

BRIAN WILLIAMS
Mayor

JACKY CAGLE
Councilmember

ANDREA WITT
Councilmember



ESTHER HELTON
Vice Mayor

MIKE CHAUNCEY
Councilmember

CHRIS DORSEY
City Manager

City of East Ridge

*1517 Tombras Avenue
East Ridge, Tennessee 37412
(423) 867~7711*

MONTHLY REPORT

FOR

AUGUST 2019

CHRISTOPHER J. DORSEY **CITY MANAGER**



**CHRISTOPHER J. DORSEY
CITY MANAGER**

October 17, 2019

To: Mayor and Councilmembers, City Staff and Residents of East Ridge

Please find attached the August 2019 City Manager's Monthly Report. This report includes information submitted by the various departments which is then organized and compiled for your review.

This report recognizes the City's efforts to remain transparent and to keep the City moving forward in a positive direction.

Due to summer vacations and other issues, we have gotten behind on our reporting. The plan is to release the September Monthly Report within 10 days and then we will be back on track.

Please feel free to contact me with any questions, comments and/or suggestions regarding this report.

Sincerely,

A handwritten signature in blue ink that reads "Christopher J. Dorsey".

Christopher J. Dorsey
City Manager

City Manager

Management Report: August 2019

Legislative Accomplishments

City Council

Council Meeting – August 8, 2019

- **RESOLUTION NO. 2970** – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, AUTHORIZING THE CITY MANAGER TO RENEW AN AGREEMENT WITH RETAIL STRATEGIES FOR MARKET ANALYSIS, STRATEGIC PLANNING AND RETAIL RECRUITMENT- **APPROVED**
- **RESOLUTION NO. 2971** – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, AWARDED ANNUAL BIDS FOR STREET DEPARTMENT MATERIALS FOR FY 2019 – 2020 – **APPROVED**
- **RESOLUTION NO. 2972** – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, APPROVING THE APPLICATION FOR, AND ACCEPTANCE OF, THE FY2019 EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT, IN THE AMOUNT OF \$10,988, TO PURCHASE EQUIPMENT AND/OR PAY FOR TRAINING FOR THE EAST RIDGE POLICE DEPARTMENT- **APPROVED**
- **RESOLUTION NO. 2973** – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, ADOPTING THE HAMILTON COUNTY MULTIJURISDICTIONAL NATURAL HAZARDS MITIGATION PLAN AND AUTHORIZING THE OFFICE OF EMERGENCY MANAGEMENT TO SUBMIT THE PLAN TO THE FEDERAL EMERGENCY MANAGEMENT AGENCY- **APPROVED**

Council Called Meeting – August 19, 2019

- **RESOLUTION NO. 2974** – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE TO APPROVE THE PURCHASE OF TWO SANITATION VEHICLES TOTALING \$550,000.00, UTILIZING THE SOURCEWELL COOPERATIVE PURCHASING AGREEMENT - **APPROVED**

Council Meeting – August 22, 2019

- **RESOLUTION NO. 2975** – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, AWARDED A BID FOR THE PURCHASE OF FOUR (4) NEW 2019, OR NEWER, POLICE PURSUIT SPORT UTILITY VEHICLES (“SUV”) (AWD) - **APPROVED**

- RESOLUTION NO. 2976 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE APPROVING PHOTOGRAPHY BIDS FOR THE 2019 - 2020 SPORTS SEASON - APPROVED
- RESOLUTION NO. 2977 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, MEMORIALIZING THE APPOINTMENT BY MAYOR WILLIAMS OF CASEY TUGGLE TO THE EAST RIDGE PLANNING COMMISSION - APPROVED
- RESOLUTION NO. 2978 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, MEMORIALIZING APPOINTMENTS TO THE EAST RIDGE HOUSING COMMISSION - APPROVED
- RESOLUTION NO. 2979 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, TO WAIVE THE FEE FOR USE OF THE CAMP JORDAN AMPHITHEATER BY THE EAST RIDGE NEEDY CHILD FUND FOR PIONEER FEST – APPROVED
- RESOLUTION NO. 2980 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE APPROVING A TEMPORARY SPECIAL EVENTS BEER PERMIT FOR DONALD EDWARD LYLE, ON BEHALF OF DUCKS UNLIMITED – APPROVED
- RESOLUTION NO. 2981 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, TO PURCHASE TICKETS FOR THE JONES MEMORIAL UNITED METHODIST CHURCH BARBEQUE - APPROVED

Commissions and Boards

- **Planning Commission – August 5, 2019**
 - Approval of Minutes of July 20, 2019
- **Board of Zoning Appeals – No meeting in August**
- **Industrial Development Board – No meeting in August**
- **Library Board - August 13, 2019**
 - Director’s Report: Patty provided statistics about programs held since our last meeting. Both the Creative Discovery “Star Lab” on 6/18/19 and Barry Mitchell and turtle puppet Sam, each had 42 in attendance. The adult movie night, where “The Big Lie” was shown on 6/21/19 had 12 in attendance. Family movie night featuring “Home” on 7/11/19 had 21 in attendance and Astronaut Camp on 7/16/19 had 34 in attendance. There are no upcoming events due to the staff being one person short.
 - The Summer Reading Program was the biggest year ever. Total juvenile participants were 90 with 4,452 books being read. Also, 46 adults participated in the program with 517 books being read.

- Bylaws: Erin will continue working on a rough draft.
- Board vacancy/officers: Erin has accepted a position with the library, so she is stepping down from the board due to it being a conflict of interest. Cathy asked who appointed Erin; Patty stated Erin and John were both appointed by the whole council. Erin's term is due to end in 2020. David asked when everyone else's term end. Patty stated; David and Dianna both end in December 2019, Cathy in 2021, Mary in 2021, and Jessica in 2020. John suggested that in addition to a Secretary we should record the minutes. Jessica said we should try Talk to Text. She will research it. Dianna made the motion for Cathy to become Secretary, Erin's position on the board, second by John.
- Communication from board members: David asked about the carpet. Patty advised that it is completely done. John asked what's the next thing needed? Patty stated that three computers and her laptop need to be updated due to them having Windows 7.

- **Beer Board – August 12, 2019**

- **Application for Kaish LLC dba Hop In and Out #1 – Akbar Bhamani, Applicant – Approved** application by unanimous vote.
- **Application for Home Plate Bar and Grill – Lynette Moreland, Applicant – Approved** by unanimous vote with conditions.
 - Ms. Moreland will notify the City Recorder within 5 business days if she has any violation.
 - Ms. Moreland will comply with all required reporting.
- **Public Hearing and Possible Action on Beer Permit for The Ridge, LLC – Sheila Lively, Permit Holder – Suspended permit from August 31, 2019 – September 7, 2019 for non-reporting of food/beer sales. Also fined \$250.00. The vote was unanimous.**

- **Housing Commission**

- **August 9, 2019 – Special Called Meeting**
 - **5313 State Line Road** – The Housing Commission heard testimony relative to the structure from Deputy Chief Fire Marshal Mike Flynn, Jr. Evidence was presented that included the existence of numerous code violations. The Housing Commission discussed at length options to assist the property owner with finding alternative living arrangements. The property owner failed to appear for this hearing. The Housing Commission determined that it was best to pass this matter to Monday, August 12, 2019 to secure the presence of the property owner at the hearing.
- **August 12, 2019 – Regular Meeting**
 - **5313 State Line Road** – The Housing Commission moved and approved to pass this case to the September 9, 2019 meeting. A relative of the owner, Bryan Sanders attended the hearing. Mr. Daniel Waller of Waller & Sons was also

present to discuss the improvements that will be made to the structure to bring it into compliance with current code. The property owner shall obtain the proper permits to make repairs to the structure.

- **5314 Dupont Street** - The Housing Commission moved and approved to close this case and dismiss in its entirety.
- **1714 Tombras Avenue** – The Housing Commission moved and approved to close this case and dismiss in its entirety.
- **4317 Dupont Street** - The Housing Commission moved and approved to pass this case to the October 14, 2019 meeting. The property owner shall obtain the proper permits to make repairs to the structure.
- **1619 Barry Road** – The owner is still waiting on signatures to get a clear deed. The Housing Commission moved and approved to pass this matter to the October 14, 2019 hearing.
- **6619 State Line Road** - The Housing Commission moved and approved to pass this case to the September 9, 2019 meeting. The Code Enforcement Department has determined that the property is within the 100-year flood. The property owner is required to submit a FEMA Substantial Improvement Form showing the estimated cost to improve the property in order to bring the property/structure into compliance with current codes. The property owner has until 5:00 pm on Friday, August 16, 2019 to allow Codes Enforcement entry into the structure to inspect any repairs that have been made or are in progress.
- **1317 Pleasant Street** – The Housing Commission has deemed this structure unfit for human habitation and hereby orders the structure to be demolished within thirty (30) days of the Housing Commission Order. The property owner has ten (10) days to appeal this decision to the City Manager.
- **3220 Gleason Drive** – The Housing Commission has moved and approved to pass this case to the November 11, 2019 meeting. At that time, the owner shall give a review of the updates on improvements at the property.
- **5603 Ringgold Road** – The Housing Commission moved and approved to pass this case to the September 9, 2019 meeting.
- **1302 Pleasant Street** - The Housing Commission moved and approved to pass this case to the September 9, 2019 meeting. The Housing Commission as ordered that the property owner be physically present at this meeting.

CITY MANAGER:

Administration Meetings

- Monthly meetings with Department Heads and Supervisory Staff
- Advanced Discussions of new development interest for property bordering I-75
- Working with TDEC and NPS on the Camp Jordan Conversion
- Working with engineers on Greenway Connector
- Small Cities City Manager Meeting
- Department Head Weekly Meetings

Ongoing Work

- Camp Jordan Phase 1
- Design and bid docs for holding cell expansion
- Drainage design from tunnels east to McBrien Road
- Sidewalk design and ROW acquisition from tunnels east towards McBrien Road
- I-75 Mowing and Maintenance
- WWTA \$7.3 Million-dollar rehabilitation Project ongoing city wide
- Updating codification of Municipal Code
- Updating draft of Human Resources Manual
- Working on economic development projects



Finance and Administration Monthly Report August 2019

FINANCE DIRECTOR

- Attended 4 staff meetings
- Attended 1 Council meeting
- Daily accounting functions such as processing purchase orders and payables, deposits, bank reconciliations etc.
- Preparing for Audit – Auditors on site last week of August.

HUMAN RESOURCES MANAGER

- Attended Staff Meetings
- Held Drug-Free Workplace Training for supervisors and new employees
- Attended Personnel Review Hearing
- Meeting to prepare for Employee Picnic
- Attended and coordinated Employee Picnic
- Attended and helped coordinate National Night Out
- Other needs for employee personnel matters and insurance
- Prepared for audit week
- Attended Public Entity Partners Symposium
- Reconcile and payments of all Insurance Policies
- Hired: Recreation Superintendent, Part-Time Animal Control Officer, Part-Time Recreation Worker, Part-Time Library Assistant, Part-Time School Crossing Guard
- Enrolled new employees in payroll
- Openings: Firefighter, Police Officer
- Resignations: Police Officer, Community Center Assistant

CITY RECORDER

- Attended Weekly Staff Meetings
- Attended Council Meetings and Agenda Work Sessions – prepared minutes
- Prepared packets for Council meetings
- Gathered reports from each department, organized, edited and compiled into a final City Manager Monthly Report for July
- Fulfilled Open Records Requests
- Met with Honna Rogers, MTAS Consultant on recodification of Municipal Code
- Met with City Attorney on recodification of Municipal Code.
- Processed beer applications, prepared agenda and minutes for Beer Board meeting, issued two beer permits.
- Other day-to-day duties.

COMMUNITY INVOLVEMENT COORDINATOR – GRANT REPORT

- **Grants Applied For:**
 - **JAG Byrne Grant FY 2019 (Police)** – Firearm replacements(\$10,988) – 100% Funded – Applied 8/23/19
- **Grant Awards Received:**
 - N/A
- **Reimbursements Submitted/Received:**
 - **Homeland Security Grant FY 2017 (Police)** – (\$17,735.15) – Submitted 8/22/19 Received 8/28/19
- **Miscellaneous:**
 - N/A



CITY OF EAST RIDGE
August 2019
NEW BUSINESS LICENSES

Issue Date	Company Name	Description	Address	Contact Name
8/8/19	Hanzelik Sports Agency LLC	Athlete Agent Advisor	4143 Ringgold Rd Suite A ½ East Ridge, TN 37412	Ryan Hanzelik
8/8/19	Customer Driven Staffing	Staffing Services	1463 N Mack Smith Rd East Ridge, TN 37412	Eric Feinslein
8/21/19	Ridespider	Customer service/call center	5815 Ringgold Rd East Ridge, TN 37412	Dennis Kerley



**AUGUST 2019
NEW BEER PERMITS**

Issue Date	Company Name	Description	Address	Contact Name
8/12/19	Kaish LLC dba Hop In and Out #1	Convenience Store	4011 Ringgold Road East Ridge, TN 37412	Akbar Bhamani
8/12/19	Home Plate Bar and Grill	Restaurant	5611 Ringgold Road, Ste 100 East Ridge, TN 37412	Lynette Moreland

**AUGUST 2019
SOLICITOR'S PERMITS**

Issue Date	Company Name	Description	Address	Contact Name
None				

**CITY OF EAST RIDGE
MONTHLY MANAGEMENT REPORT
MONTH OF AUGUST 2019**

COURT

NUMBER OF CITATIONS ISSUED IN AUGUST 2019 288

NUMBER OF DEFENDANTS APPEARING IN COURT:

AUGUST 6, 2019	6
AUGUST 13, 2019	164
AUGUST 20, 2019	167
AUGUST 27, 2019	155

TOTAL FOR MONTH 780



East Ridge Police Department

Chief's Monthly Report

August 2019

- August 5 – The Department Command Staff attended a personnel hearing at City Hall
- August 7 – Acting Chief Allen attended a bid opening for new police cars
- August 8 – Acting Chief Allen attended the City Council Meeting
- August 13 – Acting Chief Allen held a meeting with the command staff
- August 14 – THSO conducted a grant monitoring visit with Acting Chief Allen
- August 15 – Officer Timothy Allison resigned for other employment
- August 22 – Acting Chief Allen attended the City Council Meeting
- August 29 – Eight applicants for three police officer positions were interviewed
- August 29 – Acting Chief Allen attended an open records meeting with the City Manager



City of East Ridge
Police Department

MEMORANDUM:

TO: Interim Chief S. Allen

FROM: Lt. J. Creel

SUBJECT: AUGUST 2019 CID/CSU/K-9 Statistics

Arrests: 5

CID Statistics

Offense Reports Assigned: 54

Offense Reports Cleared: 38

Clearance Rate: 70.37%

CSU Statistics

Misdemeanor Arrests: 4

Felony Arrests: 4

**Narcotics Seized: 1.3 gm meth,
2.4 gm Marijuana, 1.8 gm
heroin**

Firearms: 0

Assets: 0

Recovered Stolen Auto: 1

Search Warrants: 1

Cases for Fed Prosecution: 0

K-9 Statistics

Calls for Service: 21

SIA Park/Walk: 4

Stops: 2

Stop Assist: 7

Citations: 2

K9 deployments: 7

AUGUST 2019
MONTHLY REPORT
CSU

Totals:

Arrest:

Felony Arrest- 4

Misdemeanor Arrest- 4

Drugs Seized:

Methamphetamine- 1.3 grams

Marijuana- 2.4 grams

Heroin- 1.8 grams

Search Warrants:

1 executed

Stolen Auto Recovery:

1 Stolen Auto Recovered

CI's

Signed up two (2) new CI's



EASTRIDGE POLICE DEPARTMENT
4214 Ringgold Road • East Ridge, TN 37412

**Police
Administration**
(423) 867-3718
Fax (423) 867-
9418

Stan Allen, Acting
Chief of Police

August Events

Lieutenant Daniel Stephenson

Administrative Division

- > Daily completion of Activity Reports
- > Finalized owner/disposition data for money taken from the administrative safe. The information was turned over to Diane Qualls for distribution.
- > Received final quote from RJ Young regarding the scanning project, software, and new printers. Met with RJ Young staff, Asst. City Manager Custer, and Diane Qualls to go over proposal of project.
- > Met with staff and completed performance evaluations.
- > Gathered data for accreditation
- > Called TACP regarding options for online policy software "Power DMS" to help with accreditation process.
- > Personnel Board Hearing for Chief J. R. Reed on August 5th.
- > Testified at Personnel Board Hearing held for Chief J. R. Reed.
- > Prepared handout material for National Night Out. Set up table and engaged in citizen interaction at National Night Out.
- > Staff Meeting at City Hall.
- > Attended In-Service Training
- > Attended Supervisor Drug Awareness training at City Hall
- > Participated in police officer applicant interviews.

Warrants Division - Sgt. Tim Spires

- > Provided fingerprinting service to **18** people with a total of **36** fingerprint cards.
- > **78** Warrants were issued
- > **17** Misdemeanor Citations were processed
- > **13** Codes Enforcement Subpoenas executed
- > **43** Subpoenas issued

ERPD Property and Evidence Division

Items Entered: **183**

Items Disposed: **55**

Narcotics Disposed: **13**

Vehicles Sold: **0**

Firearms: **0** disposed/ **16** to GT Distributors - **16** Total

Drugs Seized - Department monthly total

Hash: **0** grams

Pills: **67** Dosage Units Cocaine: **.33** grams

Heroin: **2.7** grams

Meth: **12.47** grams

Marijuana: **531.15** grams

THC Oil: **0** grams

Fentanyl: **0** grams



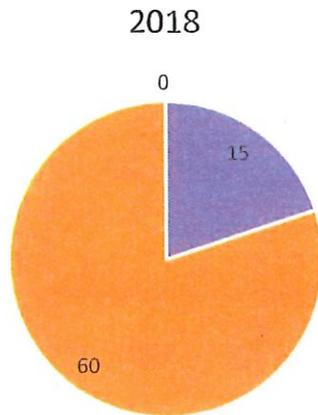
CITY OF EAST RIDGE

August 2019

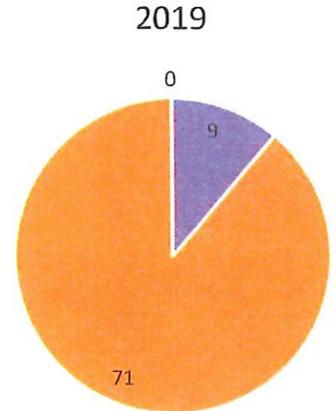
TRAFFIC CRASHES

2018
73

2019
80



■ Fatal Crashes ■ Injury Crashes ■ Property Damage



■ Fatal Crashes ■ Injury Crashes ■ Property Damage

2019 Monthly Report - Patrol Division

SHIFT/DIVISION:	Patrol																							
FOR THE MONTH OF:	August																							
DATE SUBMITTED:	9/10/2019																							
		431	92	28	396	20	104	885	864	1442	760	32	21	13	19	5								
		ARREST		OFFENSE REPORTS		SUPPLEMENT REPORTS		CRASH REPORT		TRAFFIC STOPS		TRAFFIC CITATIONS		SERVICE CALLS		CALLS ASSIST		FIELD INTERVIEW		AOA WARR.		WARRANTS		
OFFICER	DAYS WORKED	A	B.										A.	B.	A.	B.	A.	B.	A.	B.	A.	B.	A.	B.
S. Butcher	16	0	0	2	2	2	0	0	0	28	54	1	0	0	0	0	0	0	0	0	0	0	0	
H. Duncan	22	2	0	1	0	0	0	0	0	61	0	0	0	0	0	0	0	0	0	0	0	0	0	
J. Crowe	13	2	0	7	0	14	12	22	22	79	18	0	3	0	0	0	0	0	0	0	0	0	0	
J. Daverson	15	0	0	27	1	3	2	4	88	33	3	0	0	0	0	0	0	0	0	0	0	0	0	
C. Hirsch	13	1	0	20	1	6	3	2	67	12	1	0	0	0	0	0	0	0	0	0	0	0	0	
A. Chavez	14	0	2	9	0	4	6	12	55	11	3	0	0	0	0	0	0	0	0	0	0	0	0	
M. Noeller	15	2	0	23	0	7	18	24	86	7	1	0	0	0	0	0	0	0	0	0	0	0	0	
E. Chadwick	15	0	0	5	0	0	2	2	12	55	0	0	0	0	0	0	0	0	0	0	0	0	0	
S. Darwin	16	2	0	7	2	4	33	53	50	33	0	0	0	0	0	0	0	0	0	0	0	0	0	
D. Harding	15	4	0	11	1	2	12	12	47	81	1	1	1	0	0	0	0	0	0	0	0	0	0	
C. Cushman	13	0	0	9	0	14	3	3	45	19	0	0	0	0	0	0	0	0	0	0	0	0	0	
G. Hawks	16	2	2	16	0	6	46	77	53	22	0	0	2	0	0	0	0	0	0	0	0	0	0	
A. Hackett	14	10	3	36	1	2	13	13	58	10	1	1	0	0	0	0	0	0	0	0	0	0	0	
D. Myrick	14	1	1	26	0	2	95	85	82	32	1	1	0	0	0	0	0	0	0	0	0	0	0	
T. Dyer	10	6	0	14	1	6	7	4	30	5	4	1	3	0	0	0	0	0	0	0	0	0	0	
T. Prescott	14	0	0	1	0	3	7	11	24	29	0	0	0	0	0	0	0	0	0	0	0	0	0	
J. Jansen	15	2	1	12	1	1	20	15	35	81	1	2	2	0	0	0	0	0	0	0	0	0	0	
S. Rhudy	16	7	1	24	2	2	30	21	114	26	6	1	1	0	0	0	0	0	0	0	0	0	0	
B. Beadle	12	7	4	17	0	5	67	41	50	20	0	4	4	0	0	0	0	0	0	0	0	0	0	
D. Boyd	15	7	6	17	3	5	43	33	66	6	1	3	2	1	0	0	0	0	0	0	0	0	0	
T. Dyer	17	12	0	48	1	7	55	52	80	26	1	0	0	0	0	0	0	0	0	0	0	0	0	
A. Hewitt	15	1	0	2	0	0	4	1	6	29	0	0	0	0	0	0	0	0	0	0	0	0	0	
M. Crisp	14	6	0	4	1	3	49	65	27	51	1	0	0	0	0	0	0	0	0	0	0	0	0	
A. Carter	15	5	4	16	0	0	68	66	43	45	0	1	1	0	0	0	0	0	0	0	0	0	0	
D. Burgess	12	4	0	4	0	2	27	26	27	23	8	0	0	0	0	0	0	0	0	0	0	0	0	
A. Genovesi	15	5	1	20	1	1	18	13	47	1	1	1	0	0	0	0	0	0	0	0	0	0	0	
S. Lively	11	3	3	16	0	0	9	2	40	12	0	0	1	0	0	0	0	0	0	0	0	0	0	
W. Johnson	21	1	0	2	2	3	91	88	20	14	0	0	0	0	0	0	0	0	0	0	0	0	0	
T. Smith	18	0	0	0	0	2	143	117	22	5	0	0	0	0	0	0	0	0	0	0	0	0	0	

C.I.D. MONTHLY ACTIVITY REPORT

OFFICERS CASE LOG AND DISPOSITION

OFFICER'S NAME: J. Massengale 533		SIGNATURE:		REPORT MONTH:		DATES:					
CASES THIS MONTH											
CASE #	TYPED OF CASE	P/S	C/N/R	ARREST	UNFND	EXCPT MEANS	ADMIN CLEAR	TRANSFER TO OTHER OFFICER	INAC CASES	CARRIED OVER	NUMBER OF CHARGES
19-000399	Aggravated Burglary	S	C	X							2
19-004395	Aggravated Burglary	S	C	X							1
19-005760	Aggravated Assault	S	C								
19-007759	Burglary of Auto	S	C						X		0
Background	Scott, Melissa	S	C				X				0
19-007988	Sexual Battery	S	C								
19-007997	Burglary of Auto	S	C						X		0
19-008101	Burglary of Auto	S	C								
19-008192	Fraudulent Use DC/CC	S	C	X							1
19-008695	Sexual Assault	P	N								
19-008710	Criminal Simulation	P	N	X							1
19-008712	Criminal Simulation	P	N	X							1
19-008713	Criminal Simulation	P	N	X							1
Background	Roistacher, Samuel	P	N				X				0
19-008761	Aggravated Burglary	P	N								
19-008894	Theft	P	N								
19-009509	Aggravated Burglary	P	N								
19-009521	Theft	P	N								
TOTAL # CASES LISTED		18	DISPOSITION								
TOTAL # CASES CLEARED		8	TOTALS	6	0	0	2	0	0	2	7

DO NOT COUNT PERSONS MORE THAN ONCE / IF THE SAME PERSON IS/WAS ARRESTED ON PRIMARY & SECONDARY CASES LIST ONLY THE PRIMARY CASE

P-PRIMARY CASES
S-SECONDARY CASES

C-CARRY OVER FROM PREVIOUS MONTH
N-NEW CASE (INITIATED OR ASSIGNED)

EAST RIDGE FIRE RESCUE

Summary of the Month's Activities
August 1 – August 31, 2019

Fire Operations

The Department responded to **349 calls for service** in the month of August.

Fire Administration

- We have attended the City Council meetings, Tri State Mutual Aid monthly meeting, Homeland Security meeting, City Staff meetings, 911 Communications meetings and swift water meeting.
- Completed new ladder equipment specs
- Ordered and received new wrenches for fire hose, also received new piston intake (water inlet) for an engine. The old will be sent out for repairs to give us a replacement while repairs are needed.
- Wood sealer has been purchased for the back porch and fence at station two.
- Hosted a Tennessee State Fire Academy training class. SCBA training with departments from East Ridge, Bradley, HWY 58, Chattanooga, and Athens.
- Working on paperwork that ISO (Insurance Services Office) has required for our departments upcoming inspection. ISO rates fire departments and their surrounding communities. The ratings calculate how well-equipped fire departments are to put out fires

in that community. ISO then reports these findings to Insurance companies. We will be inspected in September 2019.

Training

Each shift completes a minimum of two hours of training each shift.

Training topics for August were;

- Firefighter Safety, SCBA check off and inspection (2hrs)
- Firefighter Safety, emergency response & intersection safety (2hrs)
- Fire Service ropes & knots, types and uses (2hrs)
- District Review, streets and hydrant locations (2hrs)
- Fire Service Aerial Ladders set ups and water required for overhead ops. (2hrs)
- Fire Behavior, PPV for large commercial buildings (2hrs)
- Fire Suppression, below grade fires-strategies & tactics (2hrs)
- Forcible Entry Tools, types use's and safety concerns (2hrs)
- Hazardous Materials, B.L.E.V.E.'s (2hrs)
- EMS, neck, spinal injuries and packaging (3hrs)

Crews completed their monthly inspections of commercial businesses, typically each shift has between 7-10 inspections each month. Totaling 21-30 a month.

Total Cumulative Hours of Training for August – 231

We also sent three members to a three-day Tennessee Association of Rescue Squads Swift Water II class for re-certification.

Maintenance

Ladder nozzle control module has been ordered. (Still not received)

New piston intake placed in service

Hand tools cleaned and painted

Preventive Maintenance on Small engine equipment, saws, fans, lights, etc.

Preventive Maintenance on Engines.

Special Projects

Adding a small section of fence behind station two. This will extend the fence across the back of the property. Not completed due to other actions needed. One call is required to mark before we dig. Moved to September.

The Command Board on truck one (Battalion Chief Vehicle) has been updated with new labels to better track our firefighters, EMS, and other resources on the scene of incidents.

Battery Bank Charger has been placed in service on truck One to charge radios and batteries while on the scene of incidents. This can be used by our firefighters, mutual aid companies and our police officers.

EAST RIDGE FIRE RESCUE

East Ridge Fire Rescue 2019 Incident Report / Incident Totals

August 1-August 31, 2019

Total Calls – 349

Category	Totals	Category	Totals
Structure Fire	4	Rescue and EMS Calls	176
Vehicle Fire	3	MVC (Vehicle Accidents)	37
Brush/Grass Fires	2	Citizen Assist/Other	83
Trash/Rubbish Fires	2		
Fire Alarms/Investigations	42	Mutual Aid Received	1
Total Fire Calls	53	Mutual Aid Given	2
Fire Service Injuries	2	Civilian Fire Injuries	1
Fire Service Deaths	0	Civilian Fire Deaths	0
Fire Dollar Loss			
Property	\$ 31,000.00		
Contents	\$ 16,100.00		
Other	\$ 0.00		
Total Dollar Loss	\$ 47,100.00		
Fire Dollar Saved			
Property	\$1,852,400.00		
Contents	\$ 90,000.00		
Other	\$ 0.00		
Total Dollar Saved	\$ 1,942,400.00		



City of East Ridge

1517 Tombras Avenue
East Ridge, Tennessee 37412
(423) 867~7711

City of East Ridge Solid Waste Report August 2019

Solid Waste tonnage collected:	588.21 Tons
Recycled materials collected:	48.79 Tons
Dumpster Junk:	82.87 Tons
Dumpster rentals:	5
Brush collected:	62 Loads
Metals:	3 tons
Cart repairs/replacement:	0
New residents/extra garbage cans:	0
Recycling new cans:	0



**STREET DEPARTMENT
MONTHLY REPORT
AUGUST 2019**

WORK ORDERS

TYPE OF TASK	PRODUCED	NOTES
Ditch Patrols	64 Locations	Cleaned
Drainage Repairs	3 Locations	Repaired
Mowing, City Property	24 Locations	Mowed
Exit #1 Beautification	3 Days	
Tree Cutting	2 Days	Exit#1
Steet Sweeping	7 Days	95 Streets
Demolish House-Codes	7 Days	418 Cedar Glen Cir.

Notes :



**TRAFFIC CONTROL
MONTHLY REPORT
AUGUST 2019**

WORK ORDERS

TYPE OF TASK	PRODUCED	NOTES
New Signage	22	
Signs Installed	17	
Sign Maintenance	9	
Shop Tasks	27	
Miscellaneous	24	
Resident Requests	7	
Street Light Requests	1	
Banners	14	
Signal Repairs	19	
Sign Posts	7	
ERPD Requests	8	

Notes :

Attended Staff Meetings.

Hung E.R. High flags on Bennett Rd and Tombras Ave.

Studies: Fike Dr, Maryland Dr, East Ridge Dr and Hurst St.

Pavement Markings: (16) streets striped, (7.5) Miles.

New Sanitation Truck # 28 installed decals and City Seals.

Signals:

ERTC Staff completed Grid Smart camera training course.

Sping Creek Rd at Ringgold Rd traffic signal repairs completed by Nabco Electric.

Frawley Rd at Ringgold Rd M50 Controller sent to Temple,Inc. for repairs.



August 2019

Administration

- Conducted Interviews for Full-Time Recreation Superintendent and Hired Charlie Ritchey
- Attended Grand Re-Opening of Tennis Courts at East Ridge High School
- Attended TRPA Management School at Montgomery State Park
- Attended a construction progress meeting with Integrated Properties
- Attended Chamber of Commerce Luncheon

Projects – Parks and Recreation

- Installed Bermuda Sod at Building # 1 Lawn
- Shade Structures at Baseball / Softball Fields 1-4 Installed
- Installed Concession Stand Window Awnings
- Installed Pond Aeration System
- Installed Benches at East Ridge High School Tennis Courts
- Mowed / Weedeated Camp Jordan Parkway
- Applied Weed Control to Bermuda Sod Medians and Sidewalks at Camp Jordan Parkway

Programs and Events

- Afterschool Program Monday – Friday – Community Center
- Aerobics and Line Dancing - Community Center
- Pickleball - Community Center
- **August 3-4:** River City Corvette Show (Camp Jordan Arena)
- **August 10-11:** Adult Softball Tournament (Camp Jordan Ballfields), Tennis Court Grand Re-Opening (ERHS),
- **August 17-18:**
- **August 24-25:** Birds & More (Camp Jordan Arena), Net Elite Baseball Tournament (Camp Jordan Ballfields)
- **August 31 – Sept 1:** RK Gun Show (Camp Jordan Arena), Military Vehicle Show (RV Lot), Ultimate Frisbee Tournament (Camp Jordan Soccer Fields)

Parks and Recreation Monthly Financials

- See attached

<u>GL Acct</u>	<u>Net</u>	<u>Gross</u>	
110-34640	390.00	\$390.00	
Total Revenue		\$390.00	ERHS Rentals
110-34642	695.00	\$695.00	
Total Revenue		\$695.00	Community Ctr.
110-34643	12,453.16	\$12,453.16	
Total Revenue		\$12,453.16	Outdoor Soccer
110-34644	1,770.00	\$1,770.00	
Total Revenue		\$1,770.00	Fall Baseball Registrations
110-34645	795.00	\$795.00	
Total Revenue		\$795.00	Fall Softball Registrations
110-34647	0.00	\$0.00	
Total Revenue		\$0.00	McBrien Hitting Facility Rental
110-34651	9,048.00	\$9,048.00	
Total Revenue		\$9,048.00	Arena Rental
110-34652	275.00	\$275.00	
Total Revenue		\$275.00	Pavilion Rentals
110-34654	840.00	\$840.00	
Total Revenue		\$840.00	Field Rentals
110-34655	0.00	\$0.00	
Total Revenue		\$0.00	Amphitheater Rental
110-34656	893.90	\$893.90	
Total Revenue		\$893.90	Concession Commission
110-34657	140.00	\$140.00	
Total Revenue		\$140.00	RV Rental
110-34743	0.00	\$0.00	
Total Revenue		\$0.00	Football Registrations
110-34746	300.00	\$300.00	
Total Revenue		\$300.00	Cheerleading Registrations
Total Revenue		\$36,648.06	



CITY OF EAST RIDGE - Codes/Building Activity Report August 2019

Kenny Custer – Assistant City Manager

Michael Howell - Chief Building Official		
Mike Flynn, Jr. – Fire Code Official		
Melissa Mahoney – Administrative Assistant/Codes Tech Clerk		
Charlie Ritchey – Building Inspector		
Sarah Stageberg – Codes Enforcement Officer		
<i>The purpose of the Codes Department is to ensure that all citizens and contractors are assisted concerning the issues of: Building Codes and safety, Fire Marshal Duties, and Property Maintenance Codes. The duty of this department is to inspect and enforce these regulations in a certified and professional manner.</i>		
Activity	Scope of Activity	Total Monthly
Issuing of Permits	Building (Commerc. & Resid.), Building, Electrical, Plumbing, Mechanical, Fire, Sign	28 permits
Fire Code Inspections	Inspect existing businesses within city limits -Hotels, Restaurants, Stores, etc.	43 inspections
Building Inspections	Building, Mechanical, Plumbing, Electrical, Energy.	115 inspections
Re-inspections	Trades that have failed first inspection	7
Signs Removed	Illegal signs removed from city limits	4
Continuing Education	Training for the departments required certification test/International Building Certif.	12 Hours
Property Maint. Liens	Unpaid property maint. issues including grass cutting, demo of unsafe structures, etc.	0 Liens
Housing Board	Cases involving repair or demo of structure	11 Cases
Zoning Board	Cases involving zoning ordinance.	0 Case
Planning Commission	Cases involving rezoning, subdivision regulations and plat signing.	Min Approval
Plan Reviews	In-house plan reviews commercial/Residential	1 reviews
Unsafe Structure Abatement	Demolition of unsafe structure	1 structure
Citations to Court	Property Maintenance Violations	15 citation
Customer Service Calls	Facilitate calls and inquiries citizens and contractors may have	Daily



**ANIMAL CONTROL
MONTHLY REPORT
AUGUST 2019**

	#
Dogs in Shelter as of August 1, 2019	28
Dogs Adopted in August	15
Cats in Shelter as of August, 2019	24
Cats Adopted in August	8
Other Animals in Shelter	0
Animals Returned to Owner	12
Animals Returned to Shelter	0
Animals Released to Wild	1
Animals Spayed/Neutered in August	16
Animals Euthanized or Died	2
Number of Calls	48

FY19/20 Library Services Statistics as of August 31, 2019

	JULY FY19	AUG. FY19	SEPT. FY19	OCT. FY19	NOV. FY19	DEC. FY19	JAN. FY20	FEB. FY20	MAR. FY20	APR. FY20	MAY FY20	JUNE FY20	YTD FY20
CIRCULATION (BOOKS/AUDIO)	3826	3615											7441
CIRCULATION E-BOOKS	69	71											140
COMPUTER USERS	473	560											1033
NEW CARDS ISSUED	45	*54											99
PROGRAMS/ ATTENDANCE	11/245	*9/113											20/358
DOCUMENTS NOTORIZED	11	25											36
PAGES FAXED	80	107											187
JOBS SCANNED	21	50											71
COPIES MADE	2384	2934											5318
IN-DEPTH COMPUTER ASSISTANCE	57	115											172
ITEMS CATALOGUED	199	125											324
ITEMS DELETED	10	18											28

*New Cards – 38 Adult/16 Juvenile

**Story-time – 4 programs/88 attendance

Adult coloring – 5 programs/25 attendance