actual	FY 2020 Forecast	FY 2020 Budget	FY 2021 Request
Operations	0	10,249	15,650	10,650
Total	0	10,249	15,650	10,650

LINE ITEM

ACCT #	ACCOUNT NAME	FY 2019 ACTUAL	FY 2020 FORECAST	FY 2020 BUDGET	FY 2021 REQUEST
<i>Operations</i>					
220	Printing	0	100	100	100
262	Equipment	0	1,300	1,300	1,300
268	Trophies/Awards	0	300	400	350
299	Contract Services	0	136	850	150
304	Officials/Referees/Umpires	0	7,663	12,000	8,000
510	Insurance	0	750	1,000	750
	Total Operations	0	10,249	15,650	10,650
	Total	0	10,249	15,650	10,650



Service Center/Position Title	Authorized Positions
<u>Parks</u>	
Director	1
Park Supervisor	1
Comm. Ctr. Mgr./Athletics Supr.	1
Athletics Coordinator	1
Groundskeeper	1
Maintenance Worker	5
Arena Assistant	2
Athletics Facilities Coordinator	1
Total Parks	<u>13</u>
<i>Part Time</i>	
Maintenance Worker	2
Park Attendant	2
Senior Activities Coordinator	1
Aerobics Instructor	1
Rec. Assistant	4
<i>Total P.T.</i>	<u>10</u>





■ **Operating Budget**

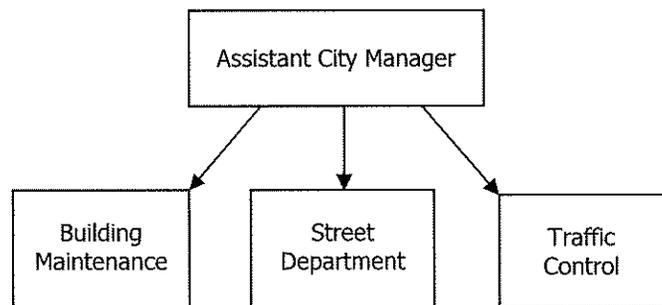
Category	FY 2019 Actual	FY 2020 Forecast	FY 2020 Budget	FY 2021 Request
Personnel	773,229	776,514	776,179	776,237
Operations	273,205	236,220	333,574	290,140
Capital	9,416	0	0	0
Total	1,055,850	1,012,734	1,109,753	1,066,377

■ **Mission**

Public Works consists of the Building Maintenance Department, Solid Waste Department, Street Department, and Traffic Control. The missions of the departments are as follows:

- **Building Maintenance:** To ensure all City facilities are safely maintained in order to keep all City operations working efficiently and effectively.
- **Street Department:** To provide services that enhance residents' lives by providing a safe and clean environment to work and live and service the roadways and storm drains on City rights-of-way to ensure the safety of all citizens, residents, and visitors.
- **Traffic Control:** To maintain all traffic control devices and signage within the City of East Ridge to ensure the safety and welfare of our citizens and visitors.

■ **Structure**



■ **Services**

To ensure all public improvements are designed and built in accordance with city standards and accepted engineering and construction practices.

To properly implement the vision statement, public works will:

- Utilize the best available design and improvements to the public infrastructure.
- Strive to maintain a high level of service to our customers.
- Will employee and train a professional workforce.
- Conform to accepted moral principles and promptly react to the needs of the public.
- Willing to commit and follow through.



■ Issues and Trends

Public works build and maintain all government-owned buildings, streets, roads, storm drainage systems, and public grounds and rights of way. This division is constantly meeting the demands from TDEC, OSHA, EPA, and FEMA which all regulate the quality of life our citizens enjoy. Public Works faces the challenge of rising costs of fuels, chemicals, asphalt, and other materials necessary to the department's ability to meet the budget requirements to improve every day's productivity. By protecting the environment and ensuring a safe and complete streets transportation infrastructure, it makes East Ridge a cleaner, beautiful, and more livable neighborhood

■ Strategic Goals

- Improve our facilities.
 - Improve the condition of places where people work and where equipment and materials are stored.
- Improve the effectiveness of our services.
 - Making the best of taxpayer money by doing the job right.
- Provide superior capital project delivery.
 - Ensure that all new infrastructures are of the highest quality.
- Invest in people.
 - Build team spirit and encourage our people fostering a sense of personal worth for each employee.



■ **Demand Measures**

- Streets
 - Mow 25 Acres I-75 10 Cuts Per Year
 - Pipe Installation 20 per year
 - Asphalt Repair 100 tons

- Traffic Control
 - # of Streets 379
 - Road Miles 77
 - Signalized Intersections 22
 - Signage (Regulatory, Guide, & Warning Signs) 5,000
 - Pavement Markings (double striping and centerline) 25 miles

■ **FY 2020 Performance Highlights**

- Sweep Streets year round
- Maintain more than 500 storm water catch basins
- Conduct 20 or more storm water pipe installations annually
- 100 tons of Asphalt Repair
- Applied 500 Gallons of street marking paint
- Installed 200 street signs
- Decorated Ringgold Road for Christmas Parade
- Constructed two new pedestrian bridges in Camp Jordan Park
- Maintenance on all city buildings and parks.



OPERATING BUDGET

Category	FY 2019 Actual	FY 2020 Forecast	FY 2020 Budget	FY 2021 Request
Personnel	151,722	202,184	203,578	199,520
Operations	86,973	100,471	112,900	113,950
Total	238,695	302,655	316,478	313,470



PUBLIC WORKS

BUILDING MAINTENANCE

		<u>LINE ITEM</u>			
ACCT		FY 2019	FY 2020	FY 2020	FY 2021
#	ACCOUNT NAME	ACTUAL	FORECAST	BUDGET	REQUEST
<i>Personnel</i>					
110	Salaries	111,070	143,086	143,086	143,086
120	Overtime	237	79	1,000	2,796
132	Leave Buy Back	6,019	6,015	6,500	5,783
134	Christmas Bonus	750	1,000	1,000	1,000
141	FICA (Employer's Share)	8,930	10,946	10,946	10,946
142	Health Insurance	16,857	30,158	30,158	25,021
143	Retirement	7,618	10,608	10,608	10,608
147	Unemployment	241	292	280	280
Total Personnel		151,722	202,184	203,578	199,520
<i>Operations</i>					
191	Drug Testing	0	0	200	200
220	Printing	218	132	200	200
241	Electric	4,622	6,034	5,000	5,000
242	Water and Sewer	509	712	900	800
244	Natural Gas	1,110	425	500	500
245	Office/Cell Phones	3,234	3,606	3,100	3,700
251	Pre-Employment	0	0	100	100
265	Grounds Maintenance	12,242	8,863	15,000	15,000
266	Bldg Repairs & Maintenance	35,931	53,770	60,000	60,000
286	Computer/IT Supplies	0	293	0	250
293	Custodial Services	3,106	2,237	2,800	2,800
299	Contracts (Services)	4,719	4,000	4,000	4,500
310	Office Supplies	264	227	500	300
326	Clothing/Uniforms	816	853	600	600
329	Operating Supplies & Equipment	10,811	9,886	10,000	10,000
331	Fuel, etc.	3,190	4,003	3,000	4,000
332	Veh. Repairs & Maint.	1,170	833	1,000	1,000
333	Equipment Repairs & Maint.	964	1,189	2,000	1,500
334	Tires, etc.	0	1,576	1,000	1,000
341	Machinery & Equipment Under \$ 5,00	3,300	0	0	0
533	Equipment Rental/Lease	767	832	2,000	1,500
732	Insurance Deductible	0	1,000	1,000	1,000
Total Operations		86,973	100,471	112,900	113,950
Total		238,695	302,655	316,478	313,470



OPERATING BUDGET

Category	FY 2019 Actual	FY 2020 Forecast	FY 2020 Budget	FY 2021 Request
Personnel	417,464	361,021	360,507	363,910
Operations	151,677	95,362	140,614	125,412
Capital	9,416	0	0	0
Total	578,557	456,383	501,121	489,322



PUBLIC WORKS

STREETS

		<u>LINE ITEM</u>			
ACCT		FY 2019	FY 2020	FY 2020	FY 2021
#	ACCOUNT NAME	ACTUAL	FORECAST	BUDGET	REQUEST
<u>Personnel</u>					
110	Salaries	283,376	244,234	244,234	246,397
120	Overtime	4,387	3,000	2,000	2,000
132	Leave Buy Back	6,146	3,264	4,000	2,700
134	Christmas Bonus	2,000	1,750	1,500	2,000
141	FICA (Employer's share)	21,995	18,684	18,684	18,849
142	Health Insurance	70,133	65,330	65,330	66,988
143	Retirement	28,962	24,423	24,423	24,640
147	Unemployment Insurance	465	336	336	336
Total Personnel		417,464	361,021	360,507	363,910
<u>Operations</u>					
148	Education & Training	225	300	300	250
191	Drug Testing	0	0	500	250
220	Printing	110	0	200	0
231	Publication Of Formal And Legal Notic	0	0	200	0
241	Electric	1,583	1,792	2,000	2,000
242	Water	1,202	1,304	2,500	1,500
244	Natural Gas	1,222	432	1,500	1,000
245	Office/Cell Phones	2,386	2,702	2,800	2,800
251	Pre-Employment Medical	0	200	200	200
265	Grounds Maintenance	0	0	100	0
266	Bldg Repairs & Maintenance	375	224	250	250
286	Computer/IT Supplies	533	1,096	500	500
293	Custodial/Cleaning Supplies	645	800	700	800
299	Contract Services	4,500	7,498	5,000	5,000
310	Office Supplies	346	137	200	200
326	Clothing/Uniforms	2,222	1,451	1,500	1,500
329	Operating Supplies & Equipment	8,218	4,583	5,000	5,000
331	Fuel	20,492	18,324	20,000	18,500
332	Vehicle Rep. & Maint	23,727	7,471	15,000	10,000
333	Equipment Repairs & Maint	11,992	17,304	10,000	10,000
334	Tires, etc	3,591	3,316	4,000	3,500
341	Machinery & Equipment - Less than \$	8,650	0	0	0
400	Materials	11,127	16,125	18,000	18,000
441	Plastic Pipe/Culverts	11,777	6,688	12,000	7,000
533	Rental/Lease of Equipment	202	1,033	1,000	1,000
650	Principal	29,273	0	30,000	0
651	Interest	5,767	2,582	5,164	0
732	Insurance Deductible	1,512	0	2,000	1,000
760	Transfer to Other Funds	0	0	0	35,162
Total Operations		151,677	95,362	140,614	125,412
<u>Capital</u>					
941	General Purpose Machinery & Equipn	9,416	0	0	0
Total Capital		9,416	0	0	0
Total		578,557	456,383	501,121	489,322



OPERATING BUDGET

Category	FY 2019 Actual	FY 2020 Forecast	FY 2020 Budget	FY 2021 Request
Operations	5,241	7,345	8,350	8,998
Total	5,241	7,345	8,350	8,998

LINE ITEM

ACCT #	ACCOUNT NAME	FY 2019 ACTUAL	FY 2020 FORECAST	FY 2020 BUDGET	FY 2021 REQUEST
<i>Operations</i>					
241	Electric	502	1,000	600	800
242	Water & Sewer	839	1,294	800	1,300
244	Natural Gas	1,876	866	2,000	1,500
245	Office/Cell Phones	1,168	1,648	1,200	1,648
266	Bldg Repairs & Maintenance	80	0	290	300
299	Contract Services	75	75	360	350
329	Operating Supplies & Equipment	50	50	100	100
333	Equipment Repairs & Maint	651	2,412	3,000	3,000
	Total Operations	5,241	7,345	8,350	8,998
	Total	5,241	7,345	8,350	8,998



OPERATING BUDGET

Category	FY 2019 Actual	FY 2020 Forecast	FY 2020 Budget	FY 2021 Request
Personnel	204,043	213,309	212,094	212,807
Operations	29,314	33,042	71,710	41,780
Total	233,357	246,351	283,804	254,587

LINE ITEM

ACCT #	ACCOUNT NAME	FY 2019 ACTUAL	FY 2020 FORECAST	FY 2020 BUDGET	FY 2021 REQUEST
<i>Personnel</i>					
110	Salaries	128,995	133,869	133,869	133,869
120	Overtime	780	2,000	2,000	2,700
132	Leave Buy Back	7,816	7,215	6,000	9,883
134	Christmas Bonus	750	750	750	750
141	FICA (Employer's Share)	10,116	10,241	10,241	10,241
142	Health Insurance	42,460	45,783	45,783	41,913
143	Retirement	12,958	13,283	13,283	13,283
147	Unemployment Insurance	168	168	168	168
Total Personnel		204,043	213,309	212,094	212,807

Operations

148	Education & Training	0	500	1,500	1,000
191	Drug Testing	0	0	150	0
220	Printing	0	0	100	0
231	Publication Of Formal And Legal Notic	0	0	100	0
235	Dues and Memberships	270	280	300	280
241	Electric	2,266	2,206	2,500	2,500
242	Water	389	658	600	675
244	Natural Gas	1,146	1,156	1,500	1,200
245	Office/Cell Phones	2,596	2,442	2,600	2,500
249	Christmas Lights/Supplies	0	4,773	4,500	3,000
251	Pre-Employment Medical	0	0	160	0
266	Bldg Repairs & Maintenance	208	500	500	500
280	Travel	0	0	1,000	500
286	Computer/IT Supplies	0	801	0	500
293	Custodial/Cleaning Supplies	643	635	400	600
299	Contract Services	673	406	400	675
301	Signal Repairs & Maint.	3,198	0	13,500	3,000
310	Office Supplies	280	171	400	350
326	Clothing/Uniforms	414	1,443	1,500	1,500
329	Operating Supplies & Equipment	13,466	12,035	25,000	14,000



LINE ITEM (continued)

ACCT #	ACCOUNT NAME	FY 2019 ACTUAL	FY 2020 FORECAST	FY 2020 BUDGET	FY 2021 REQUEST
331	Fuel	2,774	2,706	3,000	3,000
332	Veh. Repairs & Maint.	313	1,263	2,500	1,500
333	Equipment Repairs & Maint	678	567	8,000	3,000
334	Tires, etc	0	500	500	500
732	Insurance Deductible	0	0	1,000	1,000
Total Operations		29,314	33,042	71,710	41,780
Total		233,357	246,351	283,804	254,587



PUBLIC WORKS

AUTHORIZED COMPLEMENT

Service Center/Position Title	Authorized Positions
Public Works	
Street Supervisor	1
Traffic Control Supervisor	1
Traffic Technicians	2
Truck Driver	2
Skilled Laborer	2
Asst. Supr./Equipment Operator	1
Equipment Operator	2
Building Maintenance Supervisor	1
Building Maintenance Assistants	2
Building Maintenance Custodians	2
Total Public Works	<u>16</u>



OPERATING TRANSFERS

SUMMARY

ACCT #	ACCOUNT NAME	FY 2019 ACTUAL	FY 2020 FORECAST	FY 2020 BUDGET	FY 2021 REQUEST
43150- GRANTS					
<i>Operations</i>					
	760 Transfer To Other Funds	210,000	0	646,000	17,000
	Total Operations	210,000	0	646,000	17,000
	Total	210,000	0	646,000	17,000

49200- 49400 TRANSFER TO DEBT SERVICE & CIP FUND

<i>Operations</i>					
	49200-760 Transfer to TML Debt Fund (212)	119,490	118,270	118,270	117,020
	49400-760 Transfer to CIP	0	0	0	646,000
	Total Operations	119,490	118,270	118,270	763,020
	Total	119,490	118,270	118,270	763,020



DESCRIPTION

The State Petroleum and alternative fuel revenues which we receive are from:

Gasoline tax, 27.4 cents per gallon

Diesel tax, 28.4 cents per gallon

Liquified gas tax, 22 cents per gallon

Natural gas tax, 21 cents per gallon

The Tennessee Legislature authorized the State to distribute a per capita portion of the proceeds from the State gasoline and motor vehicle fuel taxes to municipalities for use to maintain city streets.

OPERATING BUDGET

Category	FY 2019 Actual	FY 2020 Forecast	FY 2020 Budget	FY 2021 Request
Revenues	943,376	773,675	1,820,185	1,820,185
Operations	943,376	773,675	1,820,185	1,820,185
Net Income	0	0	0	0



STATE STREET AID

LINE ITEM DETAIL

		<u>LINE ITEM</u>			
ACCT #	ACCOUNT NAME	FY 2019 ACTUAL	FY 2020 FORECAST	FY 2020 BUDGET	FY 2021 REQUEST
REVENUES					
33450	TDOT - TIP	0	0	1,075,085	1,075,085
33550	2017 Gas Tax (Improve)	137,500	187,026	175,000	175,000
33551	State Gas & Motor Fuel Tax	540,518	586,546	570,000	570,000
36100	Interest Income	100	103	100	100
	Contribution from Fund Balance	265,258	0	0	0
	TOTAL STATE STREET AID REVENUE	<u>943,376</u>	<u>773,675</u>	<u>1,820,185</u>	<u>1,820,185</u>
 43190 EXPENDITURES					
247	Street Lighting	213,155	224,100	225,000	225,000
248	Street Light Repairs	0	12,810	0	
250	Professional Services	0	0	0	0
254	Engineering & Architectural Services	30,169	0	0	0
272	Curbs/Gutters/Streets	0	0	63,000	63,000
301	Traffic Signal Repairs	0	31,878	8,000	8,000
329	Operating Supplies & Equipment	0	0	1,000	1,000
347	Matching - TDOT 2015 Trans Alt	0	0	0	0
348	Matching - TDOT 2015 Multimodal	0	0	0	0
400	Materials	697	0	20,000	20,000
691	Bank Service Charges	30	0	0	0
760	Transfer to Other Funds	0	0	0	0
931	Paving/Maintenance	699,325	0	1,343,856	1,343,856
941	Machinery & Equipment	0	0	0	0
	Contribution to Fund Balance	0	504,887	159,329	159,329
	TOTAL EXPENDITURES	<u>943,376</u>	<u>773,675</u>	<u>1,820,185</u>	<u>1,820,185</u>
	 TOTAL VARIANCE	 0	 0	 0	 0



GRANT FUND

SUMMARY

OPERATING BUDGET

Category	FY 2019 Actual	FY 2020 Forecast	FY 2020 Budget	FY 2021 Request
Revenues	249,538	65,054	3,232,465	43,500
Operations	688,182	736,941	3,232,465	43,500
Net Income	(438,644)	(671,887)	0	0

LINE ITEM

ACCT #	ACCOUNT NAME	FY 2019 ACTUAL	FY 2020 FORECAST	FY 2020 BUDGET	FY 2021 REQUEST
REVENUES					
33109	CDBG Blight Removal	0	0	350,000	0
33113	LPRF 2018 Grant (Pioneer Playground)	0	0	500,000	0
33114	TML Driver Safety Grant	0	0	5,000	4,000
33120	TDOT Multi Modal PIN #122000	0	0	1,460,000	0
33425	Aquatic Stream Clean Grant	1,000	0	1,000	1,000
33493	TML Safety Grant	3,000	0	3,000	3,000
33574	TN State Recycling Grant	0	0	4,000	0
33720	FY 2019 Three Star 1-12604	5,000	0	0	0
33721	Petco Foundation	0	8,000	5,000	0
33923	Safe Routes to School-ER Elementary	0	0	200,000	0
36100	Interest	13	33	15	0
36420	THSO Police Traffic Services	27,525	27,200	27,200	13,500
36421	TN Am Water Fire Fighters Support	2,000	0	500	0
36422	Target Grant - Soccer	1,000	0	1,000	1,000
36423	Maddie's Fund	0	1,000	0	0
36710	WalMart Grant - Fire	0	0	2,000	0
36711	TML Property Conservation Grant	0	0	5,000	4,000
36921	Homeland Security - Police	0	0	5,000	0
36922	Homeland Security - Fire	0	17,735	17,750	0
36925	BYRNE Grants - DOJ	0	11,086	0	0
36962	Operating Transfers	210,000	0	646,000	17,000
TOTAL GRANT FUND REVENUE		249,538	65,054	3,232,465	43,500



GRANT FUND

SUMMARY

LINE ITEM (continued)

ACCT #	ACCOUNT NAME	FY 2019 ACTUAL	FY 2020 FORECAST	FY 2020 BUDGET	FY 2021 REQUEST
EXPENDITURES					
43150	GRANT FUND				
119	ADA Retro Fitting Grant	63,520	0	0	0
122	CDBG Grant	0	0	350,000	0
123	Aquatic Stream Clean Grant	1,004	727	1,000	1,000
175	Recycling Grant	0	0	8,000	8,000
176	TML Safety Grant	0	0	6,000	6,000
231	Publication of Formal and Legal Notice	0	0	200	0
280	Travel	23	0	200	0
308	Homeland Security - Police	22,877	3,675	5,000	0
309	Homeland Security - Fire	16,372	17,735	17,750	0
316	LPRF 2018 Grant (Pioneer Playground	0	0	1,000,000	0
318	TML Driver Safety Grant	0	0	500	4,000
319	TDOT 2015 - Multi-Modal Alternatives (560,269	679,140	1,590,833	0
329	Operating Supplies & Equipment	605	0	2,000	2,000
346	Matches - Small Grants	0	10,000	10,000	0
349	GHSO - Alcohol Enforcement	0	5,000	0	0
350	Safe Routes to School - East Ridge Ele	1,900	0	192,182	0
351	GHSO - Traffic 2016	0	11,661	0	0
353	WalMart Neighborhood Grants	428	0	2,500	0
355	TML Property Conservation Grant	0	0	7,500	8,000
357	THSO Police Traffic Services	16,048	0	27,200	13,500
358	Petco Foundation	0	7,936	5,000	0
359	TN Am Water Fire Fighters Support	0	0	500	0
361	Maddie's Fund	0	0	5,000	0
362	Target - Soccer	0	1,067	1,000	1,000
363	FY 2019 Three Star 1-12604	5,045	0	0	0
691	Bank Service Charge	91	0	100	0
941	General Puirpose Machinery & Equipm	0	0	0	0
	TOTAL GRANT FUND EXPENDITURE	<u>688,182</u>	<u>736,941</u>	<u>3,232,465</u>	<u>43,500</u>
	TOTAL GRANT FUND VARIANCE	(438,644)	(671,887)	0	0



OPERATING BUDGET

Category	FY 2019 Actual	FY 2020 Forecast	FY 2020 Budget	FY 2021 Request
Revenues	65,267	68,358	65,000	65,000
Operations	63,631	25,595	65,000	65,000
Net Income	1,636	42,763	0	0

LINE ITEM

ACCT #	ACCOUNT NAME	FY 2019 ACTUAL	FY 2020 FORECAST	FY 2020 BUDGET	FY 2021 REQUEST
REVENUES					
33197	Federal/State Grants	3,300	0	10,000	10,000
33560	Seized/Awarded	32,711	24,839	35,000	35,000
35200	Drug Fines	21,976	26,411	20,000	20,000
35400	Sale of Confiscated Property	7,280	17,108	0	0
	TOTAL REVENUES	65,267	68,358	65,000	65,000
EXPENDITURES					
42129 DRUG INVESTIGATION					
148	Education & Training	50	0	1,000	1,000
280	Travel	0	0	500	500
326	Clothing/Uniforms	19,816	0	22,000	22,000
329	Operating Supplies & Equipment	2,273	1,744	26,500	26,500
341	Machinery & Equipment - Less than \$ 5	14,492	0	15,000	15,000
691	Bank Service Charges	0	23,851	0	0
944	Transportation Equipment	27,000	0	0	0
	TOTAL DRUG INVESTIGATION	63,631	25,595	65,000	65,000
	TOTAL EXPENDITURES	63,631	25,595	65,000	65,000
	TOTAL VARIANCE	1,636	42,763	0	0



ECONOMIC DEV. FUND

SUMMARY

OPERATING BUDGET

Category	FY 2019 Actual	FY 2020 Forecast	FY 2020 Budget	FY 2021 Request
Revenues	1,710,510	2,035,361	1,732,905	2,023,757
Operations	1,657,032	2,035,361	1,657,098	2,023,757
Net Income	<u>53,478</u>	<u>0</u>	<u>75,807</u>	<u>0</u>

LINE ITEM

ACCT #	ACCOUNT NAME	FY 2019 ACTUAL	FY 2020 FORECAST	FY 2020 BUDGET	FY 2021 REQUEST
<u>REVENUES</u>					
31611	Incremental State Sales Tax (Border R	1,710,325	2,035,361	1,732,755	2,023,607
36100	Interest	185	0	150	150
TOTAL REVENUES		<u>1,710,510</u>	<u>2,035,361</u>	<u>1,732,905</u>	<u>2,023,757</u>
<u>EXPENDITURES</u>					
47000 ECONOMIC DEVELOPMENT/BORDER REGION					
691	Bank Service Charges	82	0	0	0
760	Transfer to IDB - Border Region Inc. Ac	1,120,015	1,422,619	1,120,163	1,422,619
TOTAL		<u>1,120,097</u>	<u>1,422,619</u>	<u>1,120,163</u>	<u>1,422,619</u>
49200 OTHER SOURCES/USES					
760	Transfer to TML Debt Fund (212)	536,935	612,742	612,742	601,138
TOTAL		<u>536,935</u>	<u>612,742</u>	<u>536,935</u>	<u>601,138</u>
TOTAL EXPENDITURES		<u>1,657,032</u>	<u>2,035,361</u>	<u>1,657,098</u>	<u>2,023,757</u>
TOTAL VARIANCE		53,478	0	75,807	0



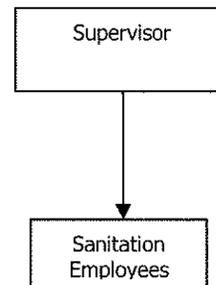
■ Operating Budget

Category	FY 2019 Actual	FY 2020 Forecast	FY 2020 Budget	FY 2021 Request
<i>Revenues</i>	1,532,441	1,766,203	1,518,050	1,528,710
Personnel	662,462	686,944	683,505	696,738
Operations	563,946	585,756	585,600	583,898
Capital	36,365	809,454	200,000	0
Net Income	269,668	(315,951)	48,945	248,074

■ Mission

The Sanitation Dept. has a single mission to collect and dispose of trash, brush, and recycled materials. We will continue to accomplish this goal as efficiently as possible. We also try to provide excellent customer service to all of the businesses and residents in the City of East Ridge.

■ Structure



■ Services

Sanitation and good hygiene are keys for development, growth, preventing diseases, and a cleaner environment. The City of East Ridge provides curbside pickup for residents and commercial businesses. The City has a side and rear load sanitation trucks to provide these services to the commercial businesses, and residential occupancies. The City further provides curb side brush and bulk removal for all patrons inside the City limits of East Ridge.



■ Issues and Trends

The removal of household garbage is critical to public health, environmental quality, quality of life, and economic development. As the city becomes more populated the demand and cost of trash removal becomes more critical. If managed well, our city can continue to aid in the reduction of greenhouse gases and play a key role in avoiding problems like flooding, air pollution, and negative public health impacts. The city has just purchased two new automated trucks to maintain the already well-planned strategy to remove trash. This also results in clean, maintained city curb appeal saving the city a substantial amount of money.

■ Strategic Goals

- To continue providing excellent customer service to all residents and businesses in the City of East Ridge.
- Continue fleet replacement to prevent down time
- Enhance brush and leaf removal operations
- Operate the systems and equipment in a safe manner as efficiently as possible. To operate within the guidelines of all state and federal regulations.



■ Demand Measures

- Sanitation: (tons)
 - Trash 6,870.31
 - Junk 575.74
 - Recycling 545.02

■ FY 2020 Performance Highlights

- Purchased two new Side arm Refuse Collectors
- Purchased one Peterbilt Brush Truck
- Purchased 1 new Cat 906 Wheel Loader



SOLID WASTE FUND

REVENUE

ACCT #	ACCOUNT NAME	FY 2019 ACTUAL	FY 2020 FORECAST	FY 2020 BUDGET	FY 2021 REQUEST
REVENUES					
34416	Sanitation Assessment Fee*	1,508,549	1,500,050	1,500,050	1,503,360
34418	Extra Cans	765	1,000	1,000	1,000
34420	Dumpster Rentals	9,355	8,062	6,500	7,500
34421	Recycling Program	73	48	500	250
34422	Recycling - Transfer Station	2,068	1,680	2,000	1,600
34426	Sale of Mulch	2,683	3,627	500	2,500
34430	Refuse/Disposal Charges	8,263	8,243	7,500	7,500
36350	Insurance Recoveries	0	243,493	0	0
36330	Sale of Equipment	685	0	0	5,000
36961	Operating Transfers	0	0	0	0
TOTAL SOLID WASTE REVENUE		<u>1,532,441</u>	<u>1,766,203</u>	<u>1,518,050</u>	<u>1,528,710</u>



SOLID WASTE FUND

LINE ITEM DETAIL

		<u>LINE ITEM</u>			
ACCT #	ACCOUNT NAME	FY 2019 ACTUAL	FY 2020 FORECAST	FY 2020 BUDGET	FY 2021 REQUEST
<i>Personnel</i>					
110	Salaries	428,755	450,697	450,697	464,421
120	Overtime	6,115	6,689	2,500	3,500
132	Leave Buy Back	20,334	8,000	8,000	7,720
134	Christmas Bonus	3,500	3,000	3,750	3,625
141	FICA (Employer's Share)	33,705	34,478	34,478	35,528
142	Hospital and Health Insurance	125,599	138,226	138,226	136,049
143	Retirement	43,605	45,070	45,070	45,055
147	Unemployment	849	784	784	840
Total Personnel		662,462	686,944	683,505	696,738
<i>Operations</i>					
148	Education & Training	0	0	500	500
191	Drug Testing	130	38	500	0
231	Publication of Formal & Legal Notices	0	0	500	0
233	Advertising	0	800	800	800
241	Electric	3,800	4,020	3,500	4,020
242	Water and Sewer	849	1,240	7,500	1,300
244	Natural Gas	1,853	652	1,000	1,000
245	Office/Cell Phones	2,124	2,392	2,100	2,400
251	Pre-Employment Medical	320	692	400	600
266	Bldg Repairs & Maint.	40	0	0	0
278	Contracts With Local Governments	35,000	35,000	35,000	35,000
286	Computer/IT Supplies	1,626	1,555	0	500
290	Recycling Fees	0	8,000	0	24,000
293	Custodial/Cleaning Supplies	522	1,118	400	1,118
295	Landfill Services	271,925	232,582	245,000	245,000
299	Contract Services	42,190	35,534	45,000	43,000
310	Office Supplies	143	460	400	460
326	Clothing/Uniforms	3,406	4,952	5,000	5,500
329	Operating Supplies & Equipment	3,345	5,320	15,000	10,000
331	Fuel, etc.	66,756	61,210	55,000	61,200
332	Veh. Repairs & Maint.	108,844	111,943	100,000	75,000
333	Equipment Repairs & Maint	6,768	16,854	11,000	15,000
334	Tires	15,381	15,650	20,000	15,500
340	Recycle Containers	16,605	18,772	20,000	20,000
354	Refuse Containers	17,319	21,722	15,000	20,000
533	Rental/Lease of Equipment	0	3,250	0	0
732	Insurance Deductible	0	2,000	2,000	2,000
Total Operations		563,946	585,756	585,600	583,898
<i>Capital</i>					
941	Machinery/Equipment	9,800	0	0	0
944	Transportation Equipment	26,565	809,454	200,000	0
Total Capital		36,365	809,454	200,000	-
Total		1,262,773	2,082,154	1,469,105	1,280,636
TOTAL VARIANCE		269,668	(315,951)	48,945	248,074



SOLID WASTE FUND

AUTHORIZED COMPLEMENT

Service Center/Position Title	Authorized Positions
Sanitation	
Superintendent Supervisor	1
Drivers	7
Collector	4
Clerk	1
Purchasing/Inventory Clerk	1
Total Sanitation	14
Part Time	
Driver	1
Total Part Time	1



DEBT SERVICE FUND

SUMMARY

OPERATING BUDGET

Category	FY 2019 Actual	FY 2020 Forecast	FY 2020 Budget	FY 2021 Request
Revenues	1,208,624	923,691	1,189,012	1,288,931
Operations	885,016	652,502	1,189,012	1,093,164
Net Income	323,608	271,189	0	195,767

LINE ITEM

ACCT #	ACCOUNT NAME	FY 2019 ACTUAL	FY 2020 FORECAST	FY 2020 BUDGET	FY 2021 REQUEST
REVENUES					
31920	Hotel/Motel Tax	535,022	260,010	450,000	400,000
36100	Interest Income	17,177	7,256	8,000	1,000
37940	Transfer In	656,425	656,425	731,012	887,931
	TOTAL REVENUES	1,208,624	923,691	1,189,012	1,288,931
EXPENDITURES					
	760 Transfer CIP - Tourism Projects	0	0	86,489	0
	TOTAL	0	0	86,489	0
<u>CJ Parkway - Streetscape - 49100</u>					
	650 Principal	55,000	57,000	60,000	58,000
	651 Interest	19,210	17,692	27,661	16,119
	TOTAL	74,210	74,692	87,661	74,119
<u>Camp Jordan Park - Phase One - 49110</u>					
	650 Principal	0	77,000	77,000	80,000
	651 Interest	7,286	91,592	91,592	88,412
	TOTAL	7,286	168,592	168,592	168,412
<u>TMBF 2004 - C Jordan/Firehall - 49200</u>					
	624 TMBF 2004 - C Jordan/Firehall - 49200	156,000	0	161,000	165,000
	632 Interest	16,170	6,220	33,920	27,480
	691 Bank Charges/Fees	7,297	3,069	8,000	8,000
	TOTAL	179,467	9,289	202,920	200,480
<u>BAN Converted Long Term - 49300</u>					
	624 Principal	74,000	0	75,000	76,000
	632 Interest	32,785	15,179	39,270	37,020
	691 Bank Charges/Fees	3,675	1,156	4,000	
	TOTAL	110,460	16,335	118,270	113,020



DEBT SERVICE FUND

SUMMARY

LINE ITEM (continued)

ACCT #	ACCOUNT NAME	FY 2019 ACTUAL	FY 2020 FORECAST	FY 2020 BUDGET	FY 2021 REQUEST
<u>GOB 2015 - 49310</u>					
624	Principal	60,000	0	60,000	65,000
632	Interest	141,225	70,013	151,500	148,500
	TOTAL	201,225	70,013	211,500	213,500
<u>Exit One - I75 - 49320</u>					
650	Principal	191,000	196,000	196,000	201,000
651	Interest	121,368	117,581	117,580	112,519
	TOTAL	312,368	313,581	313,580	313,519
<u>Capital Outlay - Public Safety - 49410</u>					
650	Principal	0	0	0	63,000
651	Interest	0	0	0	5,752
	TOTAL	0	0	0	68,752
<u>Capital Outlay - Public Safety - 49411</u>					
650	Principal	0	0	0	33,000
651	Interest	0	0	0	2,859
	TOTAL	0	0	0	35,859
<u>Motorla Lease - Public Safety - 49412</u>					
650	Principal	0	0	0	30,000
	TOTAL	0	0	0	30,000
<u>Capital Outlay - Public Works - 49420</u>					
650	Principal	0	0	0	30,800
651	Interest	0	0	0	4,362
	TOTAL	0	0	0	35,162
	TOTAL EXPENDITURES	<u>885,016</u>	<u>652,502</u>	<u>1,189,012</u>	<u>1,093,164</u>
	TOTAL VARIANCE	323,608	271,189	0	195,767



CAPITAL PROJECTS FUND

SUMMARY

OPERATING BUDGET

Category	FY 2019 Actual	FY 2020 Forecast	FY 2020 Budget	FY 2021 Request
Revenues	2,630,679	658,274	1,208,341	2,266,034
Operations	2,630,679	572,422	1,208,341	2,266,034
Net Income	0	85,852	0	0

LINE ITEM

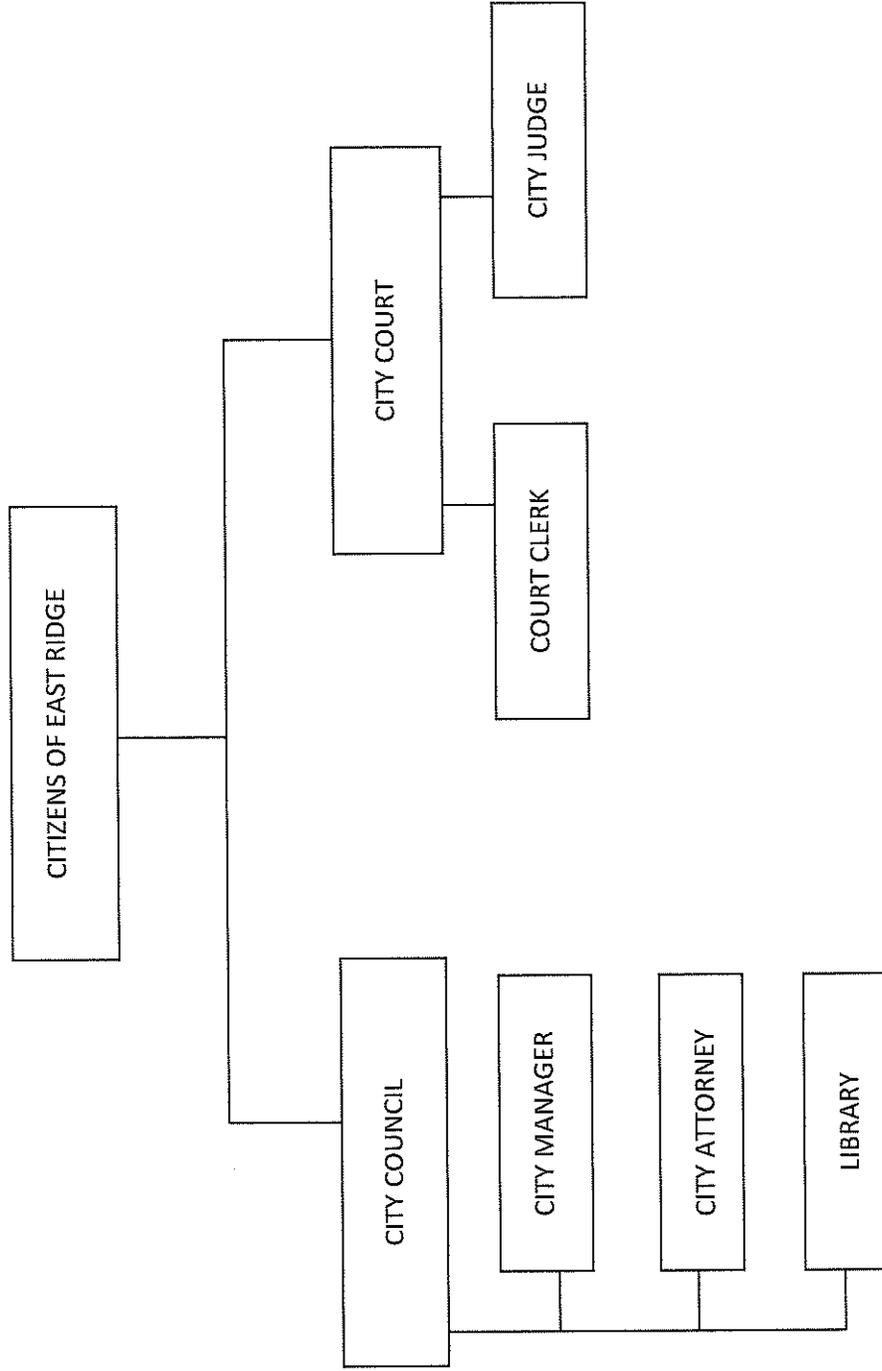
ACCT #	ACCOUNT NAME	FY 2019 ACTUAL	FY 2020 FORECAST	FY 2020 BUDGET	FY 2021 REQUEST
REVENUES					
33559	State Grant	0	0	0	500,000
33120	TDOT Multi Modal PIN #122000	0	0	0	911,693
36100	Interest Income	3,278	0	3,000	0
36915	Bond Proceeds	1,743,778	542,422	1,000,000	0
36992	Hamilton County	0	0	0	0
37940	Transfer In	115,852	115,852	115,852	761,852
	Use of Fund Balance	767,771	0	89,489	92,489
	TOTAL CIP REVENUE	2,630,679	658,274	1,208,341	2,266,034
EXPENDITURES					
41800	Upgrades to Bldgs - Various Sites	0	0	158,341	158,341
43110	Streets & Highways	507,927	0	0	1,057,693
44410	Parks & Recreation	2,111,450	542,422	1,000,000	1,000,000
47200	Community Development Grant (50/50)	11,302	30,000	50,000	50,000
	TOTAL CIP EXPENDITURES	2,630,679	572,422	1,208,341	2,266,034
	TOTAL VARIANCE	0	85,852	0	0



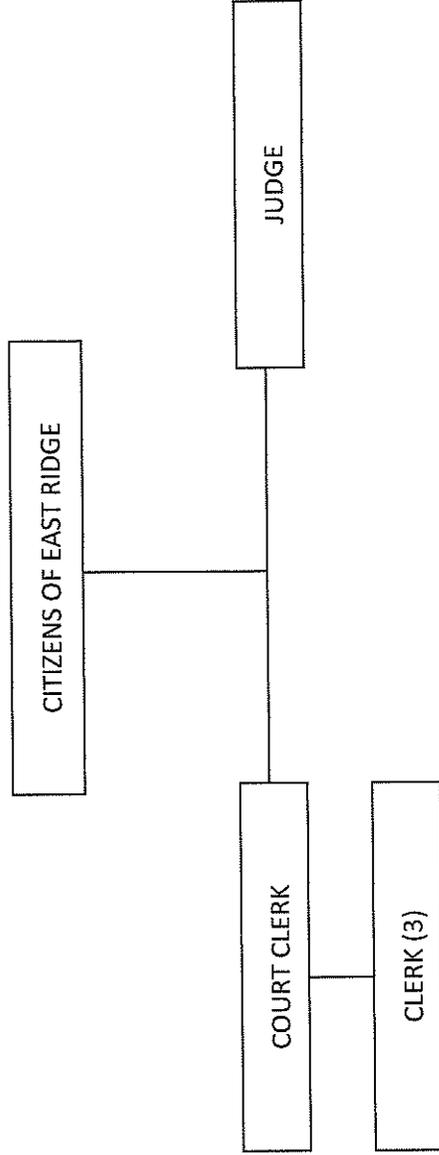


EAST RIDGE TENNESSEE'S SEAL 1921
"PIONEER OF PROGRESS"

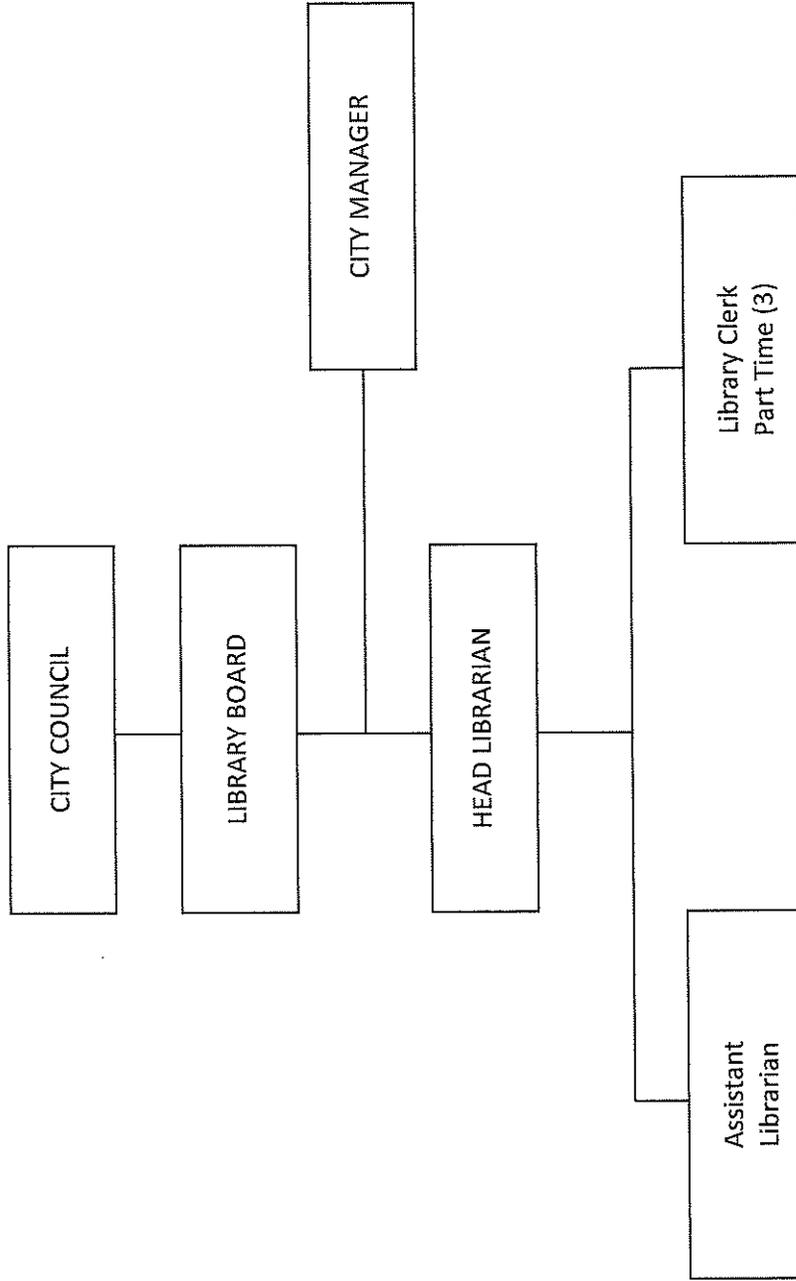
**CITY OF EAST RIDGE
ELECTED OFFICIALS
ORGANIZATIONAL CHART
JULY 2020**



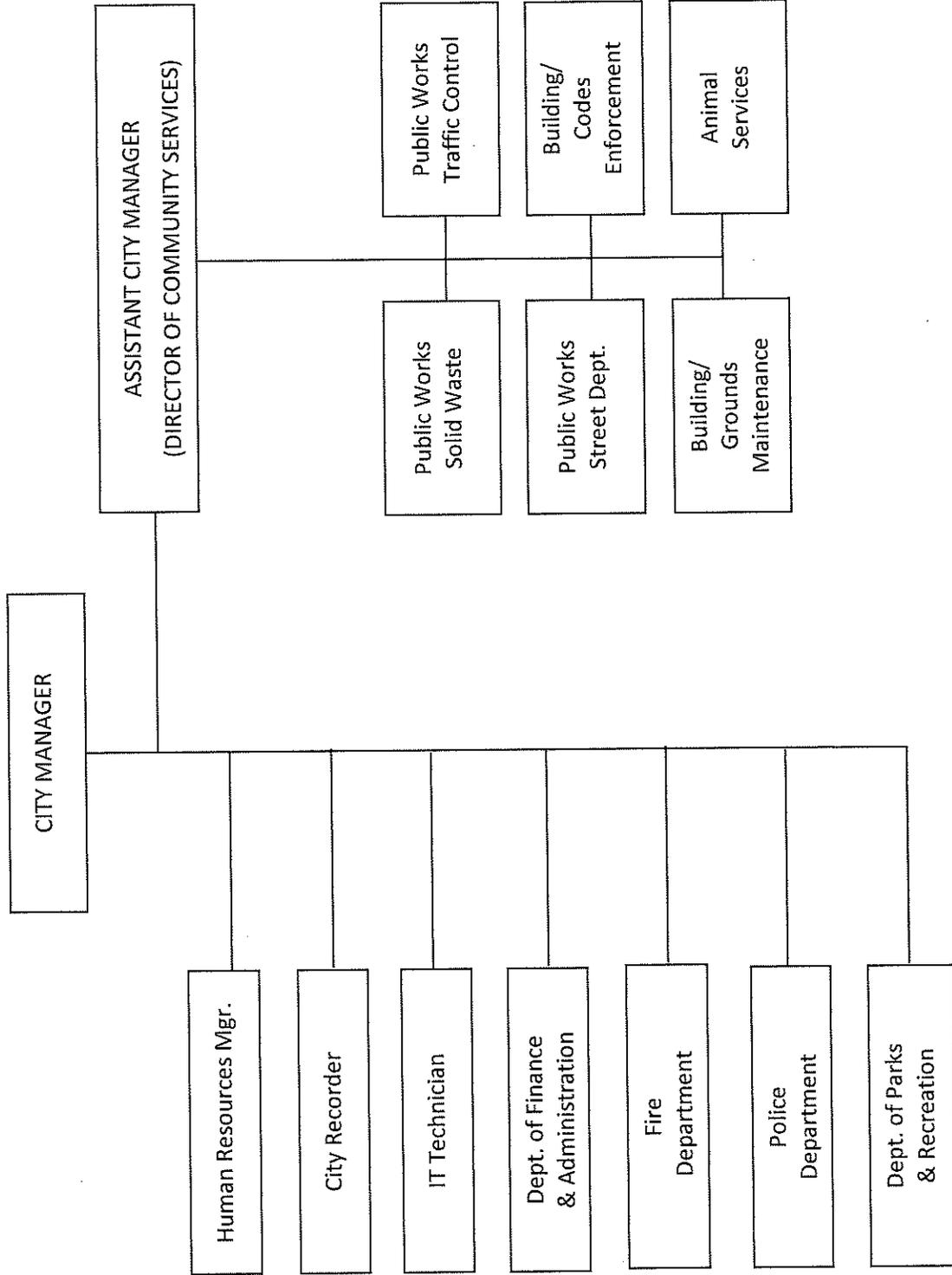
CITY OF EAST RIDGE
CITY COURT
ORGANIZATIONAL CHART
JULY 2020



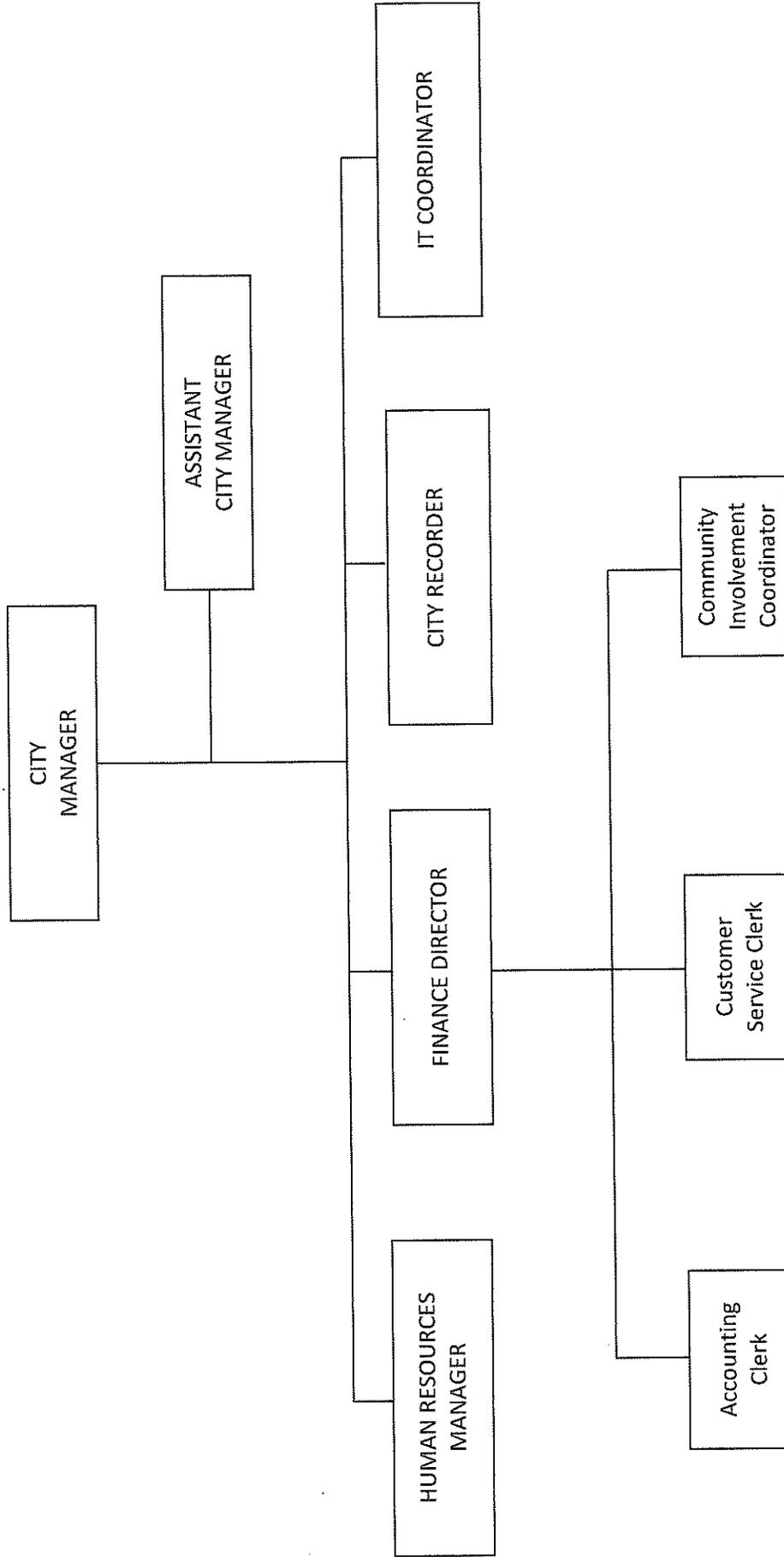
**CITY OF EAST RIDGE
LIBRARY SERVICES DIVISION
ORGANIZATIONAL CHART
JULY 2020**



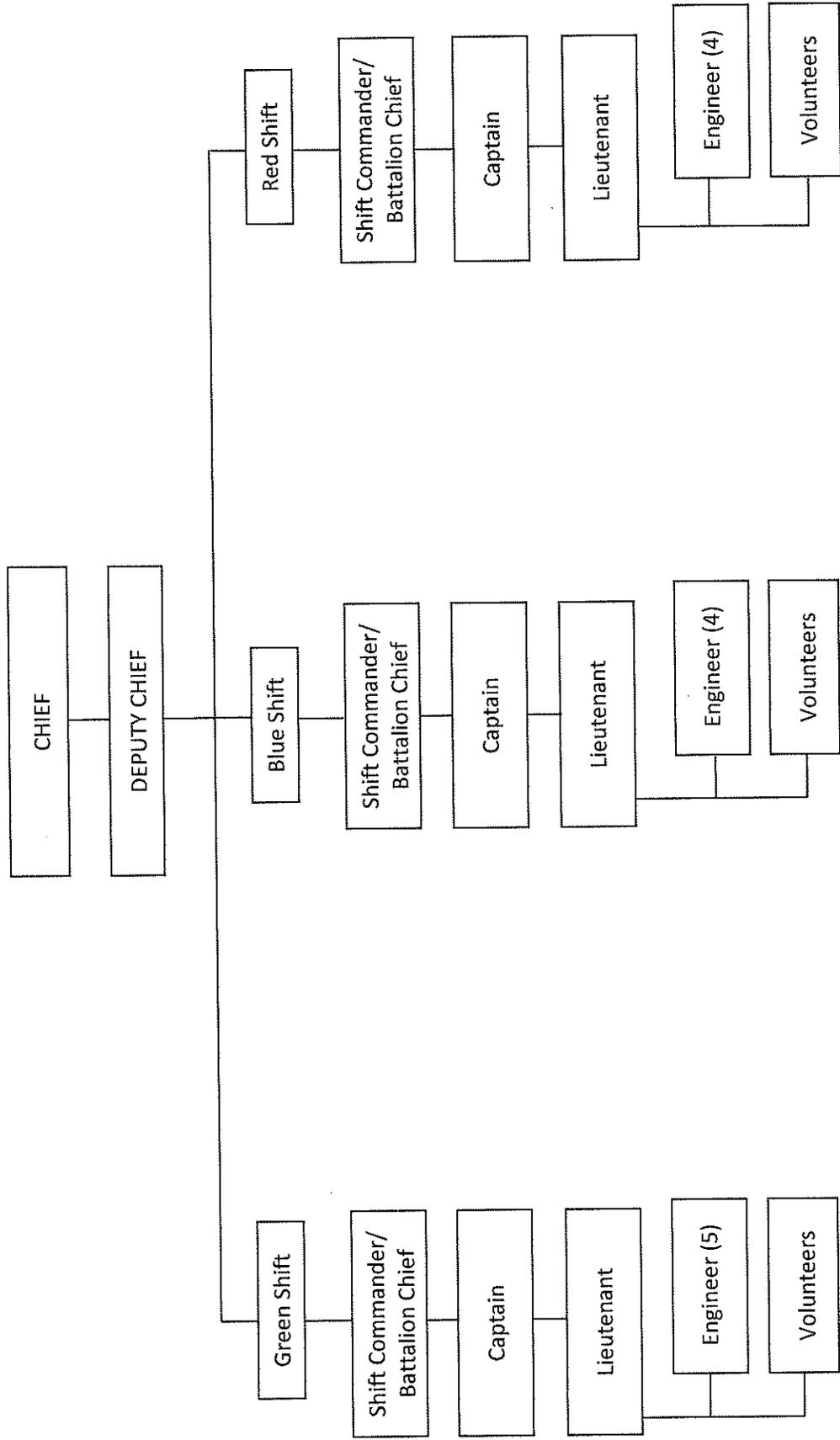
CITY OF EAST RIDGE
 ORGANIZATIONAL CHART
 July 2020



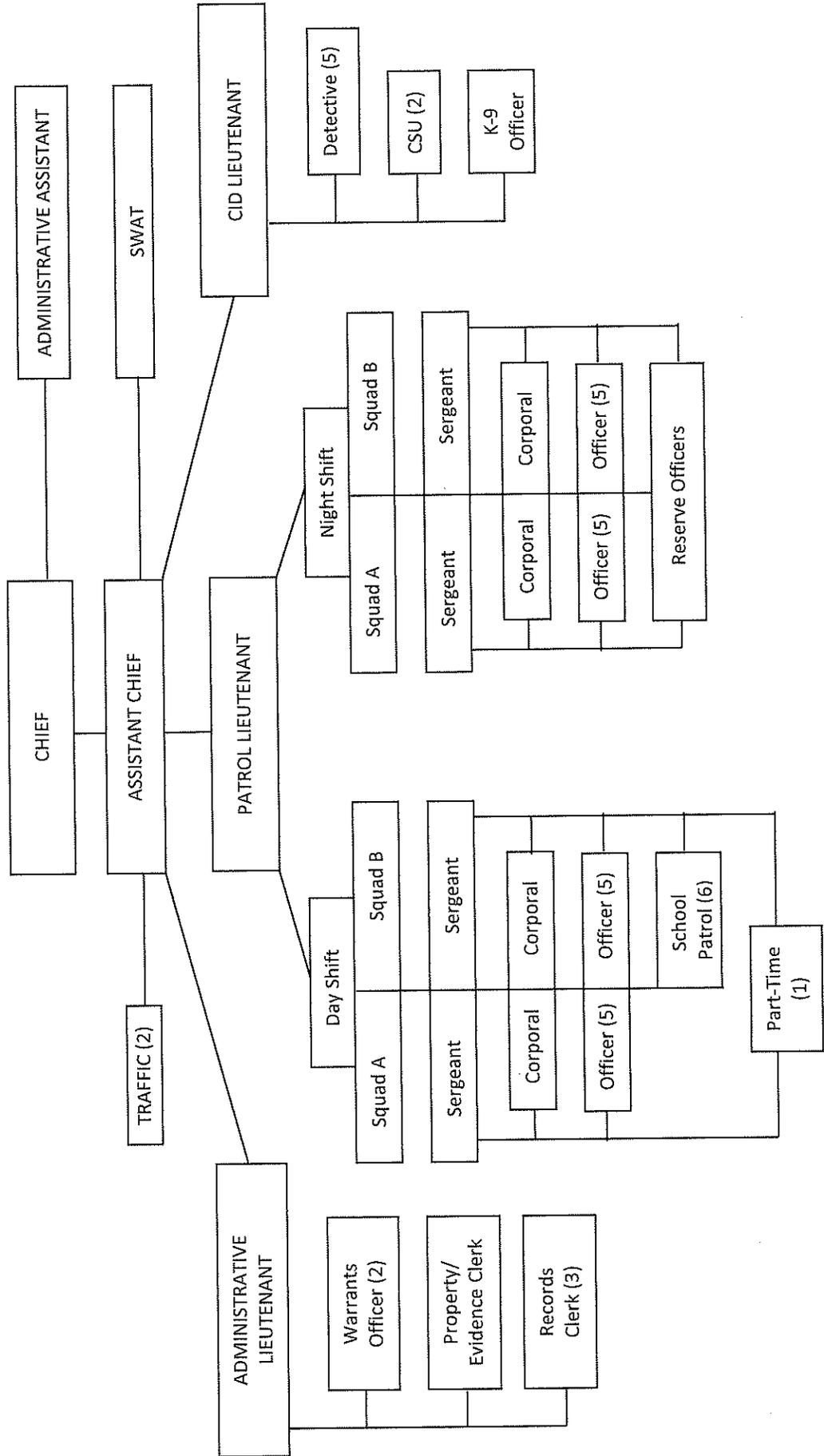
CITY OF EAST RIDGE
ADMINISTRATION DEPARTMENT
ORGANIZATIONAL CHART
JULY 2020



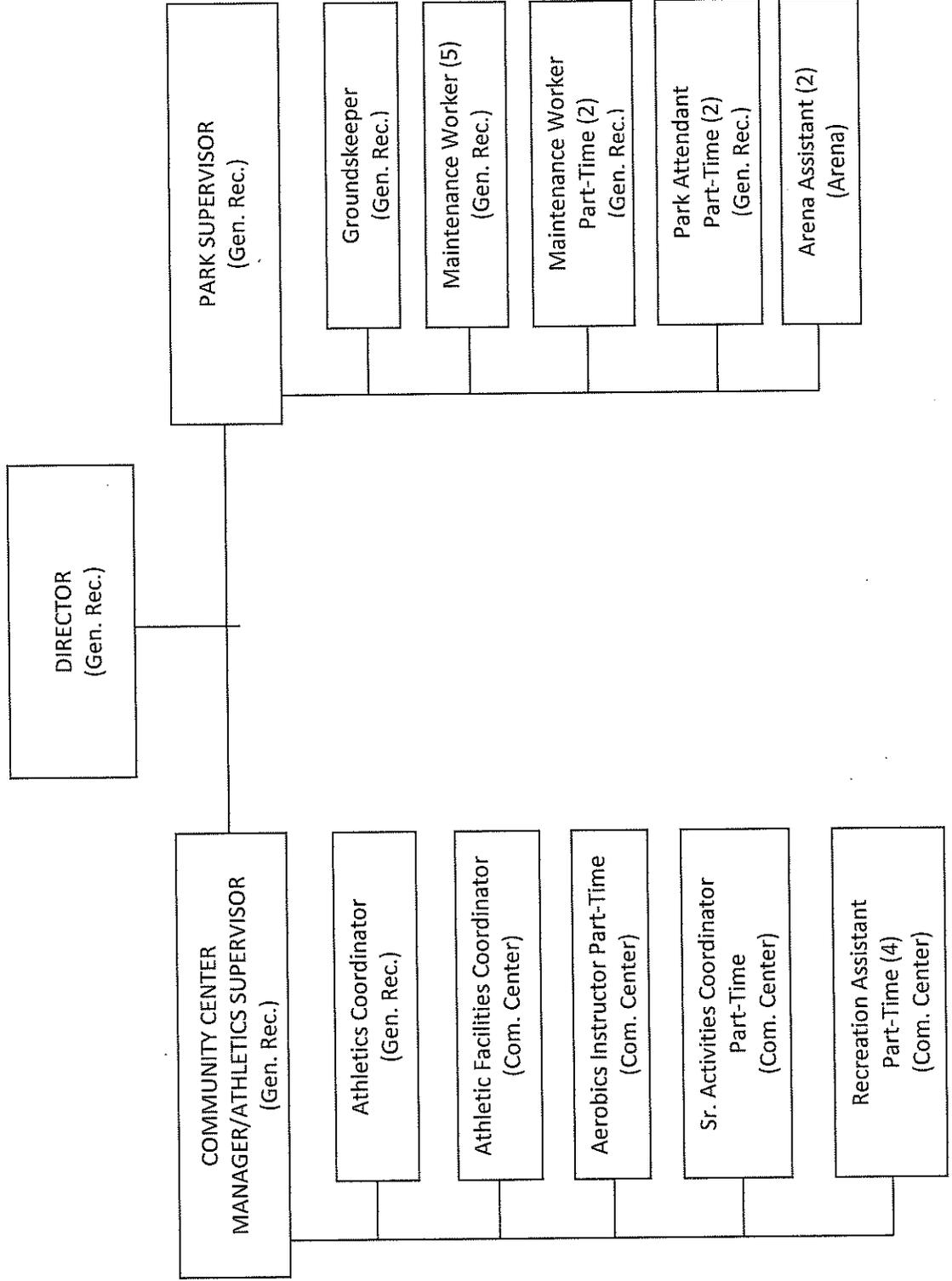
CITY OF EAST RIDGE
FIRE DEPARTMENT
ORGANIZATIONAL CHART
JULY 2020



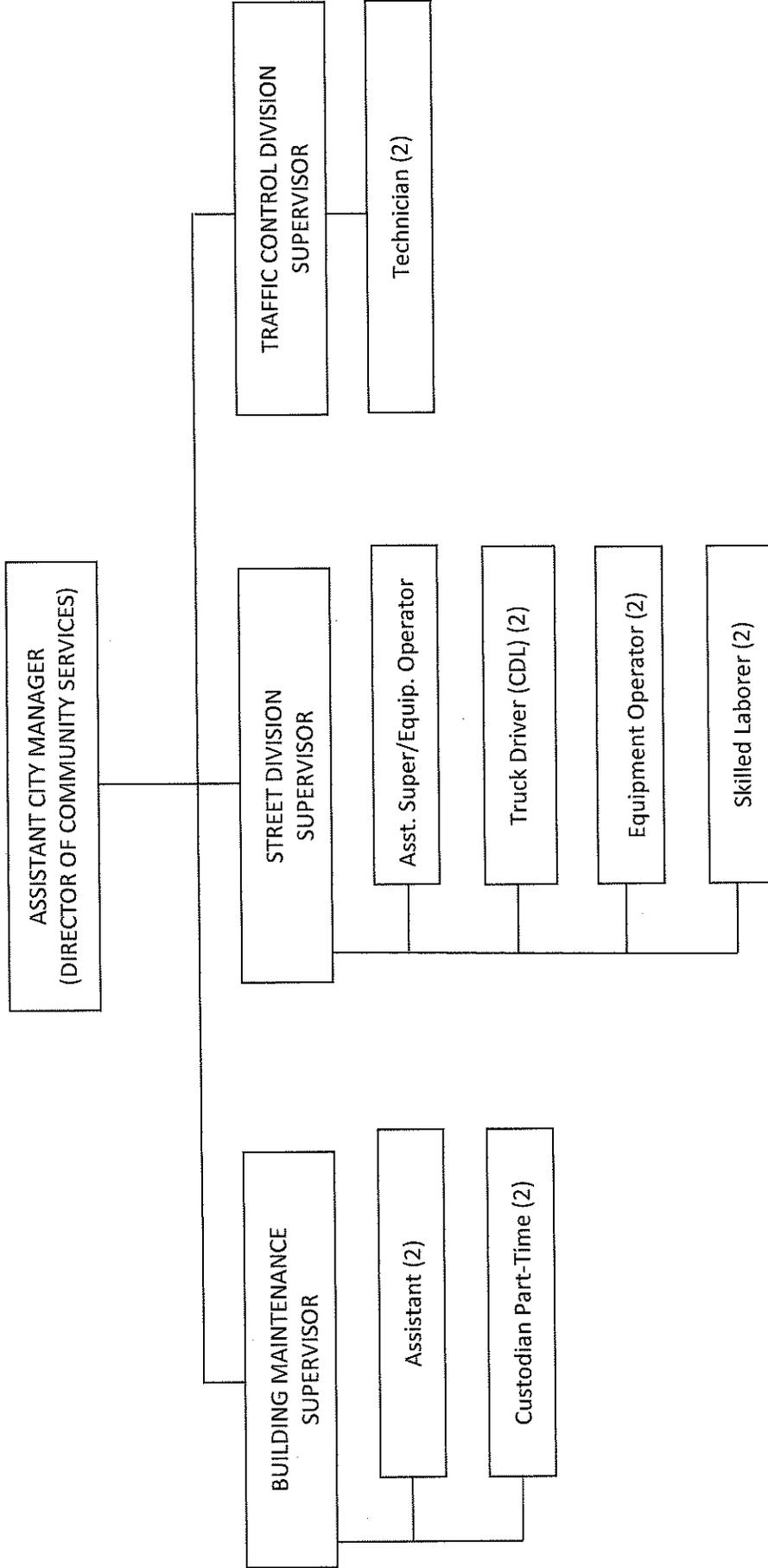
CITY OF EAST RIDGE
 POLICE DEPARTMENT
 ORGANIZATIONAL CHART
 JULY 2020



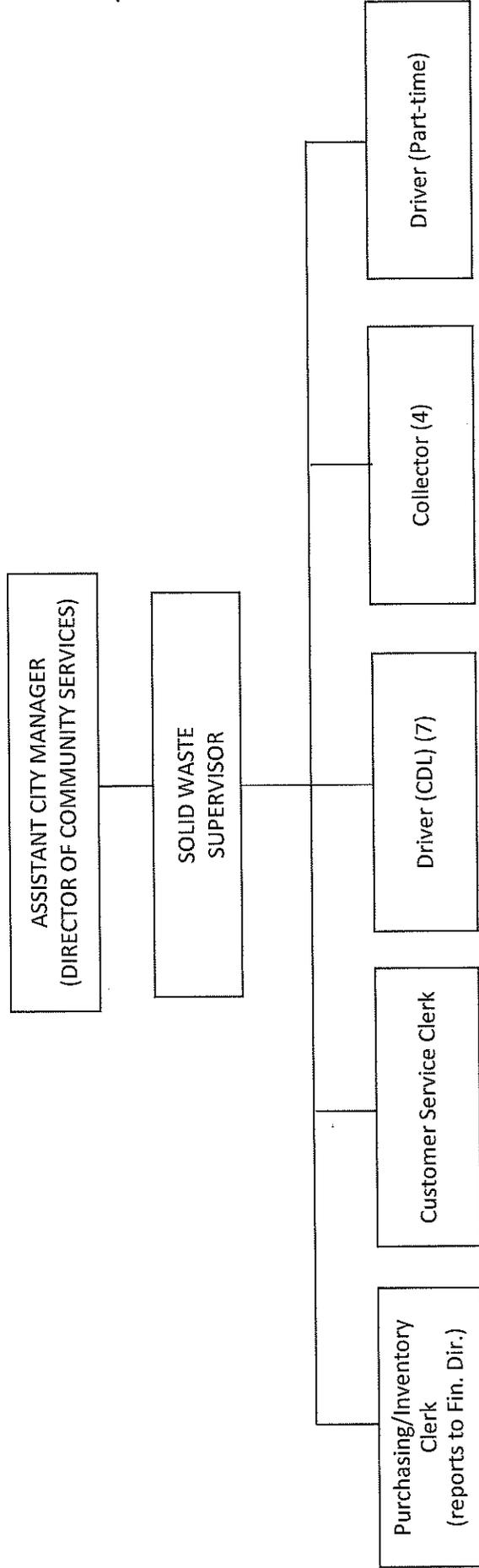
CITY OF EAST RIDGE
 PARKS AND RECREATION DEPARTMENT
 ORGANIZATIONAL CHART
 JULY 2020



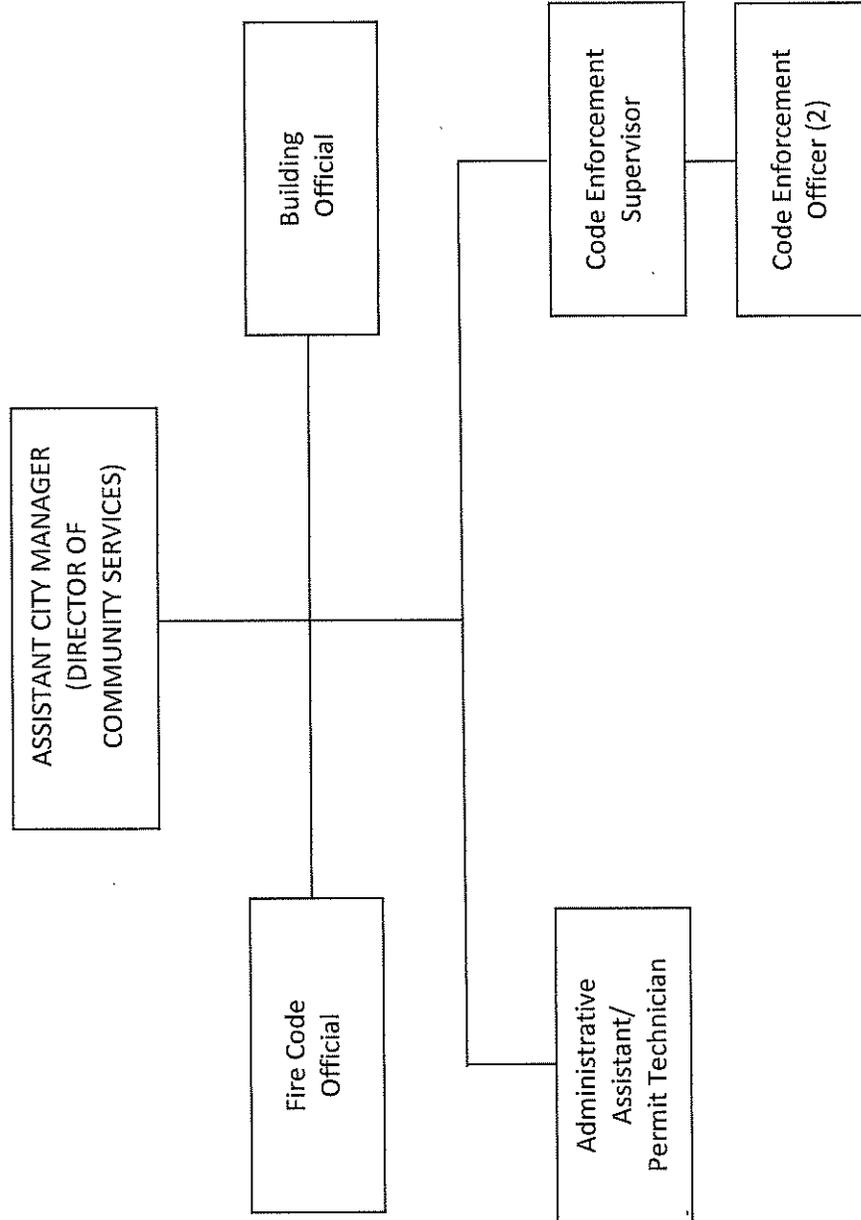
CITY OF EAST RIDGE
PUBLIC WORKS DEPARTMENT
ORGANIZATIONAL CHART
JULY 2020



CITY OF EAST RIDGE
SOLID WASTE DEPARTMENT
ORGANIZATIONAL CHART
JULY 2020



CITY OF EAST RIDGE
BUILDING/CODES DEPARTMENT
ORGANIZATIONAL CHART
JULY 2020



CITY OF EAST RIDGE
ANIMAL SERVICES DIVISION
ORGANIZATIONAL CHART
JULY 2020

