



Kenny Custer, Assistant City Manager

March 28, 2019

To: Mayor and Councilmembers, City Staff and Residents of East Ridge

The City of East Ridge began the practice of producing the City Manager's Monthly Report in February 2019 to provide general and performance information to the City Council and the public on City services and programs. The City utilizes performance data to identify efficiencies and potential inefficiencies for the purpose of improving services, responsible budgeting and enhancing transparency in local government. The information in this report is compiled internally by each department/division that comprises City Services. The information is then analyzed and organized for presentation by the City Recorder and me.

I am proud of the City's efforts toward becoming more transparent, performance driven and the direction in which our community is headed. City staff and I will continue to work diligently to increase efficiencies in City services and achieve the goals of our City Council as we proudly serve the citizens of East Ridge.

I am pleased to present to you the February 2019 City Manager's Monthly Report. I hope that you continue to stay informed on City issues and progress.

Please feel free to contact me with any questions, comments and/or suggestions regarding this report.

Sincerely,

Kenny Custer, Assistant City Manager

# City Manager

## Management Report: February 2019

### Legislative Accomplishments - City Council took action on the following:

#### Council Meeting – February 14, 2019

- **ORDINANCE NO. 1080** – AN ORDINANCE TO REZONE THE PROPERTY LOCATED AT 1023 SOUTH SEMINOLE DRIVE AND 3118 RINGGOLD ROAD, TAX MAP #156N F 016, FROM C-2 GENERAL COMMERCIAL DISTRICT, O-1 OFFICE DISTRICT, AND R-1 RESIDENTIAL DISTRICT TO R-3 RESIDENTIAL APARTMENT DISTRICT (1<sup>st</sup> reading – tabled 9/13/18) - **DENIED**
- **ORDINANCE NO. 1091** – AN ORDINANCE TO AMEND THE EAST RIDGE CITY CODE, TITLE 8, CHAPTER 2, SECTION 8-212 TITLED “INTERFERENCE WITH PUBLIC HEALTH, SAFETY, AND MORALS PROHIBITED” (2<sup>nd</sup> and final reading) – **APPROVED**
- **RESOLUTION NO. 2894** – A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH WALLER LANSDEN DORTCH & DAVIS, LLP TO ACT AS GOVERNMENT AFFAIRS COUNSEL TO THE CITY OF EAST RIDGE IN REGARD TO MATTERS BEFORE THE TENNESSEE GENERAL ASSEMBLY - **APPROVED**
- **RESOLUTION NO. 2895** – A RESOLUTION TO WAIVE THE FEE FOR USE OF CAMP JORDAN ARENA BY THE RIVER CITY CORVETTE CLUB FOR A FUNDRAISER TO HELP BENEFIT THE EAST RIDGE NEEDY CHILD FUND – **APPROVED**
- **RESOLUTION NO. 2897** – A RESOLUTION AUTHORIZING THE CITY MANAGER TO APPROVE THE ATTACHED CHANGE ORDER REQUEST FROM INTEGRATED PROPERTIES LLC IN REGARD TO THE ELECTRICAL WIRING OF THE SCOREBOARDS AT CAMP JORDAN PARK - **APPROVED**

#### Council Meeting February 28, 2019

- Interviewed City Manager Candidate Lyndon Bonner
- **ORDINANCE NO. 1093** – AN ORDINANCE TO AMEND TITLE 12, BUILDING AND UTILITY CODES, CHAPTER 1, TO AMEND VARIOUS SECTIONS AND CERTAIN APPENDICES OF THESE CODES AS REVISED AND AMENDED TO PROVIDE FOR ADOPTION OF THE INTERNATIONAL BUILDING CODE, 2018 EDITION; INTERNATIONAL RESIDENTIAL CODE, 2018 EDITION; THE ADOPTION OF THE ANSI NATIONAL STANDARD AS THE OFFICIAL HANDICAP AND ACCESSIBILITY CODE OF THE CITY OF EAST RIDGE; ENERGY CONSERVATION CODE, 2018 EDITION, TO PROVIDE FOR AND AMEND AND REVISED FEE SCHEDULE WITH RESPECT TO ALL BUILDING RELATED CODES OF THE CITY OF EAST RIDGE (2<sup>nd</sup> and final reading) – **APPROVED**

- **ORDINANCE NO. 1094** – AN ORDINANCE TO AMEND TITLE 7, EAST RIDGE CITY CODE, CHAPTER 2, SECTIONS 7-201, 7-202, 7-203, 7-204, 7-206, 7-207, SO AS TO ADOPT THE 2018 EDITION OF THE INTERNATIONAL FIRE CODE AND THE 2018 EDITION OF THE NFPA 101 LIFE SAFETY CODE, AND CERTAIN APPENDICES/ANNEXES AS REVISED AND AMENDED, AS THE OFFICIAL FIRE CODES OF THE CITY OF EAST RIDGE, AND TO AMEND SAID CODES REGARDING SCOPE (2<sup>nd</sup> and final reading) – **APPROVED**
- **ORDINANCE NO. 1095** – AN ORDINANCE TO AMEND TITLE 12, EAST RIDGE CITY CODE, CHAPTER 4, SECTIONS 12-402, 12-403, 12-404, 12-406, 12-407, 12-408 AND 12-410, SO AS TO ADOPT THE 2018 EDITION OF THE INTERNATIONAL FUEL GAS CODE AND CERTAIN APPENDICES AS REVISED AND AMENDED AS THE OFFICIAL GAS CODE OF THE CITY OF EAST RIDGE, TO AMEND CERTAIN SECTIONS AS THEY RELATE TO FEES AND LICENSE REQUIREMENTS (2<sup>nd</sup> and final reading) **APPROVED**
- **ORDINANCE NO. 1096** – AN ORDINANCE TO AMEND EAST RIDGE CITY CODE, ARTICLE 12, CHAPTER 3, SECTION 12-301, IN ORDER TO ADOPT THE NATIONAL ELECTRICAL CODE OF 2017 AS THE OFFICIAL ELECTRICAL CODE OF THE CITY OF EAST RIDGE AND TO REVISE CERTAIN LANGUAGE UNDER SECTION 12-306 REGARDING NON-REFUNDABLE FEES (2<sup>nd</sup> and final reading) – **APPROVED**
- **ORDINANCE NO. 1097** – AN ORDINANCE TO AMEND TITLE 12, CHAPTER 2 EAST RIDGE CITY CODE, SECTIONS 12-201 THROUGH 12-204, SO AS TO ADOPT THE 2018 EDITION OF THE INTERNATIONAL PLUMBING CODE AS REVISED AND AMENDED AS THE OFFICIAL PLUMBING CODE OF THE CITY OF EAST RIDGE, AND TO AMEND AND REVISE CERTAIN FEES FOR PLUMBING PERMITS (2<sup>nd</sup> and final reading) - **APPROVED**
- **ORDINANCE NO. 1098** – AN ORDINANCE TO AMEND TITLE 12, EAST RIDGE CITY CODE, CHAPTER 8, SECTIONS 12-801, 12-805, 12-806, AND TO REVISE CERTAIN SECTIONS, SO AS TO ADOPT THE 2018 EDITION OF THE INTERNATIONAL MECHANICAL CODE AND CERTAIN APPENDICES AS REVISED AND AMENDED AS THE OFFICIAL MECHANICAL CODE OF THE CITY OF EAST RIDGE, AND TO AMEND SAID CODE REGARDING SCOPE, PERMITS, PERMIT FEES, EXPIRATION AND VIOLATION PENALTIES (2<sup>nd</sup> and final reading) - **APPROVED**
- **ORDINANCE NO. 1099** – AN ORDINANCE TO AMEND TITLE 12, BUILDING AND UTILITY CODES, CHAPTER 9, SECTIONS 12-901, 12-902, 12-905 AND TO REVISE CERTAIN SECTIONS, SO AS TO ADOPT THE 2018 EDITION OF THE INTERNATIONAL EXISTING BUILDING CODE AS THE OFFICIAL EXISTING BUILDING CODE OF THE CITY OF EAST RIDGE (2<sup>nd</sup> and final reading) **APPROVED**
- **ORDINANCE NO. 1100** – AN ORDINANCE TO AMEND TITLE 12, CHAPTER 5, SECTION 12-501 THROUGH 12-504, ESTABLISHING THE MAINTENANCE OF ALL PROPERTY, BUILDINGS AND STRUCTURES; BY PROVIDING THE STANDARDS FOR SUPPLIED UTILITIES AND FACILITIES AND OTHER PHYSICAL THINGS AND CONDITIONS ESSENTIAL TO INSURE THAT STRUCTURES ARE SAFE, SANITARY AND FIT FOR OCCUPATION AND USE; AND THE CONDEMNATION OF BUILDINGS AND STRUCTURES UNFIT FOR HUMAN OCCUPANCY AND USE AND THE DEMOLITION OF SUCH STRUCTURES; KNOWN AS THE INTERNATIONAL PROPERTY MAINTENANCE CODE 2018 EDITION (2<sup>nd</sup> and final reading) **APPROVED**

- **RESOLUTION NO. 2903** – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, AUTHORIZING THE CITY MANAGER TO APPROVE THE ATTACHED CHANGE ORDER REQUEST FROM PREMIER FENCE, LLC TO ADD 24 DUGOUT GATES TO FIELDS 1-12 AT CAMP JORDAN PARK – **APPROVED**

### Legislative Matters Forthcoming

- **ORDINANCE NO. 1103** – AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, TO AMEND ORDINANCE NO. 1078 ENTITLED “AN ORDINANCE TO PROVIDE REVENUE FOR THE CITY OF EAST RIDGE, TENNESSEE FOR THE FISCAL YEAR JULY 1, 2018 TO JUNE 30, 2019 APPROPRIATING THE SAME TO THE PAYMENT OF EXPENSES OF THE MUNICIPAL GOVERNMENT . . .” BY DESIGNATING A PORTION OF THE UNASSIGNED FUND BALANCE OF THE GENERAL FUND AND BY CHANGING THE REVENUES OF THE GENERAL FUND, GRANT FUND AND DRUG FUND AND BY CHANGING THE EXPENDITURES OF THE GENERAL FUND, GRANT FUND AND DRUG FUND (2<sup>nd</sup> and final reading)
- Consideration of Hiring a City Manager

### Commissions and Boards

- **Planning Commission** – No meeting in February
- **Board of Zoning Appeals** – No meeting in February
- **Beer Board – February 4, 2019** – Approved 4 Beer Permit Renewals
- **Housing Commission – February 11, 2019**
  - **1524 Rebecca Drive** – The Housing Commission passed this matter to the May 13, 2019 meeting. All parties having an interest in this property shall appear on May 13, 2019 to present evidence all efforts taken to remediate the issues of the previous order dated January 14, 2019.
  - **1517 Prigmore Road** – The Housing Commission passed this matter to the March 11, 2019 meeting. All parties having an interest in this property shall appear on March 11, 2019 to present evidence taken to remediate the issues existing on the property.
  - **6919 Moreview Road** – The property has been brought into compliance. The Housing Commission moved an approved to close this matter and dismiss in its entirety.
  - **1312 Pleasant Street** – The Housing Commission affirms its prior order to demolish any structure/building on the property and orders the City to commence demolition proceedings not sooner than 45 days from February 11, 2019.
  - **1317 Pleasant Street** – The Housing Commission passed this matter to the March 11, 2019 meeting. All parties having an interest in this property shall appear on March 11, 2019 to present evidence all efforts taken to remediate the issues of the previous

order. The owner shall supply the substantial improvement FEMA form and discuss the action plan regarding the property. The owner shall also bring a copy of a Contractor statement of the cost to complete all renovations and/or improvements to the property. Property owner is responsible for contacting Codes Enforcement to arrange inspections of all repairs and/or improvements.

- **5326 Rose Street** – The Housing Commission passed this matter to the April 8, 2019 meeting. All parties having an interest in this property shall appear on April 8, 2019 to present evidence all efforts taken to remediate the issues existing on the property.
- **708 Donaldson Road** – The property has been brought into compliance. The Housing Commission approved to close this matter and dismiss in its entirety.
- **4308 Dupont Street** - The Housing Commission passed this matter to the March 11, 2019 meeting. All parties having an interest in this property shall appear on March 11, 2019 to present evidence taken to remediate the issues existing on the property. Property owner is responsible for contacting Codes Enforcement to arrange inspections of all repairs and/or improvements. Property owner shall obtain a structural engineer report and submit a copy to Code Enforcement on or before March 4, 2019.
- **1026 Greenslake Road** – The property owner supplied a structural engineer report at the February 11, 2019 meeting, although the owner failed to comply with the previous order of January 14, 2019 to deliver in advance of the hearing. If the structural engineer report satisfies the Chief Building Official such that a building permit would be appropriate, the owner shall purchase a building permit not less than 24 hours after the Chief Building Official approves the structural engineer’s report. If the owner fails to purchase and obtain a building permit then the owner shall appear on March 11, 2019 to show cause, if any, why further condemnation relative to the property, including without limitation demolition of the property. The Housing Commission reaffirms its prior order that the building is an immediate threat and danger to the community. The entire building is considered condemned for purposes of prohibiting any human habitation in any of the units until a structural engineer has inspected the property and cleared it of all City Code violations.
- **3416 Land Street** - The property has been brought into compliance. The Housing Commission moved an approved to close this matter and dismiss in its entirety.
- **3604 Koons Road** – The Housing Commission passed this matter to the April 8, 2019 meeting at which time they will determine, what, if any additional action is necessary.
- **1318 Orlando Avenue** - The Housing Commission passed this matter to the March 11, 2019 meeting. All parties having an interest in this property shall appear on March 11, 2019 to present evidence taken to remediate the issues existing on the property. Property owner is responsible for contacting Codes Enforcement to arrange inspections of all repairs and/or improvements.

- **3220 Gleason Drive** – The Housing Commission passed this matter to the March 11, 2019 meeting to allow the property owner to obtain a structural engineer report. All parties having an interest in this property shall appear on March 11, 2019 to present evidence taken to remediate the issues existing on the property. The property owner shall allow access to Codes Enforcement to perform an inspection of the property. Property owner is responsible for contacting Codes Enforcement to arrange inspections of all repairs and/or improvements.
- **626 Marlboro Avenue** – The Housing Commission passed this matter to the March 11, 2019 meeting. All parties having an interest in this property shall appear on March 11, 2019 to show cause, if any, why condemnation actions, including without limitation to demolition of the property.
- **4020 Wade Drive** – The Housing Commission passed this matter to the March 11, 2019 meeting to allow the sale and purchase of the property to be completed. If no sale of the property has been completed then all parties having an interest in the property shall appear on March 11, 2019 to show cause, if any why further condemnation actions, including without limitation to demolition of the property.

• **Industrial Development Board – No meeting in February**

**Development Meetings**

- Discussion of new development interest for the old Kingwood Pharmacy.
- New hotel development meeting.
- Discussion of renovations with the owners of East Ridge Fast lube and Carwash
- Discussion of Master Plan update with Barge Designs for Camp Jordan and other potential areas for outdoor recreation.
- Ongoing meetings with the CRW for training center and future development throughout the city.

**Manager Meetings**

- WWTA Committee Meetings
- WWTA Board Meetings
- Meeting with HCDE Superintendent and Mayor Williams on creating partnerships to enhance educational and vocational opportunities within the City of East Ridge
- Meeting with Mayor Williams and Mayor Coppinger to discuss East Ridge growth opportunities, neighborhood revitalization, sports and tourism along with enhanced educational partnerships.
- Small Cities City Manager Meeting
- City Managers TML meeting
- Sponsorship meeting to enhance funding opportunities utilizing public/private partnerships.
- Meetings with local business on bringing more arts to the city through partnerships with hopes of creating art studios, theaters and culinary arts.

### **Ongoing Work**

- Camp Jordan Phase 1
- Drainage Design and Bid Doc for Boyd Street, and South Seminole @Lisa Drive
- Design and bid Docs for Holding Cell expansion
- Drainage Design from Tunnels East to McBrien Road
- Guardrail Design and bid for South Seminole @ Bennett. Received no bids and will restart the bidding process
- Sidewalk design and ROW identification from Tunnels East towards McBrien Road
- Street Resurfacing
- WWTA \$7.3 Million-dollar rehabilitation Project ongoing city wide

## **Finance and Administration Monthly Report February 2019**

### **FINANCE DIRECTOR**

- MTAS Financial Roundtable – Dunlap
- ERFC Board Meeting
- Beer Board Meeting
- FY 2020 Budget prep work
- 4 Staff Meetings
- Coordinated installation of new accounting server
- 2 Council Meetings
- Completed January Financial Reports
- Reconciled 16 Bank Accounts
- On Line Training Fixed Assets (New Module-Accounting Software)
- Prepare Monthly Draw on Bond Issue – Camp Jordan Phase One
- Met with Chattanooga Times Free Press – Advertising
- Daily accounting including deposits/payables etc.

### **HUMAN RESOURCES MANAGER**

- Held orientation for 3 new employees to include loading into payroll system; pension; and all insurance policies.
- Attended Staff Meetings
- Attended Council Meeting
- Organized lunch meeting for small cities coalition meeting
- Coordinated City Manager interviews and travel arrangements
- Worked on new Personnel Ordinance/Handbook with Assistant City Manager
- Budget Meetings
- Prepared for upcoming Health Fair
- Assisted and submitted retirement forms for two employees
- Fulfilled open records requests
- Other needs for employee personnel matters and insurance
- Reconcile and payments of all Insurance Policies
- Positions filled: Street Department Truck Driver, Street Department Heavy Equipment Operator (both internally)
- Hired: Police Officer
- Retired employees during month: Marilyn Tilley
- Openings: Sanitation Collector, Sanitation Driver, part-time Animal Control Officer, Street Laborer

## **CITY RECORDER**

- **Attended Weekly Staff Meetings**
- **Prepared minutes from Council meetings and agenda work sessions.**
- **Prepared packets for Council meetings**
- **Attended Council Meetings and Agenda Work Sessions**
- **Fulfilled Open Records Requests**
- **Processed beer permit renewals approved in February**
- **Conference calls with representative from Amazon regarding our purchasing procedures**
- **Gathered information for spring edition of Hometown News magazine**
- **Sold 2 vehicles on GovDeals online auction**
- **Other day-to-day duties**

City of East Ridge

Summary Financial Statement of Revenues and Expenditures  
Feb-19

Spent year to date - 2019

Fiscal Year Ending June 30, 2019		Year-To-Date by Amount			Variance	
Account	Description	FY 19 Budget	FY 2018	FY 2019	YTD	Avg Yr %
<b>110 General Fund</b>						
<b>REVENUE</b>						
31100	Property Taxes	5,017,816	2,663,245	2,625,639	52.33%	66.67%
31200	Property Taxes (Delinquent)	400,000	386,372	319,084	79.77%	66.67%
31610	Local Sales Tax - Co. Trustee	2,845,697	1,493,076	1,595,058	56.05%	66.67%
31611	Incremental State Sales Tax	512,860	2,207,077	512,860	100.00%	66.67%
31710	Wholesale Beer Tax	375,000	241,203	236,065	62.95%	66.67%
31800	State Net Allocation	225,000	64,872	48,976	21.77%	66.67%
31810	Minimum Business Licenses	4,000	1,135	2,330	58.24%	66.67%
31820	Gross Receipts Tax	0	0	3,228	0.00%	66.67%
31822	Flea Market	6,000	1,154	0	0.00%	66.67%
31824	Solicitors' Permit	200	125	100	50.00%	66.67%
31827	5% State Commission	20,000	6,037	3,900	19.50%	66.67%
31912	* Cable TV Franchise Tax	315,000	194,309	171,366	54.40%	66.67%
31961	Liens Collected by Trustee	0	0	7,215	0.00%	66.67%
32120	Wrecker Licenses	300	350	350	116.67%	66.67%
32200	Alcoholic Beverage Tax	100	39	8	0.00%	66.67%
32210	Beer Licenses & Etc.	5,000	4,700	5,008	100.16%	66.67%
32220	Liquor Licenses	2,000	1,600	2,250	112.50%	66.67%
32225	Fireworks Fees/Permits	3,000	0	0	0.00%	66.67%
32226	Annual Fireworks Permit Fee	300	0	0	0.00%	66.67%
32610	Building Permits	75,000	26,753	50,702	67.60%	66.67%
32615	Fire Preventions/Permits	500	675	325	65.00%	66.67%
32620	Electrical Permits	15,000	11,481	12,571	83.81%	66.67%
32630	Plumbing Permits	8,000	5,854	6,321	79.01%	66.67%
32640	Natural Gas Permits	600	868	1,320	220.00%	66.67%
32650	Excavating Permits (St. Opening	1,000	100	100	10.00%	66.67%
32660	Zoning Permits	2,000	2,120	0	0.00%	66.67%
32671	Regular Sign Permits	2,000	990	1,190	59.50%	66.67%
32672	Temporary Sign Permits	800	375	240	30.00%	66.67%
32691	Tree Trimming Permits	50	10	60	120.00%	66.67%
32905	Other Code Enforcement Fees	22,000	13,344	13,970	63.50%	66.67%
32960	Yard Sale Permits	300	150	130	43.33%	66.67%
32990	Mechanical Permits	4,000	4,964	3,600	90.00%	66.67%
33290	FEMA - Gatlinburg Fire	0	1,567	0	0.00%	66.67%
33291	FEMA - Flippers Bend	0	0	0	0.00%	66.67%
33410	State Law Enforcement Education	23,400	0	0	0.00%	66.67%
33430	State Fire Service Educational Grant	11,400	0	0	0.00%	66.67%
33500	Prof. Fee 4701 Effective 03/19/18	0	0	0	0.00%	66.67%
33510	State Sales Tax	2,255,656	1,052,678	1,096,520	48.61%	66.67%
33515	State Sales Tax/Telecommunications	3,500	2,859	2,204	62.96%	66.67%
33520	State Income Tax	50,000	0	0	0.00%	66.67%
33530	** State Beer Tax	10,592	5,296	5,264	49.70%	66.67%
33540	State Mixed Drink Tax	15,000	8,830	8,888	59.25%	66.67%
33552	State-City Streets And Transportation	45,000	24,661	24,299	54.00%	66.67%
33560	Seized/Awarded by State	0	10,556	0	0.00%	66.67%
33590	Telecom Privilege City	0	0	0	0.00%	66.67%
33591	* TVA - Gross Receipts Tax	240,000	118,946	124,217	51.76%	66.67%
33593	Corporate Excise Tax	5,000	0	0	0.00%	66.67%
34121	Clerks' Fees - Business Tax	2,000	765	1,065	53.25%	66.67%
34211	Accident Report Charges	6,000	5,122	4,683	78.04%	66.67%
34212	Driver Licenses Reinstatement Fee	2,000	475	1,025	51.25%	66.67%
34221	Ridgeside Fire Service Contract	95,841	63,894	63,774	66.54%	66.67%

Fiscal Year Ending June 30, 2019		Year-To-Date by Amount			Variance	
Account	Description	FY 19 Budget	FY 2018	FY 2019	YTD	Avg Yr %
34231	Police Services	0	0	120	0.00%	66.67%
34314	Mowing	8,820	0	0	0.00%	66.67%
34500	Donations-Other than Spay/Neuter	0	0	2,500	0.00%	66.67%
34515	Rabies & Spay/Neuter Cert.	1,000	470	565	56.50%	66.67%
34516	Registration	4,000	1,565	2,045	51.13%	66.67%
34517	Adoption	14,000	10,170	5,733	40.95%	66.67%
34518	Board & Impound Fees	4,500	2,860	2,195	48.78%	66.67%
34520	A/S Donations-Designated	5,000	3,120	1,547	30.94%	66.67%
34640	Rentals - ERHS Complex	5,000	0	2,950	59.00%	66.67%
34641	Indoor Soccer Income	150,000	142,020	151,525	101.02%	66.67%
34642	Community Center Income	12,000	4,803	7,292	60.77%	66.67%
34643	Outdoor Soccer Fees	75,000	49,613	43,908	58.54%	66.67%
34644	Baseball Fees	25,000	11,902	13,750	55.00%	66.67%
34645	Softball Fees	12,000	7,462	7,647	63.72%	66.67%
34646	Gate	22,000	0	0	0.00%	66.67%
34647	Old School Hard Ball	7,000	4,975	3,175	45.36%	66.67%
34651	Multi-Purpose Building (Arena)	100,000	58,310	58,450	58.45%	66.67%
34652	Pavilion Rental	3,500	2,525	2,075	59.29%	66.67%
34653	Track Rental	2,500	100	200	8.00%	66.67%
34654	Field Rental	28,000	16,792	17,915	63.98%	66.67%
34655	Amphitheater	6,000	3,250	2,250	37.50%	66.67%
34656	Concessions	33,000	10,433	10,678	32.36%	66.67%
34657	Overnight - Rv Rental	5,000	7,665	3,360	67.20%	66.67%
34658	Tournament Team Fees	2,500	0	0	0.00%	66.67%
34712	Advertising - Parks & Rec	4,500	1,000	1,000	22.22%	66.67%
34720	Football Gate	0	0	5,548	0.00%	66.67%
34751	Basketball Gate	0	0	17,236	0.00%	66.67%
34742	Basketball Income	22,000	22,260	8,060	36.64%	66.67%
34743	Football Income	23,500	17,715	5,692	24.22%	66.67%
34744	Photography	4,000	855	883	22.07%	66.67%
34745	Vending/Concessions	2,000	1,502	177	8.85%	66.67%
34746	Cheerleading	6,000	3,850	4,345	72.42%	66.67%
34747	Rent-Arena Equipment	30,000	16,562	22,159	73.86%	66.67%
34749	Select Soccer	39,000	26,667	26,667	68.38%	66.67%
34750	Red Wolves - Rec Soccer	0	0	3,600	0.00%	66.67%
34760	Library Charges	1,800	1,226	899	49.96%	66.67%
34761	Library - Copies	2,000	1,409	933	46.65%	66.67%
34794	Community Center M. Fee	1,500	840	860	57.33%	66.67%
35100	Municipal Court Fines & Costs	331,134	190,762	271,472	81.98%	66.67%
35110	Forfeiture of Bond	0	0	4,500	0.00%	66.67%
35120	Community Service Program	2,000	798	0	0.00%	66.67%
35150	Diversion Filing	0	0	100	0.00%	66.67%
36100	Interest Earnings	12,000	7,583	8,675	72.29%	66.67%
36211	Rent - Cell Tower	15,527	10,351	10,351	66.66%	66.67%
36330	Sale Of Equipment	20,000	423	9,158	45.79%	66.67%
36350	Insurance Recoveries	32,000	10,423	30,752	96.10%	66.67%
36720	Friends - Pioneer Playground	0	1,000	0	0.00%	66.67%
36721	Contributions - Needy Child Fund	0	0	0	0.00%	66.67%
36722	Mary G Starnes Estate - History	0	10,000	0	0.00%	66.67%
36723	Mary G Starnes Estate - Library	0	10,000	0	0.00%	66.67%
36724	Settlements (Lawsuits)	0	19,607	1,435	0.00%	66.67%
36901	Pipes/Culverts	8,000	7,335	2,239	27.98%	66.67%
36902	Repayment - Damages	0	0	0	0.00%	66.67%
36903	Christmas Parade	500	520	130	26.00%	66.67%
36905	Donation - Designated Police	0	504	0	0.00%	66.67%
36932	Proceeds - Loan/Lease Purchase	725,000	221,973	725,000	100.00%	66.67%
36990	Miscellaneous Revenues	26,079	2,803	27,027	103.63%	66.67%

Fiscal Year Ending June 30, 2019		Year-To-Date by Amount			Variance	
Account	Description	FY 19 Budget	FY 2018	FY 2019	YTD	Avg Yr %
37200	AHO - Fines/Court Costs	0	0	2,703	0.00%	66.67%
	<b>Total Revenues</b>	<b>14,463,272</b>	<b>9,554,630</b>	<b>8,487,383</b>	<b>58.68%</b>	66.67%
<b>110 General Fund</b>						
<b>EXPENDITURES</b>						
41000	General Government	2,004,826	808,262	1,185,614	59.14%	66.67%
41100	Administrative	709,357	428,692	426,165	60.08%	66.67%
41111	City Council	72,662	38,359	46,006	63.31%	66.67%
41210	Municipal Court	382,625	203,959	254,998	52.21%	66.67%
41400	Elections	6,223	0	6,223	100.00%	66.67%
41520	City Attorney	122,075	74,967	61,336	50.24%	66.67%
41530	Accounting And Internal Auditing	33,500	31,400	33,500	100.00%	66.67%
41670	Engineering	167,300	69,380	135,851	81.20%	66.67%
41800	Buildings & Grounds Maintenance	256,839	159,134	154,544	60.17%	66.67%
41900	City Hall Complex	35,500	20,300	23,637	66.58%	66.67%
41920	Special Projects	2,000	607	0	0.00%	66.67%
42100	Police	1,492,376	1,120,652	1,096,906	73.50%	66.67%
42121	Criminal Investigation	522,611	245,350	332,366	63.60%	66.67%
42123	Patrol	2,458,403	1,584,880	1,661,549	67.59%	66.67%
42125	Traffic Division	126,458	16,968	94,555	65.78%	66.67%
42200	Fire Department	2,327,237	1,495,698	1,479,755	63.58%	66.67%
42400	Building/Planning/Zoning	635,512	342,036	389,793	61.34%	66.67%
43110	Highway And Street	650,330	598,234	400,783	61.63%	66.67%
43120	Traffic Control & Street Markers	271,766	156,729	151,855	55.88%	66.67%
43150	Grants	210,000	50,000	210,000	100.00%	66.67%
43170	Transfer Station/Brush Pit/Fleet	13,350	14,370	-5,860	-43.90%	66.67%
44140	Animal Control	281,222	154,586	167,451	59.54%	66.67%
44410	Parks and Recreation	623,628	376,345	398,423	63.89%	66.67%
44420	Multi-Purpose Recreation Bldg	428,853	241,583	265,586	55.32%	66.67%
44430	Community Center	269,850	156,461	159,049	51.87%	66.67%
44440	ERHS Complex	123,929	38,702	41,275	33.31%	66.67%
44450	McBrien Complex	9,600	5,469	9,169	95.51%	66.67%
44610	Soccer - Recreation	75,500	43,467	28,517	37.77%	66.67%
44620	Soccer - Indoor	69,450	57,907	60,171	86.64%	66.67%
44630	Baseball/Softball	65,400	12,458	15,288	23.38%	66.67%
44640	Football/Cheer	25,900	18,078	18,638	71.96%	66.67%
44700	Basketball	16,200	14,736	18,822	116.18%	66.67%
44800	Libraries	200,722	116,163	121,243	60.40%	66.67%
44810	History Museum	14,400	204	204	1.42%	66.67%
46100	Urban Redevelopment & Housing	0	8,320	0	0.00%	66.67%
46500	Community Development Programs	15,000	2,138	5,033	33.55%	66.67%
47000	Economic Dev/Assistance/Incentives	0	1,133,954	0	0.00%	66.67%
47200	Economic Development	41,000	4,217	6,331	15.44%	66.67%
49100	Debt Service	119,490	169,412	119,490	100.00%	66.67%
49400	Capital Projects - Transfer Out	0	89,810	0	0.00%	66.67%
	<b>Total Expenditures</b>	<b>14,881,094</b>	<b>10,103,987</b>	<b>9,574,265</b>	<b>64.34%</b>	66.67%
<b>Total</b>	<b>## General Fund</b>	<b>-417.822</b>	<b>-549.357</b>	<b>-1,086.882</b>		

Fiscal Year Ending June 30, 2019		Year-To-Date by Amount			Variance	
Account	Description	FY 19 Budget	FY 2018	FY 2019	YTD	Avg Yr %
<b>121 State Street Aid Fund</b>						
<b>REVENUE</b>						
33450	State TIP Grant	0	0	0	0.00%	66.67%
33550	2017 Gas Tax	112,500	59,591	91,343	81.19%	66.67%
33551	State Gasoline And Motor Fuel Tax	540,518	353,279	345,796	63.97%	66.67%
36100	Interest Earnings	100	47	107	107.26%	66.67%
	<b>Total Revenues and Other Sources</b>	<b>653,118</b>	<b>412,917</b>	<b>437,247</b>	<b>66.95%</b>	66.67%
<b>EXPENDITURES</b>						
43190	State Street Aid	921,441	162,149	173,071	18.78%	66.67%
	<b>Total Expenditures</b>	<b>921,441</b>	<b>162,149</b>	<b>173,071</b>	<b>18.78%</b>	<b>66.67%</b>
<b>Total</b>	<b>## State Street Aid Fund</b>	<b>-268,323</b>	<b>250,768</b>	<b>264,176</b>		

Fiscal Year Ending June 30, 2019		Year-To-Date by Amount			Variance	
Account	Description	FY 19 Budget	FY 2018	FY 2019	YTD	Avg Yr %
<b>122 Grant Fund</b>						
<b>REVENUE</b>						
33108	ADA Retro Fitting Grant	522,000	0	0	0.00%	66.67%
33109	CDBG Blight Removal	315,000	0	0	0.00%	66.67%
33112	TDOT 2015 Alt Transportation Grant	0	0	0	0.00%	66.67%
33113	Building Better Communities Grant	0	0	0	0.00%	66.67%
33114	TML Driver Safety Grant	5,000	0	0	0.00%	66.67%
33120	TDOT 2015 Multi Modal Grant	1,000,000	0	0	0.00%	66.67%
33121	High Visibility Enforcement Grant	0	0	0	0.00%	66.67%
33425	Aquatic Stream Clean Grant	1,000	0	0	0.00%	66.67%
33493	TML Safety Grant	3,000	0	0	0.00%	66.67%
33574	State - Equipment Recycling Grant	4,000	0	0	0.00%	66.67%
33721	Petco Foundation Grant	5,000	450	0	0.00%	66.67%
33923	Safe Routes to School - ER Elementa	200,000	0	0	0.00%	66.67%
33924	Safe Routes to School - Spring Creek	25,000	0	0	0.00%	66.67%
36100	Interest Earnings	25	9	5	20.60%	66.67%
36420	GHSO Police Traffic Services - 2017	35,000	407	9,936	28.39%	66.67%
36421	TN Am. Water Fire Fighters Support	500	500	0	0.00%	66.67%
36422	Target Grant	1,000	1,000	1,000	100.00%	66.67%
36423	Maddie's Fund	5,000	5,000	0	0.00%	66.67%
36710	Walmart Grant - Fire	0	0	0	0.00%	66.67%
36711	Safety Conservation Grant	5,000	0	0	0.00%	66.67%
36712	GHSO Distracted Driving Initiative	0	0	0	0.00%	66.67%
36921	Homeland Security - Police	15,000	0	0	0.00%	66.67%
36922	Homeland Security - Fire	20,000	0	0	0.00%	66.67%
36924	GHSO (2016) Traffic	0	0	0	0.00%	66.67%
36925	2015 CDBG - Sewer Grant	0	0	0	0.00%	66.67%
36926	Walmart Grant - Police	2,500	2,500	0	0.00%	66.67%
36962	Operating Transfers-Capital Projects	210,000	50,000	210,000	100.00%	66.67%
	<b>Total Revenues and Other Sources</b>	<b>2,374,025</b>	<b>59,866</b>	<b>220,941</b>	<b>9.31%</b>	<b>66.67%</b>
<b>EXPENDITURES</b>						
43150	Grants	2,374,025	105,396	224,070	9.44%	66.67%
	<b>Total Expenditures</b>	<b>2,374,025</b>	<b>105,396</b>	<b>224,070</b>	<b>9.44%</b>	<b>66.67%</b>
<b>Total</b>	<b>## Grant Fund</b>	<b>0</b>	<b>-45,530</b>	<b>-3,129</b>		

Fiscal Year Ending June 30, 2019		Year-To-Date by Amount			Variance	
Account	Description	FY 19 Budget	FY 2018	FY 2019	YTD	Avg Yr %
<b>126 DOJ Forfeiture Fund</b>						
<b>REVENUE</b>						
35160	Dept. Of Justice Forfeiture Funds	0	0	0	0.00%	66.67%
36100	Interest Earnings	0	0	0	0.00%	66.67%
36900	Other Financing Sources	0	0	0	0.00%	66.67%
36990	Miscellaneous Revenues	0	0	0	0.00%	66.67%
	<b>Total Revenues and Other Sources</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>	<b>66.67%</b>
<b>EXPENDITURES</b>						
42127	Custody Of Property	240	160	160	66.67%	66.67%
	<b>Total Expenditures</b>	<b>240</b>	<b>160</b>	<b>160</b>	<b>66.67%</b>	<b>66.67%</b>
<b>Total</b>	<b>## DOJ Forfeiture Fund</b>	<b>-240</b>	<b>-160</b>	<b>-160</b>		

Fiscal Year Ending June 30, 2019		Year-To-Date by Amount			Variance	
Account	Description	FY 19 Budget	FY 2018	FY 2019	YTD	Avg Yr %
<b>127 Drug Investigation Fund</b>						
<b>REVENUE</b>						
33197	Federal/State Grants	10,000	2,175	3,300	33.00%	66.67%
33560	Seized/Awarded by State	15,000	34,921	30,079	200.53%	66.67%
35200	Drug Related Fines	20,000	15,929	13,975	69.88%	66.67%
35400	Sale Of Confiscated Property	0	0	7,280	0.00%	66.67%
36100	Interest Earnings	0	0	0	0.00%	66.67%
36990	Miscellaneous Revenues	0	100	0	0.00%	66.67%
	<b>Total Revenues and Other Sources</b>	<b>45,000</b>	<b>53,124</b>	<b>54,634</b>	<b>121.41%</b>	<b>66.67%</b>
<b>EXPENDITURES</b>						
42129	Drug Investigation and Control	50,000	21,600	56,135	112.27%	66.67%
	<b>Total Expenditures</b>	<b>50,000</b>	<b>21,600</b>	<b>56,135</b>	<b>112.27%</b>	<b>66.67%</b>
<b>Total</b>	<b>## Drug Investigation Fund</b>	<b>-5,000</b>	<b>31,524</b>	<b>-1,501</b>		

Fiscal Year Ending June 30, 2019		Year-To-Date by Amount			Variance	
Account	Description	FY 19 Budget	FY 2018	FY 2019	YTD	Avg Yr %
<b>130 Economic Development Fund</b>						
<b>REVENUE</b>						
31611	Incremental State Sales Tax Revenue	1,760,429	0	1,710,325	97.15%	66.67%
	Interest Earnings	0	0	144	0.00%	66.67%
	<b>Total Revenues and Other Sources</b>	<b>1,760,429</b>	<b>0</b>	<b>1,710,469</b>	<b>97.15%</b>	<b>66.67%</b>
<b>EXPENDITURES</b>						
	Economic Development	1,223,494	0	1,120,015	91.55%	66.67%
	Debt Payment	536,935	0	453,553	84.47%	66.67%
	<b>Total Expenditures</b>	<b>1,760,429</b>	<b>0</b>	<b>1,573,651</b>	<b>89.39%</b>	<b>66.67%</b>
<b>Total</b>	<b>## Economic Development Fund</b>	<b>0</b>	<b>0</b>	<b>136,818</b>		

Fiscal Year Ending June 30, 2019		Year-To-Date by Amount			Variance	
Account	Description	FY 19 Budget	FY 2018	FY 2019	YTD	Avg Yr %
<b>131 Solid Waste Fund</b>						
<b>REVENUE</b>						
34416	Special Assessment - Garbage	1,500,050	1,020,494	1,008,014	67.20%	66.67%
34417	Transfer Station	0	0	0	0.00%	66.67%
34418	Extra Cans	1,000	1,240	645	64.50%	66.67%
34420	Dumpster Rentals	4,500	2,800	4,485	99.67%	66.67%
34421	Recycling Rev	1,000	968	73	7.30%	66.67%
34422	Recycling - Transfer Station	1,000	754	1,527	152.74%	66.67%
34426	Sale Of Mulch	10,000	714	239	2.39%	66.67%
34430	Refuse Collection And Disposal	5,500	3,545	5,340	97.08%	66.67%
36330	Sale of Equipment	0	0	685	0.00%	66.67%
	<b>Total Revenues and Other Sources</b>	<b>1,523,050</b>	<b>1,030,515</b>	<b>1,021,008</b>	<b>67.04%</b>	<b>66.67%</b>
<b>EXPENDITURES</b>						
43200	Solid Waste	1,370,627	971,795	830,651	60.60%	66.67%
	<b>Total Expenditures</b>	<b>1,370,627</b>	<b>971,795</b>	<b>830,651</b>	<b>60.60%</b>	<b>66.67%</b>
<b>Total</b>	<b>## Solid Waste Fund</b>	<b>152,423</b>	<b>58,720</b>	<b>190,357</b>		

Fiscal Year Ending June 30, 2019		Year-To-Date by Amount			Variance	
Account	Description	FY 19 Budget	FY 2018	FY 2019	YTD	Avg Yr %
<b>212 TML Loan Fund</b>						
<b>REVENUE</b>						
31920	Room Occupancy Tax	400,000	269,232	297,371	74.34%	66.67%
36100	Interest Earnings	5,000	3,676	9,738	194.75%	66.67%
37940	Transfer In	656,425	169,412	573,043	87.30%	66.67%
	<b>Total Revenues and Other Sources</b>	<b>1,061,425</b>	<b>442,320</b>	<b>880,152</b>	<b>82.92%</b>	66.67%
<b>EXPENDITURES</b>						
49100	CJ Parkway Streetscape	74,210	9,488	9,605	12.94%	66.67%
49200	2004 - Camp Jordan/Fire Station 2	204,160	14,066	15,369	7.53%	66.67%
49300	2015 - BAN Conversion	119,490	20,131	23,776	19.90%	66.67%
49310	2015 - Exit One/Capital Projects	209,250	141,225	201,225	96.16%	66.67%
49320	2017 - Exit One - I75	253,475	0	252,328	99.55%	66.67%
	<b>Total Expenditures</b>	<b>860,585</b>	<b>184,909</b>	<b>502,304</b>	<b>58.37%</b>	66.67%
<b>Total</b>	<b>## TML Loan Fund</b>	<b>200,840</b>	<b>257,411</b>	<b>377,849</b>		

Fiscal Year Ending June 30, 2019		Year-To-Date by Amount			Variance	
Account	Description	FY 19 Budget	FY 2018	FY 2019	YTD	Avg Yr %
<b>341 Capital Projects Fund</b>						
<b>REVENUE</b>						
33559	State-Exit One - I75	0	0	0	0.00%	66.67%
36100	Interest Income	3,000	2,401	3,278	109.28%	66.67%
36932	Loan/Bond Proceeds	4,300,000	3,935,359	137,783	3.20%	66.67%
36961	Operating Transfers - General Fund	115,852	344,883	115,852	100.00%	66.67%
36992	Hamilton County	0	500,000	0	0.00%	66.67%
	<b>Total Revenues and Other Sources</b>	<b>4,418,852</b>	<b>4,782,643</b>	<b>256,913</b>	<b>5.81%</b>	<b>66.67%</b>
<b>EXPENDITURES</b>						
41100	Administrative	0	156	0	0.00%	66.67%
42200	Fire Department	0	892,732	0	0.00%	66.67%
43110	Highway And Street	498,500	4,002,549	497,850	99.87%	66.67%
44410	Parks & Recreation	4,173,000	0	315,910	7.57%	66.67%
47200	Economic Development	50,000	10,000	11,302	22.60%	66.67%
	<b>Total Expenditures</b>	<b>4,721,500</b>	<b>4,905,436</b>	<b>825,062</b>	<b>17.47%</b>	<b>66.67%</b>
<b>Total</b>	<b>## Capital Projects Fund</b>	<b>-302,648</b>	<b>-122,793</b>	<b>-568,149</b>		



**CITY OF EAST RIDGE  
FEBRUARY 2019  
NEW BUSINESS LICENSES**

License Issue Date	Company Name	Description	Address	Contact Name
1-Feb-19	RW Construction LLC	Construction contractor	5716 Ringgold RD East Ridge, TN 37412	Ron Wilson
4-Feb-19	Factory Brand Outlet Corp	Appliance retail	3708 Ringgold RD Chattanooga, TN 37412	David Lowery
8-Feb-19	The Crypt Airbnb	Vacation rental	803 Eileen Ln Chattanooga, TN 37412	Mauguerite Slabber
12-Feb-19	Hillis Home Solutions	Remodling	1416 Greenslake RD, East Ridge, TN 37412	William Hills
14-Feb-19	Dentons Barber Shop	Barber Shop	5310 Ringgold RD STE A East Ridge, TN 37412	Billy Ritchey
20-Feb-19	Amys Hair Salon	Salon	5310 Ringgold Rd STE B East Ridge, TN 37412	Amy Smith
20-Feb-19	A Plus Commercial Tire Service	Tire replacement repair	1523 Keeble St Chattanooga, TN 37412	Arthur Vaughn
21-Feb-19	Gracee's Place	Buy and resale of consumer goods	3725 Fountain Ave Apt 28	Jason Deramus

21-Feb-19	Van Man	Vehicle rentals, van rentals	5309 Anderson Ave East Ridge, TN 37412	Rufus Marye
25-Feb-19	J & L. Transportation	Transportation service	112 Margareta Ln. East Ridge, TN 37412	John Lewis
28-Feb-19	Maxiaire	Stainless Steel Hoods	313 Snow Drive Birmingham, AL 35209	James R. Maxwell, SR

**FEBRUARY 2019  
NEW BEER PERMITS**

License Issue Date	Company Name	Description	Address	Contact Name
None				

**JANUARY 2019  
SOLICITOR'S PERMITS**

License Issue Date	Company Name	Description	Address	Contact Name
None				

**CITY OF EAST RIDGE  
MONTHLY MANAGEMENT REPORT  
MONTH OF FEBRUARY 2019**

**COURT**

NUMBER OF CITATIONS ISSUED IN FEBRUARY 2019 378

NUMBER OF DEFENDANTS APPEARING IN COURT:

FEBRUARY 5 179

FEBRUARY 12 160

FEBRUARY 19 121

FEBRUARY 26 129

TOTAL FOR MONTH 589

# East Ridge Police Department

## Chief's Monthly Report

### February 2019

- February Acting Chief Allen attended 4 city staff meetings
- February 4 – A/C Allen, Lt. Creel, Sgt. Hewitt, and Corp. Crowe met to discuss firearms training for 2019.
- February 6-8 – A/C Allen attended the TACP Meeting in Franklin meeting.
- February 10 – SWAT was activated for a Knock and Talk that developed into a barricaded subject. The situation was resolved without injuries.
- February 11 – A/C Allen participated in a conference call concerning eCitations.
- February 13 – PD Command Staff met to discuss the 2019-2020 budget.
- February 14 – A/C Allen and Lt. Stephenson attended the City Council meeting.
- February 14 – Lt. Uselton attended a Values Based Leadership Class in Catoosa County
- February 18 – A/C Allen, Lt. Stephenson, and Celeste Vidal participated in a conference call concerning an upgrade to Property and Evidence software.
- February 20 – Lt. Uselton taught a baton class to Animal Services
- February 20 – PD Command Staff met to discuss the 2019-2020 budget.
- February 25 – ERPD went live with eCitations
- February 26 – MTAS held a Strategic Planning session with ER citizens
- February 27 – MTAS also held a meeting with department personnel on Strategic Planning
- February 28 – PD Command staff met with CM Custer on department overtime.

The department was re-organized and established the position of Administrative Lieutenant. Lt. Stephenson was assigned to this position. The new organizational chart will be included in this email.

Lt. Uselton was selected to attend the FBI National Academy April 1 to June 7.



City of East Ridge  
Police Department

MEMORANDUM:

TO: Asst. Chief S. Allen

FROM: Lt. J. Creel

SUBJECT: February 2019 CID/CSU/P&E Statistics

**CID Statistics**

Offense Reports Assigned To CID:

39 Offense Reports Cleared by

CID: 29 **CSU Statistics**

Misdemeanor Arrests: 10

Felony Arrests: 7

Narcotics Seized: Cocaine (0gm),

Meth (7 gm), Marij (103 gm)

Firearms: 0

Assets: \$0

Recovered Stolen: 2 vehicles

**K-9 Statistics**

Misdemeanor Arrests: 3

Felony Arrests: 0

Stops: 10

Assists : 33

Narcotics: Meth (.6g) MJ (5.3g)

**Drugs Seized (Department)**

Marijuana: 507.77 grams

Pills: 30 Dosage Units

Meth: 44.73 grams

Heroin: .2 grams

Cocaine: 1.2 grams

**P&E Statistics**

Items Entered : 179

Items Disposed/Returned:

205 Guns: 9 (3 for GT's)

Vehicles Sold : 0

Narcotics Disposed: 45

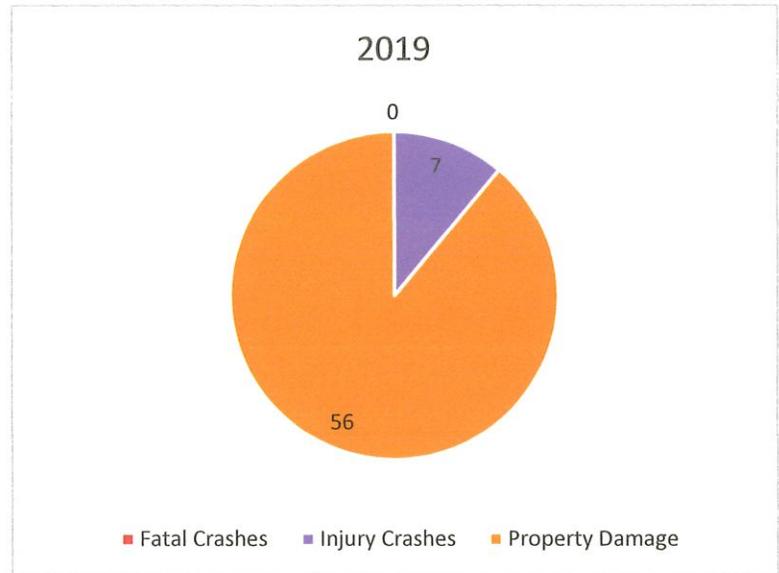
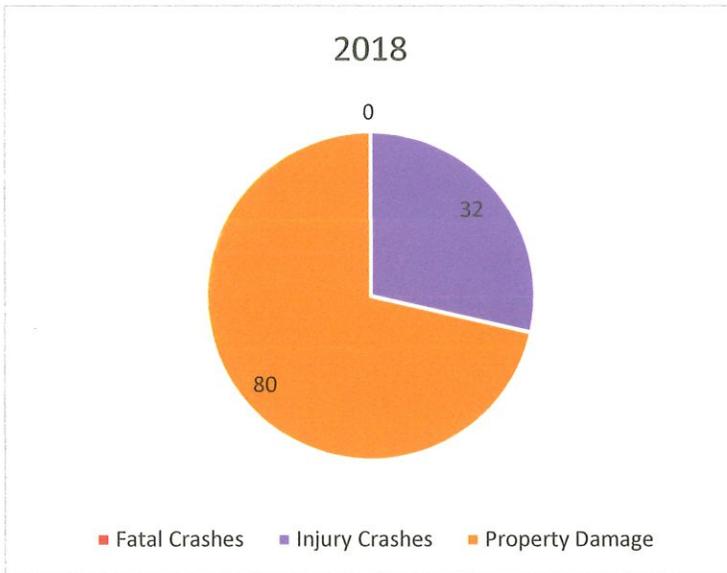




# CITY OF EAST RIDGE FEBRUARY TRAFFIC CRASHES

**2018**  
**66**

**2019**  
**56**



## Crime Suppression Monthly Activity

February 2019

### CSU Statistics

Misdemeanor Arrests 10

Felony Arrests:7

Narcotics Seized: 7 Grams Methamphetamine, 103 Grams Marijuana

Firearms: 0

Assets: 0

Recovered Stolen: 2 Vehicle

Date	Arrests	Narcotics	Currency/Assets
02/01/2019	1 – Felony Warrant		
02/04/2019	1 – Felony Arrest		
02/05/2019	1 – AOA Warrant		
02/05/2019	1 – AOA Felony Warrant		
02/06/2019			Stolen Vehicle recovery
02/07/2019	1 – Narcotics Arrest	1 gram methamphetamine	
02/08/2019	2 – Felony Arrest with USMS		
02/12/2019	1 – AOA Warrant		
02/12/2019	1 – Felony Warrant		
02/13/2019		6 Grams Methamphetamine	
02/14/2019	1 – Warrant Arrest	10.9 gram Marijuana	
02/18/2019	1 – Warrant Arrest		
02/21/2019	1 – Misdemeanor Cite	3 grams Marijuana	
02/22/2019	1 – Misdemeanor Arrest	5 grams Marijuana	Recovered Stolen Vehicle.
02/25/2019	1 – Misdemeanor Warrant Arrest		

02/25/2019	1 – Felony Arrest	3 ounces marijuana	
02/28/2019	1 – Misdemeanor Citation	Paraphernalia.	Brass Knuckles
02/28/2019	1 – ER Warrant		

02/01/2019 – Arrest of Travis Layne on felony warrant through Kansas for Sex Offender Registry Violation.

02/04/2019 – investigation revealed Layne had failed to register as a sex offender in Hamilton County. Charged with Violation in TN as well as the warrant through KS.

02/05/2019 – Traffic stop lead to arrest of white female on HCSO warrants.

02/05/2019 – Felony probation violation arrest of John Harden at 1506 Karwill

02/06/2019 – CSU assisted Patrol with a stolen vehicle recovery

02/07/2019 – CSU picked up and completed signing up Confidential Informant

02/07/2019 – CSU Misdemeanor Cited Clint Sparks for simple possession of methamphetamine.

02/08/2019 – CSU assisted USMS with arrests of Brent Love and William Hansbarger.

02/12/2019 – Arrest of James Eggemeyer on Hamilton County Warrants.

02/12/2019 – Assisted USMS with arrest of Sharonda James for murder.

02/13/2019 – Narcotics follow-up lead to seizure of 6 grams of methamphetamine and paraphernalia.

02/14/2019 – Arrest of William McPherson on East Ridge warrants.

02/18/2019 – Arrest of Anel Sahbaz on East Ridge warrants.

02/20/2019 – Attempted drug buy with Jeff Cantrel

02/21/2019 – Misdemeanor Citation issued to Anna Harris for Simple Possession and Drug Paraphernalia

02/22/2019 – Misdemeanor narcotics arrest. Gang validation.

02/25/2019 – Warrant arrest and felony arrest. 3 Ounces of marijuana seized.

02/28/2019 – Misdemeanor Citation issued to Nicholas Anderson for prohibited weapon. 2 digital scales seized.

02/28/2019 – Traffic stop lead to arrest of Laura Smith on ER Warrant

02/29/2019 – Warrant Operation planning.

**C.I.D. MONTHLY ACTIVITY REPORT  
OFFICERS CASE LOG AND DISPOSITION**

OFFICER'S NAME: S. Stojnic #549		SIGNATURE:		REPORT MONTH: 02/2018	DATES: 02/01-02/28/2018						
CASES THIS MONTH											
CASE #	TYPED OF CASE	P/S	C/N/R	ARREST	UNFND	EXCPT MEANS	ADMIN CLEAR	TRANSFER TO OTHER OFFICER	INAC CASES	CARRIED OVER	NUMBER OF CHARGES
18-008400	APS REFERRAL	P	C							X	
18-009151	CHILD ABUSE	P	C							X	
18-011756	ESP. AGG. ROBBERY	P	C							X	
18-011825	BURGLARY	P	C	X						X	2
18-012291	AUTO THEFT	P	C							X	
18-012768	APS REFERRAL	P	C		X					X	
18-013060	CHILD ABUSE	P	C							X	
19-00625	CHILD ABUSE	P	C							X	
19-000740	AUTO THEFT	P	C							X	
19-000950	SHOOTING	P	C							X	
19-001486	THEFT	P	N								
19-001491	THEFT	P	N								
19-001577	ID THEFT	P	N								
19-001612	AUTO THEFT	P	N						X		
19-001742	AUTO THEFT	P	N	X							WARRANT
19-001832	AUTO THEFT	P	N		X						
19-001849	AUTO THEFT	P	N								
BACKGROUND	BEARD, DANIEL LEIGH	P	N								
19-001991	DOA	P	N				X				
TOTAL # CASES LISTED		20	DISPOSITION								
TOTAL # CASES CLEARED		6	TOTALS	2	2	0	1	0	0	10	2

DO NOT COUNT PERSONS MORE THAN ONCE / IF THE SAME PERSON IS/WAS ARRESTED ON PRIMARY & SECONDARY CASES LIST ONLY THE PRIMARY CASE

P-PRIMARY CASES  
S-SECONDARY CASES

C-CARRY OVER FROM PREVIOUS MONTH  
N-NEW CASE (INITIATED OR ASSIGNED)  
R-REACTIVATED CASE









## EAST RIDGE POLICE DEPARTMENT MONTHLY ACTIVITY LOG

**BEGIN** **END**  
**NAME:** Rogers **DATE:** 2019 - Feb **MILEAGE:** 88889 **MILEAGE:** 90521 **VEH #** 70

DAY	ON/OFF ZONE	ARREST		OFFENSE REPORT	SUP REPORT	CRASH REPORT	TRAFFIC STOPS	TRAFFIC CITATIONS	SERVICE CALLS	CALL ASSIST	F.I. SELF	A.O.A.		WARR.		GAS
		A.	B.									A.	B.	A.	B.	
1	ON									3						
2	ON	Fleet	Maint	w/538												
3																
4																
5																
6	ON									1						
7	ON									4	1					
8																
9																
10																
11																
12	ON										3					
13	ON					1	2	5	4	7	1					
14	ON						1	2		2	1					
15	ON									2						
16	ON									2						
17																
18																
19	ON								2							
20	ON									1	1					
21	ON											1				
22	ON									3	1					
23	ON									3						
24																
25	ON	3					3	3								
26	ON									3	1					
27	ON									2	1					
28	ON	Fleet	Maint	w/538												
29																
30																
31																
<b>TOTALS</b>	<b>0</b>	<b>3</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>6</b>	<b>10</b>	<b>6</b>	<b>33</b>	<b>10</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

A = MISD.

B = FELONY

1st-K9 x2, Directed patrol @ Cascades, 2nd-Fleet Maint, 6th-K9, 7th-K9 walk @ Cascades, 12th-Fleet maint, Park&Walk @ Hampton, Farified, Holiday Inn, 13th-Directed patrol (traffic) Old Ringgold & Seminole, K9 x2, 14th-Park&Walk @ Hampton, K9x1, Assist CSU 451, 15th-K9x1, 19th-Fleet Maint  
 20th-Narc Op with CSU, CID, HCSO, 21st-AOA COPD during training, 1 hr in-service, 22nd-Park&Walk @ Holiday Inn, K9x2, Assist CSU 451, 25th-K9x1  
 26th-K9x1, 27th- K9 @ Middle School, Funeral Escort, Assist/CSU 451 x2, 28th-Fleet Maint.

## February Summary

13 K9 deployments for the month.

1<sup>st</sup>

5300 Ringgold Rd: (K9)

Lot of the Autozone - Called to the scene of a traffic crash by 517. K9 sniff conducted on one of the vehicles due to 517 observing a small amount of Marijuana that had been smashed on the ground outside the front door. K9 alerted to the driver door and a Marijuana "roach" was located on the drivers floor board. The driver was making excuses about the Marijuana saying that his passenger has Cancer. Subjects were not charged with the narcotics violation, but were cited in connection with the crash. D5

Seminole & Old Ringgold Rd: (K9)

Assist/501 - Called to scene of a traffic stop by 501 for K9 sniff. Prior to arrival all three occupants had been detained. One had an active NCIC hit out of Kansas. Police had observed plain view narcotics (Methamphetamine) prior to K9 arrival. K9 was deployed as a standby due to there being three subjects and the vehicle was being searched by 501/532. No charges for the narcotics. One male subject was transported by 501 to 601 for the NCIC hit.

3657 Ringgold Rd:

Directed patrol @ Cascades. Ran tags of vehicles on the lot for stolen and/or warrant checks. Suspicious persons and/or activity. None located at this time.

2<sup>nd</sup>

Fleet Maintenance with 538

6<sup>th</sup>

6100 Ringgold Rd: (K9)

Called to the scene of a traffic stop by 532 for a K9 sniff of a vehicle. 532 advised that the female driver of the vehicle (lone occupant) was stopped for a traffic violation. The driver is on probation for narcotics offenses. Although driver is subject to search based on her probation status consent was asked for and she was very nervous about police going inside her vehicle. K9 was deployed and alerted to the driver door of the vehicle for an unknown narcotic. The driver became very confrontational and angry that the K9 gave an alert and that police were searching her vehicle. No product was found during the hand search. The driver admitted that she had given a ride to another female that wanted to talk about "loyalty" and other stuff. The other female also has a history of narcotic offenses. When asked if the driver could pass a drug screen she was very hesitant with her answer and indicated that she might would. Driver was issued a warning citation by 532 and released.

7<sup>th</sup>

2281 Camp Jordan Pkwy: (K9)

K9 walk at the Motel 6. No alerts to rooms or vehicles.

12<sup>th</sup>

Fleet Maintenance

623 Camp Jordan Rd:

Hampton Inn – Park/Walk. Checking on the desk clerk and checking the parking lot. Clerk advised all ok and has not been having any issues.

1453 Mack Smith Rd:

Fairfield Inn - Park/Walk

Checking on the desk clerk. Observed a rear door to the pool propped open with a chair. Notified the desk clerk who advised it was not supposed to be that way and she would take care of it.

1441 N. Smith St:

Holiday Inn Express - Park/Walk

Check on the desk clerk. He was appreciative of being checked on and welcomed police presence at any time.

13<sup>th</sup>

3721 Connelly Ln:

While on general patrol I observed a white male in an unmarked white van loading city garbage cans. Made contact and he is doing yard work. These cans are from his rental property at 2019 Myrtle Ave and he was using them to help clean up.

815 Summit Ave: (K9)

Burglary in progress - Assist/505/556 (K9)

Call was dispatched and I advised enroute to this call also. Prior to 556 and myself arriving on scene 505 cleared the air and he and 532 made entry. K9 stood by on the perimeter with 556 until units cleared the house. Once 505 resumed normal traffic, K9 cleared the scene.

3600 Shirl Jo: (K9)

Assist patrol with car jacking.

539 located vehicle at this location. K9 responded to assist. Perimeter had been set up while gathering further intel. K9 deployed while subjects were called out of the apartment. After clearing the scene I assisted patrol with back logged calls at the request of 537.

14<sup>th</sup>

4500 Lee St:

Attempt to serve 451 with CSU. Bad address.

6674 Ringgold Rd: (K9)  
Roadway Inn (K9)  
Warrant service with CSU  
532 425 to 601  
K9 walk on downstairs hallway. Door bottom sniff. No alerts

623 Camp Jordan Pkwy:  
Hampton Inn – Park/Walk

15<sup>th</sup>  
6400 Ringgold Rd: (K9)  
Traffic/CSU (K9)  
Called to the scene of a traffic stop by 532. K9 sniff of vehicle exterior conducted. Alert to the driver door. Located two cotton swabs with narcotic residue.

16<sup>th</sup>  
1410 Mack Smith Rd:  
Budetel – Assist/517 on a traffic stop. Female passenger was giving info that could not be confirmed. Further checking found that she was giving false info and had an active out of HCSO. Consent search conducted on vehicle. Nothing located. 517 425

19<sup>th</sup>  
317 Tanager Cr  
Assist/EMS D1  
On 2/19/19 at approximately 1546 hours police responded to the above location with EMS in reference to a 3 YOM fall victim. The mother advised that the child had fallen and she was concerned about his well being. The child was checked by EMS and was not found to have any suspicious injuries. The child was not transported by EMS. The mother advised she would take the child to be checked out. No further action.

Fleet Maint

20<sup>th</sup>  
6674 Ringgold Rd:  
Roadway - Narcotics operation  
CSU/CID/HCSO  
No contact with the target. Operation moved to a location in the Lee Hwy & Shallowford Rd area.  
K9 did not respond due to being in a marked unit.

21<sup>st</sup>

5588 Little Debbie Pkwy

WalMart – Assisted Officer Desmond with a theft from the store that occurred while we were on scene for K9 training.

COPD #19-02498

ERPD #19-001932 D1

22<sup>nd</sup>

1007 Floyd Dr: (K9)

Reported home invasion by juvenile male in the house alone. Deployed K9 during house check. Exterior checked secure. K9 used to clear the interior of the residence. All OK

D5

1441 N. Smith St:

Holiday Inn – Park/Walk

1015 S. Seminole Dr:

Assist/CSU with warrant service

No contact with suspect

S. Seminole & Bennett Rd: (K9)

Assist/532 - (K9) 19-001950

Called to the scene of a traffic stop by 532. K9 sniff of the vehicle exterior requested. K9 alerted to the driver door. During a hand search police located numerous plastic baggies. Some of the baggies contained suspected Marijuana residue. One of the baggies contained an amount of suspected Marijuana. Police located a glass Mason jar that contained an amount of suspected Marijuana. Police located a cloth zipper pouch that contained an amount of suspected Marijuana. Police located was a Swisher Sweet Cigarillo (Maui Pinapple) package that contained one tobacco cigarette. Police located a package of White Owl brand cigarillos (Strawberry Kiwi) that contained one tobacco cigarette. All subjects were juveniles and were released to parents/guardians. 532 placed the contraband into property.

25<sup>th</sup>

6600 Ringgold Rd: (K9)

D7 - Suspended GA registration

D9 - Misd. Cite x3 for Simple Possession

Comp# 19-002051 Court date is 4/2/19.

5.3g Marijuana, .6g Meth

On 2/25/19 at approximately 1040 hours police observed a black Ford Escape in the 6600 block of Ringgold Rd pulling onto the parking lot of the Roadway Inn. A traffic stop was conducted due to the vehicle having a suspended Georgia registration (RGX6793). Contact was made with the driver who was identified as Robin Smith. Smith was advised the reason for the stop and she stated she knew the registration was suspended and received a warning a few days ago from another officer. Upon checking

the license status of Smith it was learned that she had been arrested for a narcotics violation on 1/22/19 in East Ridge. I had all occupants exit the vehicle and I deployed my narcotics detector K9 (Axel) to conduct an exterior vehicle sniff. K9 Axel gave a positive alert (sit) on driver side and passenger side doors. During a hand search of the vehicle interior police searched a backpack belonging to the front seat passenger (Megan Skates). Located in this backpack was an amount of suspected Methamphetamine that was in a small clear vial type container. This container was wrapped in a piece of clear plastic, covered with a finger of a rubber glove and secured with a rubber band. Also located in Skates' bag was a glass pipe that is common with narcotics use and a package of rolling papers. Officer Myrick assisted in the search and located a small tin box in the floor near the center console that was accessible to all occupants. The box contained an amount of suspected Marijuana, rolling papers, one plastic baggie that contained several suspected Marijuana "roaches" and two additional plastic baggies that contained suspected Marijuana residue. None of the occupants claimed any knowledge of the box or it's contents. The rear seat passenger (Clyde Brooks) and the driver (Smith) were issued Misdemeanor Citations for Simple Possession. The front seat passenger (Skates) was issued a Misdemeanor Citation for Simple Possession (Suspected Marijuana & Meth). All occupants and vehicle were released from the scene. Suspected Marijuana & Roaches: 5.3g. Suspected Methamphetamine: .6g. All recovered items placed into property. No further action.

26<sup>th</sup>

4150 Ringgold Rd: (K9)

WalMart - Responded to the WalMart to assist 501. K9 sniff requested. K9 was deployed for an exterior vehicle sniff. K9 alerted to both sides of the vehicle to the odor of an unknown narcotic. During hand search police located two unknown pills, one grinder with suspected Marijuana residue and suspected Marijuana residue on the floor of the vehicle. All items were seized by 501.

#19-2092

6400 Ringgold Rd:

Broken Down vehicle. I was able to help get the vehicle started and the driver on his way.

27<sup>th</sup>

4400 Bennett Rd: (K9)

East Ridge Middle School – Locker sniff – COPD K9 assisted.

Parking lot walk at the High School. K9 alerted to one vehicle. Marijuana residue was located inside this vehicle.

Funeral Escort

3649 & 3624 Shirl Jo Ln:

Assist 501 in attempting to serve HCSO warrants. No contact.

28<sup>th</sup>

Fleet Maintenance with 538

# EAST RIDGE FIRE RESCUE

## Summary of the Month's Activities February 1 – February 28, 2019

### ***Fire Operations***

The Department responded to **341 calls for service** in the month of February.

### ***Fire Administration***

This month staff has been working on budget items. We look at several areas during this. Areas such as training, safety equipment, clothing & uniforms, PPE (personal protective equipment), tools, appliances for water supply, fire hose nozzles, fire hose, medical supplies, vehicle repairs, vehicle replacement and total operating cost.

Staff also received an order of smoke detectors this month. Typically, while the crews are on calls, they check for working smoke detectors in homes and apartments. If the residence doesn't have a working smoke detector the crew installs one or two at no cost.

February, we posted the fire department's calls for service on our Facebook page. You can locate this on our department Facebook page. (City of East Ridge Fire and Rescue) On our Facebook Page you can find severe weather information, photos of incidents such as MVC (motor vehicle crash), structure fires, rescues, public education and information on Fire Safety. This is also a great page to see the crews that serve our community.

### ***Training***

Each shift completes a minimum of two hours of training each shift. Training topics for February were;

- Firefighter Safety, SCBA normal and emergency operations (2hrs)
- Fire Behavior, Truck Co. operations in vacant buildings (2hrs)
- TIC & H/M, Is the container half full or half empty? See article (2hrs)
- District Review, streets and hydrant locations (2hrs)
- Fire Service Aerial Ladders, proper placement & overhead operations (2hrs)
- Fire service hose, nozzles & adapters, type and uses (2hrs)
- Fire Suppression, fire scene size- up and safety considerations (2hrs)
- Building Construction, truss verses stick floors and roofs (2hrs)
- Strategy and Tactics, OIC of commercial building fires (2hrs)
- EMS-AED, operations, care and maintenance (3hrs)

**Total Cumulative Hours of Training for February – 231**

***Maintenance***

2010 Rosenbauer Rescue Engine, EGR cooler replaced

Rescue 2 battery replaced

Truck One rear top window and seal replaced

All members annual respiratory test

Received swift water equipment that was ordered

***Special Projects, etc.***

As of February 2019, we will be taking volunteer applications. Please apply at our Fire Station #

1.



# EAST RIDGE FIRE RESCUE

## East Ridge Fire Rescue 2019 Incident Report / Incident Totals

February 1- February 28, 2019

Total Calls – 341

Category	Totals	Category	Totals
Structure Fire	1	Rescue and EMS Calls	203
Vehicle Fire	1	MVC (Vehicle Accidents)	30
Brush/Grass Fires	2	Citizen Assist/ other	80
Trash/Rubbish Fires	0		
Fire Alarms/ Investigations	24	Mutual Aid Received	1
Total Fire Calls	28	Mutual Aid Given	1
Fire Service Injuries	0	Civilian Fire Injuries	0
Fire Service Deaths	0	Civilian Fire Deaths	0
<b>STRUCTURE FIRES</b>			
Property	\$ 500.00		
Contents	\$ 100.00		
Other	\$ 0.00		
<b>Total Dollar Estimated Loss</b>	<b>\$ 600.00</b>		
Property	\$132,000.00		
Contents	\$ 40,000.00		
Other	\$ 0.00		
<b>Total Dollar Estimated Saved</b>	<b>\$ 172,000.00</b>		



# City of East Ridge

1517 Tombras Avenue  
East Ridge, Tennessee 37412  
(423) 867~7711

## City of East Ridge Solid Waste Report FEBRUARY 2019

Solid Waste tonnage collected:	568.19 TONS
Recycled materials collected:	38.45 TONS
Convenience center (dumpster):	35.98 TONS
Dumpster rentals:	4
Brush collected:	25 LOADS
Metals:	1.5 TONS
Bulk item pickup:	41.7 TONS
Cart repairs/replacement:	63
New residents/extra garbage cans:	5
Recycling new cans:	31



## MONTHLY REPORT STREET DEPARTMENT

### WORK ORDERS

Feb-19

TYPE OF TASK	PRODUCED	NOTES
Ditch Patrols	8Days	267 Spots cleaned
Drainage Repairs	2	S.Smith/ State Line.
Maintenance		Trash Pick Up,6 Areas
Streets Sweeping	60 Streets	
Miscellaneous		
Work Done @ C.J.Park	Water Leak,	Demo-Rest room,5 Days
Pipe Installations		
Street repairs (Potholes)		13 Spots,Patched
Tree Cutting		
Asphalt Usage	10 Tons	
ERPD Requests		

### Notes :



# TRAFFIC CONTROL MONTHLY REPORT FEBRUARY 2019

## WORK ORDERS

Feb-19

TYPE OF TASK	PRODUCED	NOTES
New Signage	48	
Signs Installed	29	
Sign Maintenance	63	STOP and ID cleaning
Shop Tasks	17	
Miscellaneous	14	
Resident Requests	9	
Street Light Requests	14	
Banners	4	
Signal Repairs	14	
Sign Posts	16	
ERPD Requests	10	

### Notes :

Camp Jordan Parkway closed due to high water.

Ringgold Rd, started work to update STOP and Street ID signage.

IMSA Traffic Signal Technician Certification completed through 2022.

### Studies:

S. Seminole Dr, Altamaha St, Springvale Rd, John Ross Rd.



**Monthly Report  
February 2019**

**Administration**

- Met with representatives from USA Shade regarding new shade structures for bleachers at Camp Jordan
- Met with Integrated Properties and Fun Time Foods regarding the renovation of the Arena concession area
- Attended Chamber of Commerce Luncheon and Board Meeting
- Conducted staff evaluations for all employees
- Gave presentation to Optimist Club
- Gave presentation to citizens at Local Coffee during "Meet the Mayor"
- Attended meetings regarding updating the park master plan
- Worked on department budget for FY: 2020
- Attended a construction progress meeting with Integrated Properties
- Met with Plainview Outdoors billboard company regarding advertising for park programs / events
- Interviewed by Dick Cook (East Ridge News Online) regarding the Camp Jordan Park upgrades
- Staff met with City of Chattanooga Parks and Recreation staff regarding the planning of the 2019 TRPA Conference
- NRPA "Walk with Ease" Grant – Instructor Training

**Projects – Parks and Recreation**

- Demoed bathroom on the hill at Camp Jordan
- Sprayed Camp Jordan Bermuda grass islands with herbicide for weed control
- Park utilities were marked by GPRS utility location company
- Renovated upstairs umpire room at Fields 5-8 with new flooring
- Staff installed two custom engraved rock signs at Camp Jordan Park
- Indoor soccer walls and playing court were taken down and stored until next December
- Staff assembled 8 of 16 new aluminum bleachers
- New fencing at fields 1-4 and 5-8 erected

**Programs and Events**

- Youth Basketball League – Community Center and East Ridge High School
- Youth / Adult Indoor Soccer League - Arena
- Pickleball Ball - Community Center
- Aerobics and Line Dancing - Community Center
- Registrations for Spring Sports were held

**Facility, Rental and Registration Information**

Facility	Programs / Rentals	Fees	Concession/Gate Revenue
Camp Jordan Arena	2	\$130.00	\$0.00
Camp Jordan Fields	1	\$500.00	\$0.00
Basketball	5	\$265.00	\$5,127.00
Pavilions	4	\$325.00	\$0.00
Community / Senior Center	3	\$495.00	\$0.00
Red Wolves Soccer	1	\$3,600.00	\$0.00
McBrien Indoor Facility	65	\$1,300.00	\$0.00
Comm. Ctr. Memberships	3	\$60.00	\$0.00
Baseball Registrations	165	\$8,795.00	\$0.00
Softball Registrations	101	\$4,265.00	\$0.00
Soccer Registrations	378	\$18,622.20	\$0.00



# CITY OF EAST RIDGE - Codes/Building Activity Report February 2019

## DEPARTMENT OF 6 EMPLOYEES:

Kenny Custer – Assistant City Manager

Michael Howell - Chief Building Official		
Mike Flynn, Jr. – Fire Code Official		
Melissa Mahoney – Administrative Assistant/Codes Tech Clerk		
Terrie Leidholdt – Codes Enforcement Officer		
Charlie Ritchey – Codes Enforcement Officer		
Sarah Steinberg – Codes Enforcement Officer		
<b><i>The purpose of the Codes Department is to ensure that all citizens and contractors are assisted concerning the issues of: Building Codes and safety, Fire Marshal Duties, and Property Maintenance Codes. The duty of this department is to inspect and enforce these regulations in a certified and professional manner.</i></b>		
<u>Activity</u>	<u>Scope of Activity</u>	<u>Total Monthly</u>
Issuing of Permits	Building (Commerc. & Resid.), Building, Electrical, Plumbing, Mechanical, Fire, Sign	61 permits
Fire Code Inspections	Inspect existing businesses within city limits -Hotels, Restaurants, Stores, etc.	51 inspections
Building Inspections	Building, Mechanical, Plumbing, Electrical, Energy.	64 inspections
Re-inspections	Trades that have failed first inspection	1
Signs Removed	Illegal signs removed from city limits	0
Continuing Education	Training for the departments required certification test/International Building Certif.	2 Hours
Property Maint. Liens	Unpaid property maint. issues including grass cutting, demo of unsafe structures, etc.	0 Liens
Housing Board	Cases involving repair or demo of structure	17 Cases
Zoning Board	Cases involving zoning ordinance.	0 Case
Planning Commission	Cases involving rezoning, subdivision regulations and plat signing.	0 Case
Plan Reviews	In-house plan reviews commercial/Residential	2 reviews
Unsafe Structure Abatement	Demolition of unsafe structure	0 structure
Citations to Court	Property Maintenance Violations	20 citation
Customer Service Calls	Facilitate calls and inquiries citizens and contractors may have	Daily

ANIMAL SERVICES  
MONTHLY REPORT  
FEBRUARY 2019

**Cat**

	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	Tot al	AV G	
On Shelter	30	30	30	29	29	29	30	24	24	24	23	23	16	16	17	19	19	21	18	18	18	18	18	18	18	18	18		21.9		
On Foster (in figures)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		0.0	
Litters	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		0.0	
Start Of Day	29	30	30	30	29	30	30	28	44	44	44	23	23	16	17	17	19	18	18	18	18	18	18	18	18	18	18	18		22.3	
Incoming	1	0	0	0	0	3	1	3	0	0	0	0	0	0	1	2	0	4	0	0	0	0	0	0	1	0	1	0	17	0.6	
Returned	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0	
Transferred In	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0	
From Fostering	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0	
From Other	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0	
In SubTotal	1	0	0	0	0	3	1	3	0	0	0	0	0	0	1	2	0	4	0	0	0	0	0	1	0	1	0		0.6		
Adopted	0	0	0	0	0	0	0	0	0	0	1	0	6	0	0	0	0	1	3	0	0	0	0	0	0	0	0	1	0	12	0.4
Returned To Owner	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0	
Escaped	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0	
Stolen	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0	
Released To Wild	0	0	0	0	0	4	1	7	0	0	0	0	1	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	14	0.5	
Transferred Out	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0	
To Fostering	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0	
To Retailer	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0	
Died	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	2	0.1	
Euthanized	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0	
To Other	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0	
Out SubTotal	0	0	0	1	0	4	1	7	0	0	1	0	7	0	1	0	0	1	3	0	0	0	0	0	1	0	1	0		1.0	
End Of Day	30	30	30	29	29	29	30	24	24	24	23	23	16	16	17	19	19	21	18	18	18	18	18	18	18	18	18	18		21.9	

# Dog

	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	Tot al	AV G
On Shelter	9	12	11	12	13	13	13	12	11	12	15	13	13	11	13	13	13	12	9	8	8	11	12	12	13	12	13	11		11.8
On Foster (in figures)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		0.0
Litters	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		0.0
Start Of Day	10	9	12	11	12	13	13	13	12	11	12	15	13	13	11	13	13	13	12	9	8	8	11	12	12	13	12	13		11.8
Incoming	0	3	0	1	1	1	0	1	0	1	3	0	2	0	2	0	0	2	0	0	0	3	1	0	1	2	1	0	25	0.9
Returned	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0
Transferred In	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0
From Fostering	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0
From Other	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0
In SubTotal	0	3	0	1	1	1	0	1	0	1	3	0	2	0	2	0	0	2	0	0	0	3	1	0	1	2	1	0		0.9
Adopted	0	0	0	0	0	0	0	1	0	0	0	1	2	1	0	0	0	1	2	1	0	0	0	0	0	2	0	2	13	0.5
Returned To Owner	1	0	1	0	0	1	0	0	1	0	0	1	0	1	0	0	0	2	1	0	0	0	0	0	0	1	0	0	10	0.4
Escaped	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0
Stolen	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0
Released To Wild	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0.0
Transferred Out	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0
To Fostering	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0
To Retailer	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0
Died	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0
Euthanized	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0
To Other	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0
Out SubTotal	1	0	1	0	0	1	0	2	1	0	0	2	2	2	0	0	0	3	3	1	0	0	0	0	0	3	0	2		0.9
End Of Day	9	12	11	12	13	13	13	12	11	12	15	13	13	11	13	13	13	12	9	8	8	11	12	12	13	12	13	11		11.8

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Report: **Monthly Figures (by species)**

Generated by Animal Shelter Manager 42u [Mon 25 Mar 09:21:26 GMT 2019] at East Ridge  
Animal Services on 03/28/2019 by creno

## FY18/19 Library Services Statistics as of February 28, 2019\*

	JULY FY18	AUG. FY18	SEPT. FY18	OCT. FY18	NOV. FY18	DEC. FY18	JAN. FY19	FEB. FY19	MAR. FY19	APR. FY19	MAY FY19	JUNE FY19	YTD FY19
CIRCULATION (BOOKS/AUDIO)	3737	3509	3190	3306	2860	3103	3262	3019					25986
CIRCULATION E-BOOKS	28	39	38	44	35	22	39	42					287
COMPUTER USERS	581	613	474	626	434	474	540	545					4287
NEW CARDS ISSUED	40	40	42	42	27	23	35	26	*				275
PROGRAMS/ ATTENDANCE	9/222	7/60	11/116	9/91	9/60	9/124	9/59	13/83	**				76/815
DOCUMENTS NOTORIZED	46	16	24	16	19	18	17	14					170
PAGES FAXED	122	61	41	108	37	84	136	62					651
JOBS SCANNED	14	54	29	25	20	13	17	47					219
COPIES MADE	2722	3846	2991	2947	1909	1601	2952	2461					21429
IN-DEPTH COMPUTER ASSISTANCE	54	40	33	85	76	88	79	80					535
ITEMS CATALOGUED	108	214	175	137	97	110	129	97					1067
ITEMS DELETED	108	137	350	369	10	33	194	603					1804

\* New Cards – 23 Adults/3 Juvenile

\*\* Homeschool Book Club – 4 programs/31 attendance

Preschool Storytime – 4 programs/26 attendance

Valentine Dinner & Movie – 16 attendance

Adult coloring – 4 programs/10 attendance