

**BRIAN WILLIAMS**  
*Mayor*

**JACKY CAGLE**  
*Councilmember*

**ANDREA WITT**  
*Councilmember*



**ESTHER HELTON**  
*Vice Mayor*

**MIKE CHAUNCEY**  
*Councilmember*

**CHRIS DORSEY**  
*City Manager*

## **City of East Ridge**

*1517 Tombras Avenue  
East Ridge, Tennessee 37412  
(423) 867-7711*

# **MONTHLY REPORT**

## **FOR**

## **JULY 2019**

# **CHRIS DORSEY CITY MANAGER**



**CHRISTOPHER J. DORSEY  
CITY MANAGER**

August 30, 2019

To: Mayor and Councilmembers, City Staff and Residents of East Ridge

Please find attached the July 2019 City Manager's Monthly Report. This report includes information submitted by the various departments which is then organized and compiled for your review.

This report recognizes the City's efforts to remain transparent and to keep the City moving forward in a positive direction.

Please feel free to contact me with any questions, comments and/or suggestions regarding this report.

Sincerely,

Christopher J. Dorsey  
City Manager

# City Manager

## Management Report: July 2019

### Legislative Accomplishments

#### City Council

##### Council Meeting – July 11, 2019

- **ORDINANCE NO. 1109** – AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, TO AMEND THE ZONING REGULATIONS AND THE ZONING MAP OF THE CITY OF EAST RIDGE, TENNESSEE SO AS TO REZONE THE PROPERTY LOCATED AT 403 S. ST. MARKS AVENUE, TAX MAP #157O-R-015, FROM R-1 RESIDENTIAL DISTRICT TO O-1 OFFICE DISTRICT (2<sup>nd</sup> and final reading) **APPROVED**
- **ORDINANCE NO. 1110** – AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, TO AMEND THE ZONING REGULATIONS AND THE ZONING MAP OF THE CITY OF EAST RIDGE, TENNESSEE SO AS TO REZONE THE PROPERTY LOCATED AT 3400 RINGGOLD ROAD, TAX MAP #168D-C-003, FROM C-2 COMMERCIAL DISTRICT TO RZ-1 ZERO LOT LINE RESIDENTIAL DISTRICT AND RT-1 RESIDENTIAL TOWNHOUSE DISTRICT (2<sup>nd</sup> and final reading) – **APPROVED**
- **RESOLUTION NO. 2959** – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, AUTHORIZING THE CITY MANAGER TO APPROVE THE ATTACHED CHANGE ORDER REQUEST FROM INTEGRATED PROPERTIES, LLC, IN REGARD TO REPAIRS, PURCHASES AND ADDITIONS TO THE OVERALL RENOVATION PROJECT AT CAMP JORDAN PARK- **APPROVED**
- **RESOLUTION NO. 2960** – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, AUTHORIZING THE CITY MANAGER OR HIS DESIGNEE TO PURCHASE 100 GARBAGE CANS AND 100 RECYCLE CANS FROM TOTER, LLC THROUGH THE SOURCEWELL COOPERATIVE PURCHASING PROGRAM (FORMERLY NJPA) - **APPROVED**
- **RESOLUTION NO. 2961** – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, AUTHORIZING THE CITY OF EAST RIDGE TO APPLY FOR AND ACCEPT THE TML RISK MANAGEMENT POOL “SAFETY PARTNERS” MATCHING GRANT PROGRAM - **APPROVED**
- **RESOLUTION NO. 2962** – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, MEMORIALIZING THE APPOINTMENT BY MAYOR WILLIAMS OF \_\_\_\_\_ TO THE EAST RIDGE LIBRARY BOARD - **APPROVED**
- **RESOLUTION NO. 2963** – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, MEMORIALIZING THE APPOINTMENT BY MAYOR WILLIAMS OF \_\_\_\_\_ TO THE EAST RIDGE PLANNING COMMISSION - **APPROVED**
- **Appeal of Housing Commission Decision** – Demolition of 418 Cedar Glen Circle – Property Owner Robbie Faye Huling – Appeal No. 2019-02 - **APPROVED**

### Council Meeting – July 25, 2019

- **RESOLUTION NO. 2965** – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, AWARDING A BID FOR THE PURCHASE AND INSTALLATION OF A REPLACEMENT ENGINE FOR A SANITATION TRUCK - **APPROVED**
  
- **RESOLUTION NO. 2966** – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, AUTHORIZING THE CITY OF EAST RIDGE TO ADOPT THE CITY OF EAST RIDGE RECREATION FACILITIES PLAN: 2018 – 2023 - **APPROVED**
  
- **RESOLUTION NO. 2967**– A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, APPROVING THE PRESENTED LOCAL PARKS AND RECREATION FUND GRANT 2018 FACILITIES PLAN - **APPROVED**
  
- **RESOLUTION NO. 2968** – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, AUTHORIZING THE MAYOR AND CITY MANAGER TO EXECUTE THE CONTRACT BETWEEN THE STATE OF TENNESSEE, TENNESSEE DEPARTMENT OF ENVIRONMENT AND CONSERVATION AND THE CITY OF EAST RIDGE FOR THE CONVERSION OF CERTAIN PROPERTY LOCATED IN CAMP JORDAN PURSUANT TO 36 C.F.R. 59 - **APPROVED**
  
- **RESOLUTION NO. 2969** – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, APPROVING THE CONTRACT EXTENSION FOR THE TENNESSEE DEPARTMENT OF TRANSPORTATION’S MULTIMODAL ACCESS GRANT - **APPROVED**

### Commissions and Boards

- **Planning Commission – July 10, 2019**
  - **Jay Desai – Property located at 529 Frawley Road** - During the June 3, 2019 meeting, Commission Member Miller requested a traffic study of the area. The item was tabled until Mr. Desai presented the study at this meeting. Commission Member Miller stated he thought a traffic study had been done for the 100-single family subdivision, but Building Official Howell stated the study was not performed. Mr. Desai is asking for approval without the study. Commission Member Miller made a motion, seconded by Commission Member Tuggle, to remove the condition of requiring a traffic study and approve the request from Mr. Desai. Chairperson Chauncey asked if anyone wanted to come forward in favor of or in opposition to the rezoning. No one came forward. The vote was unanimous. Motion approved. This item will go before the City Council for consideration of rezoning.

- **RESOLUTION NO. 2019-01 - Consider the approval of the 5-year Recreational Plan** – Community Involvement Coordinator Bowers stated this plan was brought before the Commission before and was approved by vote but not by resolution. Commission Member Tuggle made a motion, seconded by Vice Chairperson Renegar, to approve Resolution No. 2019-01. The vote was unanimous. Motion approved.
- **RESOLUTION NO. 2019-02 - 2018 Local Parks and Recreation Fund Project Plan** – Ms. Bowers stated this relates to the splashpad and Pioneer Frontier playground. Vice Chairperson Renegar made a motion, seconded by Commission Member Miller, to approve Resolution No. 2019-02. The vote was unanimous. Motion approved.
- **Board of Zoning Appeals** – No meeting in July
- **Industrial Development Board** – No meeting in July
- **Library Board** – No meeting in July
- **Beer Board** – No meeting in July
- **Housing Commission - July 8, 2019**
  - **1612 Castleberry Avenue** – The Housing Commission moved and approved to close this case and dismiss in its entirety.
  - **4165 East Ridge Avenue** - The Housing Commission moved and approved to close this case and dismiss in its entirety.
  - **4308 Dupont Street** – The Housing Commission moved and approved to pass this matter to the August 12, 2019 hearing.
  - **4317 Dupont Street** - The Housing Commission moved and approved to pass this matter to the August 12, 2019 hearing.
  - **1619 Barry Road** – The owner is still waiting on signatures to get a clear deed. The Housing Commission moved and approved to pass this matter to the August 12, 2019 hearing.
  - **6619 State Line Road** - The Housing Commission moved and approved to pass this case to the August 12, 2019 meeting. This is a Show Cause Hearing to show why condemnation actions relative to the property, including demolition of the property shall not be initiated. The Code Enforcement Department has determined that the property is within the 100-year flood. The property owner is required to submit, before the August 12, 2019 hearing a FEMA Substantial Improvement Form showing the estimated cost to improve the property in order to bring the property/structure into compliance with current codes.
  - **1317 Pleasant Street** – The Housing Commission moved and approved to pass this matter to the August 12, 2019 hearing. The owner is going to obtain a private appraisal of the property.

- **5314 Dupont Street** – The Housing Commission moved and approved to pass this matter to the August 12, 2019 hearing. This is a Show Cause Hearing to show why condemnation actions relative to the property, including demolition of the property shall not be initiated. The property owner and the occupant are required to allow for an interior inspection of the dwelling on July 19, 2019.
- **1714 Tombras Avenue** - The Housing Commission moved and approved to pass this matter to the August 12, 2019 hearing. This is a Show Cause Hearing to show why condemnation actions relative to the property, including demolition of the property shall not be initiated. The property is to stay condemned until this hearing.

**CITY MANAGER:**

**Administration Meetings**

- Introductory meetings with Department Heads and Supervisory Staff
- Advanced Discussions of new development interest for property bordering I-75
- Working with TDEC and NPS on the Camp Jordan Conversion
- Working with engineers on Greenway Connector
- Small Cities City Manager Meeting
- Department Head Weekly Meetings

**Ongoing Work**

- Camp Jordan Phase 1
- Design and bid docs for holding cell expansion
- Drainage design from tunnels east to McBrien Road
- Sidewalk design and ROW acquisition from tunnels east towards McBrien Road
- I-75 Mowing and Maintenance
- WWTA \$7.3 Million-dollar rehabilitation Project ongoing city wide
- Updating codification of Municipal Code
- Updating draft of Human Resources Manual



## Finance and Administration Monthly Report July 2019

### FINANCE DIRECTOR

- Attended 3 staff meetings
- Attended 1 Council meeting
- Attended Personal Board meeting
- Input FY 2020 Budget in software system
- Daily accounting functions such as processing purchase orders and payables, deposits, bank reconciliations etc.
- Attended the Ribbon Cutting for the Red Wolves Stadium
- Filed Claim with Public Entity Partners – Garbage Truck – Total loss
- Bid opening
- Demo on new software program called Task Tracker, (module of Local Government) where work orders/complaints can be lodged into the system and tracked until resolved.

### HUMAN RESOURCES MANAGER

- Attended Staff Meetings
- Scheduled Drug Training
- Other needs for employee personnel matters and insurance
- Held interviews for Codes Enforcement Officer, Part-Time Animal Control Officer
- Attended the Ribbon Cutting for the Red Wolves Stadium
- Meeting to prepare for National Night Out
- Meeting with John Davis and Justin Wright
- Attended Fair Labor Standards Act course in Collegedale
- Reconcile and payments of all Insurance Policies
- Hired: Codes Enforcement Officer, Animal Control Officer, Athletic Coordinator, Sanitation Supervisor
- Enrolled new employees in payroll and all benefits
- Resignations: Firefighter, Police Officer
- Openings: Firefighter, Police Officer

## **CITY RECORDER**

- Attended Weekly Staff Meetings
- Attended Council Meetings and Agenda Work Sessions – prepared minutes
- Prepared packets for Council meetings
- Gathered reports from each department, organized, edited and compiled into a final City Manager Monthly Report for June
- Fulfilled Open Records Requests
- Attended the Ribbon Cutting for the Red Wolves Stadium
- Sent out bid packet for annual Street Department materials bids.
- Sent out bid packet for four police pursuit vehicles.
- Bid Opening for Engine for Sanitation truck
- Met with Daniel Stephenson, Matt Talley and Ashley Miles regarding GovDeals auction items.
- Met with City Manager, City Attorney, and Honna Rogers, MTAS Consultant on recodification of Municipal Code
- Other day-to-day duties.
- Vacation – July 29<sup>th</sup> – August 2<sup>nd</sup>.

## **COMMUNITY INVOLVEMENT COORDINATOR – GRANT REPORT**

### **Grants Applied For:**

- **TML Safety Grant (All)** – Safety Supplies for all departments (\$3,000) – 50% Funded – Applied 7/30/19

### **Grant Awards Received:**

- None

### **Reimbursements Submitted/Received:**

- **TDEC Recycling Rebate Grant** – (\$3,825.16) – Submitted 7/31/19

### **Miscellaneous:**

- **Clean Energy Grant 2014** – Submitted Annual Report for FY 2019 – 7/30/19

# CARTA CARE-A-VAN PROGRAM

## TRIP TOTALS

MONTHS	FY 18	FY 19	FY 20
July	0	101	100
August	0	119	
September	28	127	
October	46	150	
November	79	102	
December	132	72	
January	153	82	
February	107	85	
March	102	96	
April	76	117	
May	114	95	
June	95	74	

**932                    1220                    100**

**Average/Mo    77.66                    101.66**

**\*Sept-June                    83.33**

**Increase average                    5.67**

## USER TOTALS

MONTHS	FY 18	FY 19	FY 20
July	0	14	9
August	0	14	
September	1	16	
October	5	16	
November	11	14	
December	11	10	
January	10	8	
February	13	9	
March	10	10	
April	9	12	
May	12	14	
June	11	11	

**93                    148                    9**

**Average/Mo    7.75                    12.33**

**\*Sept-June                    10**

**Increase average                    2.25**

## COST TOTALS (\$7.50/per trip)

MONTHS	FY 18	FY 19	FY 20
July	\$ -	\$ 757.50	\$ 750.00
August	\$ -	\$ 892.50	\$ -
September	\$ 210.00	\$ 952.50	\$ -
October	\$ 345.00	\$ 1,125.00	\$ -
November	\$ 592.50	\$ 765.00	\$ -
December	\$ 990.00	\$ 540.00	\$ -
January	\$ 1,147.50	\$ 615.00	\$ -
February	\$ 802.50	\$ 637.50	\$ -
March	\$ 765.00	\$ 720.00	\$ -
April	\$ 570.00	\$ 877.50	\$ -
May	\$ 855.00	\$ 712.50	\$ -
June	\$ 712.50	\$ 555.00	\$ -

**\$ 6,990.00    \$ 9,150.00    \$ 750.00**

**Increase/Decrease                    \$2,160**

**\*Numbers from Sept-June                    \$510**



**CITY OF EAST RIDGE**  
**July 2019**  
**NEW BUSINESS LICENSES**

<b>Issue Date</b>	<b>Company Name</b>	<b>Description</b>	<b>Address</b>	<b>Contact Name</b>
7-3-2019	Prime Retail Services, Inc	Commercial general contractor	3617 Southland Dr Flowery Branch, GA 30542	Donald L. Bloom
7-12-2019	Azur Multiservice	Notary Public	5312 Ringgold Rd East Ridge, TN 37412	Lilia Brizuela
7-18-2019	Buddy's Bar B Q	Restaurant	619 Camp Jordan Parkway, Suite 105 East Ridge, Tn 37412	Darik Dawes
7-25-2019	Express Taxi	Taxi services office	4248 Kenton Dr East Ridge, TN 37412	Roger Perry



**July 2019  
NEW BEER PERMITS**

<b>Issue Date</b>	<b>Company Name</b>	<b>Description</b>	<b>Address</b>	<b>Contact Name</b>
None				

**July 2019  
SOLICITOR'S PERMITS**

<b>Issue Date</b>	<b>Company Name</b>	<b>Description</b>	<b>Address</b>	<b>Contact Name</b>
None				

**CITY OF EAST RIDGE**

**MONTHLY REPORT**

**JULY 2019**

**COURT**

NUMBER OF CITATIONS ISSUED IN JULY 2019 184

NUMBER OF DEFENDANTS APPEARING IN COURT:

JULY 2, 2019 15

JULY 9, 2019 159

JULY 16, 2019 137

JULY 23, 2019 171

JULY 30, 2019 147

**TOTAL FOR MONTH 629**



# East Ridge Police Department

## Chief's Monthly Report

July 2019

- July 2 – Acting Chief Allen had a conference call with Axon concerning our Taser program
- July 4 – Independence Day holiday
- July 11 – Acting Chief Allen attended the City Council Meeting
- July 16 – Bid solicitations for police vehicles were sent out
- July 17 - Acting Chief Allen held a meeting with the command staff
- July 20-27 – Acting Chief Allen took vacation time
- July 27 – Lt. Uselton attended the City Council Meeting
- July 30 – Vehicle bids were opened



# City of East Ridge Police Department

## MEMORANDUM:

TO: Interim Chief S. Allen

FROM: Lt. J. Creel

SUBJECT: JULY 2019 CID/CSU/K-9 Statistics

### CID Statistics

Offense Reports Assigned: 58

Offense Reports Cleared: 38

Clearance Rate: 65.51%

### CSU Statistics

Misdemeanor Arrests: 2

Felony Arrests: 6

Narcotics Seized: 3.5 gm meth,

196.9 gm Marijuana, 3 gm MDMA

Firearms: 2

Assets: \$7,389.26

Recovered Stolen Auto: 2

Search Warrants: 2

Cases for Fed Prosecution: 1

### K-9 Statistics

10 total calls for service

1 SIA Park/Walk

6 Stops

5 Stop Assist

9 Citations

6 K9 deployments

0 Arrests

35.3g Meth, 12.9g Marijuana,

\$6,368.26 cash (with CSU)

*\*officer was on vacation for 2 weeks of the month*















## **EAST RIDGE POLICE DEPARTMENT**

**4214 Ringgold Road ♦ East Ridge, TN 37412**

**Police Administration  
(423) 867-3718  
Fax (423) 867-9418**

**Stan Allen  
Acting Chief of Police**

### **July Events**

#### **Administrative Division – Lt. Daniel Stephenson**

- Daily completion of Activity Reports (printed and emailed)
- Met with Cleveland Police Department to seek consultation on the Property/Evidence procedures they have implemented.
- Assisted Cpl. Talley and Celeste Owens in Property/Evidence to establish specific job functions. Facilitated communication for Property/Evidence and Records Division with officers to correct/submit reports.
- Met with City Attorney Litchford regarding Administrative Hearing
- Met with Records staff, warrants officer, and Property and Evidence staff.
- Staff Meeting
- Taught class to Reserve officers on Fourth Amendment.
- Arranged for an internal audit to be completed of Property/Evidence
- Identified need for a change of locks in Property/Evidence and obtained a quote from AAA Locks.
- Went to the TBI Crime Laboratory for site visit and evidence submission
- Met with TACP Accreditation Mentor (Signal Mountain PD) to go over accreditation beginning phase.

**Warrants Division – Sgt. Tim Spires**

- Provided fingerprinting service to **24** people with a total of **60** fingerprint cards.
- **119** Warrants were issued
- **14** Misdemeanor Citations were processed
- **Four (4)** Codes Enforcement Subpoenas executed
- **93** Subpoenas issued

**ERPD Property and Evidence Division**

Items Entered: **134**

Items Disposed: **75**

Narcotics Disposed: **14**

Vehicles Sold: **0**

Firearms: **9** disposed / **5** to GT Distributors – **16** Total

**Drugs Seized – Department monthly total**

Hash: **0** grams

Pills: **212** Dosage Units

Cocaine: **.16** grams

Heroin: **0.4** grams

Meth: **47.44** grams

Marijuana: **301.05** grams

THC Oil: **0** grams

Fentanyl: **0** grams

## 2019 Monthly Report - Patrol Division

SHIFT/DIVISION: Patrol		398		50		28		306		21		101		715		655		1336		706		33		24		8		17			
FOR THE MONTH OF: July		DAYS WORKED		ARREST		OFFENSE REPORTS		SUPPLEMENT REPORTS		CRASH REPORT		TRAFFIC STOPS		TRAFFIC CITATIONS		SERVICE CALLS		CALLS ASSIST		FIELD INTERVIEW		AOA WARR.		WARRANTS		A. MISD.		B= FELONY			
DATE SUBMITTED: 8/6/2019				A		B.																A.		B.		A.		B.			
TOTALS																															
OFFICER																															
S. Butcher	9	0	0	1	1	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
H. Duncan	22	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
J. Crowe	14	1	0	3	0	15	0	0	0	15	0	12	28	48	41	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
J. Daverson	13	0	0	19	0	0	0	0	0	3	1	0	0	73	41	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
C. Hinsch	16	0	0	20	0	3	0	0	0	3	3	0	0	75	24	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
A. Chavez	16	1	1	23	0	1	0	0	0	1	7	8	8	63	13	4	3	2	6	2	4	3	2	6	2	6	2	6	2	6	
M. Noeller	13	0	3	18	2	4	2	2	0	4	7	9	9	73	8	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
E. Chadwick	12	0	0	1	0	0	0	0	0	0	0	0	0	6	8	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
S. Darwin	14	1	0	10	2	2	0	0	0	2	20	30	30	56	38	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
D. Harding	14	3	0	16	0	4	0	0	0	4	17	13	13	49	75	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	
C. Cushman	15	0	0	15	2	12	0	0	0	12	7	13	13	49	19	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
G. Hawks	15	2	0	14	0	7	0	0	0	7	25	28	28	56	31	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
A. Hackett	13	0	0	17	0	2	0	0	0	2	0	1	1	25	8	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
D. Myrick	13	1	2	15	1	1	0	0	0	1	26	21	21	94	44	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
T. Dyer	10	6	0	14	1	6	1	1	0	6	7	4	4	30	5	1	3	0	0	0	0	0	0	0	0	0	0	0	0	0	0
T. Presoct	13	0	0	0	1	1	1	1	0	1	4	5	5	17	28	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
J. Jansen	15	2	0	8	2	0	0	0	0	0	15	12	12	16	40	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
S. Rhudy	15	6	0	19	2	2	0	0	0	2	20	19	19	100	29	8	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0
B. Beadle	15	10	4	23	1	4	0	0	0	4	50	28	28	89	32	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
D. Boyd	15	4	4	14	3	3	0	0	0	3	26	21	21	57	15	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
A. Hewitt	12	0	0	2	0	0	0	0	0	0	5	1	1	8	26	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
M. Crisp	15	0	1	4	0	2	0	0	0	2	13	12	12	33	57	4	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
A. Carter	16	4	3	15	2	1	0	0	0	1	53	42	42	70	40	1	1	2	0	0	0	0	0	0	0	0	0	0	0	0	0
D. Burgess	14	0	7	5	0	13	0	0	0	13	28	22	22	36	24	6	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
A. Genovesi	15	1	0	12	1	2	0	0	0	2	11	11	11	51	1	1	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0
T. Allison	11	3	3	16	0	0	0	0	0	0	9	2	2	40	12	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
W. Johnson	11	3	0	2	0	3	0	0	0	3	92	95	95	12	5	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
T. Smith	22	0	0	0	0	9	0	0	0	9	256	229	229	19	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0



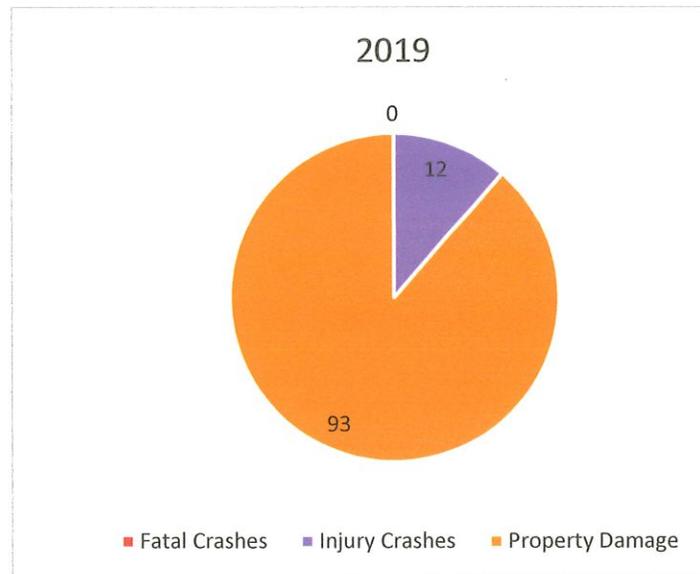
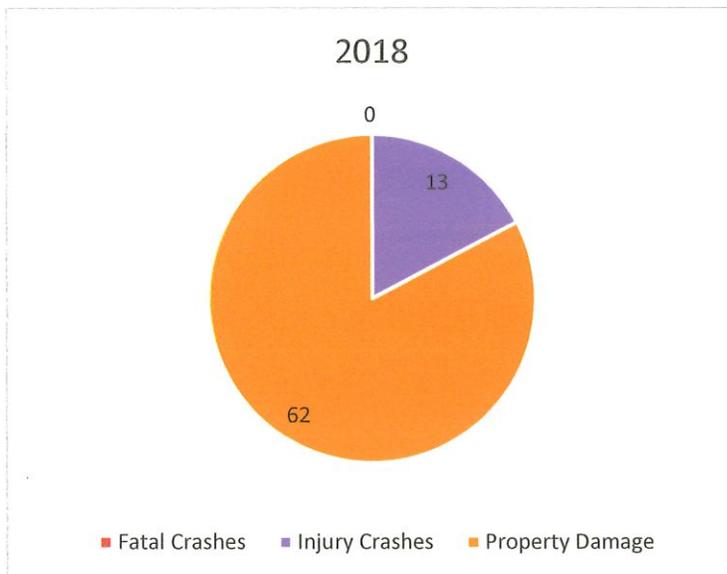
# CITY OF EAST RIDGE

## July

### TRAFFIC CRASHES

**2018**  
**75**

**2019**  
**105**



# EAST RIDGE FIRE RESCUE

## Summary of the Month's Activities

July 1 – July 31, 2019

### *Fire Operations*

The Department responded to **401 calls for service** in the month of July.

### *Fire Administration*

- This month we hosted the Tri State Mutual Aid meeting and dinner at Wally's Restaurant. Our department typically hosts this meeting about once every four years.
- Crews have completed installing a workout area at our station two. This area contains a treadmill, cycling bike, two weights benches, steal weights and accessories.
- We have attended the Tri State Mutual Aid monthly meeting, Homeland Security meeting, City Staff meetings, 911 Communications meetings and swift water meeting.
- Working on new ladder equipment specs.
- Ordered and received a new patient basket for our department side by side.
- Ordered a piston intake for Engine two. Once we receive the new intake, we will send the old one out for repairs.
- Crews applied the new epoxy/paint and stripping to the bay floors at station one.
- Fire apparatus pump tests have been completed.

## ***Training***

Each shift completes a minimum of two hours of training each shift.

Training topics for July were;

- Firefighter Safety, SCBA donning/doffing & emergency operations (2hrs)
- Firefighter Safety, RIT-SCBA & Pack operations (2hrs)
- Fire Service Ground Ladders, types, uses and safety issues (2hrs)
- District Review, streets and hydrant locations (2hrs)
- Fire Service Aerial Ladders, rescue operations and safety concerns (2hrs)
- Fire Behavior, balloon frame construction and fire spread (2hrs)
- Fire Suppression, ventilation type's, salvage, overhaul & safety for crews (2hrs)
- Fire Suppression, offensive hose line deployment and operations (2hrs)
- Hazardous Materials, propane & natural gas emergencies (2hrs)
- EMS, medical protocol discussion and review (3hrs)

## **Total Cumulative Hours of Training for June – 231**

We also sent three members to a three-day Tennessee Association of Rescue Squads Swift Water II class.

## ***Maintenance***

Ladder nozzle control module has been ordered.

Piston Intake ordered for Engine TWO

## ***Special Projects***

Adding a small section of fence behind station two. This will extend the fence across the back of the property.

# EAST RIDGE



# FIRE RESCUE

## East Ridge Fire Rescue 2019 Incident Report / Incident Totals

July 1-July 31, 2019

Total Calls – 401

Category	Totals	Category	Totals
Structure Fire	4	Rescue and EMS Calls	243
Vehicle Fire	1	MVC (Vehicle Accidents)	23
Brush/Grass Fires	2	Citizen Assist/Other	88
Trash/Rubbish Fires	1		
Fire Alarms/Investigations	39	Mutual Aid Received	0
Total Fire Calls	47	Mutual Aid Given	1
Fire Service Injuries	0	Civilian Fire Injuries	1
Fire Service Deaths	0	Civilian Fire Deaths	0
<b>Fire Dollar Loss</b>			
Property	\$ 71,500.00		
Contents	\$ 31,500.00		
Other	\$ 0.00		
Total Dollar Loss	\$ 103,000.00		
<b>Fire Dollar Saved</b>			
Property	\$223,200.00		
Contents	\$ 85,000.00		
Other	\$ 0.00		
Total Dollar Saved	\$ 308,200.00		



# City of East Ridge

1517 Tombras Avenue  
East Ridge, Tennessee 37412  
(423) 867~7711

## City of East Ridge Solid Waste Report JUNE 2019

Solid Waste tonnage collected:	628.01 tons
Recycled materials collected :	42.81 tons
Convenience center (dumpster):	12.09 tons
Dumpster rentals:	8 loads
Dumpster Junk	43.71 tons
Brush collected	73 loads
Metals:	0 tons
Bulk item pickup:	51.76 tons
Cart repairs/replacement:	0 lids 6 cans
New residents/extra garbage cans:	1
Recycling new cans:	0



**STREET DEPARTMENT  
MONTHLY REPORT  
JULY 2019**

**WORK ORDERS**

<b>TYPE OF TASK</b>	<b>PRODUCED</b>	<b>NOTES</b>
Ditch Patrols		
Drainage Repairs	2 Locations	
Exit #1 Mowing	6 Days	Norm cut high banks, 3 Days
Codes Dept.	Demolish	House S St. Marks
Miscellaneous		
Steet Sweeping	58 Locations	8 Days
Pipe Installations	2 Locations	Total 214 ft. of pipe
Street repairs (Potholes)	30 Locations	
Tree Cutting		
Asphalt Usage	10 Tons	
ERPD Requests		



# MONTHLY REPORT TRAFFIC CONTROL JULY 2019

## WORK ORDERS

Jul-19

TYPE OF TASK	PRODUCED	NOTES
New Signage	12	
Signs Installed	15	
Sign Maintenance	32	
Shop Tasks	19	
Miscellaneous	24	
Resident Requests	3	
Street Light Requests	3	
Banners	8	
Signal Repairs	11	
Sign Posts	5	
ERPD Requests	3	

### Notes :

ERTC Staff IMSA Certification Renewals completed.

Red Wolves Stadium Groundbreaking Event.

Attended Staff Meetings.

Studies: Burns Ave, Anderson Ave 5300, Anderson Ave 5200 and McDonald Rd.

Pavement Markings: (17) streets striped. (11) miles

Signals: Spring Creek Rd at Ringgold Rd, signal pole struck destroyed.

Frawley Rd at Ringgold Rd, Controller damaged by lightning strike.



## July 2019

### Administration

- Conducted Interviews for Part-Time Park Attendant and Full-Time Athletics Coordinator
- Met with Board Members from Chattanooga Tennis Association
- Attended Chamber of Commerce Luncheon
- Attended a construction progress meeting with Integrated Properties

### Projects – Parks and Recreation

- New restrooms and concession buildings are substantially complete. Punch list items are being created.
- Park staff installed new rules signs at the baseball / softball fields
- Park staff installed new Bermuda sod in worn areas at goal boxes at the soccer fields
- Park staff installed new Bermuda sod around the new concession stand on the hill (Building # 1)
- Tennis Courts at East Ridge High School were resurfaced
- Park staff installed new yellow foul poles at the baseball / softball fields
- Mowed / Weedeated Camp Jordan Parkway

### Programs and Events

- Walk with Ease Class – Community Center and Camp Jordan
- Aerobics and Line Dancing - Community Center
- Pickleball - Community Center
- **July 6-7:** USA Softball Tournament (Softball Fields) and RK Gun Show (Arena)
- **July 13-14:** Lacrosse Tournament (Soccer Fields) and Dice Head Trade Show (Arena)
- **July 20-21:** TSFA Softball Tournament (Softball Fields) and CSTHEA Curriculum Fair (Arena)
- **July 21-25:** Christian Cheerleaders of America – Cheerleading Camp (Arena)
- **July 26-28:** Civil War Trade Show (Arena)

### Parks and Recreation Monthly Financials

- See attached

<u>GL Acct</u>	<u>Net</u>	<u>Gross</u>
110-34640	500.00	\$500.00
110-34640	60.00	\$60.00
110-34640	20.00	\$20.00
110-34640	20.00	\$20.00
110-34640	40.00	\$40.00
110-34640	20.00	\$20.00

**Total Revenue \$660.00**

**ERHS Rentals**

110-34642	100.00	\$100.00
110-34642	100.00	\$100.00
110-34642	100.00	\$100.00
110-34642	100.00	\$100.00
110-34642	100.00	\$100.00
110-34642	100.00	\$100.00
110-34642	100.00	\$100.00
110-34642	100.00	\$100.00
110-34642	75.00	\$75.00
110-34642	100.00	\$100.00
110-34642	100.00	\$100.00
110-34642	95.00	\$95.00
110-34642	300.00	\$300.00
110-34642	75.00	\$75.00
110-34642	75.00	\$75.00

**Total Revenue \$1,620.00**

**Community Ctr.**

110-34643	90.00	\$90.00
110-34643	0.00	\$0.00
110-34643	0.00	\$0.00
110-34643	0.00	\$0.00
110-34643	300.00	\$300.00
110-34643	0.00	\$0.00
110-34643	0.00	\$0.00
110-34643	0.00	\$0.00
110-34643	54.00	\$54.00

**Total Revenue \$444.00**

**Outdoor Soccer**

110-34644	65.00	\$65.00
110-34644	2,480.00	\$2,480.00
110-34644	65.00	\$65.00

**Total Revenue \$2,610.00**

**Fall Baseball Registrations**

110-34645	65.00	\$65.00
110-34645	2,210.00	\$2,210.00
110-34645	65.00	\$65.00

**Total Revenue \$2,340.00**

**Fall Softball Registrations**

110-34647	40.00	\$40.00
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**Total Revenue \$40.00**

**McBrien Hitting Facility Rental**

110-34651	5,298.00	\$5,298.00
110-34651	500.00	\$500.00
110-34651	400.00	\$400.00
110-34651	4,742.00	\$4,742.00
110-34651	6,038.00	\$6,038.00
110-34651	6,612.00	\$6,612.00

**Total Revenue \$23,590.00**

**Arena Rental**

<u>GL Acct</u>	<u>Net</u>	<u>Gross</u>
110-34652	50.00	\$50.00
110-34652	125.00	\$125.00
110-34652	75.00	\$75.00
110-34652	75.00	\$75.00
110-34652	125.00	\$125.00
110-34652	100.00	\$100.00
110-34652	100.00	\$100.00

**Total Revenue \$650.00**

**Pavilion Rentals**

110-34654	1,770.00	\$1,770.00
110-34654	300.00	\$300.00
110-34654	300.00	\$300.00
110-34654	1,110.00	\$1,110.00
110-34654	2,050.00	\$2,050.00

**Total Revenue \$5,530.00**

**Field Rentals**

110-34655	100.00	\$100.00
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**Total Revenue \$100.00**

**Amphitheater Rental**

110-34656	1,824.44	\$1,824.44
110-34656	539.24	\$539.24

**Total Revenue \$2,363.68**

**Concession Commission**

110-34657	40.00	\$40.00
110-34657	120.00	\$120.00
110-34657	40.00	\$40.00
110-34657	80.00	\$80.00
110-34657	20.00	\$20.00
110-34657	60.00	\$60.00
110-34657	40.00	\$40.00
110-34657	20.00	\$20.00
110-34657	40.00	\$40.00
110-34657	140.00	\$140.00
110-34657	60.00	\$60.00
110-34657	80.00	\$80.00

**Total Revenue \$740.00**

**RV Rental**

110-34743	100.00	\$100.00
110-34743	1,515.00	\$1,515.00
110-34743	100.00	\$100.00
110-34743	100.00	\$100.00

**Total Revenue \$1,815.00**

**Football Registrations**

110-34746	100.00	\$100.00
110-34746	865.00	\$865.00
110-34746	100.00	\$100.00
110-34746	0.00	\$0.00
110-34746	0.00	\$0.00
110-34746	55.00	\$55.00

**Total Revenue \$1,120.00**

**Cheerleading Registrations**



## CITY OF EAST RIDGE - Codes/Building Activity Report July 2019

<b>Kenny Custer – Assistant City Manager</b>		
Michael Howell - Chief Building Official		
Mike Flynn, Jr. – Fire Code Official		
Melissa Mahoney – Administrative Assistant/Codes Tech Clerk		
Charlie Ritchey – Building Inspector		
Sarah Steinberg – Codes Enforcement Officer		
<i>The purpose of the Codes Department is to ensure that all citizens and contractors are assisted concerning</i>		
<i>the issues of: Building Codes and safety, Fire Marshal Duties, and Property Maintenance Codes. The duty of</i>		
<i>this department is to inspect and enforce these regulations in a certified and professional manner.</i>		
<u>Activity</u>	<u>Scope of Activity</u>	<u>Total Monthly</u>
Issuing of Permits	Building (Commerc. & Resid.), Building, Electrical, Plumbing, Mechanical, Fire, Sign	42 permits
Fire Code Inspections	Inspect existing businesses within city limits -Hotels, Restaurants, Stores, etc.	27 inspections
Building Inspections	Building, Mechanical, Plumbing, Electrical, Energy.	121 inspections
Re-inspections	Trades that have failed first inspection	11
Signs Removed	Illegal signs removed from city limits	2
Continuing Education	Training for the departments required certification test/International Building Certif.	4 Hours
Property Maint. Liens	Unpaid property maint. issues including grass cutting, demo of unsafe structures, etc.	0 Liens
Housing Board	Cases involving repair or demo of structure	8 Cases
Zoning Board	Cases involving zoning ordinance.	0 Case
Planning Commission	Cases involving rezoning, subdivision regulations and plat signing.	0 Case
Plan Reviews	In-house plan reviews commercial/Residential	2 reviews
Unsafe Structure Abatement	Demolition of unsafe structure	0 structure
Citations to Court	Property Maintenance Violations	4 citation
Customer Service Calls	Facilitate calls and inquiries citizens and contractors may have	Daily



**ANIMAL CONTROL  
MONTHLY REPORT  
JULY 2019**

Dogs in Shelter as of July 1, 2019	26
Dogs Adopted in July	14
Cats in Shelter as of July 31, 2019	24
Cats Adopted in July	18
Other Animals in Shelter	5
Animals Returned to Owner	1
Animals Returned to Shelter	1
Animals Released to Wild	12
Animals Spayed/Neutered in July	13
Animals Euthanized or Died	6
Number of Calls	51

## FY19/20 Library Services Statistics as of July 31, 2019

	JULY FY19	AUG FY19	SEPT. FY19	OCT. FY19	NOV. FY19	DEC. FY19	JAN. FY20	FEB. FY20	MAR. FY20	APR. FY20	MAY FY20	JUNE FY20	YTD FY20
CIRCULATION (BOOKS/AUDIO)	3826												3826
CIRCULATION E-BOOKS	69												69
COMPUTER USERS	473												473
NEW CARDS ISSUED	*45												45
PROGRAMS/ ATTENDANCE	**11/ 245												11/245
DOCUMENTS NOTORIZED	11												11
PAGES FAXED	80												80
JOBS SCANNED	21												21
COPIES MADE	2384												2384
IN-DEPTH COMPUTER ASST	57												57
ITEMS CATALOGUED	199												199
ITEMS DELETED	10												10

\*New Cards – 30 Adult/15 Juvenile      **Summer Reading: 135 participants/4964 books read and listened to**

\*\*Story-Time – 5 programs/134 attendanceAdult Coloring Group – 3 programs/14 attendance

Barry Mitchell puppet show – 42 attendance      Family Movie Night – 21 attendance      Astronaut Camp – 34 attendance