

BRIAN WILLIAMS
Mayor

JACKY CAGLE
Councilmember

ANDREA WITT
Councilmember



ESTHER HELTON
Vice Mayor

MIKE CHAUNCEY
Councilmember

CHRIS DORSEY
City Manager

City of East Ridge

*1517 Tombras Avenue
East Ridge, Tennessee 37412
(423) 867~7711*

MONTHLY REPORT

FOR

OCTOBER 2019

CHRISTOPHER J. DORSEY **CITY MANAGER**



**CHRISTOPHER J. DORSEY
CITY MANAGER**

December 11, 2019

To: Mayor and Councilmembers, City Staff and Residents of East Ridge

Please find attached the October 2019 City Manager's Monthly Report. This report includes information submitted by the various departments which is then organized and compiled for your review.

This report recognizes the City's efforts to remain transparent and to keep the City moving forward in a positive direction.

Please feel free to contact me with any questions, comments and/or suggestions regarding this report.

Sincerely,


Christopher J. Dorsey
City Manager

City Manager

Management Report: October 2019

Legislative Accomplishments

City Council

Council Meeting – October 24, 2019

- **RESOLUTION NO. 2991** – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, AUTHORIZING THE CITY MANAGER OR HIS DESIGNEE TO ACCEPT THE HAMILTON COUNTY 2019 HOMELAND SECURITY GRANT FOR THE EAST RIDGE POLICE DEPARTMENT - **APPROVED**
- **RESOLUTION NO. 2992** - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, AUTHORIZING THE CITY MANAGER OR HIS DESIGNEE TO ACCEPT THE HAMILTON COUNTY 2019 HOMELAND SECURITY GRANT FOR THE EAST RIDGE FIRE DEPARTMENT - **APPROVED**
- **RESOLUTION NO. 2993** - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, APPROVING BIDS FOR THE PURCHASE OF SOCCER UNIFORM SHIRTS FOR THE 2019 - 2020 INDOOR SOCCER SEASON - **APPROVED**
- **RESOLUTION NO. 2994** – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, ADOPTING THE AMERICANS WITH DISABILITIES ACT (ADA) TRANSITION PLAN ALONG WITH THE AMERICANS WITH DISABILITIES STANDARDS FOR ACCESSIBLE DESIGN (ADAAG) AND THE AMERICANS WITH DISABILITIES GUIDELINES FOR PEDESTRIAN FACILITIES IN THE PUBLIC RIGHT-OF-WAY (PROWAG) - **APPROVED**

Commissions and Boards

- **Planning Commission – October 7, 2019**
 - **1018 and 1022 LeClercq Drive** – Consider the request of James Hathcock to rezone property from C-2 Commercial District and R-1 Residential District to RZ-1 Zero Lot Line Residential District and RT-1 Residential Townhome District – **Approved**
 - **1507,1514,1520, and 1524 Rebecca Drive** – Consider the request of Michael Hunter to have the property rezoned from R-1 Residential District to R-3 Residential District - **Approved**

- **Board of Zoning Appeals – No meeting**

- **Industrial Development Board – October 24, 2019**
 - Approved development agreement with Seth R. Champion.
 - Modified previous development agreement with Big Red Powersports, LLC dba Southern Honda Powersports in regard to new developer address.
 - Approved request between Smart Bank and Exit One, LLC, relative to assignment of right to receive payments pursuant to Development and Allocation Agreement relating to Border Region Retail Development District.

- **Library Board – October 8, 2019**
 - Approval of Minutes from August 13, 2019: David Witt; second by Jessica Crowe, unanimously approved
 - Communication from citizens: None Present
 - Director's Report: Patty Weaver provided statistics about programs held since our last meeting.
 - Events since August 13, 2019 meeting:
 - Open Mic Night on September 13, 2019 had 14 in attendance (6 children and 8 adults).
 - September Family Movie Night “Enchanted” on September 20, 2019 had 24 in attendance (13 children and 11 adults) while October Family Movie Night “Goosebumps” had 18 in attendance (10 children and 8 adults).
 - There are several events scheduled before the December 10, 2019 final meeting of 2019:
 - The staff has a Book Character Pumpkin Decorating Contest.
 - Special Firefighter story-time with East Ridge Firemen on October 15, 2019 @ 11:30 am.
 - Adult Fall Craft on October 17, 2019 at @ 2:00 pm.
 - Patty Weaver will be the guest speaker at “Meet the Mayor” held in the Library on October 19, 2019 @ 10:00 am.
 - Adult Only Movie Night “IT-part 1” on October 25, 2019 @ 6:30 pm.
 - Special Halloween story-time and short movie “Great Pumpkin” on October 29, 2019 @ 11:00 am.
 - Family Movie Night “Grinch” @ 6:30 pm.
 - The Annual East Ridge Christmas Parade with Library Staff participating on November 23, 2019.
 - Adult Christmas Craft on December 5, 2019 @ 2:00 pm.

- Old Business:
 - Bylaws: Erin Rickman (former Board Member) provided Patty Weaver with the working draft of the Bylaws; Cathy Cook to fill in some additional information and email to Board Members for review and input prior to December 10, 2019 meeting so Bylaws can be adopted.
- New Business:
 - Parade/Thanksgiving holiday closures:
 - The Library Staff will be entering a “Polar Express” theme golf cart in the Annual East Ridge Christmas Parade on Saturday, November 23, 2019 and the Library will close at 3:00 pm in order to prepare parade entry; motion to close Library at 3:00 pm by Ann Waterhouse; second by Jessica Crowe; unanimously approved.
 - Discussion about Thanksgiving Holiday Hours; library staff would like to close Saturday, November 30, 2019 to follow the Thursday and Friday, November 28-29, 2019 Thanksgiving Holiday. It was also suggested that the Library Staff close early on Wednesday, November 27, 2019 due to slow activity in the Library historically on the Wednesday before Thanksgiving. Motion to close Wednesday, November 27, 2019 at 5:00 pm (Wednesday closure is typically 8:00 pm) and Saturday, November 30, 2019 all day made by David Witt; second by Cathy Cook; unanimously approved.
 - Election of Chairman: Ann Waterhouse volunteered to be Chairman however John Britt suggested that the Library Board wait until the Bylaws have been adopted to vote on a Chairman, John will continue to run the meetings as Vice-Chairman until such time as a Chairman is elected. Tabled and no action taken at this meeting.
 - Communication from board members: Ann Waterhouse said she was excited about the events the Library holds and tries to attend all of them. She thinks the public loves these events and she thinks they are a good outreach to the East Ridge citizens. She thanked the Library Staff.
 - John Britt also thanked the Library Staff for their work.
- **Beer Board – No Meeting**
- **Housing Commission**
 - **October 14, 2019 – Regular Meeting**
 - 4317 Dupont Street - Boardmember Wilson made a motion to pass this case to the November 11, 2019 meeting. Motion was seconded by Boardmember Stephens. The vote was unanimous. Motion approved.
 - 1619 Barry Road - - Boardmember Wilson made a motion to pass this case to the November 11, 2019 meeting. Motion was seconded by Boardmember Rogers. The vote was unanimous. Motion approved.
 - 5313 State Line Road - Boardmember Wilson made a motion to pass this case to the November 11, 2019 meeting and have Code Enforcement do an interior inspection of the dwelling. Motion was seconded by Boardmember Stephens. The vote was unanimous. Motion approved.

- **6619 State Line Road** - Boardmember Ezell made a motion to pass this case to the November 11, 2019 meeting. Motion was seconded by Boardmember Stephens. The vote was unanimous. Motion approved.
- **1302 Pleasant Street** - Boardmember Ezell made a motion to pass this case to the November 11, 2019 meeting. Motion was seconded by Boardmember Stephens. The vote was unanimous. Motion approved.
- **5001 Fike Drive** – Boardmember Wilson made a motion to have Mike Flynn, Jr. do an inspection of the dwelling by end of business on Friday October 18, 2019 and to pass this case to the November 11, 2019 meeting. Motion was seconded by Boardmember Rogers. The vote was unanimous. Motion approved.
- **3814 Altamira Drive** - Boardmember Ezell made a motion to pass this case to the November 11, 2019 meeting. Motion was seconded by Boardmember Stephens. The vote was unanimous. Motion approved.

CITY MANAGER:

Administration Meetings

- Monthly meetings with Department Heads and Supervisory Staff
- Advanced Discussions of new development interest for property bordering I-75
- Working with TDEC and NPS on the Camp Jordan Conversion
- Small Cities City Manager Meeting
- Department Head Weekly Meetings

Ongoing Work

- Camp Jordan Conversion Process
- Drainage design from tunnels east to McBrien Road
- Sidewalk design and ROW acquisition from tunnels east towards McBrien Road
- WWTA \$7.3 Million-dollar rehabilitation Project ongoing city wide
- Updating codification of Municipal Code
- Updating draft of Human Resources Manual
- Working on economic development projects



Finance and Administration Monthly Report October 2019

FINANCE DIRECTOR

- Staff meetings - 4
- Council meeting - 2
- Continue to work on information for Auditors.
- East Ridge Futbol Club Board Meeting
- Border Region Reports
- Conference calls with TNPRIMA regarding conference in November
- Prepared Financial Report for September
- IDB Meeting
- 5 Bid Openings
- Prepared report – TDOT Report on Expenditures – FY 2019
- Prepared report – Hamilton County – Outstanding indebtedness FY 2019
- Prepared reports – Public Entity Partners (formerly The Pool)
- Prepared Annual Compliance Report for 2018 – TN Comptroller of the Treasury – Approved
- Worked with TN Municipal Bond Fund – New Capital Outlay Note – Police Vehicles
- Daily accounting functions such as processing purchase orders and payables, deposits, bank reconciliations etc.

HUMAN RESOURCES MANAGER

- Attended Staff Meetings
- Annual worker's comp audit
- Other needs for employee personnel matters and insurance
- Prepare Open Records Request
- Reconcile and payments of all Insurance Policies
- Filed Quarterly Payroll Returns (941 report, unemployment report, GA State Tax)
- Issued Conflict of Interest Forms to ALL Employees for signature for file
- Met with Director of Nova Medical
- Completed VOE (verification of employment forms) for two employees who applied for loans
- Resignations: Part-Time Library Assistant, Part-Time Animal Control Officer
- Held interviews for Part-Time Animal Control Officer, Part-Time Recreation Assistants, Court Clerical

- Hired: Police Officer (2), Part-Time Animal Control Officer (1), Part-Time Recreation Assistants (4) for work in the Community Center
- E-Verify Reporting & Tennessee New Hire Reporting
- Held Orientation for 7 new employees and enrolled new employees in payroll and all benefits; created personnel files and medical files for new hires
- Openings: Part-Time Library Assistant, Full-time Sanitation Driver

CITY RECORDER

- Attended Weekly Staff Meetings
- Attended Council Meetings and Agenda Work Sessions – prepared minutes
- Prepared packets for Council meetings
- Attended Planning Commission and prepared minutes.
- Fulfilled Open Records Requests
- Attended 5 bid openings.
- Compiled and edited information for Hometown News magazine.
- Other day-to-day duties

COMMUNITY INVOLVEMENT COORDINATOR – GRANT REPORT

- **Grants Applied For:**
 - TDOT LP Multimodal – Sidewalks & Multimodal paths along Ringgold Road (\$1 million) – 80/20% Funded – Applied 10/15/19
 - TDOT LP Transportation Alternatives Program – Sidewalks & Multimodal paths along Ringgold Road (\$1.25 million) 80/20% for Construction Phase Only – Applied 10/3/19
 - PEP Property Conservation Grant (Parks & Rec) – Security Cameras for Pioneer Frontier (\$8,000) – Applied 10/9/19
- **Grant Awards Received:**
 - PEP Drivers Safety Grant (All) – DL Checks, Safety Equipment, Training (\$6,000) – 50% Funded – Applied 9/18/19 – Awarded 10/23/19
- **Reimbursements Submitted/Received:** N/A

CARTA CARE-A-VAN PROGRAM

OCTOBER 2019

TRIP TOTALS

MONTHS	FY 18	FY 19	FY 20
July	0	101	100
August	0	119	78
September	28	127	103
October	46	150	158
November	79	102	
December	132	72	
January	153	82	
February	107	85	
March	102	96	
April	76	117	
May	114	95	
June	95	74	
	932	1220	439
Average/Mo	77.66	101.66	
*Sept-June		83.33	
Increase average		5.67	

USER TOTALS

MONTHS	FY 18	FY 19	FY 20
July	0	14	9
August	0	14	12
September	1	16	16
October	5	16	16
November	11	14	
December	11	10	
January	10	8	
February	13	9	
March	10	10	
April	9	12	
May	12	14	
June	11	11	
	93	148	53
Average/Mo	7.75	12.33	
*Sept-June		10	
Increase average		2.25	

COST TOTALS (\$7.50/per trip)

MONTHS	FY 18	FY 19	FY 20
July	\$ -	\$ 757.50	\$ 750.00
August	\$ -	\$ 892.50	\$ 585.00
September	\$ 210.00	\$ 952.50	\$ 772.50
October	\$ 345.00	\$ 1,125.00	\$ 1,185.00
November	\$ 592.50	\$ 765.00	\$ -
December	\$ 990.00	\$ 540.00	\$ -
January	\$ 1,147.50	\$ 615.00	\$ -
February	\$ 802.50	\$ 637.50	\$ -
March	\$ 765.00	\$ 720.00	\$ -
April	\$ 570.00	\$ 877.50	\$ -
May	\$ 855.00	\$ 712.50	\$ -
June	\$ 712.50	\$ 555.00	\$ -
	\$ 6,990.00	\$ 9,150.00	\$ 3,292.50
Increase/Decrease		\$2,160	
*Numbers from Sept-June		\$510	

NEW USERS (per month)

MONTHS	FY 18	FY 19	FY 20
July			
August			
September			3
October			2
November			
December			
January			
February			
March			
April			
May			
June			



CITY OF EAST RIDGE

October 2019

NEW BUSINESS LICENSES

Issue Date	Company Name	Description	Address	Contact Name
10-01-19	Sweet Tulip	Selling furniture	2351 Jennifer Dr. Chattanooga, TN 37412	Tanya Deakins
10-01-19	Hop In & Out #1	Gas station	4011 Ringgold Rd East Ridge, TN 37412	Akbar Bhamani
10-04-19	Hair Language Salon & Day Spa	Hair & spa services	4120 Ringgold Rd East Ridge, TN 37412	Rosetta Rowe
10-10-19	Skin Sanctuary	Spa services	6741 Ringgold Rd. East Ridge, TN 37412	Karen Miller
10-24-19	Restoration	Vending machine	31 Woodard Cir East Ridge, TN 37412	Morns Bradley
10-25-19	Southern Estate Buyers LLC	Buying gold and silver	5828 Ringgold Rd STE A Chattanooga, TN 37412	Jason Cochran
10-29-19	Family House Cleaning Service	Cleaning service	3725 Fountain Ave Chattanooga, TN 37412	Henry Orlando Ordonez Maldonado
10-30-19	Ely Concrete Construction LLC	Contractor	10 Kelli Clark CT SE Cartersville, GA 30121	Sean Ely
10-31-19	The Hair Parlor	Hair salon	1426 S. Moore Rd East Ridge, TN 37412	Constantin Randol

NEW BEER PERMITS

Issue Date	Company Name	Description	Address	Contact Name
None				

**CITY OF EAST RIDGE
MONTHLY MANAGEMENT REPORT
MONTH OF OCTOBER 2019**

COURT

NUMBER OF CITATIONS ISSUED IN OCTOBER 2019 199

NUMBER OF DEFENDANTS APPEARING IN COURT:

OCT. 1, 2019	147
OCT. 8, 2019	117
OCT. 15, 2019	164
OCT. 22, 2019	119
OCT. 29, 2019	156

TOTAL FOR MONTH 703



East Ridge Police Department

Chief's Monthly Report October 2019

- October 2 – PD Command Staff participated in “Coffee With a Cop” sponsored by McDonald’s in East Ridge
- October 5 - 9 Acting Chief Allen took personal days.
- October 7 – Officer Clayton Smith started his employment with ERPD
- October 10 – Acting Chief Allen attended the City Council Meeting and presented bids for four (4) new police vehicles
- October 11 – Acting Chief Allen, and Records Clerks Candance Brown & Pam Aalberg attended and Open Records class presented by the Office of Open Records Council
- October 11 – Acting Chief attended a meeting with the City Manager on an open records request.
- October 14 – Officer Samuel Roistacher started his employment with ERPD
- October 15 – Acting Chief Allen attended the Quarterly Chiefs and Sheriff’s luncheon at the Chattanooga Housing Authority.
- October 22 – Acting Chief Allen had an online meeting on the Power DMS software
- October 23 – The department command staff held a staff meeting.
- October 24 – Five new officers were administered the Oath of Honor by Mayor Williams and the City Council Meeting
- October 26 – Acting Chief Allen and Detective Officer David Burgess staffed the Drug Take Back at Walgreen’s 5301 Ringgold Rd.
- October 29 – Acting Chief Allen, Officers William Johnson, and Terry Smith attended the meeting of the Advisory Council on Traffic Safety
- October 31 – Acting Chief Allen attended a meeting at TDOT concerning the I-75/I-24 interchange construction.



EAST RIDGE POLICE DEPARTMENT

4214 Ringgold Road ❖ East Ridge, TN 37412

Police Administration
(423) 867-3718
Fax (423) 867-9418

Stan Allen
Acting Chief of Police



October Events

Administrative Division - Lieutenant Daniel Stephenson

- Daily completion of Activity Reports (including weekend) for public view at the police department and provided to ERNO.
- Participated in "Coffee With a Cop" at McDonald's Restaurant.
- Participated in meeting with representative from PowerDMS to discuss policy creation software. Also discussed was record dissemination, retention, and accreditation features of software. Set up additional meeting between PowerDMS and Acting Chief Allen.
- Participated in instructional in-service class
- Met with Records staff, warrants officer, and Property and Evidence staff on multiple occasions.
- Command Staff Meeting (provided command staff with information to obtain grants related to obtaining a virtual simulator training system. Provided information regarding online reporting options. Provided information for free tracking dog program)
- Meeting with R.J. Young to facilitate the pick-up of the second phase of documents to be scanned off sight and placed into new scanning software.
- Scheduled and transported evidence to the TBI Nashville Crime Laboratory. Obtained new BAC kits from the TBI and returned them to the police department for use by officers.
- Obtained and updated accounts with the TN state database, THOR, for Lt. Uselton, Lt. Creel and the Detective Division for use in investigations.
- Worked with R.J. Young to create user accounts for access to the server-based scan software.
- Facilitated the replacement of fire extinguishers for patrol officers.

- Prepared policy 1.7, Mission and Vision Statements for public view and department dissemination. Documentation of this was completed for accreditation compliance.
- Worked on/revised accreditation standard 1.2 and submitted to A/C Allen for approval.
- Networked with law enforcement contacts around the country to obtain policies on LPRs from other law enforcement agencies.
- Participated in Firearms Simulator in-service training

Warrants Division – Sgt. Tim Spires

- Provided fingerprinting service to **21** people with a total of **47** fingerprint cards.
- **115** Warrants were issued
- **11** Misdemeanor Citations were processed
- **6** Codes Enforcement Subpoenas executed
- **14** Subpoenas issued

ERPD Property and Evidence Division

- Items Entered: **160**
- Items Disposed: **185**
- Narcotics Disposed: **55**
- Vehicles Sold: **0**
- Firearms: **6** disposed / **25** Total for GT Distributors

Drugs Seized – Department monthly total

- Hash: **0** grams
- Pills: **13** Dosage Units
- Cocaine: **1.25** grams
- Heroin: **0** grams
- Meth: **52.99** grams
- Marijuana: **504.16** grams
- THC Wax: **7,699.99** grams
- THC Vape Capsules: **167**
- Fentanyl: **0** grams



City of East Ridge
Police Department

OCTOBER 2019

MEMORANDUM:

TO: Interim Chief S. Allen

FROM: Lt. J. Creel

SUBJECT: October 2019 CID/CSU/K-9 Statistics

CID Statistics

Offense Reports Assigned: 49

Offense Reports Cleared: 27

Clearance Rate: 55.10%

CSU Statistics

Misdemeanor Arrests: 1

Felony Arrests: 8

Narcotics Seized: .5 gm Meth

Firearms: 1

Assets: 0

Recovered Stolen Auto: 0

Search Warrants: 0

Cases for Fed Prosecution: 0

K-9 Statistics

Calls for Service: 20

SIA Park/Walk: 7

Stops: 2

Arrests: 2

Assist Other Agency: 5

Stop Assist: 4

Citations: 2

K9 deployments: 67

Arrests: 2

**C.I.D. MONTHLY ACTIVITY REPORT
OFFICERS CASE LOG AND DISPOSITION**

OFFICER'S NAME: S. Stojnic #549		SIGNATURE:		REPORT MONTH: 10/2019	DATES: 10/01-10/31/2019						
CASES THIS MONTH											
CASE #	TYPED OF CASE	P/S	C/N/R	ARREST	UNFND	EXCPT MEANS	ADMIN CLEAR	TRANSFER TO OTHER OFFICER	INAC CASES	CARRIED OVER	NUMBER OF CHARGES
19-007396	AUTO THEFT	P	C						X		
19-008156	RUNAWAY JUVENILE	P	C				X				
19-008529	THEFT	P	C							X	
19-008804	APS REFERRAL/ABUSE	P	C		X					X	
19-009223	DOA (FATAL OD)	P	C								
19-009945	CRIMINAL SIMULATION	P	C	X							1
19-010182	FORGERY	P	C							X	
19-010208	BURGLARY	P	C							X	
19-010296	THEFT	P	C								
19-010534	MOTORCYCLE THEFT	P	C						X		
19-010594	AUTO THEFT	P	C							X	
19-010696	RAPE	P	C							X	
19-009840	AUTO THEFT	P	C						X		
19-011064	AUTO THEFT	P	N	X							CPD ARREST
19-011072	AUTO BURGLARY	P	N							X	
19-011074	AUTO BURGLARY	P	N							X	
19-011081	AUTO BURGLARY	P	N							X	
19-011098	AUTO THEFT	P	N					X			
19-011202	AUTO THEFT	P	N							X	
TOTAL # CASES LISTED	25	DISPOSITION									
TOTAL # CASES CLEARED	9	TOTALS		2	1		1	1	4	10	

DO NOT COUNT PERSONS MORE THAN ONCE / IF THE SAME PERSON IS/WAS ARRESTED ON PRIMARY & SECONDARY CASES LIST ONLY THE PRIMARY CASE

P-PRIMARY CASES
S-SECONDARY CASES

C-CARRY OVER FROM PREVIOUS MONTH
N-NEW CASE (INITIATED OR ASSIGNED)
R-REACTIVATED CASE

City of East Ridge
Police Department
CSU Statistics October 2019

10/1/2019

- Felony Arrest
- Assisted patrol on a suicidal party
- Altamira Drive went with codes to clear the residence.

10/2/2019

- Assisted Catoosa County
- Felony arrest

10/3/2019

- Assisted Code Enforcement on clearing a residence that had an unsecured door.
- Surveillance

10/4/2019

- Felony Arrest

10/7/2019

- Range (Qualification)
- Surveillance
- Followed up with a complaint regarding narcotic activity

10/8/2019

- Attempted to interview an overdose victim
- Surveillance
- Knock and Talk

10/9/2019

- Surveillance - 2 addresses

10/10/2019

- Interviewed an overdose victim at the hospital
- Assisted Code Enforcement at Altamira Drive
- Assisted Patrol on a warrant service

10/11/2019

10/14/2019

- Attempted to gain more information from apartment manager
- Assisted Patrol on stops and a call regarding possible police impersonation

10/15/2019

- Met with ATF regarding a narcotics case
- Felony arrest

10/16/2019

- Surveillance – 2 locations

10/17/2019

- Surveillance
- Knock and Talk

10/18/2019

- Issued warrants following the knock and talk on 10/17
- Assisted US Marshall Service locating a wanted suspect out of Atlanta for Rape and Kidnapping

10/21/2019

- Assisted DEA with their Red Ribbon Week at East Ridge High School

10/22/2019

- Assisted DEA with their Red Ribbon Week at East Ridge High School
- Surveillance

10/23/2019

- Assisted Hamilton County Fugitive locating a party that had warrants
- Assisted DEA with their Red Ribbon Week at East Ridge High School
- Assisted Patrol and Mental Health Court on a well-being check
- Surveillance

10/24/2019

- Consensual Encounter
- Felony arrest
- Misdemeanor arrest
- Assisted DEA with their Red Ribbon Week at East Ridge High School

10/25/2019

- Consensual encounter at local motel
- Surveillance along with ATF

10/28/2019

- Simulator training at HCSO
- Felony arrest

10/29/2019

- Grand Jury
- Met with DEA regarding a case
- Surveillance – 2 locations
- Assisted Codes on a well-being check at Camp Jordan

10/30/2019

- Felony arrest

10/31/2019

- Felony arrest
- Met with informant and DEA regarding a case

**City of East Ridge
Police Department
K9 Statistics October 2019**

10/1/2019

- Arrest on Eads Street (felony warrant)
- Assisted patrol on a suicidal party. Located and taken for evaluation.
- Assisted Codes in clearing the residence on Altamira.

10/2/2019

- Assisted Catoosa County on locating party who fled from a traffic stop on foot.
- Prigmore Road arrest (Felony)

10/3/2019

- Assisted Code Enforcement on clearing a residence that had an unsecured door.
- Surveillance on Gleason Drive

10/4/2019

- Suspect was taken into custody on warrants out of East Ridge, Hamilton County and Catoosa County. (Felony)

10/7/2019

- Range (Qualification)
- Surveillance at a Hotel
- Followed up with a complaint regarding narcotic activity at apartment complex

10/8/2019

- Attempted to interview an overdose victim, but they were uncooperative
- Surveillance at apartment complex
- Knock and Talk on Edwin Lane

10/9/2019

- Surveillance on Burns Ave.
- Surveillance at apartment complex

10/10/2019

- Interviewed an overdose victim at the hospital following an OD at Mcdonalds
- Assisted Code Enforcement on Altamira Drive
- Assisted Patrol on a warrant Service

10/14/2019

- Attempted to gain more information at apartment complex from management
- Assisted Patrol on stops and a call regarding possible police impersonation

10/15/2019

- Met with ATF regarding a narcotics case
- Arrested suspect on an active warrant out of Walker County after consensual encounter (Felony)

10/16/2019

- Surveillance and pick offs on Clemons Road
- Surveillance and pick offs at apartment complex

10/17/2019

- Surveillance and pick offs at apartment complex
- Knock and Talk on Clemons Road (recovered firearm, .5grams meth and paraphernalia)

10/18/2019

- Issued warrants following the knock and talk on Clemons Road
- Assisted US Marshall Service locating a wanted suspect out of Atlanta for Rape and Kidnapping

10/21/2019

- Assisted DEA with their Red Ribbon Week at East Ridge High School

10/22/2019

- Assisted DEA with their Red Ribbon Week at East Ridge High School
- Surveillance at apartment complex

10/23/2019

- Assisted Hamilton County Fugitive locating a party that had warrants
- Assisted DEA with their Red Ribbon Week at East Ridge High School
- Assisted Patrol and Mental Health Court on a well-being check
- Surveillance on Prigmore Road

10/24/2019

- Consensual Encounter at a Hotel
- Arrested suspect on warrants out of Walker County, GA (Felony)
- Arrested suspect on warrants out of Hamilton County (Misdemeanor)
- Assisted DEA with their Red Ribbon Week at East Ridge High School

10/25/2019

- Consensual encounter at a hotel
- Surveillance along with ATF at apartment complex

10/28/2019

- Simulator training at HCSO
- Arrested suspect on warrants out of Christian County, KY (Felony)

10/29/2019

- Grand Jury
- Met with DEA regarding a case
- Surveillance at apartment complex
- Surveillance on Prigmore Road
- Assisted Codes on a well-being check at Camp Jordan

10/30/2019

- Took suspect into custody on warrants out of Catoosa County, GA (Felony)

10/31/2019

- Assisted US Marshall's Service taking suspect into custody on warrants out of Texas (Felony)
- Met with informant and DEA regarding a case



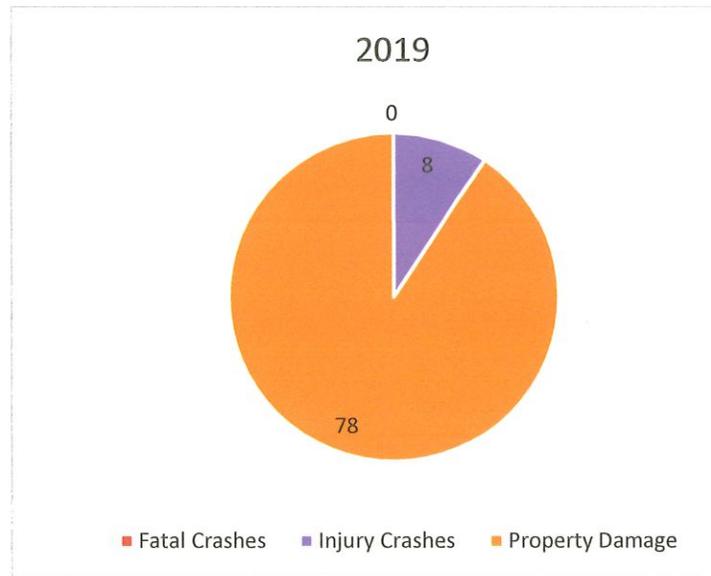
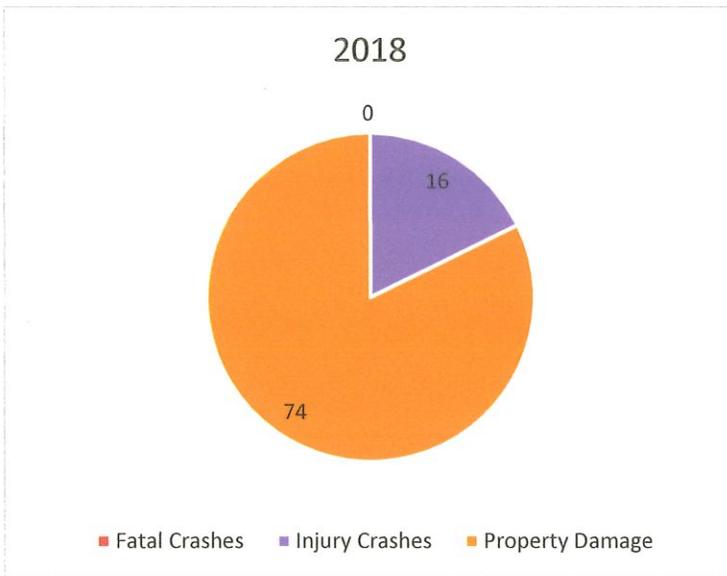
CITY OF EAST RIDGE

October 2019

TRAFFIC CRASHES

2018
90

2019
86



EAST RIDGE FIRE RESCUE

Summary of the Month's Activities
October 1 – October 31, 2019

Fire Operations

The Department responded to **314 calls for service** in the month of October.

Fire Administration

- We have attended the City Council meetings, Tri State Mutual Aid monthly meeting, Homeland Security meeting, City Staff meetings, 911 Communications meetings and swift water meeting.
- We have finished the installation of the added fence behind station two.
- Created a Standard Operating policy for Fire Incident Decontamination. This policy will help to reduce the risk to East Ridge Fire personnel who are engaged in fire suppression, overhaul operations and other incidents where a firefighter may be exposed to hazardous environments. It is a decontamination process for each member and their turnout gear.
- We received our order for Breast Cancer t-shirts for the duty crews to wear during the month of October.
- Crews have been visiting schools and daycares. this month for fire prevention.
- We have posted space heater safety tips on our department Facebook Page. This social media site is continually updated on the latest activity of our department. Photos from crews working on projects, fire prevention, safety tips and calls for service that the department

answers. Look us up on our Facebook Page. (City of East Ridge Fire Rescue)

- Members of the department met with the seniors at the community center for a fire safety lecture.
- We are still in the process of interviews and ability testing for the open firefighter position.
- We have interviewed and given ability tests to three new volunteers. After these new volunteers pass the background check, physical and drug screening, they will come into the department as probationary firefighters. They will then go through an orientation and attend the next rookie school at the Hamilton County fire training academy.
- We are currently working on a Citizens Fire Academy, for the spring of 2020. We will continue to keep you posted on our progress.
- We have been working with our medical director, Dr. Buchheit, to establish a program called Narcan leave behind. This program will leave information for family members to contact for help with drug abuse. This should start in December 2019. We will be one of two agencies in our area starting this program.

Training

Each shift completes a minimum of two hours of training each shift.

Training topics for September were;

- Firefighter Safety, PPE-level B suits, types of uses and disposal (2hrs)
- Fire Suppression, TIC use and applications (2hrs)
- Fire Prevention, National Fire Prevention Education Week (2hrs)
- District Review, streets and hydrant locations (2hrs)
- Fire Service Aerial , elevated fire suppression and safety (2hrs)
- Portable Fire Extinguishers, types, sizes and applications (2hrs)
- Fire Suppression, first due and size up for incoming company's (2hrs)

- Water Supply, hydrant valves, set up & adapters (5", 3" & 2 ½" lines) (2hrs)
- Equipment Familiarization, extrication tools and hydraulics (2hrs)
- EMS, CVA care and protocols (3hrs)

Crews completed their monthly inspections of commercial businesses, typically each shift has between 7-10 inspections each month. Totaling 21-30 a month.

Total Cumulative Hours of Training for October – 300

We have one Firefighter enrolled in the Hamilton County Fire Academy for Firefighter I (40 Hours)

We have one Firefighter enrolled in the Hamilton County Fire Academy for Firefighter II (40 Hours)

Maintenance

- Ladder (Quint) had the nozzle control board rebuilt.
- Hand tools cleaned and inspected
- Preventive maintenance on SCBA (air packs)
- Replaced tires on several vehicles.
- Replaced wiring going to the switch in Rescue two (Jeep Cherokee)

Special Projects

- Smoke Installation saturation. We have reviewed records and identified an area that has met our requirements as being a target area. This will take place in the month of November.

EAST RIDGE FIRE RESCUE

East Ridge Fire Rescue 2019 Incident Report / Incident Totals

October 1- October 31, 2019

Total Calls – 340

Category	Totals	Category	Totals
Structure Fire	1	Rescue and EMS Calls	183
Vehicle Fire	3	MVC (Vehicle Accidents)	30
Brush/Grass Fires	1	Citizen Assist/Other	58
Trash/Rubbish Fires	4		
Fire Alarms/Investigations	34	Mutual Aid Received	0
Total Fire Calls	43	Mutual Aid Given	3
Fire Service Injuries	0	Civilian Fire Injuries	2
Fire Service Deaths	0	Civilian Fire Deaths	0
Fire Dollar Loss			
Property	\$ 20,000.00		
Contents	\$ 10,000.00		
Other	\$ 0.00		
Total Dollar Loss	\$ 30,000.00		
Fire Dollar Saved			
Property	\$79,500.00		
Contents	\$ 30,000.00		
Other	\$ 0.00		
Total Dollar Saved	\$ 109,500.00		



City of EastRidge
1517 Tombras Avenue East Ridge,
Tennessee 37412
(423) 867- 7711

City of East Ridge Solid Waste Report
OCTOBER 2019

Solid Waste collected (tons)	539.14
Recycled materials collected (tons)	28.61
Dumpster Junk	28.61
Dumpster rentals	5
Brush Collected (loads)	22
Metal Collected (tons)	3
Cart Repairs/Replacement (lids/cans)	63/35
New/Extra Garbage Cans	0
New Recycle Cans	87



**CITY SERVICES
MONTHLY REPORT
STREET DIVISION
OCTOBER 2019**

WORK ORDERS

TYPE OF TASK	PRODUCED	NOTES
Ditch Patrols	9 Days	136 Locations cleaned
Street Sweeping.	11 Days	81 Locations Swept.
Maintenance		
Shop Tasks		
Miscellaneous	3 Days	Help Build Bridge @ Park
Mowing	4 Days	20 Locations Mowed
Pipe Installations		
Street repairs (Potholes)	1 Day	6 Locations Patched
Litter Collection.	2 Days	17 Locations Cleaned
Asphalt Usage		10 Bags Used.
Beautification	2 Days	Park @Madonna/Sharondale

Notes :



**TRAFFIC CONTROL
MONTHLY REPORT
OCTOBER 2019**

WORK ORDERS

TYPE OF TASK	PRODUCED	NOTES
New Signage	44	Camp Jordan Park plaques
Signs Installed	5	
Sign Maintenance	9	
Shop Tasks	30	
Miscellaneous	30	Christmas Lights
Resident Requests	4	
Street Light Requests	0	
Banners	11	
Signal Repairs	30	
Sign Posts	6	
ERPD Requests	7	

Notes :

Attended Staff Meetings, C. J. Park (39) plaques produced, Choate rd 25 Speed Limit installed, Playground LED Tree lights ordered, Ringgold Rd (10) display light locations installed.

Studies:

Choate Rd, Ealy Rd, Tamarack Trl, State Line Rd and Sewanee Dr.

Signals:

I-75 (SB) Exit Ramp at Ringgold Rd GridSmart Processor ordered, Maxwell Rd at Ringgold Rd repaired MMU Monitor reinstalled, Tombras Ave at Ringgold Rd MMU Monitor failed sent for repairs, TDOT Signal Grant Application completed, Spring Creek Rd at (N&S) Terrace signal timing adjusted for work zone by Chattanooga Traffic Operations.



October 2019

Administration

- Interviewed for Part-Time Recreation Attendant Positions (Community Center)
- Soccer Bid Opening: Awarded to Krown Sports
- Worked on punch list items to complete the Camp Jordan Renovation Project
- Toured Rock City to observe their overflow parking areas.
- Attended Chamber of Commerce Luncheon

Projects – Parks and Recreation

- Staff assisted with the setup of the arena for the Shrine Circus
- Staff irrigated soccer and baseball / softball fields due to low rainfall amounts and high temperatures
- Mowed/Weedeated Camp Jordan Parkway
- Staff installed temporary fence sleeves in the outfields at baseball / softball fields 9-12
- Applied Winter Rye Grass to Soccer Fields and Baseball / Softball Fields 9-12
- Applied pre-emergent to Bermuda Sod Medians and Sidewalks at Camp Jordan Parkway

Programs and Events

- Afterschool Program Monday – Friday – Community Center
- Aerobics and Line Dancing - Community Center
- Pickleball - Community Center
- Rec Baseball, Softball, Cheer, Adult Softball, Football Games
- **Oct 8:** Smoke School (RV Lot)
- **Oct 11:** ERHS Home Football Game (ERHS)
- **Oct 12:** Komatsu Employee Picnic (Amphitheater)
- **Oct 12:** Calvary Christian 5K Run (Track)
- **Oct 9-13:** Shrine Circus (Arena)
- **Oct 18:** ERHS Home Football Game (ERHS)
- **Oct 18-20:** Ham Radio Festival (Arena)
- **Oct 19-20:** Champions “Border Wars” Softball Tournament (Softball Fields 1-8)
- **Oct 22:** Rec Football / Cheerleading End of Season Bonfire / Cookout (Kitchen Pavilion)
- **Oct 24:** Ducks Unlimited Fundraiser (Arena)
- **Oct 25:** ERFC Soccer Cookout
- **Oct 27:** Connect One “Eastern Elite” Softball Tournament (Softball Fields 1-8)
- **Oct 30:** CARTA Training Rodeo (Parking Lots)

Parks and Recreation Monthly Financials

- See attached

<u>GL Acct</u>	<u>Net</u>	<u>Gross</u>	
110-34640	570.00	\$570.00	
Total Revenue		\$570.00	ERHS Rentals
110-34642	1,928.00	\$1,928.00	
Total Revenue		\$1,928.00	Community Ctr.
110-34643	0.00	\$0.00	
Total Revenue		\$0.00	Outdoor Soccer
110-34644	0.00	\$0.00	
Total Revenue		\$0.00	Fall Baseball Registrations
110-34645	0.00	\$0.00	
Total Revenue		\$0.00	Fall Softball Registrations
110-34646	4,645.86	\$4,645.86	
Total Revenue		\$4,645.86	Admission Gate
110-34647	200.00	\$200.00	
Total Revenue		\$200.00	McBrien Hitting Facility Rental
110-34648	30.00	\$30.00	
Total Revenue		\$30.00	Adult Softball
110-34651	15,000.00	\$15,000.00	
Total Revenue		\$15,000.00	Arena Rental
110-34652	700.00	\$700.00	
Total Revenue		\$700.00	Pavilion Rentals
110-34654	10,408.71	\$10,408.71	
Total Revenue		\$10,408.71	Field Rentals
110-34655	1,100.00	\$1,100.00	
Total Revenue		\$1,100.00	Amphitheater Rental
110-34656	2,288.71	\$2,288.71	
Total Revenue		\$2,288.71	Concession Commission
110-34657	700.00	\$700.00	
Total Revenue		\$700.00	RV Rental
110-34743	0.00	\$0.00	
Total Revenue		\$0.00	Football Registrations
110-34744	660.64	\$660.64	
Total Revenue		\$660.64	Photography Commission
110-34746	0.00	\$0.00	
Total Revenue		\$0.00	Cheerleading Registrations
110-34747	2,940.50	\$2,940.50	
Total Revenue		\$2,940.50	Rent Arena Equipment
110-34794	60.00	\$60.00	
Total Revenue		\$60.00	Community Ctr. Memberships
Total Revenue		\$41,232.42	



CITY OF EAST RIDGE - Codes/Building Activity Report October 2019

Kenny Custer – Assistant City Manager		
Michael Howell - Chief Building Official		
Mike Flynn, Jr. – Fire Code Official/ Building Inspector		
Melissa Mahoney – Administrative Assistant/Codes Tech Clerk		
Sarah Stageberg – Codes Enforcement Director		
Cameron McAllister- Codes Enforcement Officer		
Chris Gilbert – Codes Enforcement Officer		
<i>The purpose of the Codes Department is to ensure that all citizens and contractors are assisted concerning</i>		
<i>the issues of: Building Codes and safety, Fire Marshal Duties, and Property Maintenance Codes. The duty of</i>		
<i>this department is to inspect and enforce these regulations in a certified and professional manner.</i>		
<u>Activity</u>	<u>Scope of Activity</u>	<u>Total Monthly</u>
Issuing of Permits	Building (Commercial. & Resid.), Building, Electrical, Plumbing, Mechanical, Fire, Sign	78 permits
Fire Code Inspections	Inspect existing businesses within city limits -Hotels, Restaurants, Stores, etc.	12 inspections
Building Inspections	Building, Mechanical, Plumbing, Electrical, Energy.	118 inspections
Re-inspections	Trades that have failed first inspection	10
Signs Removed	Illegal signs removed from city limits	2
Continuing Education	Training for the departments required certification test/International Building Certif.	0 Hours
Property Maint. Liens	Unpaid property maint. issues including grass cutting, demo of unsafe structures, etc.	5 Liens
Housing Board	Cases involving repair or demo of structure	6 Cases
Zoning Board	Cases involving zoning ordinance.	0 Cases
Planning Commission	Cases involving rezoning, subdivision regulations and plat signing.	2 Cases
Plan Reviews	In-house plan reviews commercial/Residential	2 reviews
Unsafe Structure Abatement	Demolition of unsafe structure	0 structure
Citations to Court	Property Maintenance Violations	9 citation
Customer Service Calls	Facilitate calls and inquiries citizens and contractors may have	Daily



**ANIMAL CONTROL
MONTHLY REPORT
October 2019**

	#
Dogs in Shelter as of October 1, 2019	26
Dogs Adopted in October	11
Cats in Shelter as of October, 2019	14
Cats Adopted in October	12
Other Animals in Shelter	0
Animals Returned to Owner	13
Animals Returned to Shelter	0
Animals Released to Wild	15
Animals Spayed/Neutered in October	8
Animals Euthanized or Died	0
Number of Calls	77

FY19/20 Library Services Statistics as of October 31, 2019

	JULY FY19	AUG. FY19	SEPT. FY19	OCT. FY19	NOV. FY19	DEC. FY19	JAN. FY20	FEB. FY20	MAR. FY20	APR. FY20	MAY FY20	JUNE FY20	YTD FY20
CIRCULATION (BOOKS/AUDIO)	3,826	3,615	3,399	3,426									14,266
CIRCULATION E-BOOKS	69	71	53	46									239
COMPUTER USERS	473	560	488	553									2074
NEW CARDS ISSUED	45	54	33	*41									173
PROGRAMS/ ATTENDANCE	11/245	9/113	12/126	**21/ 314									53/798
DOCUMENTS NOTORIZED	11	25	28	7									71
PAGES FAXED	80	107	46	68									301
JOBS SCANNED	21	50	52	10									133
COPIES MADE	2,384	2,934	2,595	2,424									10,337
IN-DEPTH COMPUTER ASSISTANCE	57	115	123	151									446
ITEMS CATALOGUED	199	125	136	112									572
ITEMS DELETED	10	18	109	32									169

*New Cards – 33 Adult/8 Juvenile ** Story-Time-5 programs/134 attendance Adult Coloring-4 programs/17 attendance Coffee w/Mayor- 14 attendance
Movie Night-2 programs/23 attendance Homeschool Book Club-4 programs/24 attendance ER Elem.-4 programs/87 attendance Adult Craft – 15 attendance