



Kenny Custer, Assistant City Manager

February 5, 2019

To: Mayor and Councilmembers, City Staff and Residents of East Ridge

The City of East Ridge began the practice of producing the City Manager's Monthly Report in February 2019 to provide general and performance information to the City Council and the public on City services and programs. The City utilizes performance data to identify efficiencies and potential inefficiencies for the purpose of improving services, responsible budgeting and enhancing transparency in local government. The information in this report is compiled internally by each department/division that comprises City Services. The information is then analyzed and organized for presentation by me and the City Recorder.

I am proud of the City's efforts toward becoming more transparent, performance driven and the direction in which our community is headed. City staff and I will continue to work diligently to increase efficiencies in City services and achieve the goals of our City Council as we proudly serve the citizens of East Ridge.

I am pleased to present to you the January 2019 City Manager's Monthly Report. I hope that you continue to stay informed on City issues and progress.

Please feel free to contact me with any questions, comments and/or suggestions regarding this report.

Sincerely,

Kenny Custer, Assistant City Manager

City Manager

Management Report: January 2019

Legislative Accomplishments

- City Council took action on the following:

❖ Council Meeting – January 10, 2019

- **ORDINANCE NO. 1090** – AN ORDINANCE TO AMEND THE GENERAL FUND, DRUG FUND AND CAPITAL PROJECT FUND (2nd and final reading) - **APPROVED**
- **RESOLUTION NO. 2883** – A RESOLUTION AWARDED BIDS FOR REPLACEMENT OF FENCING ON THIRTEEN (13) SOFTBALL/BASEBALL FIELDS WITHIN THE CAMP JORDAN ATHLETIC COMPLEX - **APPROVED**
- **RESOLUTION NO. 2884** – A RESOLUTION TO AMEND RESOLUTION NO. 2866 TO PURCHASE MOBILE AND PORTABLE RADIOS AND RELATED EQUIPMENT FOR THE POLICE DEPARTMENT - **APPROVED**
- **RESOLUTION NO. 2885** – A RESOLUTION TO MEMORIALIZE THE MAYOR'S APPOINTMENT OF CARNELL STORIE AS CHAIRPERSON OF THE BEER BOARD - **APPROVED**

❖ Council Meeting January 24, 2019

- **ORDINANCE NO. 1092** – AN ORDINANCE TO ALLOW CONSTRUCTION OF AN OFF-PREMISE SIGN ON A TRACT OF LAND LOCATED AT 1417 MACK SMITH ROAD IN ACCORDANCE WITH ORDINANCE NO. 1028, TITLE 14, CHAPTER 2, ARTICLE VI, SECTION 110 AND ORDINANCE 481, ARTICLE IV, SECTION 105 (1st reading) – **DENIED**
- **RESOLUTION NO. 2886** – A RESOLUTION AUTHORIZING THE ASSISTANT CITY MANAGER OR HIS DESIGNEE TO EXECUTE A CONTRACT WITH HHM, CERTIFIED PUBLIC ACCOUNTANTS, FOR AUDITING SERVICES AS REQUIRED BY THE STATE OF TENNESSEE AND OTHER REGULATORY AGENCIES – **APPROVED**
- **RESOLUTION NO. 2887** – A RESOLUTION AUTHORIZING THE CITY TO ENTER INTO A PARTNERSHIP AGREEMENT WITH THE CHATTANOOGA RED WOLVES SOCCER CLUB (“CRW”) AND THE EAST RIDGE FUTBOL CLUB (“ERFC”) – **APPROVED**
- **RESOLUTION NO. 2888** – A RESOLUTION AUTHORIZING THE CITY TO ENTER INTO AN AGREEMENT WITH BATTLEFIELD OUTDOORS FOR RENTALS OF RECREATIONAL ACTIVITIES IN CAMP JORDAN PARK – **APPROVED**
- **RESOLUTION NO. 2889** – A RESOLUTION APPROVING THE NEGOTIATION OF AND CONTRACTING TO PURCHASE CERTAIN REAL PROPERTIES, LOCATED AT 1520 AND 1524 REBECCA DRIVE, FOR THE PURPOSE OF CONSTRUCTING AN ANIMAL CONTROL FACILITY - **APPROVED**

- **RESOLUTION NO 2890** – A RESOLUTION APPROVING THE APPLICATION FOR, AND ACCEPTANCE OF, THE NATIONAL FOOTBALL LEAGUE FOUNDATION GRASSROOTS PROGRAM - **APPROVED**
- **RESOLUTION NO. 2891** – A RESOLUTION AUTHORIZING THE CITY TO ACCEPT A DONATION FROM VISION EAST RIDGE, LLC DBA HAMPTON INN EAST RIDGE IN THE AMOUNT OF \$2,500 FOR THE EAST RIDGE ANIMAL SERVICES DEPARTMENT - **APPROVED**
- **RESOLUTION NO. 2892** – A RESOLUTION TO WAIVE THE FEE FOR USE OF THE CAMP JORDAN AMPHITHEATRE AND TRACK BY OUR HOUSE STUDIOS, TRANS4ORMED EXTREME AND LOCAL JROTC PROGRAMS FOR A FUNDRAISER RACE TO HELP BENEFIT THE WOUNDED WARRIOR PROJECT – **APPROVED**
- **RESOLUTION NO. 2893** – A RESOLUTION AUTHORIZING THE CITY MANAGER OR HIS DESIGNEE TO PURCHASE SIXTEEN (16) ALUMINUM BLEACHERS FROM BSN SPORTS THROUGH THE NATIONAL INTERGOVERNMENTAL PURCHASING ALLIANCE (“NIPA”) – **APPROVED**
- **Resumes for City Manager** – Approved to consider all eight of the candidates.

Legislative Matters Forthcoming

- **ORDINANCE NO. 1080** – AN ORDINANCE TO REZONE THE PROPERTY LOCATED AT 1023 SOUTH SEMINOLE DRIVE AND 3118 RINGGOLD ROAD FROM C-2 GENERAL COMMERCIAL DISTRICT, O-1 OFFICE DISTRICT, AND R-1 RESIDENTIAL DISTRICT TO R-3 RESIDENTIAL APARTMENT DISTRICT (1st reading – tabled 9/13/18)
- **ORDINANCE NO. 1091** – AN ORDINANCE TO AMEND THE EAST RIDGE CITY CODE, TITLE 8, CHAPTER 2, SECTION 8-212 TITLED “INTERFERENCE WITH PUBLIC HEALTH, SAFETY, AND MORALS PROHIBITED” (2nd and final reading)

Commissions and Boards

- **Planning Commission**
 - Elected a Chairperson, Mike Chauncey
 - Approved a Preliminary/Final Plat, 1322 Orlando Avenue, Lots 1-5, Anderson’s Orlando Addition to subdivide this plat of 1.73 acres into five lots.
- **Board of Zoning Appeals**
 - ❖ **January 14, 5:30 pm, East Ridge Court Room**
 - **Present were:** Chairman Leach, Board Member Hendrix, Board Member Norris, Board Member Pendley, East Ridge Secretary Melissa Mahoney. Board Member Voss was not present.
 - Mr. Mike Hendrix gave the invocation.

- **Approval of Minutes August 13, 2018** – Board Member Hendrix made a motion, seconded by Board Member Norris. The vote was unanimous. Motion approved.
- **New Business:**
 - **4327 and 4329 Oakdale Avenue– Request for variance of lot size and setback requirements-** Mr. Hugh Ault, owner was present for the meeting. Chairman Leach asked if two variances were needed for 4327 and 4329 Oakdale Avenue, Mr. Howell stated yes. Mr. Howell stated that both variances are for 4327 Oakdale Avenue and no variances are required for 4329 Oakdale Avenue. Mr. Howell stated that the variances needed are for lot frontage and square footage of the lot. Mr. Howell stated that the lots were deeded around 1952. Mr. Leach stated that these lots were deeded before the Zoning Ordinance was adopted in 1989. Board Member Hendrix made a motion to approve the lot frontage variance and the lot square footage variance based on the fact that the Zoning Ordinance had changed. Board Member Pendley seconded the motion. The vote was unanimous. Motion approved.
 - Chairman Steve Leach then went over continuing education information.
- **Beer Board**
 - The Beer Board approved one application in January for Melodee’s Diner at 3904 Ringgold Road. The Board also approved 33 beer renewals for 2019.
- **Housing Commission**
 - ❖ **January 14, 2019**
 - **Present were:** Chairperson Winters, Boardmember Broome, Boardmember Rogers, Boardmember Stephens, Boardmember Wilson and City Attorney Litchford.
 - Chairperson Winters led everyone in the Pledge of Allegiance to the Flag.
 - **6919 Moreview Road – Update on progress of previous Housing Commission Order** – Don Headrick grandson of the deceased owner, Ms. Dorothy Headrick was present for the hearing. The case is passed until February 11, 2019 to allow the property owner and all those having interest in the property to continue rehabilitation efforts and restore the property and bring it into compliance with the current codes. The property owner is required to contact Terrie Leidholdt, Code Enforcement Officer to schedule an inspection of the property prior to the February 11, 2019 hearing. The Commission will decide at this hearing if any additional action shall be issued against the property.

- **1524 Rebecca Drive – Building has sustained severe damage. City is asking that the building be demolished** – Michael Howell first clarified that this is not the church, but the building located on church property. The original notice was sent October 2018 to have the building demolished. The Commission found enough evidence exists demonstrating that the property may be in need of immediate repairs. The Commission passed this matter until February 11, 2019 to allow the Fire Marshall an opportunity to inspect the property. If the owner fails to comply with this order, the Commission may take action against the property, including without limitation demolition of the property.
- **1314 Blocker Lane – Update of demolition** – Electricity has been turned off, the sewer disconnected and capped, and Street Department has been notified. Dwelling should be demolished within 30 days.
- **708 Donaldson Road – Update on progress of previous Housing Commission Order** – Mr. Ritchey, Code Enforcement Officer stated that the owner, Ted Hayes did obtain a building permit on December 10, 2018, however no work has been done at the property. Mr. Ritchey also stated that there is an inoperable vehicle that has been on the property for months. The Board is passing this case until January 25, 2019 to allow the Fire Marshall an opportunity to inspect the property. The Board has also ordered Mr. Ted Hayes to remove all disabled vehicles from the property within ten (10) days of the Housing Commission Order dated January 14, 2019.
- **4308 Dupont Street – Update on progress of previous Housing Commission Order** – Owner of the property did not show up. Commission passed to the next meeting on February 11, 2019.
- **1026 Greenslake Road – Update on progress of previous Housing Commission Order** – Mr. Marvin Beemer, owner was present for the hearing. The Commission ordered the property owner to hire a structural engineer to prepare a comprehensive structural report and a report on the condition of the roof. The property owner is ordered to appear on February 11, 2019 to present the Commission with a copy of the structural report.
- **3406 Land Street – Update on progress from previous Housing Commission Order** – Ms. Ezell, property owner was not present for the hearing. Mr. Charlie Ritchey, Code Enforcement Officer stated that Ms. Ezell has made quite a bit of progress on this property. Commission passed to the next meeting on February 11, 2019 for an update.
- **2010 Lee Street – Update on progress from previous Housing Commission Order** – Mr. Charlie Ritchey, Code Enforcement Officer stated that the owner, Mr. Emerson Russell has completed all requested requirements and the property has been brought into compliance. This case was closed.
- **1318 Orlando Avenue – Update on progress from previous Housing Commission Order** – Mr. Charlie Ritchie, Code Enforcement Officer stated that the owner, Mr. Joe Young is diligently working on this property and made quite a bit of progress. Commission passed to the next meeting on February 11, 2019 for an update.

- **605 S. St. Marks Avenue – Update on progress from previous Housing Commission Order** – Mr. Charlie Ritchey, Code Enforcement Officer stated that the owner, Mr. Randy Shelly did obtain a building permit on October 10, 2018. Some work has been done, however Mr. Ritchey stated that the work done has made the conditions of the dwelling much worse. The Board has passed this case until January 25, 2019 to have Mr. Ritchey get in touch with Mr. Shelly to have him attend this hearing so he can let the Commission know if his intentions on this property.
- **606 S. St. Marks Avenue – Update on demolition** – No one appeared on behalf the property. The Board upholds its previous decision that the building/structure is unfit for human habitation. The Commission ordered the building/structure demolished effective immediately after the appeal period has expired.
- **3402 Shadowlawn Drive – Update on progress of previous Housing Commission Order** – Mr. Charlie Ritchey, Code Enforcement Officer stated that the owner, Mr. Ulyses Sullivan is working to have the required repairs made to the dwelling. Mr. Sullivan has made a lot of progress. This case was closed.
- **3604 Koons Road – Home has been damaged by fire** – Mr. Robert Eller, Owner was present for the hearing. Mr. Charlie Ritchey stated that the dwelling has had substantial damage due to a fire in March 2018. Mr. Eller stated that he has had a few contractor's look at the dwelling and has been told that the home can be repaired. Mr. Eller is also in the process of trying to sell the property. The Commission has declared the property unfit for human habitation and is subject to be approved for demolition. Mr. Eller will return on February 11, 2019 with an update on his intentions with the home, either by selling the property or having it demolished.
- **1222 Reeves Avenue – Home is in disrepair caused by neglect** – Ms. Michelle Williams, owner was not present at the hearing. The Commission ordered an interior inspection of the dwelling by the Fire Marshal and Building Inspector. An update on the condition of the home is ordered for January 25, 2019.
- **5311 Dupont Street – City is asking that the garage be demolished** – Terrie Leidholdt, Code Enforcement Officer stated that the owner, Larry Cannon has had the garage demolished and is in the process of having the debris removed from the property. The case was closed.
- **1312 Pleasant Street – Update on progress of previous Housing Commission Order** – Ms. Susan Rollins, owner was present for the hearing. The Commission deemed the property unfit for human habitation and is subject to be approved for demolition. The property owner has been required to submit a Substantial Improvement Form from FEMA and has failed to comply. The structural support of the structure is compromised and poses a threat to the community. The Commission ordered the structure to be demolished within thirty (30) days of the date of the order. If the owner is to sell the property to a bona fide third-party person, the owner is required to notify the City of such sale. In such an event, the City will reconsider this matter on January 25, 2019.
- **1317 Pleasant Street – Update on progress of previous Housing Commission Order** – Mr. William Phillips, III was not present for the hearing. The Commission ordered the owner and all parties having interest in this property to appear on January 25, 2019 to show cause, if any, as to why demolition of the property shall not occur.

- **1517 Prigmore Road – Dwelling has sustained severe damage due to neglect** – A representative for the owner, Ana Fernandez was present for the hearing. The commission ordered the owner and all parties having interest in this property to appear on February 11, 2019 to show cause, if any, as to why demolition of the property shall not occur.
- **2005 Prigmore Road - Dwelling has sustained severe damage due to neglect** – Mr. Devin Blair, Jr., owner was not present at the hearing. The Commission ordered the owner and all parties having interest in this property to appear on February 11, 2019 to show cause, if any, as to why demolition of the property shall not occur.
- **5326 Rose Street – City is wanting access to the inside if the dwelling to verify various code violations** – Ms. Cathy Harwood, owner was present for the hearing. The Commission ordered access to the property by Terrie Leidholdt, Codes Enforcement Officer no later than the end of business on Friday, January 18, 2019 to determine necessary remediation efforts to bring the property back into compliance. The matter is reset for February 11, 2019 to show cause, if any, why additional remediation actions should not be ordered against the property.

❖ **January 25, 2019 – Special Called Meeting**

- **Present were:** Chairperson Winters, Boardmember Broome, Boardmember Rogers, Boardmember Stephens, Boardmember Wilson and City Attorney Litchford.
- **1312 Pleasant Street** – Ms. Jamie Stetler a representative for Ms. Susan Rollins was present for the hearing. The Commission ordered that any demolition of the property shall be stayed until February 11, 2019. The new owner of the property, Mr. Josh Barr shall obtain and provide the Commission a flood elevation certificate along with a completed Substantial Improvement Form (FEMA) before the February 11, 2019 meeting. Mr. Barr shall appear on February 11, 2019 for a review of the two forms and to discuss an action plan regarding this property.
- **1317 Pleasant Street** – Mr. William Phillips, III, Owner was present for the hearing. The Commission ordered that any demolition of the property shall be stayed until February 11, 2019. The owner shall provide a completed Substantial Improvement Form (FEMA) on or before the February 11, 2019 meeting. The owner is to appear on February 11, 2019 to discuss the Substantial Improvement Form and an action plan regarding the property.
- **2005 Prigmore Road** – Mr. Devin Blair, Jr., Owner was present for the hearing. The Commission ordered that any demolition of the property shall be stayed until February 11, 2019. The Owner shall appear before the Commission on February 11, 2019 for a review of the updates on the improvements and to discuss an action plan regarding the property.
- **708 Donaldson Road** – Mr. Ken Fisher and Ms. Linda representatives for Mr. Ted Hayes were present at the hearing. The Commission ordered that any demolition of the property shall be stayed until February 11, 2019. The owner, Mr. Ted Hayes shall appear on February 11, 2019 for a review of the updates on the improvements and to discuss an action plan regarding the property.

- **605 S. St. Marks Avenue** – Mr. Randy Shelly, Owner was present for the hearing. The Commission ordered that any demolition of the property shall be stayed until March 11, 2019. The property owner is ordered to shore up the exterior wall to the left of the home immediately. The owner shall appear on March 11, 2019 for a review of updates on the improvements and to discuss an action plan regarding the property.
- **1222 Reeves Avenue** – Ms. Michelle Williams, Owner was present for the hearing. The Commission ordered that any demolition of the property shall be stayed until March 11, 2019. The property owner shall obtain a structural engineer report before March 11, 2019. The owner shall appear on March 11, 2019 for a review of the updates on improvements and to discuss an action plan regarding the property.

- **Industrial Development Board**

- Industrial Development Board did not meet in January.

Ongoing Work

- Camp Jordan Phase 1
- Drainage Design and Bid Doc for 707 Stateline Road, Boyd Street, and South Seminole @Lisa Drive
- Drainage Design from Tunnels East to McBrien Road
- Guardrail Design and bid for South Seminole @ Bennett.
- Sidewalk design and ROW identification from Tunnels East towards McBrien Road
- Street Resurfacing
- WWTa \$7.3 Million-dollar rehabilitation Project ongoing city wide

Finance and Administration Monthly Report

October 2018

FINANCE

- Attended the East Ridge Futbol Club Board Meeting
- Attended TNPRIMA Board Meeting in Brentwood, TN
- Met with Staff to update where we are with the ADA Transition Plan and Policy
- Had discussions with Jason Martin regarding our 2019 annual audit and discussion of doing a CAFR, Comprehensive Annual Financial Report which is a more in-depth financial report
- Met with the ACM to set the Budget Schedule and began work on the 2020 Budget
- Did the December Financial Reports
- Attended Hampton Inn Grand Opening
- Other routine accounting duties

HUMAN RESOURCES

- Held orientation for new employee in fire department
- Attended Safety Meeting
- Held interviews for Firefighter
- Met with Justin Ball, TCRS, to discuss Bridge Plan for Public Safety
- Met with John Davis to discuss CAPTIVE Insurance Plan
- Attended ADA Plan Review Meeting
- Attended Grand Opening for Hampton Inn
- Balances and prepared fourth quarter payroll reports for IRS, unemployment and State of Georgia
- Balanced and prepared W-2 forms and 1095C forms
- Assisted and submitted retirement forms for two employees
- Other needs for employee personnel matters and insurance
- Hired: One Sanitation Collector, One Court Clerical, Two Firefighters
(IT Technician will start March 3, 2019)
- Resignations during month: Street Department Truck Driver, Sanitation Driver
- Openings: Street Department Truck Driver, Sanitation Driver, Sanitation Collector, part-time Animal Control Officer *(currently holding interviews for heavy equipment operator and skilled laborer for street department)*



**CITY OF EAST RIDGE
JANUARY 2019
NEW BUSINESS LICENSES**

License Issue Date	Company Name	Description	Address	Contact Name
4-Jan-19	ROBERT HALL-STUDIO SAM	Recording studio	6 ARNOLD DR EAST RIDGE, TN 37412	Robert Hall
9-Jan-19	Snapdragon Hemp	Retail store	6210 Ringgold RD	Joshua Manning
15-Jan-19	ANTHONY S. SMITH- WHISPERING SMITH ART STUDIOS	Art studio	818 BELVOIR AVE EAST RIDGE, TN 374122508	Anthony Smith
25-Jan-19	CKM SEWER REHAB, LLC- CKM SEWER REHAB LLC	Sewer rehab contractors	1520 TYNE BLVD NASHVILLE, TN 372154803	Melissa Yokom Koehn
25-Jan-19	JOSEPH ENGELBRECHT-J & E PLUMBING	Plumbing contractor	81 PEDIGO LN RINGGOLD, GA 307365592	Joseph Engelbrecht
29-Jan-29	AMERICA'S CAR MART, INC.- CAR-MART OF CHATTANOOGA	Used car lot	5701 RINGGOLD RD CHATTANOOGA, TN 374120000	Jeffery Williams
29-Jan-29	LOVE TEACH JOY LLC-LOVE TEACH JOY LLC	Tutoring service	1509 S SMITH ST CHATTANOOGA, TN 374123847	Karen Saravia- Orellana
30-Jan-29	The Clean Fiend	Cleaning service	4002 PATTON EDWARDS DR CHATTANOOGA, TN 37412	Jamie Craig

**JANUARY 2019
NEW BEER PERMITS**

License Issue Date	Company Name	Description	Address	Contact Name
01/07/2019	Melodee's Diner		3904 Ringgold Road	Melody Clark

**JANUARY 2019
SOLICITOR'S PERMITS**

License Issue Date	Company Name	Description	Address	Contact Name
None				



CITY OF EAST RIDGE
MONTHLY MANAGEMENT REPORT
COURT
MONTH OF JANUARY 2019

NUMBER OF CITATIONS ISSUED IN JANUARY 2019

37

NUMBER OF DEFENDANTS APPEARING IN COURT:

JANUARY 3	Custody Cases Only	13
JANUARY 8		217
JANUARY 15		154
JANUARY 22		186
	TOTAL FOR MONTH	570

East Ridge Police Department

Chief's Monthly Report

January 2019

- January Acting Chief Allen attended 4 city staff meetings
- January 2 – A/C Allen administered a physical ability tests for police applicants.
- January 3 – A/C Allen attended the East Ridge Safety Committee meeting.
- January 10 – A/C Allen and Lt. Uselton attended the City Council meeting
- January 16 – A/C Allen attended Hamilton County Coalition meeting
- January 16 – Lt. Creel and Detective J. Massengale attended a meeting at HCSO on the Victim's Compensation Fund
- January 17 – A/C Allen and Lt. Creel attended UECC Advisory Committee meeting at the 911 Center
- January 17 – A/C Allen attended the Aegis Luncheon and meeting at The Mill
- January 23 – The Police Department supervisors attended the PD staff meeting during which the 2019-2020 budget was discussed.
- January 24 – Lt. Uselton attended the Pre-Arrest Diversion meeting at Joe Johnson center

The Pharmaceutical Bin in the lobby had 36.1 pounds of unwanted pharmaceuticals deposited.

Our proactive efforts were good for the month of January. Our officers made 772 Traffic Stops and issued 736 citations. They made 70 misdemeanor arrests and 16 Felony arrests. Patrol also served 29 misdemeanor warrants and 14 felony warrants. Officers served 34 warrants from other agencies, 25 misdemeanor and 9 felonies. with 49 Misdemeanor charges and 18 Felony charges. They made 5 Juvenile Misdemeanor Arrests and 3 Juvenile Felony Arrests.

The other part of the strategy involves serving outstanding warrants. Persons with outstanding warrants have already proven a proclivity for involvement in criminal activity. By arresting them for their outstanding warrants we prevent their opportunities for committing crime. During the month they made 15 Warrant Service Attempts. They served 13 Felony Warrants and 43 Misdemeanor Warrants.

Our officers continue to check our apartments, neighborhoods, businesses and parks. They conducted 216 apartment checks, 344 checks of neighborhoods, 985 business checks and 275 park checks. They had 142 Community Contacts. They issued 286 Park Smarts and found 2 open doors.



City of East Ridge

Police Department

MEMORANDUM:

TO: Asst. Chief S. Allen

FROM: Lt. J. Creel

SUBJECT: January 2019 CID/CSU/P&E Statistics

CID Statistics

Offense Reports Assigned To CID: 42

Offense Reports Cleared by CID: 26

CSU Statistics

Misdemeanor Arrests: 13

Felony Arrests: 10

Narcotics Seized: Cocaine (1gm),
Meth (19.4 gm), Marij (38.4 gm)

Firearms: 2

Assets: \$4966

Recovered Stolen: 2 vehicles, 1 tag

P&E Statistics

Items Entered : 169

Items Disposed/Returned: 303

Guns: 23 (37 for GT's)

Vehicles Sold : 0

Narcotics Disposed: 45

Drugs Seized

Marijuana: 539.86 grams

Pills: 8 Dosage Units

Meth: 155.92 grams

Heroin: 33.1 grams

Cocaine: 1.9 grams

POLICE DEPARTMENT
2019 Monthly Report

SHIFT/DIVISION:	Patrol
MONTH OF:	January
DATE SUBMITTED:	2/11/2019

A= MISD. B= FELONY

TOTALS	431	70	ARREST		310	23	53	772	736	1298	795	41	25	AOA WARR.		29	14
			A	B.										A.	B.		
OFFICER	DAYS WORKED	A	B.	OFFENSE REPORTS	SUPPLEMENT REPORTS	CRASH REPORT	TRAFFIC STOPS	TRAFFIC CITATIONS	SERVICE CALLS	CALLS ASSIST	FIELD INTERVIEW	A.	B.	A.	B.		
S. Butcher	15	0	0	3	0	1	1	3	11	30	0	0	0	0	0	0	
H. Duncan	18	3	1	0	0	0	0	0	62	0	0	0	0	0	0	0	
C. Cleek	14	5	0	7	2	3	8	11	51	55	3	0	0	3	0	0	
J. Daverson	13	0	0	17	0	3	2	4	67	17	0	0	0	0	0	0	
S. Darwin	13	1	0	24	3	2	9	15	82	26	1	0	0	1	0	0	
C. Hinsch	16	4	0	17	1	2	9	9	73	22	4	0	0	10	1	1	
A. Chavez	16	7	0	22	3	1	35	25	73	10	0	4	1	2	1	1	
E. Chadwick	15	0	0	4	0	0	1	1	11	64	0	0	0	0	0	0	
M. Talley	13	0	0	5	0	1	5	6	12	41	0	0	0	0	0	0	
J. Crowe	13	1	1	5	0	7	15	31	63	16	0	0	0	1	0	0	
D. Harding	14	1	0	12	2	3	11	10	48	49	2	1	0	4	0	0	
C. Cushman	14	2	1	19	3	3	4	4	59	9	2	6	1	1	0	0	
A. Hackett	18	1	0	13	0	0	20	32	46	45	0	0	0	0	0	1	
T. Prescott	9	0	0	0	0	0	0	0	9	23	0	0	0	0	0	0	
M. Crisp	16	8	0	11	0	3	23	31	40	29	5	2	0	0	0	0	
J. Jansen	13	4	0	10	1	0	43	39	28	53	2	0	1	1	0	0	
S. Rhudy	16	11	0	21	0	3	24	19	101	38	7	2	0	0	0	0	
M. Noeller	12	0	1	10	1	3	23	25	43	29	3	0	0	0	0	0	
D. Boyd	19	8	1	13	2	2	55	53	50	16	1	1	1	0	1	1	
A. Genovesi	11	0	0	10	0	1	20	19	50	0	2	1	1	0	0	4	
A. Hewitt	16	0	0	6	3	0	3	2	17	31	0	0	0	4	2	2	

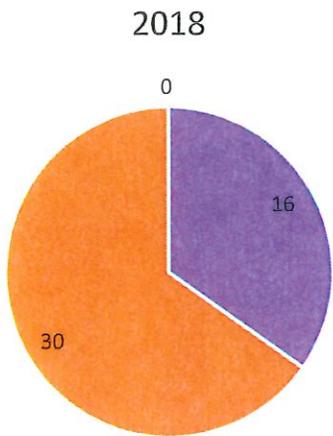
Team A

Team B

Team C

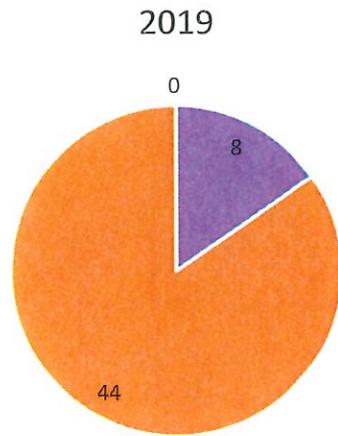
CITY OF EAST RIDGE JANUARY TRAFFIC CRASHES

2018
46



■ Fatal Crashes ■ Injury Crashes ■ Property Damage

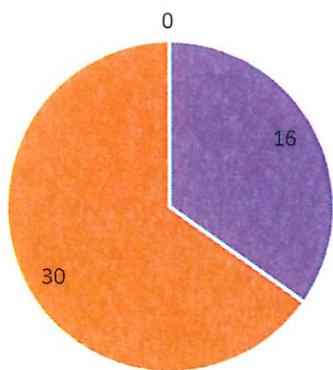
2019
52



■ Fatal Crashes ■ Injury Crashes ■ Property Damage

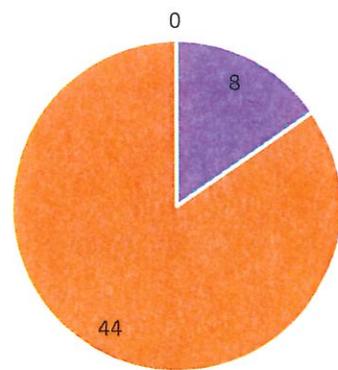
Y YEAR TO DATE

2018



■ Fatal Crashes ■ Injury Crashes ■ Property Damage

2019



■ Fatal Crashes ■ Injury Crashes ■ Property Damage

EAST RIDGE FIRE RESCUE

Summary of the Month's Activities January 1 – January 31, 2019

Fire Operations

The Department responded to **366 calls for service** in the month of January.

Fire Administration

The month started with the Command Staff doing interviews for the last open position for Firefighter/Engineer. The staff after interviewing made their recommendation for the firefighter candidate to continue to the next process, which includes the department ability test, physical, drug test and background check. Once the firefighter candidate completed and passed the open position was filled.

Each new member has been fitted for new PPE (Personal Protective Equipment, turnout gear).

New fire hose arrived, started replacing old hose on the apparatus. Firefighter uniform Hats and T-Shirts were ordered.

January, we started posting the fire department's calls for service. You can locate this on our department Facebook page. (City of East Ridge Fire and Rescue) On our Facebook Page you can find severe weather information, photos of incidents such as MVC (motor vehicle crash), structure fires, rescues and information on Fire Safety.

Training

Each shift completes a minimum of two hours of training each shift.

Training topics for January were;

- Firefighter Safety, PPE, proper cleaning & inspection NFPA 1851 (2hrs)
- Firefighter Safety, SCBA and RIT pack operations (2hrs)
- Fire Service Ropes and Knots types, uses, care & maintenance (2hrs)
- District Review, streets and hydrant locations (2hrs)
- Fire Service Aerial Ladders, placement for multi-story operations (2hrs)
- Fire Apparatus, emergency vehicle operations NFPA 1002 (2hrs)
- Fire Suppression, ventilation types, salvage and overhaul (2hrs)
- Fire Service Ground Ladders, types, uses and safety concerns (2hrs)
- Forcible Entry Tools, hydraulic / hand operated tools & uses (2hrs)
- EMS, medical protocols review & blood borne pathogen standard (3hrs)

Total Cumulative Hours of Training for January – 231

Maintenance

1993 KME Quint Ladder truck's pump rebuilt.

2010 Rosenbauer Rescue Engine, exhaust filters cleaned

All department Ladders tested and passed

SCBA Air Compressor serviced

Hurst Hydraulic Tools serviced

All members annual fit test for SCBA masks

Special Projects

Starting to put together items for upcoming budget

EAST RIDGE FIRE RESCUE

East Ridge Fire Rescue 2019 Incident Report / Incident Totals

January 1- January 31, 2019

Total Calls – 366

Category	Totals	Category	Totals
Structure Fire	1	Rescue and EMS Calls	50
Vehicle Fire	2	MVC (Vehicle Accidents)	31
Brush/Grass Fires	0	Citizen Assist/ other	85
Trash/Rubbish Fires	0		
Fire Alarms/ Investigations	47	Mutual Aid Received	0
Total Fire Calls	50	Mutual Aid Given	5
Fire Service Injuries	0	Civilian Fire Injuries	0
Fire Service Deaths	0	Civilian Fire Deaths	0
Fire Dollar Loss			
Property	\$ 800.00		
Contents	\$ 200.00		
Other	\$ 0.00		
Total Dollar Loss	\$ 1000.00		
Fire Dollar Saved			
Property	\$150,000.00		
Contents	\$ 40,000.00		
Other	\$ 0.00		
Total Dollar Saved	\$ 190,000.00		



January 2019

Administration

- Jan. 3rd: Met with fence and infield renovation contractors
- Jan. 10th: Camp Jordan Renovation Construction Meeting
- Jan. 15th: NRPA "Walk with Ease" Grant – Instructor Training
- Jan. 16th: Met with Tim James re: construction of Field House / Rec. Center at East Ridge High School
- Jan. 18th: Met with "Operation Get Active" Staff to discuss feasibility of after school soccer partnership
- Jan. 18th: Met with Chattanooga Coca-Cola Bottling Company re: soft drink contract and park sponsorship
- Jan. 22nd: Met with Krown Sports to discuss youth sports uniforms.
- Jan. 23rd: Met with representatives from Bug-A-Paluzza festival
- Jan. 23rd: ADA Plan review with Diane Qualls
- Jan. 24th: Met with Fun Time Foods – Dwayne Hale
- Jan. 25th: Obtained (3) quotes to remove (11) dead trees at the Camp Jordan Canoe Launch
- Jan. 28th: Pre-Construction meeting with ARTECH and Integrated Properties
- Jan. 30th: All Parks and Recreation employees went through CPR / AED training with Lt. Jeff Duncan (ERFD)

Projects – Parks and Recreation

- Jan. 14th: Began demo and construction of new athletic fence at the baseball / softball fields.
- Performed maintenance at East Ridge High School Softball Press Box
- Overseeded all soccer fields with ryegrass
- Renovated upstairs umpire room at Fields 5-8 with new wall siding, trim, blinds and electrical
- Jan. 24th: Battlefield Outdoors public / private partnership agreement approved by Council
- Jan. 25th: Ordered (16) aluminum bleachers for the baseball / softball complex at Camp Jordan
- Jan. 27th: Utilities marked at Camp Jordan by GPRS

Programs and Events

- Jan. 12th – 13th: AAU Top 100 Wrestling Tournament – Arena
- Jan. 16th: Senior Citizen Lunch - Community Center
- Youth Basketball League – Community Center and East Ridge High School
- Youth / Adult Indoor Soccer League - Arena
- Pickleball Ball - Community Center
- Aerobics and Line Dancing - Community Center

Facility and Rental Information

Facility	Programs / Rentals	Rental Fees	Concession/Gate Revenue
Camp Jordan Arena	1	\$3,173.00	\$1,494.30
Camp Jordan Fields	1	\$1,500.00	\$0.00
Camp Jordan RV Lot / Pavilions	1	\$20.00	\$0.00
Program Registrations	8	\$770.00	\$0.00
Community / Senior Center	3	\$200.00	\$12,108.50
East Ridge HS	0	\$0.00	\$0.00
McBrien Indoor Facility	52	\$935.00	\$0.00
Comm. Ctr. Memberships	12	\$240.00	\$0.00



CITY OF EAST RIDGE - Codes/Building Activity Report January 2019

DEPARTMENT OF 6 EMPLOYEES:
 Kenny Custer – Assistant City Manager

Michael Howell - Chief Building Official		
Mike Flynn, Jr. – Fire Code Official		
Melissa Mahoney – Administrative Assistant/Codes Tech Clerk		
Terrie Leidholdt – Codes Enforcement Officer		
Charlie Ritchey – Codes Enforcement Officer		
Sarah Stageberg – Codes Enforcement Officer		
<i>The purpose of the Codes Department is to ensure that all citizens and contractors are assisted concerning the issues of: Building Codes and safety, Fire Marshal Duties, and Property Maintenance Codes. The duty of this department is to inspect and enforce these regulations in a certified and professional manner.</i>		
<u>Activity</u>	<u>Scope of Activity</u>	<u>Total Monthly</u>
Issuing of Permits	Building (Commer. & Resid.), Building, Electrical, Plumbing, Mechanical, Fire, Sign	44 permits
Fire Code Inspections	Inspect existing businesses within city limits -Hotels, Restaurants, Stores, etc.	46 inspections
Building Inspections	Building, Mechanical, Plumbing, Electrical, Energy.	28 inspections
Re-inspections	Trades that have failed first inspection	4
Signs Removed	Illegal signs removed from city limits	0
Continuing Education	Training for the departments required certification test/International Building Certif.	7 Hours
Property Maint. Liens	Unpaid property maint. issues including grass cutting, demo of unsafe structures, etc.	0 Liens
Housing Board	Cases involving repair or demo of structure	22 Cases
Zoning Board	Cases involving zoning ordinance.	1 Case
Planning Commission	Cases involving rezoning, subdivision regulations and plat signing.	1 Case
Plan Reviews	In-house plan reviews commercial/Residential	5 reviews
Unsafe Structure Abatement	Demolition of unsafe structure	0 structure
Citations to Court	Property Maintenance Violations	26 citation
Customer Service Calls	Facilitate calls and inquiries citizens and contractors may have	Daily

Annual Figures (by species)

Criteria:

Select which year to produce figures for: 01/01/2019

Intakes 2019

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Cat	8	8	0	0	0	0	0	0	0	0	0	0	16
Chicken	1	0	0	0	0	0	0	0	0	0	0	0	1
Dog	25	11	0	0	0	0	0	0	0	0	0	0	36
Kittens (under 6 months)	6	0	0	0	0	0	0	0	0	0	0	0	6
Puppies (under 6 months)	1	0	0	0	0	0	0	0	0	0	0	0	1
	41	19	0	60									

Returns 2019

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Cat	1	0	0	0	0	0	0	0	0	0	0	0	1
Dog	1	0	0	0	0	0	0	0	0	0	0	0	1
Puppies (under 6 months)	1	0	0	0	0	0	0	0	0	0	0	0	1
	3	0	3										

Adoptions 2019

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Cat	15	1	0	0	0	0	0	0	0	0	0	0	16
Chicken	1	0	0	0	0	0	0	0	0	0	0	0	1
Dog	11	1	0	0	0	0	0	0	0	0	0	0	12
Kittens (under 6 months)	4	0	0	0	0	0	0	0	0	0	0	0	4
Puppies (under 6 months)	5	0	0	0	0	0	0	0	0	0	0	0	5
	36	2	0	38									

Euthanized 2019

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Cat	1	0	0	0	0	0	0	0	0	0	0	0	1
	1	0	0	0	0	0	0	0	0	0	0	0	1

Died 2019

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Cat	1	1	0	0	0	0	0	0	0	0	0	0	2
Dog	1	0	0	0	0	0	0	0	0	0	0	0	1
	2	1	0	0	0	0	0	0	0	0	0	0	3

DOA 2019

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Cat	1	0	0	0	0	0	0	0	0	0	0	0	1
	1	0	0	0	0	0	0	0	0	0	0	0	1

Returned to Owner 2019

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Cat	1	0	0	0	0	0	0	0	0	0	0	0	1
Dog	15	4	0	0	0	0	0	0	0	0	0	0	19
	16	4	0	0	0	0	0	0	0	0	0	0	20

Transferred Out 2019

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Cat	1	0	0	0	0	0	0	0	0	0	0	0	1
	1	0	0	0	0	0	0	0	0	0	0	0	1

Released To Wild 2019

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Cat	4	5	0	0	0	0	0	0	0	0	0	0	9
Dog	0	1	0	0	0	0	0	0	0	0	0	0	1
	4	6	0	0	0	0	0	0	0	0	0	0	10

Live Releases 2019

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Cat	17	1	0	0	0	0	0	0	0	0	0	0	18
Chicken	1	0	0	0	0	0	0	0	0	0	0	0	1
Dog	26	5	0	0	0	0	0	0	0	0	0	0	31
Kittens (under 6 months)	4	0	0	0	0	0	0	0	0	0	0	0	4
Puppies (under 6 months)	5	0	0	0	0	0	0	0	0	0	0	0	5
	53	6	0	0	0	0	0	0	0	0	0	0	59

Neutered/Spayed Shelter Animals In 2019

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Cat	4	7	0	0	0	0	0	0	0	0	0	0	11
Dog	8	3	0	0	0	0	0	0	0	0	0	0	11
Kittens (under 6 months)	5	0	0	0	0	0	0	0	0	0	0	0	5
Puppies (under 6 months)	4	0	0	0	0	0	0	0	0	0	0	0	4
	21	10	0	0	0	0	0	0	0	0	0	0	31

Report: **Annual Figures (by species)**

Generated by Animal Shelter Manager 42u [Mon 11 Feb 14:51:26 GMT 2019] at East Ridge Animal Services on 02/12/2019 by creno



City of East Ridge

1517 Tombras Avenue
East Ridge, Tennessee 37412
(423) 867~7711

City of East Ridge Solid Waste Report January 2019

Solid Waste tonnage collected:	681.31 TONS
Recycled materials collected:	53.2 TONS
Convenience center (dumpster):	29.42 TONS
Dumpster rentals:	5
Brush collected:	51 LOADS
Metals:	3 TONS
Bulk item pickup:	29.8 TONS
Cart repairs/replacement:	42
New residents/extra garbage cans:	8
Recycling new cans:	27



**STREET DEPARTMENT
MONTHLY REPORT
JANUARY 2019**

WORK ORDERS

TYPE OF TASK	PRODUCED	NOTES
Open Drainage	131 Streets	
Ditch Cleaning	3	Oakdale/Wright/St. Thomas
Street Sweeping	67 Streets	
Litter Collection	11 Places	
Miscellaneous	4 Days	Made Salt Brine
Applied Salt Brien		Major Streets.All Hills.
Street Repairs		3624 Mimbro
Street repairs (Potholes)	8 Places	
Tree Removal	In Ditch	Behind 4314 Dupont



**TRAFFIC CONTROL DEPARTMENT
MONTHLY REPORT
JANUARY 2019**

WORK ORDERS			Jan-19
TYPE OF TASK	PRODUCED	NOTES	
New Signage	30		
Signs Installed	16		
Sign Maintenance	23		
Shop Tasks	24		
Miscellaneous	28		
Resident Requests	5		
Street Light Requests	14	(3) New Lights Installed	
Banners	2		
Signal Repairs	15		
Sign Posts	19		
ERPD Requests	7		

Notes :

Ringgold Rd and Pioneer Playground X-Mas Lights removed.
Chickalilly Dr ID replaced with Chickalilly Dr ID requested by G.I.S.
Hi Ranger 10 service and recall repairs completed.
Oakdale Ave 5500 Blk No Trespassing signs installed.

Signals:

Grid Smart Camera View installed on Traffic Control laptop.

Studies:

Keeble St, Clemons Rd, Prater Rd and S. Seminole Dr 1100 Blk.



FY18/19 Library Services Statistics as of January 31, 2019*

	JULY FY18	AUG. FY18	SEPT. FY18	OCT. FY18	NOV. FY18	DEC. FY18	JAN. FY19	FEB. FY19	MAR. FY19	APR. FY19	MAY FY19	JUNE FY19	YTD FY19
CIRCULATION (BOOKS/AUDIO)	3737	3509	3190	3306	2860	3103	3262						22967
CIRCULATION E-BOOKS	28	39	38	44	35	22	39						245
COMPUTER USERS	581	613	474	626	434	474	540						3742
NEW CARDS ISSUED	40	40	42	42	27	23	35	*					249
PROGRAMS/ ATTENDANCE	9/222	7/60	11/116	9/91	9/60	9/124	9/59	**					63/732
DOCUMENTS NOTORIZED	46	16	24	16	19	18	17						156
PAGES FAXED	122	61	41	108	37	84	136						589
JOBS SCANNED	14	54	29	25	20	13	17						172
COPIES MADE	2722	3846	2991	2947	1909	1601	2952						18968
IN-DEPTH COMPUTER ASSISTANCE	54	40	33	85	76	88	79						455
ITEMS CATALOGUED	108	214	175	137	97	110	129						970
ITEMS DELETED	108	137	350	369	10	33	194						1201

*New Cards - 30 Adults/5 Juvenile

** Homeschool Book Club – 3 programs/15 attendance
Preschool Storytime – 4 programs/30 attendance

Valentines for Vets – 12 attendance
Adult coloring – 1 program/2 attendance