

BRIAN WILLIAMS
Mayor

JACKY CAGLE
Councilmember

ANDREA WITT
Councilmember



ESTHER HELTON
Vice Mayor

MIKE CHAUNCEY
Councilmember

KENNY CUSTER
Assistant City Manager

City of East Ridge

*1517 Tombras Avenue
East Ridge, Tennessee 37412
(423) 867-7711*

MONTHLY REPORT

FOR

MARCH 2019

KENNY CUSTER ASSISTANT CITY MANAGER



Kenny Custer, Assistant City Manager

April 30, 2019

To: Mayor and Councilmembers, City Staff and Residents of East Ridge

The City of East Ridge began the practice of producing the City Manager's Monthly Report in January 2019 to provide general and performance information to the City Council and the public on City services and programs. The City utilizes performance data to identify efficiencies and potential inefficiencies for the purpose of improving services, responsible budgeting and enhancing transparency in local government. Each department/division that comprises City Services compiles the information to be included in the report. The City Recorder and I then analyze and organize the information for the presentation of the report.

I am proud of the City's efforts toward becoming more transparent, performance driven and the direction in which our community is headed. City staff and I will continue to work diligently to increase efficiencies in City services and achieve the goals of our City Council as we proudly serve the citizens of East Ridge.

I am pleased to present to you the March 2019 City Manager's Monthly Report. I hope that you continue to stay informed on City issues and progress.

Please feel free to contact me with any questions, comments and/or suggestions regarding this report.

Sincerely,

Kenny Custer, Assistant City Manager

City Manager

Management Report: March 2019

Legislative Accomplishments

City Council

Special Called Meeting – March 1, 2019

- Interviewed City Manager Candidates Caryn Miller, David Milliron and Chris Dorsey

Council Meeting – March 14, 2019

- **RESOLUTION NO. 2904** – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, TO WAIVE THE FEE FOR USE OF THE CAMP JORDAN PICNIC PAVILION BY THE EAST RIDGE OPTIMIST CLUB FOR A FUNDRAISER BARBEQUE AND FOR THE CITY TO PURCHASE \$300 IN TICKETS - **APPROVED**
- **RESOLUTION NO. 2905** – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, TO WAIVE THE FEE FOR USE OF CAMP JORDAN ARENA BY THE EAST RIDGE OPTIMIST CLUB FOR A FUNDRAISER CAR SHOW - **APPROVED**
- **RESOLUTION NO. 2906** – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, TO WAIVE THE FEE FOR USE OF CAMP JORDAN ARENA AND THE PICNIC PAVILION BY EAST RIDGE ELEMENTARY SCHOOL FOR THEIR FIFTH GRADE GRADUATION - **APPROVED**
- **RESOLUTION NO. 2907** – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, AUTHORIZING THE MAYOR TO ENTER INTO A RENEWAL OF THE SPONSORSHIP AGREEMENT WITH THE CHATTANOOGA COCA-COLA BOTTLING COMPANY FOR EXCLUSIVE POURING RIGHTS FOR THE PARKS AND RECREATION DEPARTMENT - **APPROVED**
- **Grant Consent Agenda: APPROVED**
 1. **RESOLUTION NO. 2908** – A RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF EAST RIDGE, TENNESSEE, APPROVING THE APPLICATION FOR, AND ACCEPTANCE OF, THE TENNESSEE AMERICAN WATER ENVIRONMENTAL GRANT

2. **RESOLUTION NO. 2909** - A RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF EAST RIDGE, TENNESSEE, APPROVING THE APPLICATION FOR, AND ACCEPTANCE OF, THE FY 2020 AQUATIC STREAM CLEANUP GRANT
 3. **RESOLUTION NO. 2910** – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, APPROVING THE APPLICATION FOR, AND ACCEPTANCE OF THE FIREHOUSE SUBS FY 2019 GRANT FOR THE EAST RIDGE FIRE DEPARTMENT
 4. **RESOLUTION NO. 2911** – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, AUTHORIZING THE APPLICATION FOR AND ACCEPTANCE OF THE STAFFING FOR ADEQUATE FIRE AND EMERGENCY RESPONSE (SAFER) GRANT PROGRAM
- **RESOLUTION NO. 2912** – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE AUTHORIZING THE MAYOR TO EXECUTE THE ATTACHED CONTRACT FOR SERVICES FOR CHRISTOPHER DORSEY TO BECOME CITY MANAGER OF THE CITY OF EAST RIDGE - **APPROVED**
 - **RESOLUTION NO 2913** – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, APPROVING THE TRANSFER OF CERTAIN CITY PROPERTY AS IT RELATES TO THE TENNESSEE DEPARTMENT OF TRANSPORTATION'S MULTIMODAL ACCESS GRANT - **APPROVED**

Council Meeting March 28, 2019

- **ORDINANCE NO. 1103** – AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, TO AMEND ORDINANCE NO. 1078 ENTITLED “AN ORDINANCE TO PROVIDE REVENUE FOR THE CITY OF EAST RIDGE, TENNESSEE FOR THE FISCAL YEAR JULY 1, 2018 TO JUNE 30, 2019 APPROPRIATING THE SAME TO THE PAYMENT OF EXPENSES OF THE MUNICIPAL GOVERNMENT . . .” BY DESIGNATING A PORTION OF THE UNASSIGNED FUND BALANCE OF THE GENERAL FUND AND BY CHANGING THE REVENUES OF THE GENERAL FUND, GRANT FUND AND DRUG FUND AND BY CHANGING THE EXPENDITURES OF THE GENERAL FUND, GRANT FUND AND DRUG FUND (2nd and final reading) - **APPROVED**
- **RESOLUTION NO. 2914** – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, AUTHORIZING THE CITY MANAGER TO APPROVE THE ATTACHED CHANGE ORDER REQUEST FROM INTEGRATED PROPERTIES, LLC, IN REGARD TO THE ELECTRICAL AND PLUMBING WORK FOR BUILDING #4 AT CAMP JORDAN PARK–**APPROVED**
- **RESOLUTION NO. 2915** – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, TO WAIVE THE FEE FOR USE OF THE LARGE PICNIC PAVILION BY THE VIETNAM VETERANS CHAPTER 203 FOR THEIR ANNUAL R & R PICNIC – **APPROVED**

- **RESOLUTION NO. 2916** – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, TO WAIVE THE FEE FOR USE OF THE AMPHITHEATER AND FIELD AREA AT CAMP JORDAN PARK BY THE CHURCH OF GOD OF UNION ASSEMBLY FOR THEIR FREE COMMUNITY EASTER EGG HUNT – **APPROVED**
- **RESOLUTION NO. 2917** – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, TO PERMANENTLY CLOSE SECTION 2 AND SECTION 3 OF THE CAMP JORDAN RV PARK AND CAMPGROUND – **APPROVED**
- **RESOLUTION NO. 2918** – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, AUTHORIZING THE CITY TO DONATE \$500 TO EAST RIDGE ELEMENTARY SCHOOL FOR THEIR TEACHER APPRECIATION LUNCHEON - **APPROVED**
- **RESOLUTION NO. 2919** – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, APPOINTING MEMBERS TO THE EAST RIDGE ZONING APPEALS BOARD – **APPROVED**
 - Councilmember Cagle – Mac Pendley (3-year term)
 - Councilmember Chauncey – Mickey Spence (3-year term)
 - Councilmember Witt – Jane Sharpe (2-year term)
 - Mayor Williams – Steve Leach (1-year term)
 - Vice Mayor Helton – Steve Corder (2-year term)
- **RESOLUTION NO 2920** – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, APPROVING THE APPLICATION FOR AND ACCEPTANCE OF, THE FY 2020 TENNESSEE DEPARTMENT OF TRANSPORTATION’S TENNESSEE HIGHWAY SAFETY OFFICE GRANT – **APPROVED**
- **RESOLUTION NO. 2921** – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, AUTHORIZING THE ISSUANCE, SALE, AND PAYMENT OF TENNESSEE DEPARTMENT OF TRANSPORTATION’S MULTIMODAL ACCESS GRANT PROGRAM INTERFUND LOAN CAPITAL OUTLAY NOTES NOT TO EXCEED \$1,500,000.00 – **APPROVED**
- **RESOLUTION NO. 2922** – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, AUTHORIZING THE CITY TO ACCEPT A DONATION OF ASSORTED AMMUNITION FROM CABELA’S OF FORT OGLETHORPE – **APPROVED**

Legislative Matters Forthcoming

- None at this time.

Commissions and Boards

- **Planning Commission** – No meeting in March
- **Board of Zoning Appeals** – No meeting in March
- **Industrial Development Board** – No meeting in February
- **Library Board** – No meeting in March

- **Beer Board – March 4, 2019**
 - Approved Application for Carmike Cinemas, LLC
 - Temporarily Suspended License of Epicurean Restaurant for not reporting Monthly Beer/Food Sales in a timely manner.

- **Housing Commission – March 11, 2019**
 - **1619 Barry Road** – The Housing Commission moved and approved to pass this matter to the April 8, 2019 hearing.
 - **1517 Prigmore Road** – The Housing Commission moved and approved to close this matter and dismiss in its entirety.
 - **1312 Pleasant Street** – The Housing Commission has ordered that the City of East Ridge proceed with the demolition of the dwelling on or around March 29, 2019.
 - **1317 Pleasant Street** – The Housing Commission set a hearing for March 18, 2019 for the owner to show cause, if any, why condemnation actions relative, including without limitation demolition of the dwelling shall not be initiated. The property owner shall submit a copy of a structural engineering report of the property to the Commission to render a determination as to what, if any additional action is necessary.
 - **2005 Prigmore Road** – The Housing Commission moved and approved to pass this matter to the April 8, 2019 hearing. The Commission will determine if any additional action is necessary relative to this property.
 - **1318 Orlando Avenue** – The Housing Commission moved and approved to close this matter and dismiss in its entirety.
 - **3220 Gleason Drive** – The Housing Commission set a hearing for March 18, 2019 to allow the property owner an opportunity to obtain a structural engineer report relative to the property. The property owner shall allow access for a City Code

Enforcement representative to perform an inspection of the property. The property owner is responsible for contacting the Code Enforcement Department.

- **626 Marlboro Avenue** – The Housing Commission moved and approved to pass this matter to the April 8, 2019 hearing. The owner shall appear and show cause, if any, why condemnation action, including demolition of the property shall not be initiated. The Housing Commission also ordered the property owner to contact Codes Enforcement and allow an interior and exterior inspection of the property no later than April 5, 2019.
- **4020 Wade Drive** - The Housing Commission moved and approved to pass this matter to the April 8, 2019 hearing. All parties having interest in the property shall appear to show cause, if any, why condemnation action, including demolition of the property shall not be initiated.
- **605 S St. Marks Avenue** – The Housing Commission finds the property is unfit for human habitation. The property owner has requested a stay of any condemnation proceedings to allow him an opportunity to remedy the dangerous conditions. Any demolition of the property shall be stayed until further order of the Housing Commission. The owner shall appear at the April 8, 2019 hearing for a review of the updates on the improvements of the property and to discuss action plans regarding the property.
- **1026 Greenslake Road** – The property owner has obtained a building permit for the property and states he will repair the condition of the property in accordance with the structural engineer report that was submitted to the Housing Commission. The City will continue to monitor the progress and report any findings should the property owner fail to remediate the dangerous conditions that exist on the property.
- **1222 Reeves Avenue** – The property owner has submitted a structural engineer report and obtained a building permit. The property owner states repair of the noncompliant conditions of the property will be fixed in accordance with the structural engineer report.
- **4317 Dupont Street** - The property owner stated he will initiate remediation efforts immediately and requested an opportunity to complete such repairs necessary to render the property safe and habitable. The Housing Commission moved and approved to pass this matter to the April 8, 2019 hearing.
- **4165 East Ridge Avenue** – Evidence was presented that the property has been vacant and/or abandoned since 2011 and that significant damage exists, including termite damage. The interior of the dwelling appears to have been gutted and there are cracks in the foundation that appear to render the property uninhabitable. The Housing Commission has set a hearing for April 8, 2019 to show cause, if any, why condemnation actions, including without limitation demolition of the property shall not be initiated.

- **715 Belvoir Avenue** - Evidence was presented that the property appears to be vacant and/or abandoned and that significant damage exists. The interior of the dwelling appears to have been gutted and there are cracks in the foundation that appear to render the property uninhabitable. There appears to be open live wires within the residence. The Housing Commission has set a hearing for April 8, 2019 to show cause, if any, why condemnation actions, including without limitation demolition of the property shall not be initiated.
- **5325 Rose Street** – The Housing Commission was presented evidence that the property has a history of non-compliance and code violations. The Housing Commission has set a hearing for April 8, 2019 to show cause, if any, why condemnation actions, including without limitation demolition of the property shall not be initiated. The property owner and/or occupant shall allow a City Code Enforcement representative access to perform an interior inspection of all structures on the property for evaluation of safety and hazardous conditions.

Development Meetings

- Discussion of new development interest for property bordering I-75
- New hotel development meetings continued
- Follow up meeting with Southern Honda Powersports.
- Continued work on the Master Plan update with Barge Designs for Camp Jordan and other potential areas for outdoor recreation.
- Working with TDEC and NPS on the Camp Jordan Conversion
- Ongoing meetings with the CRW for training center and future development throughout the city.

Manager Meetings

- WWTA Committee Meetings
- WWTA Board Meetings
- Small Cities City Manager Meeting
- City Managers TML meeting
- TML Legislative Conference
- Sponsorship meeting to enhance funding opportunities utilizing public/private partnerships.
- Meetings with local business on bringing more arts to the city through partnerships with hopes of creating art studios, theaters and culinary arts. This continues to be a focus of the city.
- Sports and Tourism Strategic Planning Meeting

Ongoing Work

- Camp Jordan Phase 1
- Evaluation of the tennis courts at East Ridge High School
- Drainage design and bid doc for Boyd Street, and South Seminole @Lisa Drive
- Design and bid docs for holding cell expansion
- Drainage design from tunnels east to McBrien Road

- Sidewalk design and ROW identification from tunnels east towards McBrien Road
- I-75 brush removal around Exit 1
- Working on logistics for cleaning the exterior of the tunnels
- WWTa \$7.3 Million-dollar rehabilitation Project ongoing city wide

Finance and Administration Monthly Report March 2019

FINANCE DIRECTOR

- Special Called Council Meeting – CM interviews
- Conference call with State & Local Finance – Interfund Loan
- Numerous Travel Request Forms prepared
- Conversion of Fixed Assets to NexGen Accounting Software
- Budget Class – Collegedale – Hosted by MTAS
- Public Meeting – Pioneer Playground Update – LPRF Grant
- 2 Council Meetings
- Staff Meetings
- Budget Meetings/Budget Prep
- Training – Rec Desk – Software
- Completed February Financial Reports
- Reconciled 16 Bank Accounts
- Prepared Monthly Draw on Bond Issue – Camp Jordan Phase One
- Met with Verizon regarding various products they offer which would be most cost affect for the City
- Daily accounting including deposits/payables etc.
- LPRF meeting with the State (Required) Farragut
- Prepared Budget Amendment Ordinance

HUMAN RESOURCES MANAGER

- Held orientation for 1 new employee to include loading into payroll system; pension; and all insurance policies.
- Held annual wellness fair for all employees
- Held interviews for part-time animal control officer
- Attended Staff Meetings
- Attended ADA Meeting
- Attended meeting on workers compensation
- Attended 2 Council Meetings and one for City Manager Interviews
- Fulfilled open records requests
- Other needs for employee personnel matters and insurance
- Reconcile and payments of all Insurance Policies
- Hired: Police Officer, Part-Time Animal Control Officer
- Retired employees during month: Kathy White
- Openings: Sanitation Collector, Sanitation Driver, Street Laborer (held interview)

CITY RECORDER

- **Attended Weekly Staff Meetings**
- **Prepared minutes from Council meetings and agenda work sessions**
- **Prepared packets for Council meetings**
- **Attended Council Meetings and Agenda Work Sessions**
- **Fulfilled Open Records Requests**
- **Attended regular Beer Board meeting and Called Meeting – prepared minutes**
- **Issued beer license for Carmike Cinemas, LLC**
- **Gathered and edited information for spring edition of Hometown News magazine**
- **Gathered reports from each department, organized, edited and compiled into a final City Manager Monthly Report for February**
- **Other day-to-day duties**

COMMUNITY INVOLVEMENT COORDINATOR – GRANT APPLICATIONS

- **THSO FY 2020 (Police) – Equipment and overtime for officer saturation events (\$27,141.88) – 100% Funded**
- **TN American Water Environmental Program – Equipment for stream cleanup and debris removal (\$6,000) – 100% Funded**

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City of East Ridge

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MEMORANDUM

TO: Mayor and City Council
City Manager

FROM: Diane Qualls, Finance Director

SUBJECT: March Financial Report

Date: April 22, 2019

General Fund

- Revenues are at 75.38% as local option sales tax continues to come in higher than last year. Building permits are also increasing as more projects are beginning.
- Expenditures are at 66.08% and all capital purchases have been made for this fiscal year.

Solid Waste Fund

- Revenues are at 91.39% and expenditures are at 68.20%

City of East Ridge

Summary Financial Statement of Revenues and Expenditures
March 2019

Spent year to date - 2019

Fiscal Year Ending June 30, 2019		Year-To-Date by Amount			Variance	
Account	Description	FY 19 Budget	FY 2018	FY 2019	YTD	Avg Yr %
110 General Fund						
REVENUE						
31100	Property Taxes	5,017,816	4,502,054	4,400,937	87.71%	75.00%
31200	Property Taxes (Delinquent)	400,000	430,310	356,933	89.23%	75.00%
31610	Local Sales Tax - Co. Trustee	2,845,697	1,737,846	1,863,309	65.48%	75.00%
31611	Incremental State Sales Tax	512,860	2,207,077	512,860	100.00%	75.00%
31710	Wholesale Beer Tax	375,000	269,056	263,057	70.15%	75.00%
31800	State Net Allocation	225,000	66,908	56,618	25.16%	75.00%
31810	Minimum Business Licenses	4,000	1,457	2,478	61.94%	75.00%
31820	Gross Receipts Tax	0	0	3,228	0.00%	75.00%
31822	Flea Market	6,000	1,322	0	0.00%	75.00%
31824	Solicitors' Permit	200	125	100	50.00%	75.00%
31827	5% State Commission	20,000	6,228	4,839	24.20%	75.00%
31912	* Cable TV Franchise Tax	315,000	194,309	171,366	54.40%	75.00%
31961	Liens Collected by Trustee	12,000	0	7,654	63.79%	75.00%
32120	Wrecker Licenses	300	350	350	116.67%	75.00%
32200	Alcoholic Beverage Tax	100	39	8	0.00%	75.00%
32210	Beer Licenses & Etc.	5,000	4,950	5,090	101.81%	75.00%
32220	Liquor Licenses	2,000	2,352	2,250	112.50%	75.00%
32225	Fireworks Fees/Permits	3,000	0	0	0.00%	75.00%
32226	Annual Fireworks Permit Fee	300	0	0	0.00%	75.00%
32610	Building Permits	75,000	29,513	56,554	75.40%	75.00%
32615	Fire Preventions/Permits	500	725	425	85.00%	75.00%
32620	Electrical Permits	15,000	12,491	14,856	99.04%	75.00%
32630	Plumbing Permits	8,000	6,214	7,452	93.15%	75.00%
32640	Natural Gas Permits	600	988	1,320	220.00%	75.00%
32650	Excavating Permits (St. Opening)	1,000	300	320	32.00%	75.00%
32660	Zoning Permits	2,000	2,920	1,200	60.00%	75.00%
32671	Regular Sign Permits	2,000	2,420	1,465	73.25%	75.00%
32672	Temporary Sign Permits	800	375	240	30.00%	75.00%
32691	Tree Trimming Permits	50	10	70	140.00%	75.00%
32905	Other Code Enforcement Fees	22,000	15,233	22,977	104.44%	75.00%
32960	Yard Sale Permits	300	150	130	43.33%	75.00%
32990	Mechanical Permits	4,000	5,444	4,920	123.00%	75.00%
33290	FEMA - Gatlinburg Fire	0	1,567	0	0.00%	75.00%
33291	FEMA - Flippers Bend	0	0	0	0.00%	75.00%
33410	State Law Enforcement Education	23,400	0	0	0.00%	75.00%
33430	State Fire Service Educational Grant	11,400	0	13,200	115.79%	75.00%
33500	Prof. Fee 4701 Effective 03/19/18	0	0	0	0.00%	75.00%
33510	State Sales Tax	2,255,656	1,183,771	1,232,901	54.66%	75.00%
33511	Interstate Sales Tax	0	0	799	0.00%	75.00%
33515	State Sales Tax/Telecommunications	3,500	3,277	2,204	62.96%	75.00%
33520	State Income Tax	50,000	0	0	0.00%	75.00%
33530	** State Beer Tax	10,592	5,296	5,264	49.70%	75.00%
33540	State Mixed Drink Tax	15,000	10,104	10,137	67.58%	75.00%
33552	State-City Streets And Transportation	45,000	28,183	27,771	61.71%	75.00%
33560	Seized/Awarded by State	0	10,556	0	0.00%	75.00%
33591	* TVA - Gross Receipts Tax	240,000	118,946	124,217	51.76%	75.00%
33593	Corporate Excise Tax	5,000	3,787	2,523	0.00%	75.00%
34121	Clerks' Fees - Business Tax	2,000	885	1,215	60.75%	75.00%
34211	Accident Report Charges	6,000	5,778	5,545	92.41%	75.00%
34212	Driver Licenses Reinstatement Fee	2,000	475	1,025	51.25%	75.00%
34221	Ridgeside Fire Service Contract	95,841	79,868	71,881	75.00%	75.00%

Fiscal Year Ending June 30, 2019		Year-To-Date by Amount			Variance	
Account	Description	FY 19 Budget	FY 2018	FY 2019	YTD	Avg Yr %
34231	Police Services	0	480	0	0.00%	75.00%
34314	Mowing	8,820	0	0	0.00%	75.00%
34500	Donations-Other than Spay/Neuter	2,500	0	2,500	100.00%	75.00%
34515	Rabies & Spay/Neuter Cert.	1,000	545	595	59.50%	75.00%
34516	Registration	4,000	2,150	2,165	54.13%	75.00%
34517	Adoption	14,000	10,825	6,585	47.04%	75.00%
34518	Board & Impound Fees	4,500	3,520	2,330	51.78%	75.00%
34520	A/S Donations-Designated	5,000	3,445	1,847	36.94%	75.00%
34640	Rentals - ERHS Complex	5,000	1,790	3,605	59.00%	75.00%
34641	Indoor Soccer Income	150,000	142,020	151,645	101.10%	75.00%
34642	Community Center Income	12,000	6,486	8,162	68.02%	75.00%
34643	Outdoor Soccer Fees	75,000	73,572	66,406	88.54%	75.00%
34644	Baseball Fees	25,000	19,722	20,900	83.60%	75.00%
34645	Softball Fees	12,000	11,354	11,508	95.90%	75.00%
34646	Gate	22,000	12,307	3,464	15.75%	75.00%
34647	Old School Hard Ball	7,000	5,780	3,335	47.64%	75.00%
34651	Multi-Purpose Building (Arena)	100,000	74,410	81,150	81.15%	75.00%
34652	Pavilion Rental	3,500	2,900	3,975	113.57%	75.00%
34653	Track Rental	2,500	100	200	8.00%	75.00%
34654	Field Rental	28,000	17,392	17,915	63.98%	75.00%
34655	Amphitheater	6,000	3,250	2,250	37.50%	75.00%
34656	Concessions	33,000	12,773	12,897	39.08%	75.00%
34657	Overnight - Rv Rental	5,000	7,925	4,870	97.40%	75.00%
34658	Tournament Team Fees	2,500	595	0	0.00%	75.00%
34712	Advertising - Parks & Rec	4,500	1,000	3,000	66.67%	75.00%
34720	Football Gate	5,500	0	5,548	0.00%	75.00%
34751	Basketball Gate	16,500	0	17,236	0.00%	75.00%
34742	Basketball Income	5,500	22,345	8,060	146.55%	75.00%
34743	Football Income	18,000	17,715	5,692	31.62%	75.00%
34744	Photography	4,000	855	883	22.07%	75.00%
34745	Vending/Concessions	2,000	1,637	658	32.88%	75.00%
34746	Cheerleading	6,000	3,850	4,345	72.42%	75.00%
34747	Rent-Arena Equipment	30,000	21,106	31,242	104.14%	75.00%
34749	Select Soccer	39,000	30,000	30,000	76.92%	75.00%
34750	Red Wolves - Rec Soccer	3,600	0	3,600	0.00%	75.00%
34760	Library Charges	1,800	1,341	1,044	57.98%	75.00%
34761	Library - Copies	2,000	1,603	1,118	55.88%	75.00%
34794	Community Center M. Fee	1,500	980	1,100	73.33%	75.00%
35100	Municipal Court Fines & Costs	331,134	232,988	315,406	95.25%	75.00%
35110	Forfeiture of Bond	6,000	0	4,500	75.00%	75.00%
35120	Community Service Program	2,000	978	0	0.00%	75.00%
35150	Diversion Filing	0	0	100	0.00%	75.00%
36100	Interest Earnings	12,000	9,422	9,068	75.56%	75.00%
36211	Rent - Cell Tower	15,527	11,645	11,645	75.00%	75.00%
36330	Sale Of Equipment	20,000	423	11,203	56.01%	75.00%
36350	Insurance Recoveries	32,000	10,423	31,752	99.23%	75.00%
36720	Friends - Pioneer Playground	0	1,000	0	0.00%	75.00%
36722	Mary G Starnes Estate - History	0	10,000	0	0.00%	75.00%
36723	Mary G Starnes Estate - Library	0	10,000	0	0.00%	75.00%
36724	Settlements (Lawsuits)	0	19,607	1,435	0.00%	75.00%
36901	Pipes/Culverts	8,000	9,103	2,529	31.61%	75.00%
36902	Repayment - Damages	0	0	0	0.00%	75.00%
36903	Christmas Parade	500	520	130	26.00%	75.00%
36905	Donation - Designated Police	0	504	0	0.00%	75.00%
36932	Proceeds - Loan/Lease Purchase	725,000	221,973	725,000	100.00%	75.00%
36990	Miscellaneous Revenues	30,079	3,091	27,892	92.73%	75.00%
37200	AHO - Fines/Court Costs	5,000	0	2,903	58.06%	75.00%

Fiscal Year Ending June 30, 2019		Year-To-Date by Amount			Variance	
Account	Description	FY 19 Budget	FY 2018	FY 2019	YTD	Avg Yr %
Total Revenues		14,496,372	12,011,108	10,927,077	75.38%	75.00%
110 General Fund						
EXPENDITURES						
41000	General Government	3,004,826	848,084	1,218,398	40.55%	75.00%
41100	Administrative	709,357	490,762	467,805	65.95%	75.00%
41111	City Council	72,662	44,593	51,808	71.30%	75.00%
41210	Municipal Court	382,625	239,580	280,470	52.21%	75.00%
41400	Elections	6,223	0	6,223	100.00%	75.00%
41520	City Attorney	122,075	84,838	72,167	59.12%	75.00%
41530	Accounting And Internal Auditing	33,500	31,400	33,500	100.00%	75.00%
41670	Engineering	167,300	168,599	146,319	87.46%	75.00%
41800	Buildings & Grounds Maintenance	256,839	189,664	169,230	65.89%	75.00%
41900	City Hall Complex	35,500	23,125	26,140	73.63%	75.00%
41920	Special Projects	2,000	621	1,000	50.00%	75.00%
42100	Police	1,492,376	1,203,619	1,190,180	79.75%	75.00%
42121	Criminal Investigation	522,611	286,188	375,221	71.80%	75.00%
42123	Patrol	2,458,403	1,848,705	1,839,799	74.84%	75.00%
42125	Traffic Division	126,458	29,979	104,906	82.96%	75.00%
42200	Fire Department	2,327,237	1,678,560	1,649,670	70.89%	75.00%
42400	Building/Planning/Zoning	635,512	391,382	433,258	68.17%	75.00%
43110	Highway And Street	650,330	663,477	439,558	67.59%	75.00%
43120	Traffic Control & Street Markers	271,766	180,085	175,025	64.40%	75.00%
43150	Grants	210,000	100,000	210,000	100.00%	75.00%
43170	Transfer Station/Brush Pit/Fleet	13,350	6,897	-3,394	-25.42%	75.00%
44140	Animal Control	281,222	182,153	187,576	66.70%	75.00%
44410	Parks and Recreation	633,104	424,001	444,364	70.19%	75.00%
44420	Multi-Purpose Recreation Bldg	419,377	276,690	296,628	70.73%	75.00%
44430	Community Center	269,850	179,836	177,623	65.82%	75.00%
44440	ERHS Complex	123,929	46,685	44,774	36.13%	75.00%
44450	McBrien Complex	19,600	6,986	11,366	57.99%	75.00%
44610	Soccer - Recreation	75,500	48,641	48,753	64.57%	75.00%
44620	Soccer - Indoor	59,450	58,061	59,132	99.46%	75.00%
44630	Baseball/Softball	65,400	18,663	27,450	41.97%	75.00%
44640	Football/Cheer	22,900	18,078	18,638	81.39%	75.00%
44700	Basketball	19,200	14,736	18,822	98.03%	75.00%
44800	Libraries	200,722	135,764	135,779	67.65%	75.00%
44810	History Museum	14,400	288	288	2.00%	75.00%
46100	Urban Redevelopment & Housing	0	12,208	0	0.00%	75.00%
46500	Community Development Programs	15,000	3,285	5,648	37.65%	75.00%
47000	Economic Dev/Assistance/Incentives	0	1,133,954	0	0.00%	75.00%
47200	Economic Development	41,000	6,851	10,508	25.63%	75.00%
49100	Debt Service	119,490	169,412	119,490	100.00%	75.00%
49400	Capital Projects - Transfer Out	0	89,810	0	0.00%	75.00%
Total Expenditures		15,881,094	11,336,260	10,494,122	66.08%	75.00%
Total	## General Fund	-1,384,722	674,848	-432,954		

Fiscal Year Ending June 30, 2019		Year-To-Date by Amount			Variance	
Account	Description	FY 19 Budget	FY 2018	FY 2019	YTD	Avg Yr %
121 State Street Aid Fund						
REVENUE						
33450	State TIP Grant	0	0	0	0.00%	75.00%
33550	2017 Gas Tax	112,500	68,227	103,359	91.87%	75.00%
33551	State Gasoline And Motor Fuel Tax	540,518	395,431	389,653	72.09%	75.00%
36100	Interest Earnings	100	56	107	107.26%	75.00%
	Total Revenues and Other Sources	653,118	463,714	493,119	75.50%	75.00%
EXPENDITURES						
43190	State Street Aid	921,441	186,581	190,947	20.72%	75.00%
	Total Expenditures	921,441	186,581	190,947	28.72%	75.00%
Total	## State Street Aid Fund	-268,323	277,133	302,173		

Fiscal Year Ending June 30, 2019		Year-To-Date by Amount			Variance	
Account	Description	FY 19 Budget	FY 2018	FY 2019	YTD	Avg Yr %
122 Grant Fund						
REVENUE						
33108	ADA Retro Fitting Grant	522,000	0	0	0.00%	75.00%
33109	CDBG Blight Removal	315,000	0	0	0.00%	75.00%
33112	TDOT 2015 Alt Transportation Grant	0	0	0	0.00%	75.00%
33113	Building Better Communities Grant	0	0	0	0.00%	75.00%
33114	TML Driver Safety Grant	5,000	0	0	0.00%	75.00%
33120	TDOT 2015 Multi Modal Grant	1,000,000	0	0	0.00%	75.00%
33121	High Visibility Enforcement Grant	0	0	0	0.00%	75.00%
33425	Aquatic Stream Clean Grant	1,000	0	0	0.00%	75.00%
33493	TML Safety Grant	3,000	0	0	0.00%	75.00%
33574	State - Equipment Recycling Grant	4,000	0	0	0.00%	75.00%
33721	Petco Foundation Grant	5,000	450	0	0.00%	75.00%
33923	Safe Routes to School - ER Elementa	200,000	0	0	0.00%	75.00%
33924	Safe Routes to School - Spring Creek	25,000	0	0	0.00%	75.00%
36100	Interest Earnings	25	10	5	20.60%	75.00%
36420	GHSO Police Traffic Services - 2017	35,000	407	9,936	28.39%	75.00%
36421	TN Am. Water Fire Fighters Support	500	500	0	0.00%	75.00%
36422	Target Grant	1,000	1,000	1,000	100.00%	75.00%
36423	Maddie's Fund	5,000	5,000	0	0.00%	75.00%
36710	Walmart Grant - Fire	0	0	0	0.00%	75.00%
36711	Safety Conservation Grant	5,000	0	0	0.00%	75.00%
36712	GHSO Distracted Driving Initiative	0	0	0	0.00%	75.00%
36921	Homeland Security - Police	15,000	0	0	0.00%	75.00%
36922	Homeland Security - Fire	20,000	0	0	0.00%	75.00%
36924	GHSO (2016) Traffic	0	0	0	0.00%	75.00%
36925	2015 CDBG - Sewer Grant	0	0	0	0.00%	75.00%
36926	Walmart Grant - Police	2,500	2,500	0	0.00%	75.00%
36932	Proceeds - Bond/Loan/Lease Purchas	1,000,000	0	0	0.00%	75.00%
36962	Operating Transfers-Capital Projects	210,000	100,000	210,000	100.00%	75.00%
	Total Revenues and Other Sources	3,374,025	109,867	220,941	6.55%	75.00%
EXPENDITURES						
43150	Grants	2,374,025	141,410	224,070	6.64%	75.00%
	Total Expenditures	2,374,025	141,410	224,070	6.64%	75.00%
Total	## Grant Fund	0	-31,543	-3,129		

Fiscal Year Ending June 30, 2019		Year-To-Date by Amount			Variance	
Account	Description	FY 19 Budget	FY 2018	FY 2019	YTD	Avg Yr %
126 DOJ Forfeiture Fund						
REVENUE						
35160	Dept. Of Justice Forfeiture Funds	0	0	0	0.00%	75.00%
36100	Interest Earnings	0	0	0	0.00%	75.00%
36900	Other Financing Sources	0	0	0	0.00%	75.00%
36990	Miscellaneous Revenues	0	0	0	0.00%	75.00%
	Total Revenues and Other Sources	0	0	0	0.00%	75.00%
EXPENDITURES						
42127	Custody Of Property	240	180	180	75.00%	75.00%
	Total Expenditures	240	180	180	75.00%	75.00%
Total	## DOJ Forfeiture Fund	-240	-180	-180		

Fiscal Year Ending June 30, 2019		Year-To-Date by Amount			Variance	
Account	Description	FY 19 Budget	FY 2018	FY 2019	YTD	Avg Yr %
127 Drug Investigation Fund						
REVENUE						
33197	Federal/State Grants	10,000	2,175	3,300	33.00%	75.00%
33560	Seized/Awarded by State	35,000	34,921	30,079	85.94%	75.00%
35200	Drug Related Fines	20,000	19,944	14,615	73.08%	75.00%
35400	Sale Of Confiscated Property	0	0	7,280	0.00%	75.00%
36100	Interest Earnings	0	0	0	0.00%	75.00%
36990	Miscellaneous Revenues	0	100	0	0.00%	75.00%
	Total Revenues and Other Sources	65,000	57,139	55,274	85.04%	75.00%
EXPENDITURES						
42129	Drug Investigation and Control	65,000	21,600	56,135	86.36%	75.00%
	Total Expenditures	65,000	21,600	56,135	86.36%	75.00%
Total ##	Drug Investigation Fund	0	35,539	-861		

Fiscal Year Ending June 30, 2019		Year-To-Date by Amount			Variance	
Account	Description	FY 19 Budget	FY 2018	FY 2019	YTD	Avg Yr %
130 Economic Development Fund						
REVENUE						
31611	Incremental State Sales Tax Revenue	1,760,429	0	1,710,325	97.15%	75.00%
	Interest Earnings	0	0	156	0.00%	75.00%
	Total Revenues and Other Sources	1,760,429	0	1,710,480	97.15%	75.00%
EXPENDITURES						
	Economic Development	1,223,494	0	1,120,015	91.55%	75.00%
	Debt Payment	536,935	0	453,553	84.47%	75.00%
	Total Expenditures	1,760,429	0	1,573,651	89.39%	75.00%
Total	## Economic Development Fund	0	0	136,829		

Fiscal Year Ending June 30, 2019		Year-To-Date by Amount			Variance	
Account	Description	FY 19 Budget	FY 2018	FY 2019	YTD	Avg Yr %
131 Solid Waste Fund						
REVENUE						
34416	Special Assessment - Garbage	1,500,050	1,375,720	1,376,889	91.79%	75.00%
34417	Transfer Station	0	0	0	0.00%	75.00%
34418	Extra Cans	1,000	1,240	760	76.00%	75.00%
34420	Dumpster Rentals	4,500	2,800	5,485	121.89%	75.00%
34421	Recycling Rev	1,000	968	73	7.30%	75.00%
34422	Recycling - Transfer Station	1,000	933	1,646	164.61%	75.00%
34426	Sale Of Mulch	10,000	714	257	2.57%	75.00%
34430	Refuse Collection And Disposal	5,500	4,203	6,152	111.85%	75.00%
36330	Sale of Equipment	0	0	685	0.00%	75.00%
	Total Revenues and Other Sources	1,523,050	1,386,578	1,391,947	91.39%	75.00%
EXPENDITURES						
43200	Solid Waste	1,370,627	1,083,567	934,814	68.20%	75.00%
	Total Expenditures	1,370,627	1,083,567	934,814	68.20%	75.00%
Total	## Solid Waste Fund	152,423	303,011	457,133		

Fiscal Year Ending June 30, 2019		Year-To-Date by Amount			Variance	
Account	Description	FY 19 Budget	FY 2018	FY 2019	YTD	Avg Yr %
212 TML Loan Fund						
REVENUE						
31920	Room Occupancy Tax	400,000	292,020	336,344	84.09%	75.00%
36100	Interest Earnings	5,000	4,434	9,738	194.75%	75.00%
37940	Transfer In	656,425	169,412	573,043	87.30%	75.00%
	Total Revenues and Other Sources	1,061,425	465,865	919,125	86.59%	75.00%
EXPENDITURES						
49100	CJ Parkway Streetscape	74,210	9,488	9,605	12.94%	75.00%
49200	2004 - Camp Jordan/Fire Station 2	204,160	16,110	17,335	8.49%	75.00%
49300	2015 - BAN Conversion	119,490	22,534	26,670	22.32%	75.00%
49310	2015 - Exit One/Capital Projects	209,250	141,225	201,225	96.16%	75.00%
49320	2017 - Exit One - I75	253,475	36,038	312,368	123.23%	75.00%
	Total Expenditures	860,585	225,395	567,203	65.91%	75.00%
Total	## TML Loan Fund	200.840	240.471	351.922		

Fiscal Year Ending June 30, 2019		Year-To-Date by Amount			Variance	
Account	Description	FY 19 Budget	FY 2018	FY 2019	YTD	Avg Yr %
341 Capital Projects Fund						
REVENUE						
33559	State-Exit One - I75	0	1,158,500	0	0.00%	75.00%
36100	Interest Income	3,000	2,401	3,278	109.28%	75.00%
36932	Loan/Bond Proceeds	4,300,000	4,331,065	353,925	8.23%	75.00%
36961	Operating Transfers - General Fund	115,852	344,883	115,852	100.00%	75.00%
36992	Hamilton County	0	500,000	0	0.00%	75.00%
	Total Revenues and Other Sources	4,418,852	6,336,849	473,055	10.71%	75.00%
EXPENDITURES						
41100	Administrative	0	156	0	0.00%	75.00%
42200	Fire Department	0	892,732	0	0.00%	75.00%
43110	Highway And Street	498,500	4,184,947	497,850	99.87%	75.00%
44410	Parks & Recreation	4,173,000	0	650,151	15.58%	75.00%
47200	Economic Development	50,000	10,000	11,302	22.60%	75.00%
	Total Expenditures	4,721,500	5,087,835	1,159,303	24.55%	75.00%
Total	## Capital Projects Fund	-302,648	1,249,014	-686,248		



**CITY OF EAST RIDGE
MARCH 2019
NEW BUSINESS LICENSES**

Issue Date	Company Name	Description	Address	Contact Name
3/1/19	Comfortable at Home	Caregiver Services	6913 Martha Ave Unit A Chattanooga, TN 37412	Neora Smith
3/4/19	Chattanooga Cabinet	Cabinet Showroom	6725 Ringgold Rd Chattanooga, TN 37412	Jerry Snider
3/4/19	Boatright Company, Inc	Refrigeration/ Mech. Contractor	653B Black Creek Rd Birmingham, AL 35217	Randy King
3/8/19	Integrity Electric All, LLC	Electrical contractor	413 Steele Rd Rossville, GA 30741	Mark Wilkins
3/12/19	The Cottage House	Retail gift sales, paint parties	6503 Slater Road East Ridge, TN 37412	Carrie/Anthony D'Angelo
3/12/19	FPA Painting	Painting houses	830 Belvoir Ave Chattanooga, TN 37412	Blanca Manriquez
3/12/19	Kyze Enterprise	Construction/ flooring/tile	4 Bloom Rd Chattanooga, TN 37412	Even Kyze
3/19/19	Glitz and Glam by Gigi	Day spa, beauty supply	4115 Ringgold Rd Ste 101 East Ridge, TN 37412	Regina Mansur
3/20/19	Auto Medics	Repair shop, general mechanic	6116 Ringgold Rd East Ridge, TN 37412	Guadalupe Esquivel
3/26/19	Bill Bowers, LLC	House cleaning	1507 Maxwell Rd East Ridge, TN 37412	William Bowers

**MARCH 2019
NEW BEER PERMIT**

Issue Date	Company Name	Description	Address	Contact Name
3/4/19	Carmike Cinemas, LLC	Beer Permit	5080 S. Terrace East Ridge, TN 37412	Todd Coffman

**MARCH 2019
SOLICITOR'S PERMITS**

Issue Date	Company Name	Description	Address	Contact Name
None				

**CITY OF EAST RIDGE
MONTHLY REPORT
MARCH 2019**

COURT

NUMBER OF CITATIONS ISSUED IN FEBRUARY 2019 390

NUMBER OF DEFENDANTS APPEARING IN COURT:

MARCH 5, 2019 138

MARCH 12, 2019 168

MARCH 19, 2019 136

MARCH 26, 2019 127

TOTAL FOR MONTH 569

East Ridge Police Department

Chief's Monthly Report

March 2019

- March - Acting Chief Allen attended 3 city staff meetings
- March 6 – PD Command Staff met to discuss the 2019-2020 budget.
- March 11 – Command Staff met with Rex Barton of MTAS on developing the Strategic Plan for the department
- March 14 – A/C Allen and Lt. Uselton attended the City Council meeting.
- March 18 – A/C Allen attended a meeting with Senator Marsha Blackburn, along with other Law Enforcement leaders. The meeting focus was on crime reduction.
- March 21 – A/C Allen attended a class on Managing the Drug Fund
- March 22 – A/C Allen met with the Motorola Representative concerning the installation of mobile radios
- March 27 – PD Command Staff meeting
- March 28 – A/C Allen and Lt. Uselton attended the City Council meeting.
- March 31 – Lt. Uselton left to attend the FBI National Academy. Graduation is scheduled for June 7.
- March 31 – Officer Teddy Dyer started the Tennessee Law Enforcement Training Academy. Graduation is scheduled for June 21.



City of East Ridge
Police Department

MEMORANDUM:

TO: Asst. Chief S. Allen

FROM: Lt. J. Creel

SUBJECT: March 2019 CID/CSU/K-9 Statistics

CID Statistics

Offense Reports Assigned: 30

Offense Reports Cleared: 27

CSU Statistics

Misdemeanor Arrests: 19

Felony Arrests: 10

Narcotics Seized: Cocaine (0gm),
Meth (79.4 gm), Marij (496 gm),
Hash (97.2 gm), Molly (1.1 gm),
Xanax (241 tabs), Fentanyl (30
tabs)

Firearms: 3

Assets: \$5,043

Recovered Stolen: 2 vehicles and
1 laptop

K-9 Statistics

54 total calls for service

2 Stops

3 Citations

18 K9 deployments

6 AOA Arrest

1 ERPD Arrest

2 FI

*1 recovered pistol tied to CPD
shooting (Joshua Santana)
K9 sniff produced 3 items of drug
paraphernalia and residue in
several vehicles*

2019 Monthly Report - ERPD Patrol

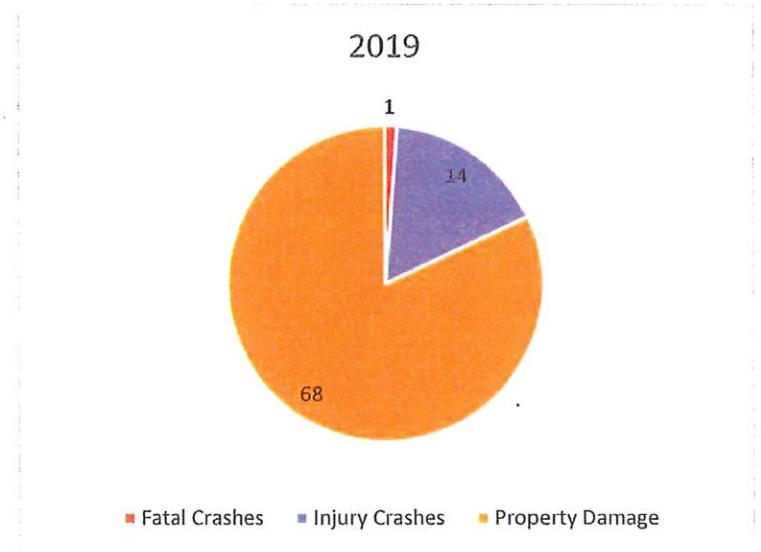
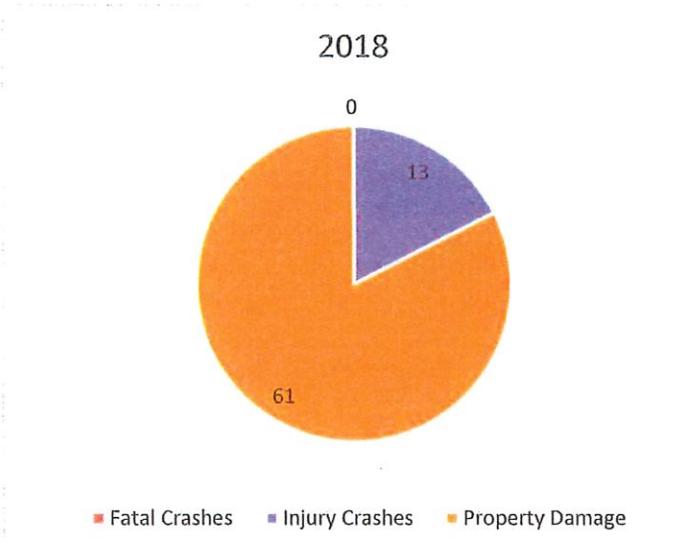
SHIFT/DIVISION:	Patrol														
FOR THE MONTH OF:	March														
DATE SUBMITTED:	4/12/2019														
TOTALS	381	43	14	253	25	79	472	489	1243	736	21	19	5	26	7
OFFICER	DAYS WORKED	ARREST		OFFENSE REPORTS	SUPPLEMENT REPORTS	CRASH REPORT	TRAFFIC STOPS	TRAFFIC CITATIONS	SERVICE CALLS	CALLS ASSIST	FIELD INTERVIEW	AOA WARR.		WARRANTS	
		A	B.									A.	B.	A.	B.
S. Butcher	17	0	0	1	0	0	2	0	24	40	2	0	0	0	0
H. Duncan	15	0	0	1	0	0	0	0	44	0	0	0	0	0	0
C. Cleek	14	4	0	18	4	6	7	12	86	53	1	1	0	1	0
J. Daverson	14	0	0	15	0	7	1	2	57	13	0	0	0	0	0
S. Darwin	17	1	1	23	0	5	31	54	102	16	3	0	0	1	0
C. Hinsch	17	0	0	18	1	9	4	5	96	16	4	0	0	2	0
A. Chavez	11	0	2	10	2	7	4	5	44	8	1	1	0	2	0
E. Chadwick	14	0	0	0	0	1	0	0	10	43	0	0	0	0	0
M. Talley	14	0	0	2	0	0	7	7	20	39	0	0	0	0	0
J. Crowe	13	0	0	6	1	11	15	35	56	22	0	4	0	1	0
D. Harding	10	2	0	13	1	1	5	5	41	35	1	2	0	0	0
C. Cushman	14	0	0	12	3	3	1	2	69	5	2	0	0	4	1
G. Hawks	12	2	0	15	0	0	12	9	40	31	0	3	0	0	0
A. Hackett	12	0	0	24	0	5	9	14	50	19	0	0	0	0	0
T. Prescott	17	0	0	1	0	0	5	5	14	40	0	0	0	0	3
M. Crisp	16	6	0	6	0	2	36	54	20	39	0	0	0	1	0
J. Jansen	16	4	1	9	1	3	25	23	32	66	0	1	0	2	0
S. Rhudy	17	3	0	14	7	4	43	35	78	32	2	1	0	1	0
M. Noeller	17	2	1	6	0	1	21	26	48	27	1	0	0	0	1
D. Boyd	15	5	2	12	2	4	40	33	39	7	0	0	1	1	0
A. Genovesi	17	3	2	5	0	3	37	40	53	0	1	0	0	2	0
A. Hewitt	14	0	0	1	2	0	4	3	13	34	0	0	0	3	1
B. Beadle	14	2	0	8	0	1	46	30	38	69	2	4	1	0	0
A. Carter	14	2	5	15	0	3	69	43	63	23	0	1	0	2	1
D. Burgess	14	5	0	9	0	3	20	12	53	30	1	0	0	0	0
K. Kimsey	14	0	0	6	1	0	24	33	47	27	0	1	1	3	0
T. Allison	2	2	0	3	0	0	4	2	6	2	0	0	0	0	0
W. Johnson	21	1	0	1	0	3	89	85	20	13	0	0	0	0	0
T. Smith	21	0	0	0	0	4	101	63	29	7	0	0	0	0	0



CITY OF EAST RIDGE MARCH TRAFFIC CRASHES

2018
74

2019
83



EAST RIDGE FIRE RESCUE

Summary of the Month's Activities March 1 – March 31, 2019

Fire Operations

The Department responded to **374 calls for service** in the month of March. This averages to 12.6 Calls per Shift.

Fire Administration

The month started with the Department receiving notice that the Homeland Security Grant was approved for \$ 17,750.00. This grant is to be used to purchase an all-terrain vehicle and trailer. This vehicle will be used to transport patients and equipment during emergencies in areas that are not accessible by normal vehicles. It can be used during events in Camp Jordan, Christmas Parade, Search and Rescues, etc.

The administration has completed or updated SOP's (Standard Operating Procedures) for the following areas this month:

- All-terrain vehicle operations
- Training Committee
- Department Chaplain
- Minimum Staffing for shifts
- Volunteer Committee

The department has purchased "Active Shooter" medical bags and placed on all first out apparatus. Each member has reviewed the contents and trained in the use for this type of incident.

The department received and installed new computers this month.

Fire prevention items have been ordered for public education at schools and special events.

The department did a medical and fire standby at Camp Jordan during the Coker Tire Cruise-In. This event had approximately 25,000 people in the park.

Each shift started their annual fire hydrant inspections. Every fire hydrant is visually inspected and flowed to make sure that it is in proper working order. This is done twice a year and includes the City of Ridgeside.

After reviewing Opioid overdose incidents with our medical director, the decision was made to add two more doses of Narcan (naloxone HCl) to all medical bags. Now all medical bags will contain no less than 4 of the 4mg Nasal Spray doses. We have encountered on several incidents one, two and three patients. And we have found at times, that one 4mg dose is not enough. It has taken several doses to reverse the effects of the Opioid Drug.

Training

Each shift completes a minimum of two hours of training each shift. Training topics for March were;

- Firefighter Safety, PPE check-off and proper cleaning
(2hrs)
- Firefighter Safety, RIT and RIT pack deployment and operations **(2hrs)**
- Fire Service Aerial Ladders, Roof operations and Safety Concerns **(2hrs)**
- District Review, streets and hydrant locations
(2hrs)
- Equipment Familiarization, hydraulic tools and airbag operations **(2hrs)**
- SIDS/Domestic Violence Refresher ***Annual In-Service***
(8 hrs)
- EMR first responder Refresher ***Annual In-Service***
(16hrs)
- V K Free driver training ***Annual In-Service***
(4hrs)
- Hazardous Materials Refresher ***Annual In-Service***
(12hrs)
- District Review, streets and hydrants in Ridgeside
(2hrs)

The department completed **Annual 40-hour in-service** training this month. This training is required for all Tennessee Certified Firefighters. Training topics for the Annual In-Service this year were:

- SIDS (Sudden infant death syndrome) **4 hours**
- Domestic Violence **4 hours**
- EMR (Emergency medical responder) and Active shooter **16 hours**
- Vanessa K. Free training for emergency driving **4 hours**
- Hazmat **12 hours**

Total Department Cumulative Hours of Training for March – 1248 hours
24 Career members x 52 hours = 1248 hours of training for the department

Maintenance

1993 KME Pumper had pump valves rebuilt.

2005 HME Pumper had pump valves rebuilt.

All department apparatus pumps tested

All members annual respiratory test completed

Purchased new Gas grill at station one

PM (Preventative maintenance on department vehicles and small equipment; saws, tools, etc.)

Special Projects

- New Ladder specs (if approved in the upcoming budget)
- All-terrain vehicle specs (Grant approved)
- Reviewing new small thermal image cameras (for each firefighter)
- Reviewing grants for Body Armor
- Smoke Alarm installation, in partnership with the State Fire Marshal's Office
- Child Restraint Class, attempt to have at least one person on shift certified

EAST RIDGE



FIRE RESCUE

**East Ridge Fire Rescue 2019
Incident Report / Incident Totals**

March 1- March 31, 2019

Total Calls – 374

Category	Totals	Category	Totals
Structure Fire	1	Rescue and EMS Calls	209
Vehicle Fire	1	MVC (Vehicle Accidents)	45
Brush/Grass Fires	3	Citizen Assist/ other	70
Trash/Rubbish Fires	4		
Fire Alarms/ Investigations	35	Mutual Aid Received	0
Total Fire Calls	44	Mutual Aid Given	6
Fire Service Injuries	0	Civilian Fire Injuries	0
Fire Service Deaths	0	Civilian Fire Deaths	0
STRUCTURE FIRES			
Property	\$ 15,000.00		
Contents	\$ 5,000.00		
Other	\$ 0.00		
Total Dollar Estimated Loss	\$ 20,000.00		
Property	\$ 73,100.00		
Contents	\$ 20,000.00		
Other	\$ 0.00		
Total Dollar Estimated Saved	\$ 93,100.00		



City of East Ridge
1517 Tombras Avenue
East Ridge, Tennessee 37412
(423) 867-7711

City of East Ridge
Solid Waste Report
MARCH 2019

Solid Waste tonnage collected:	675.38 TONS
Recycled materials collected:	47.05 TONS
Convenience center (dumpster):	34.17 TONS
Dumpster rentals:	6
Brush collected:	40 LOADS
Metals:	1.5 TONS
Bulk item pickup:	25.07 TONS
Cart repairs/replacement:	40
New residents/extra garbage cans:	3
Recycling new cans:	25



**STREET DEPARTMENT
MONTHLY REPORT
MARCH 2019**

WORK ORDERS

TYPE OF TASK	PRODUCED	NOTES
Ditch Patrols	3 Days	56 locations
Drainage Repairs	1	State Line Rd.
Miscellaneous (YARD)	5 Days	Dirt @ park, Truck Tarps.
Ditch Cleaning	3 Days	2 locations
Mowing	2 Days	10 locations
Street Sweeping	14 Days	123 Streets
Pipe Installations	108 Ft.	2 locations
Street repairs (Potholes)		
Tree Cutting	3 days	exit#1
Asphalt	2 Days	19 locations
ERPD Requests		

Notes :



**TRAFFIC CONTROL
MONTHLY REPORT
MARCH 2019**

WORK ORDERS

TYPE OF TASK	PRODUCED	NOTES
New Signage	21	
Signs Installed	13	
Sign Maintenance	47	STOP/ ID's
Shop Tasks	15	
Miscellaneous	18	
Resident Requests	5	
Street Light Requests	5	
Banners	11	
Signal Repairs	28	
Sign Posts	4	
ERPD Requests	3	

Notes :

Ringgold Rd STOP/ ID Update started.

S. Seminole Dr at Bennett Rd STOP Study provided to City Hall.

TDOT contacted to forward complaint about pavement markings I-75 Exit.

McBrien Rd at Ringgold Rd Time of Day Plan signal timing adjusted.

Studies: John Ross Rd, Greens Lake Rd, Mack Smith Rd, Camp Jordan Parkway.



March 2019

Administration

- Attended the Chattanooga Cruise In Safety Meeting with Fire and Police
- Attended Chamber of Commerce Luncheon and Board Meeting
- Gave Parks and Recreation presentation to Chamber of Commerce at their monthly luncheon
- Participated in a RecDesk Software Training session
- Attended the LPRF Grant Workshop pertaining to the new playground and splashpad
- Attended meetings regarding updating the park master plan
- Worked on department budget for FY: 2020
- Attended a construction progress meeting with Integrated Properties
- Attended Sports Tourism seminar hosted by the Chattanooga Sports Committee
- Participated in an athletic field paint sprayer demo
- Attended TRPA Workshop in Athens, TN
- Met with USA Shade to measure for future shade structures to cover bleachers at baseball / softball

Projects – Parks and Recreation

- New Buildings # 1, 2, 3 have made significant progress with footers, foundations, utilities, walls and framing
- Baseball / Softball Fields 1-8 and 13 have been laser graded
- Soccer stadium bathroom / concession building, and Amphitheater have been painted
- Actively working with Tri-State Electric to diagnose and repair issues with Baseball / Softball Sports lighting
- Repaired several water leaks in the park
- Staff assembled 11 of 16 new aluminum bleachers
- New fencing at fields 9-12 erected

Programs and Events

- Boys Pre-Season Baseball Tournament (37 Teams)
- Lionhearts Fitness Spring Break Camp (40 Campers)
- Aerobics and Line Dancing - Community Center
- Pickleball - Community Center
- TSNS Coin Show – Arena (\$7,058.75)
- Just Between Friends Consignment Sale – Arena (\$14,063.00)
- Methrotham Com Show – Arena (\$7,961.00)
- Coker Tire Chattanooga Cruise In (Estimated 20,000 – 25,000 People) – Camp Jordan Park (\$5,500)

Facility, Rental and Registration Information

Facility	Programs / Rentals	Fees	Concession/ Gate Revenue
Camp Jordan Arena	4		\$2,218.12
RV/Sponsorship	2	\$3,370.00	\$ 0.00
Pre Season Baseball Tourn	1	\$0.00	\$3,464.08
Pavilions	10	\$2170.00	\$ 0.00
Community / Senior Center	10	\$870.00	\$ 0.00
East Ridge High School	1	\$655.00	\$ 0.00
McBrien Indoor Facility	8	\$160.00	\$ 0.00
Comm. Ctr. Memberships	36	\$720.00	\$ 0.00
Baseball Registrations	27	\$2,170.00	\$ 0.00
Softball Registrations	25	\$2,060.00	\$0.00
Soccer Registrations	44	\$3,780.00	\$0.00



CITY OF EAST RIDGE - Codes/Building Activity Report March 2019

DEPARTMENT OF 6 EMPLOYEES:

Kenny Custer – Assistant City Manager

Michael Howell - Chief Building Official		
Mike Flynn, Jr. – Fire Code Official		
Melissa Mahoney – Administrative Assistant/Codes Tech Clerk		
Terrie Leidholdt – Codes Enforcement Officer		
Charlie Ritchey – Codes Enforcement Officer		
Sarah Stageberg – Codes Enforcement Officer		
<i>The purpose of the Codes Department is to ensure that all citizens and contractors are assisted concerning the issues of: Building Codes and safety, Fire Marshal Duties, and Property Maintenance Codes. The duty of this department is to inspect and enforce these regulations in a certified and professional manner.</i>		
Activ	Scope of Activity	Total Monthly
Issuing of Permits	Building (Commerc. & Resid.), Building, Electrical, Plumbing, Mechanical, Fire, Sign	26 permits
Fire Code Inspections	Inspect existing businesses within city limits -Hotels, Restaurants, Stores, etc.	11 inspections
Building Inspections	Building, Mechanical, Plumbing, Electrical, Energy.	109 inspections
Re-inspections	Trades that have failed first inspection	14
Signs Removed	Illegal signs removed from city limits	1
Continuing Education	Training for the departments required certification test/International Building Certif.	0 Hours
Property Maint. Liens	Unpaid property maint. issues including grass cutting, demo of unsafe structures, etc.	0 Liens
Housing Board	Cases involving repair or demo of structure	17 Cases
Zoning Board	Cases involving zoning ordinance.	0 Case
Planning Commission	Cases involving rezoning, subdivision regulations and plat signing.	0 Case
Plan Reviews	In-house plan reviews commercial/Residential	2 reviews
Unsafe Structure	Demolition of unsafe structure	1 structure
Citations to Court	Property Maintenance Violations	22 citation
Customer Service Calls	Facilitate calls and inquiries citizens and contractors may have	Daily

FY18/19 Library Services Statistics as of March 31, 2019*

	JULY FY18	AUG. FY18	SEPT. FY18	OCT. FY18	NOV. FY18	DEC. FY18	JAN. FY19	FEB. FY19	MAR. FY19	APR. FY19	MAY FY19	JUNE FY19	YTD FY19
CIRCULATION (BOOKS/AUDIO)	3737	3509	3190	3306	2860	3103	3262	3019	3128				29114
CIRCULATION E-BOOKS	28	39	38	44	35	22	39	42	52				339
COMPUTER USERS	581	613	474	626	434	474	540	545	601				4888
NEW CARDS ISSUED	40	40	42	42	27	23	35	26	31	*			306
PROGRAMS/ ATTENDANCE	9/222	7/60	11/116	9/91	9/60	9/124	9/59	13/83	13/233	**			89/1048
DOCUMENTS NOTORIZED	46	16	24	16	19	18	17	14	10				180
PAGES FAXED	122	61	41	108	37	84	136	62	81				732
JOBS SCANNED	14	54	29	25	20	13	17	47	40				259
COPIES MADE	2722	3846	2991	2947	1909	1601	2952	2461	2811				24240
IN-DEPTH COMPUTER ASSISTANCE	54	40	33	85	76	88	79	80	109				644
ITEMS CATALOGUED	108	214	175	137	97	110	129	97	105				1172
ITEMS DELETED	108	137	350	369	10	33	194	603	451				2255

*New Cards - 26 Adults/5 Juvenile

**Dr. Seuss Birthday/95 attendance

Fancy Nancy Spa Party/36 attendance

Children's Gardening Program - 14 attendance

Story-time - 4 programs/55 attendance

Homeschool Book Club - 3 programs/19 attendance

Adult Coloring-3 programs/14 attendance