



**CHRIS DORSEY
CITY MANAGER**

June 30, 2019

To: Mayor and Councilmembers, City Staff and Residents of East Ridge

Please find attached the May 2019 City Manager's Monthly Report. This report includes information submitted by the various departments which is then organized and compiled for your review.

This report recognizes the City's efforts to remain transparent and to keep the City moving forward in a positive direction.

Please feel free to contact me with any questions, comments and/or suggestions regarding this report.

Sincerely,

Chris Dorsey
City Manager

City Manager

Management Report: May 2019

Legislative Accomplishments

City Council

Council Meeting – May 9, 2019

- **RESOLUTION NO. 2929** – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, AUTHORIZING THE MAYOR, OR HIS DESIGNEE, TO EXECUTE THE ATTACHED CONTRACT WITH THE STATE OF TENNESSEE DEPARTMENT OF TRANSPORTATION (TDOT), FOR THE CITY OF EAST RIDGE TO PROVIDE MOWING SERVICES AT THE I-75, EXIT 1 INTERCHANGE, FOR FY 2019 - 2020, ON A REIMBURSEMENT BASIS – **APPROVED**
- **RESOLUTION NO. 2930** – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH USA SHADE AND FABRIC STRUCTURES FOR THE INSTALLATION OF SHADE STRUCTURES TO COVER THIRTEEN (13) BASEBALL/SOFTBALL FIELDS AT CAMP JORDAN PARK AS PART OF THE CAMP JORDAN RENOVATION PROJECT - **APPROVED**
- **RESOLUTION NO. 2931** – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, AUTHORIZING THE MAYOR, OR HIS DESIGNEE, TO EXECUTE THE ATTACHED INTERLOCAL COOPERATION AND MUTUAL AID AGREEMENT WITH THE CITY OF CHATTANOOGA- **APPROVED**
- **RESOLUTION NO. 2933** – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, AUTHORIZING THE CITY TO DONATE \$500 TO EAST RIDGE MIDDLE SCHOOL FOR END OF YEAR STUDENT ACTIVITIES - **APPROVED**
- **RESOLUTION NO 2934** – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, APPROVING THE APPLICATION FOR AND ACCEPTANCE OF, THE CHATTANEUTER SPRAY/NEUTER GRANT - **APPROVED**
- **RESOLUTION NO. 2935** – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, APPROVING THE EXECUTION AND DELIVERY OF A DEVELOPMENT AGREEMENT WITH STERLING HOLDINGS, LLC, RELATING TO A PROJECT IN THE BORDER REGION RETAIL DEVELOPMENT DISTRICT AND AUTHORIZING CERTAIN ACTIONS RELATING THERETO- **APPROVED**

- **RESOLUTION NO. 2936** – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, APPROVING THE EXECUTION AND DELIVERY OF A DEVELOPMENT AGREEMENT WITH JSK, GP, RELATING TO A PROJECT IN THE BORDER REGION RETAIL DEVELOPMENT DISTRICT AND AUTHORIZING CERTAIN ACTIONS RELATING THERETO - **APPROVED**
- **RESOLUTION NO. 2937** - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, AUTHORIZING THE CITY MANAGER TO APPROVE THE ATTACHED CHANGE ORDER REQUEST FROM INTEGRATED PROPERTIES, LLC, IN REGARD TO REPAIRS AND ADDITIONS TO THE CAMP JORDAN PARK RENOVATION PROJECT – **APPROVED**
- **RESOLUTION NO. 2938** – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, AUTHORIZING THE CITY MANAGER TO APPROVE THE ATTACHED CHANGE ORDER REQUEST FROM PREMIER FENCE, LLC IN REGARD TO ADDITIONAL CONCRETE WORK FOR THE CAMP JORDAN PARK RENOVATION PROJECT – **APPROVED**
- **RESOLUTION NO. 2939** - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, AUTHORIZING THE CITY TO DONATE \$500 TO EAST RIDGE HIGH SCHOOL FOR THEIR TEACHER APPRECIATION LUNCHEON – **APPROVED**

Council Meeting – May 23, 2019

- **ORDINANCE NO. 1104** – AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, TO AMEND THE ZONING REGULATIONS AND THE ZONING MAP OF THE CITY OF EAST RIDGE, TENNESSEE SO AS TO REZONE THE PROPERTY LOCATED AT 3919 WELDON DRIVE, TAX MAP #168E-M-003, FROM C-2 GENERAL COMMERCIAL DISTRICT TO R-1 RESIDENTIAL DISTRICT (2nd and final reading) – **APPROVED**
- **RESOLUTION NO. 2940** – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, AUTHORIZING THE MAYOR, OR HIS DESIGNEE, TO EXECUTE THE ATTACHED INTERAGENCY AGREEMENT BETWEEN THE CITY OF EAST RIDGE AND THE FOLLOWING ENTITIES REPRESENTING THE CHILD PROTECTIVE INVESTIGATIVE TEAM OF HAMILTON COUNTY: HAMILTON COUNTY DISTRICT ATTORNEY'S OFFICE, CHILDREN'S ADVOCACY CENTER OF HAMILTON COUNTY, TENNESSEE DEPARTMENT OF CHILDREN'S SERVICES, HAMILTON COUNTY JUVENILE COURT, HAMILTON COUNTY SHERIFF'S OFFICE, CHATTANOOGA POLICE DEPARTMENT, COLLEGEDALE POLICE DEPARTMENT, LOOKOUT MOUNTAIN POLICE DEPARTMENT, RED BANK POLICE DEPARTMENT, SIGNAL MOUNTAIN POLICE DEPARTMENT, UNIVERSITY OF TENNESSEE AT CHATTANOOGA POLICE DEPARTMENT, SODDY DAISY POLICE DEPARTMENT, AND CHILDREN'S HOSPITAL AT ERLANGER – **APPROVED**
- **RESOLUTION NO. 2941** – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, AUTHORIZING THE MAYOR, OR HIS DESIGNEE, TO EXECUTE THE ATTACHED USE AGREEMENT WITH THE CITY OF COLLEGEDALE FOR USE OF THEIR POLICE FIRING RANGE – **APPROVED**

- **RESOLUTION NO. 2942** – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, AWARDING BIDS FOR THE PURCHASE AN ALL-TERRAIN SIDE BY SIDE VEHICLE WITH ACCESSORIES FOR THE FIRE RESCUE DEPARTMENT – **APPROVED**
- **RESOLUTION NO. 2943** – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, AUTHORIZING THE APPLICATION FOR AND ACCEPTANCE OF THE TARGET YOUTH SOCCER GRANT – **APPROVED**
- **RESOLUTION NO 2944** – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, APPROVING THE APPLICATION FOR AND ACCEPTANCE OF, THE FY 2019 BUREAU OF JUSTICE ASSISTANCE BULLETPROOF VEST PARTNERSHIP GRANT - **APPROVED**
- **RESOLUTION NO. 2945** – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, APPROVING A REQUEST FROM JOHN HEALY, EXIT ONE III, LLC, TO PERMIT CERTAIN USES IN A C-2 GENERAL COMMERCIAL DISTRICT LOCATED ON CAMP JORDAN PARKWAY, TAX PARCEL #170I-A-038 AND #169D-A-003 IN ACCORDANCE WITH RESOLUTION 481, ARTICLE V, SECTION 1203 TITLED USES PERMITTED ON REVIEW – **APPROVED**
- **RESOLUTION NO. 2946** – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, AUTHORIZING THE CITY MANAGER TO APPROVE THE ATTACHED CHANGE ORDER REQUEST FROM INTEGRATED PROPERTIES, LLC, IN REGARD TO PLUMBING AND ELECTRICAL WORK IN THE AREA OF BUILDING #3 AT CAMP JORDAN PARK AS PART OF THE CAMP JORDAN RENOVATION PROJECT - **APPROVED**

Commissions and Boards

- **Planning Commission** – No meeting in May
- **Board of Zoning Appeals** – No meeting in May
- **Industrial Development Board** – No meeting in May
- **Library Board:** No meeting in May (Board meets every 2 months)
- **Beer Board** – No meeting in May

- **Housing Commission**

- **May 1, 2019 - Emergency Meeting**

- **1612 Castleberry Avenue** – The property was found in violation by the Housing Commission of the 2018 International Property Maintenance Code Sections 108.1 – Unsafe Structures, 108.1.2 Unsafe Equipment, 108.1.3 Structure Unfit for Human Occupancy, and 108.1.5 Dangerous Structure or Premises. The property owner requested a stay of any condemnation proceedings to allow him time to bring the code violations into compliance.

The Housing Commission moved an approved to stay condemnation and demolition of the property. The property owner is required to immediately commence efforts to have the property brought into compliance including obtaining permits to repair the flooring and electrical issues.

The Property owner shall appear on June 10, 2019 for a review of the updates on the improvements and to discuss action plans about the Property. The Property Owner is responsible for contacting Code Enforcement to arrange a meeting at the property to allow for inspection of all repairs and improvements and to coordinate the necessary repairs to bring the property back into compliance.

- **May 8, 2019 - Emergency Meeting**

- **1503 McDonald Drive (Waverly Motel)**– The structure (Motel) was deemed unfit for human habitation by the Housing Commission pursuant to Sections 13-307 and 13-309 of the East Ridge City Code. Repairs shall be immediately initiated to fix the plumbing, electrical, heating, smoke alarms, and infestation.

The structure (Motel) was also found by the Housing Commission to be in violation of Section 13-314 of the East Ridge City Code for dirt, filth, rubbish, garbage, and failing to be free from rodent or vermin infestation. There was evidence presented of insanitary material in plumbing fixtures, including sinks.

The Housing Commission found that emergency conditions exist under Section 109-1 of the 2018 International Property Maintenance Code. There exist imminent dangers as a result of endangerment to life which is actually or potentially dangerous to occupants as a result of the aforementioned violations.

The Housing Commission moved and approved that based on the dangers on the Property, occupancy of the structure (Motel) is temporarily suspended, prohibiting anyone from occupying the structure (Motel). The Property Owner shall immediately move to remedy all code violations.

The Property Owner shall return on Monday May 13, 2019 at 5:30pm to give an update to the Housing Commission as to what has been done to bring the code violations into compliance. At that time the Housing Commission will consider if any additional actions may be taken relative to the Property including without limitation the extension of the prohibition of occupancy.

○ **May 13, 2019 – Regular Meeting**

- **1514 Rebecca Drive** – The Housing Commission moved and approved to close this matter and dismiss in its entirety.
- **5325 Rose Street** - The Housing Commission moved and approved to close this matter and dismiss in its entirety.
- **715 Belvoir Avenue** - The Housing Commission moved and approved to close this matter and dismiss in its entirety.
- **4020 Wade Drive** - The Housing Commission moved and approved to close this matter and dismiss in its entirety.
- **626 Marlboro Avenue** – The Housing Commission moved and approved to bring this case back on July 8, 2019 for an update on progress. The owner is not required to attend this hearing.
- **1619 Barry Road** - The Housing Commission moved and approved to bring this case back on July 8, 2019 for an update on progress of obtaining the deed.
- **2005 Prigmore Road** – The Housing Commission moved and approved to pass this case to June 10, 2019 giving the owner time to contact a contractor.
- **1317 Pleasant Street** – The Housing Commission moved and approved to have this matter set for a hearing on June 10, 2019 to Show Cause, if any why condemnation actions including demolition of the property shall not be initiated.
- **418 Cedar Glen Circle** - The Housing Commission moved and approved to have this matter set for a hearing on June 10, 2019 to Show Cause, if any why condemnation actions including demolition of the property shall not be initiated. Code Enforcement shall immediately issue a post for clean up on the property.
- **1700 Prigmore Road** - The Housing Commission moved and approved to have this matter set for a hearing on June 10, 2019 to Show Cause, if any why condemnation actions including demolition of the property shall not be initiated. Property owners must bring a licensed contractor to the hearing to testify with regard to the property and code violations. Property owners must

also obtain a Flood Elevation Certificate from a licensed surveyor before the June 10, 2019 hearing. Failure to comply with the Order may result in the demolition of the structure on the property.

- **4308 Dupont Street** - The Housing Commission moved and approved to bring this case back on June 10, 2019 for an update on progress.
- **4165 East Ridge Avenue** - The Housing Commission moved and approved to pass this case to July 8, 2019 giving the new owner time to correct all code violations on the property.
- **39 Frawley Road** – The Housing Commission moved and approved to have the structure on the property demolished within thirty (30) days of the May 13, 2019 hearing.
- **1503 McDonald Road** – The Housing Commission moved and approved to have the Owners appear on June 10, 2019 for a follow up report relative to the operations of the motel and the compliance with all property maintenance and code violations. The Commission at that time will consider what, if any, additional actions may be taken relative to the property.

Administration Meetings

- Introductory meetings with Department Heads and Supervisory Staff
- Advanced Discussions of new development interest for property bordering I-75
- Working with TDEC and NPS on the Camp Jordan Conversion
- Working with engineers on Greenway Connector
- Small Cities City Manager Meeting
- Department Head Weekly Meetings
- Insurance meeting for FY 2019-2020

Ongoing Work

- Camp Jordan Phase 1
- Scheduling work for the tennis courts at East Ridge High School
- Design and bid docs for holding cell expansion
- Drainage design from tunnels east to McBrien Road
- Sidewalk design and ROW acquisition from tunnels east towards McBrien Road
- I-75 Mowing and Maintenance
- WWTa \$7.3 Million-dollar rehabilitation Project ongoing city wide



Finance and Administration Monthly Report April 2019

FINANCE DIRECTOR

- 4 staff meetings
- East Ridge Futbol Club Board Meeting
- 2 Council meetings
- 2 Bid Openings
- Budget meetings with various department heads
- Meeting with Insurance broker – Healthcare
- Meeting with Insurance broker – PEP, formerly The Pool
- Daily accounting functions such as processing purchase orders and payables, deposits, bank reconciliations etc.

HUMAN RESOURCES MANAGER

- Attended Staff Meetings
- Attended Council Meeting
- Attended and prepared for Budget Workshop
- Held interviews for Court Clerk, Codes Enforcement Officer, Sanitation Driver & Collector
- Met with TCRS Representative with City Manager
- Met with Insurance Broker with City Manager and Finance Director
- Other needs for employee personnel matters and insurance
- Reconcile and payments of all Insurance Policies
- Hired: Court Clerk
- Enrolled new employees in payroll and all benefits
- Openings: Sanitation Collector, Sanitation Driver, Part-Time Animal Control Officer

CITY RECORDER

- Attended Weekly Staff Meetings
- Attended Council Meetings and Agenda Work Sessions – prepared minutes
- Prepared packets for Council meetings
- Attended Budget Workshop – took minutes

- Gathered reports from each department, organized, edited and compiled into a final City Manager Monthly Report for April
- Fulfilled Open Records Requests
- Meeting with Lt. Stephenson and Ashley Miles to go over procedures for listing items on GovDeals government auction site
- Sent out Request for Bids for All Terrain Vehicle for Fire Dept.
- Sent out Request for Proposals for Fleet Maintenance for city-wide fleet
- Other day-to-day duties

COMMUNITY INVOLVEMENT COORDINATOR – GRANT REPORT

Grants Applied For:

- Firehouse Subs Grant (Fire) – Extraction tools (items purchased by Foundation)
100% Funded – Applied 5/21/19
- OJP Bullet Proof Vest Grant (Public Safety) – Safety Vests
50% Funded – Applied 5/24/19

Grant Awards Received:

- Two Mauds (Spay/Neuter) – 50% Funded (\$10,000) – Received May 13, 2019 – City to provide \$10,000 match – (\$20,000 total)

Reimbursements Submitted/Received:

- TML Safety Grant FY 2019 – (\$3,000) – Submitted 5/1/19 – Received 5/20/19
- TDEC Aquatic Streams FY 2019 – (\$1,000) – Submitted 5/3/19 – Received 5/31/19
- TN 3-Star Grant FY 2019 – (\$5,000) – Submitted 5/9/19 – Received 5/31/19
- Bullet Proof Vest Grant FY 2017 – (\$1,920.06) – Submitted 5/30/19



**CITY OF EAST RIDGE
MAY 2019
NEW BUSINESS LICENSES**

Issue Date	Company Name	Description	Address	Contact Name
5/3/19	Las Gacelas Mendez	Cleaning services	1142 S. Seminole Dr. East Ridge, TN 37412	Mayra Barahona
5/7/19	Flipping Computers/ Benz Care	Electronic repairs	1509 Burns Ave Suite 1 East Ridge, TN 37412	LeBron Foutz
5/15/19	Roberto Reyes DBA(RJ Painting)	Painting contracting	4326 Dupont St. East Ridge, TN 37412	Roberto Reyes
5/28/19	Gonzales Handy Man	Roofing contracting	1713 Tombras Ave. East Ridge, TN 37412	Cruz Ignacio Gonzales Vasquez
5/30/19	Hemp House Inc	Retail	6016 Ringgold Rd Ste 104 East Ridge, TN 37412	Kenneth Dwayne Madden Jr
5/30/19	Dept. One Three	Resale Antiques	6501 Slater Rd East Ridge, TN 37412	Jessica Wheeler



**MAY 2019
NEW BEER PERMITS**

Issue Date	Company Name	Description	Address	Contact Name
None				

**MAY 2019
SOLICITOR'S PERMITS**

Issue Date	Company Name	Description	Address	Contact Name
None				

**CITY OF EAST RIDGE
MONTHLY REPORT
MAY 2019**

COURT

NUMBER OF CITATIONS ISSUED IN MAY 2019: 201

NUMBER OF DEFENDANTS APPEARING IN COURT:

MAY 7, 2019 159

MAY 14, 2019 147

MAY 21, 2019 153

MAY 28, 2019 176

TOTAL FOR MONTH 635



East Ridge Police Department

Chief's Monthly Report

May 2019

- May 3 – Acting Chief Allen met with representatives from Summit Uniforms concerning uniform needs.
- May 6 – Acting Chief Allen attended a meeting at TDOT on the I-75/I-24 interchange construction
- May 7 - Acting Chief Allen attended the 1st Responders Appreciation Luncheon at the Walden Club
- May 9 – Acting Chief Allen attended a Homeland Security Grant Meeting at the HC EOC
- May 18 - ERPD held the first Spring N2 Safety event at Camp Jordan, attended by more than 100 citizens
- May 22 – ERPD command staff held a departmental staff meeting
- May 23 – Acting Chief Allen attended the City Council Meeting
- May 24 – ERPD hosted the Hands Across the Border meeting at the community center in partnership with THSO
- May 25 – 31 Acting Chief Allen on vacation
- May 27 – Memorial Day Holiday
- May 31 – Lt. Creel participated in the budget workshop at City Hall



City of East Ridge Police Department

MEMORANDUM:

TO: Asst. Chief S. Allen

FROM: Lt. J. Creel

SUBJECT: MAY 2019 CID/CSU/K-9 Statistics

CID Statistics

Offense Reports Assigned: 52

Offense Reports Cleared: 37

CSU Statistics

Misdemeanor Arrests: 9

Felony Arrests: 6

Narcotics Seized: 30.1 grams meth, 2
grams heroin, 12 DU Pills

Firearms: Keltec 9mm, Ruger .22

Assets: *~\$30,000 seized during joint
federal operation. Sharing expected.

Recovered Stolen 1:

K-9 Statistics

25 total calls for service

16 SIA Park/Walk

8 Stops

13 Citations

14 K9 deployments

8 Arrests

2 Stolen Auto recoveries

*1 Runaway juvenile located, 18.5g Meth, 205g
Cocaine (During search warrant with TBI and
HSI) \$31,448 Cash (During search warrant with
TBS and HSI)*

*Paraphernalia and residue from vehicle sniffs
K9 demo at Spring into Safety event in CJ*

**C.I.D. MONTHLY ACTIVITY REPORT
OFFICERS CASE LOG AND DISPOSITION**

OFFICER'S NAME: J. Massengale 533		SIGNATURE:		REPORT MONTH: May		DATES:					
CASES THIS MONTH											
CASE #	TYPED OF CASE	P/S	C/N/R	ARREST	UNFND	EXCPT MEANS	ADMIN CLEAR	TRANSFER TO OTHER OFFICER	INAC CASES	CARRIED OVER	NUMBER OF CHARGES
18-012306	Death Investigation	P	C				X				0
18-013242	Aggravated Robbery	P	C								
19-000399	Aggravated Burglary	P	C								
19-001416	Theft	P	C						X		0
19-001652	Carjacking	P	C						X		0
19-002002	Aggravated Burglary	P	C						X		0
19-002780	Burglary of Auto	P	C						X		0
19-002817	Burglary of Auto	P	C						X		0
19-002940	Burglary of Auto	P	C						X		0
19-003078	Burglary of Auto	P	C						X		0
19-003088	Burglary of Auto	P	C						X		0
19-003355	Theft Under \$1000	P	C						X		0
19-003592	Agg Stat Rape/Incest	P	C	X							1
19-003938	Theft-Fraudulent Use	P	C						X		0
19-004090	Sexual Battery	P	C			X					0
19-004392	Death Investigation	P	C				Natural				0
19-004395	Aggravated Burglary	P	C								
19-004642	Missing Juvenile	P	N				X				0
19-004891	Burglary of Auto	P	N						X		0
TOTAL # CASES LISTED		DISPOSITION		1	0	1	2	0	0	0	1
TOTAL # CASES CLEARED		TOTALS		1	0	1	2	0	9	0	1

DO NOT COUNT PERSONS MORE THAN ONCE / IF THE SAME PERSON IS/WAS ARRESTED ON PRIMARY & SECONDARY CASES LIST ONLY THE PRIMARY CASE

P-PRIMARY CASES
S-SECONDARY CASES

C-CARRY OVER FROM PREVIOUS MONTH
N-NEW CASE (INITIATED OR ASSIGNED)
R-REACTIVATED CASE

**C.I.D. MONTHLY ACTIVITY REPORT
OFFICERS CASE LOG AND DISPOSITION**

OFFICER'S NAME: S. Stojnic #549		SIGNATURE:		REPORT MONTH: 05/2019	DATES: 05/01-05/31/2019						
CASES THIS MONTH											
CASE #	TYPED OF CASE	P/S	C/N/R	ARREST	UNFND	EXCPT MEANS	ADMIN CLEAR	TRANSFER TO OTHER OFFICER	INAC CASES	CARRIED OVER	NUMBER OF CHARGES
18-011756	ESP. AGG. ROBBERY	P	C						X	X	
19-000740	AUTO THEFT	P	C						X	X	
19-000950	SHOOTING	P	C	X						X	3
19-002032	DOA	P	C						X	X	
19-003030	FRAUD	P	C						X	X	
19-003224	THEFT	P	C							X	
19-003509	AGG. KIDNAPPING	P	C		X					X	
19-003509	FALSE REPORTS	P	N	X						X	1
19-004464	APS REFERRAL/ABUSE	P	C							X	1
19-004474	AUTO THEFT	P	C							X	
19-004477	THEFT	P	C						X	X	
19-004832	THEFT	P	N								
19-005042	THEFT	P	N		X						
19-005238	THEFT	P	N					X			
19-005462	BURGLARY/THEFT	P	N								
19-005557	THEFT	P	N						X		
19-005663	AUTO THEFT	P	N								
19-005900	AUTO THEFT	P	N								
19-005058	BURGLARY/THEFT	P	N								
TOTAL # CASES LISTED		19	DISPOSITION								
TOTAL # CASES CLEARED		12	TOTALS	2	2	0		1	7	11	6

DO NOT COUNT PERSONS MORE THAN ONCE / IF THE SAME PERSON IS/WAS ARRESTED ON PRIMARY & SECONDARY CASES LIST ONLY THE PRIMARY CASE

P-PRIMARY CASES
S-SECONDARY CASES

C-CARRY OVER FROM PREVIOUS MONTH
N-NEW CASE (INITIATED OR ASSIGNED)
R-REACTIVATED CASE

Crime Suppression Monthly Activity

May 2019

CSU Statistics

Misdemeanor Arrests: 9

Felony Arrests: 5

Narcotics Seized: 27 grams meth, 2 grams heroin

Firearms: Keltec 9mm, Ruder .22

Assets:

Recovered Stolen 1:

Date	Arrests	Narcotics	Currency/Assets
05-02-2019		2 grams Heroin 8 grams Meth	Keltec 9mm
05-06-2019	1 – AOA Warrant		
05-07-2019	1 – Felony Narcotics Arrest	18 grams methamphetamine	
05-08-2019	1 – AOA Mis Arrest 1 – AOA Mis Arrest 1 – AOA Felony		Ruger .22
05-09-2019	1 – Felony Warrant Arrest		
05/13/2019	2 – Narcotics Arrests	.7 grams methamphetamine	
05/18/2019	1 – AOA Warrant		
05/20/2019	1 – AOA Warrant		
05/29/2019	1 – Felony Warrant		
05/30/2019	1 – ER Warrant 3 – AOA Warrant		
05/31/2019	1 – Felony Warrant		1 – Recovered VW

25 Total calls for service

8 Traffic stops

9 Traffic stop assists

7 D1

13 D7

8 Total D9

14 K9 Deployments

16 Self-Initiated/Park&Walk

1 Runaway juvenile located during traffic stop

18.5g Meth

205g Cocaine (During search warrant with TBI and HSI)

\$31,448 Cash (During search warrant with TBS and HSI)

Paraphernalia and residue from vehicle sniffs

K9 demo at Spring into Safety event in Camp Jordan



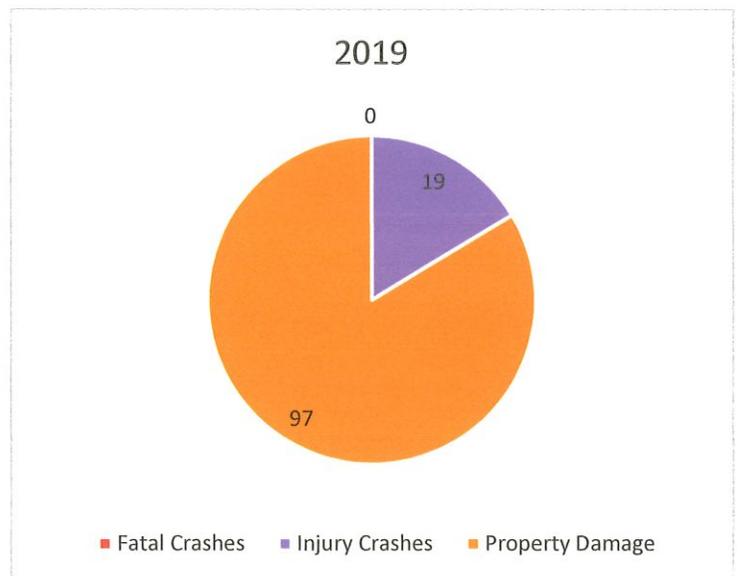
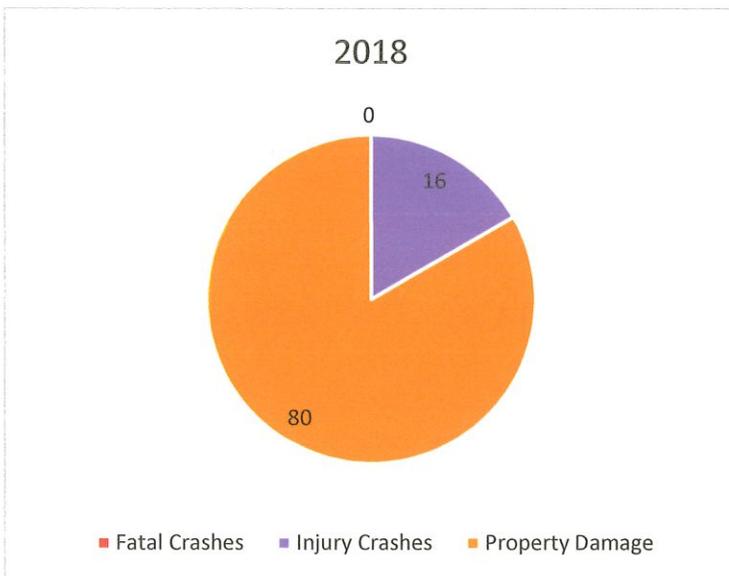
CITY OF EAST RIDGE

May

TRAFFIC CRASHES

2018
76

2019
116



EAST RIDGE FIRE RESCUE

Summary of the Month's Activities

May 1 – May 31, 2019

Fire Operations

The Department responded to **413 calls for service** in the month of May.

Fire Administration

- Council approved the lowest BID received for the homeland Security Grant for the All-Terrain Vehicle. The all-terrain vehicle, trailer and patient skid have been ordered.
- Members of the department showed their support for the Ronald McDonald House, by assisting employees at our McDonalds restaurant during the annual event.
- We are continuing to establish the Smoke Alarm and CO Detector program. The area of the City has been identified that we will install these alarms and detectors. Several items were looked at during this; type of occupancy, rental, one or two family, age, etc. We also pulled reports showing five residential fires in this area within the last five years. All training material and information on fire safety have been created for our program.
- All crews are continuing to do their part with deep cleaning and painting of station one.

Training

Each shift completes a minimum of two hours of training each shift.

Training topics for January were;

- Firefighter Safety, PPE complete ensemble, inspection & cleaning (2hrs)
- Firefighter Safety, SCBA normal and emergency operations (2hrs)
- Fire Suppression, Firefighting Foam, types and uses (NFPA 298) (2hrs)
- District Review, streets and hydrant locations (2hrs)
- Fire Service Aerial Ladders, road surfaces & overhead dangers (2hrs)
- Fire Behavior, back draft conditions and flashover (2hrs)
- Fire Suppression, ventilation types, salvage and overhaul (2hrs)
- Forcible Entry Tools, hydraulic and hand operated tools uses (2hrs)
- Hazardous Materials, B.L.E.V.E.'s response and size up (2hrs)
- EMS, heat related and anaphylactic shock emergencies (3hrs)

Three members attended a three-day swift water I class held on the Ocoee River.

Total Cumulative Hours of Training for January – 231

Maintenance

1993 KME Quint Ladder truck's hydraulic piston rebuilt.

Special Projects

Fire department budget finalized

Continuing to work on the smoke alarm program

EAST RIDGE FIRE RESCUE

East Ridge Fire Rescue 2019 Incident Report / Incident Totals

May 1- May 31, 2019

Total Calls – 413

Category	Totals	Category	Totals
Structure Fire	0	Rescue and EMS Calls	255
Vehicle Fire	2	MVC (Vehicle Accidents)	39
Brush/Grass Fires	1	Citizen Assist/ other	75
Trash/Rubbish Fires	7		
Fire Alarms/ Investigations	34	Mutual Aid Received	0
Total Fire Calls	44	Mutual Aid Given	5
Fire Service Injuries	0	Civilian Fire Injuries	0
Fire Service Deaths	0	Civilian Fire Deaths	0
STRUCTURE FIRES			
Property	\$ 0.00		
Contents	\$ 0.00		
Other	\$ 0.00		
Total Dollar Estimated Loss	\$ 0.00		
Property	\$ 0.00		
Contents	\$ 0.00		
Other	\$ 0.00		
Total Dollar Estimated Saved	\$ 0.00		



City of East Ridge

1517 Tombras Avenue
East Ridge, Tennessee 37412
(423) 867-7711

City of East Ridge Solid Waste Report MAY 2019

Solid Waste tonnage collected:	657.98 Tons
Recycled materials collected:	65.26 Tons
Convenience center (dumpster):	34.79 Tons
Dumpster rentals:	14
Dumpster Junk	35.25 Tons
Brush collected:	97 Loads
Metals:	1.5 Tons
Bulk item pickup:	51.76 Tons
Cart repairs/replacement:	25 Lids/16 Cans
New residents/extra garbage cans:	1
Recycling new cans:	27



**STREET DEPARTMENT
MONTHLY REPORT
MAY 2019**

WORK ORDERS

TYPE OF TASK	PRODUCED	NOTES
Ditch Patrols	39 Locations	Cleaned
Drainage Repairs	2 locations	Repaired
Mowing, City Property	5 Days	37 Locations
Work @ City Hill	2 Days	Planted Trees/Hauled Mulch
Codes Dept.	9 days	Demolish House (Pleasant St)
Street Sweeping	6 Days	60 Streets
Pipe Installations		
Street repairs (Potholes)		
Asphalt Usage	7 Tons	Camp Jordan Park
Beautification @ Tunnel		
ERPD Requests		

Notes :



**TRAFFIC CONTROL
MONTHLY REPORT
MAY 2019**

WORK ORDERS

TYPE OF TASK	PRODUCED	NOTES
New Signage	26	
Signs Installed	37	Ringgold Rd STOP/ ID Update
Sign Maintenance	21	
Shop Tasks	39	
Miscellaneous	27	
Resident Requests	8	
Street Light Requests	3	
Banners	4	
Signal Repairs	11	
Sign Posts	20	
ERPD Requests	8	

Notes :

Ringgold Rd STOP / ID Update completed from McBrien Rd east bound.
 TDOT attended I-24/ I-75 preconstruction meeting.
 Zayo, had walk through of fiber cable installation site repairs completed.
 ERPD Safety Event at C.J. Park, ERTC provided barricades and cones.
 Attended weekly staff meetings at City Hall.
 Attended 2020 Budget Workshop at City Hall.

Signals:

ERTC Staff attended TTAP Traffic Signal Ped Clearance Safety Course.
 School Zone boxes secured for summer break.
 Temple Inc, M50 Data Key Signal Controller sent for repairs.
 Studies: S. Sanctuary Rd, Spring Creek Rd, San-His Dr, Waterhouse St
 and Bales Ave.



**May
2019**

Administration

- Worked on Change Order for new grinder pump at Camp Jordan Park.
- Worked on Change Order for new Kitchen Hood (Bldg # 1), rerouting of electrical service (Bldg # 3), adding drywall ceiling (Bldg # 8), rock removal in the sewer line (Bldg # 2), and electrical power to scoreboards.
- Worked on Change Order to add (8) concrete bleacher pads at Fields 1-4 and additional concrete sidewalks at Fields 9-12.
- Attended Chamber of Commerce Luncheon and Board Meeting
- Swapped EPB electrical service at East Ridge High School athletic facilities from Hamilton County Dept. of Education to the City of East Ridge.
- Worked on department budget for FY: 2020
- Attended a construction progress meeting with Integrated Properties

Projects – Parks and Recreation

- New Buildings # 1, 2, 3 have made significant progress with masonry, electrical, plumbing, framing and roofing.
- New Building # 4 has been framed up.
- New restrooms and concession buildings have received an exterior paint job.
- Infield renovation work at Camp Jordan is now 100% complete.
- Repaired holes / ruts in the baseball / softball outfields at Camp Jordan.
- Trees Removed at East Ridge High School Tennis Courts
- Staff has began painting the fence at East Ridge High School Tennis Courts
- New fencing project at Camp Jordan is around 95% complete.
- Mowed / Weedeated Camp Jordan Parkway

Programs and Events

- Walk with Ease Class – Community Center and Camp Jordan
- Aerobics and Line Dancing - Community Center
- Pickleball - Community Center
- Recreation Baseball and Softball Regular Season Games
- ERFC Softball Regular Season Games

Facility, Rental and Registration Information

Facility	Programs / Rentals	Fees	Concession/Gate Revenue
Camp Jordan Arena	1	\$5,039.00	\$0.00
RV/Sponsorship	2	\$1,161.00	\$0.00
Coke	1	\$213.36	\$0.00
Pavilions	8	\$700.00	\$0.00
Community / Senior Center	3	\$250.00	\$0.00
East Ridge High School	2	\$775.00	\$0.00
McBrien Indoor Facility	2	\$40.00	\$0.00
Comm. Ctr. Memberships	4	\$110.00	\$0.00
Baseball Registrations	8	\$690.00	\$0.00
Softball Registrations	0	\$0.00	\$0.00
Soccer Registrations	0	\$0.00	\$0.00
Commission	2	\$90.90	\$0.00
ATM Machine Commission		\$0.00	\$0.00



CITY OF EAST RIDGE - Codes/Building Activity Report May 2019

Kenny Custer – Assistant City Manager

Michael Howell - Chief Building Official		
Mike Flynn, Jr. – Fire Code Official		
Melissa Mahoney – Administrative Assistant/Codes Tech Clerk		
Charlie Ritchey – Residential Building Inspector		
Sarah Steinberg – Codes Enforcement Officer		
<i>The purpose of the Codes Department is to ensure that all citizens and contractors are assisted concerning</i>		
<i>the issues of: Building Codes and safety, Fire Marshal Duties, and Property Maintenance Codes. The duty of</i>		
<i>this department is to inspect and enforce these regulations in a certified and professional manner.</i>		
Activity	Scope of Activity	Total Monthly
Issuing of Permits	Building (Commerc. & Resid.), Building, Electrical, Plumbing, Mechanical, Fire, Sign	93 permits
Fire Code Inspections	Inspect existing businesses within city limits -Hotels, Restaurants, Stores, etc.	46 inspections
Building Inspections	Building, Mechanical, Plumbing, Electrical, Energy.	126 inspections
Re-inspections	Trades that have failed first inspection	10
Signs Removed	Illegal signs removed from city limits	5
Continuing Education	Training for the departments required certification test/International Building Certif.	0 Hours
Property Maint. Liens	Unpaid property maint. issues including grass cutting, demo of unsafe structures, etc.	0 Liens
Housing Board	Cases involving repair or demo of structure	15 Cases
Zoning Board	Cases involving zoning ordinance.	0 Cases
Planning Commission	Cases involving rezoning, subdivision regulations and plat signing.	0 Cases
Plan Reviews	In-house plan reviews commercial/Residential	3 reviews
Unsafe Structure Abatement	Demolition of unsafe structure	1 structure
Citations to Court	Property Maintenance Violations	15 citations
Customer Service Calls	Facilitate calls and inquiries citizens and contractors may have	Daily



**ANIMAL CONTROL
MONTHLY REPORT
MAY 2019**

	Number
Dogs in Shelter as of May 1, 2019	16
Dogs Adopted in May	9
Cats in Shelter as of May 31, 2019	32
Cats Adopted in May	4
Other Animals in Shelter	0
Animals Returned to Owner	17
Animals Returned to Shelter	0
Animals Released to Wild	6
Animals Spayed/Neutered in May	18
Animals Euthanized or Died	4
Number of Calls	52

FY18/19 Library Services Statistics as of May 31, 2019*

	JULY FY18	AUG. FY18	SEPT. FY18	OCT. FY18	NOV. FY18	DEC. FY18	JAN. FY19	FEB. FY19	MAR. FY19	APR. FY19	MAY FY19	JUNE FY19	YTD FY19
CIRCULATION (BOOKS/AUDIO)	3737	3509	3190	3306	2860	3103	3262	3019	3128	3221	*2911		35246
CIRCULATION E-BOOKS	28	39	38	44	35	22	39	42	52	36	45		420
COMPUTER USERS	581	613	474	626	434	474	540	545	601	512	*369		5769
NEW CARDS ISSUED	40	40	42	42	27	23	35	26	31	33	**43		382
PROGRAMS/ ATTENDANCE	9/222	7/60	11/116	9/91	9/60	9/124	9/59	13/83	13/	14/	***9/		112/ 1271
DOCUMENTS NOTORIZED	46	16	24	16	19	18	17	14	10	13	11		204
PAGES FAXED	122	61	41	108	37	84	136	62	81	105	86		923
JOBS SCANNED	14	54	29	25	20	13	17	47	40	30	21		310
COPIES MADE	2722	3846	2991	2947	1909	1601	2952	2461	2811	2521	*2068		28829
IN-DEPTH COMPUTER ASSISTANCE	54	40	33	85	76	88	79	80	109	61	72		777
ITEMS CATALOGUED	108	214	175	137	97	110	129	97	105	187	148		1507
ITEMS DELETED	108	137	350	369	10	33	194	603	451	41	200		2496

*Library was closed May 20-25 for reinstallation of carpet.

**New Cards – 26 Adult/17 Juvenile

*** Story-time – 3 programs/42 attendance

Homeschool Party – 13 attendance

Adult Coloring Group – 4 programs/19 attendance

Homeschool Book Club – 1 program/6 attendance