

**MINUTES OF THE AGENDA WORK SESSION**

**April 12, 2018 – 6:00 pm**

**To Set the Agenda for The  
April 26, 2018 Council Meeting**

The East Ridge City Council met pursuant to notice on April 12, 2018, 6:00 pm, at East Ridge City Hall to set the agenda for the April 26, 2018 Council Meeting and other items.

Mayor Lambert called the meeting to order.

**Present were:** Mayor Lambert, Vice Mayor Sewell, Councilmember Cagle, Councilmember Helton, Councilmember Williams, City Manager Miller, City Attorney Litchford, and City Recorder Middleton.

**Special Presentation to City Council and the East Ridge Police Department by the International Brotherhood of Police Officers - Officer Safety/Risk Mitigation** – Councilmember Cagle asked that this item be placed on the agenda.

**Old Business:**

**ORDINANCE NO. 1072 – AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE SETTING THE COMPENSATION OF THE CITY COURT CLERK FOR THE TERM BEGINNING IN NOVEMBER 2018 IN ACCORDANCE WITH TITLE 3 MUNICIPAL COURT, CHAPTER 5 CITY COURT CLERK, SECTION 3-504 COMPENSATION (2<sup>nd</sup> and final reading)** – Mayor Lambert stated first reading of this ordinance will be in tonight’s regular council meeting.

**ORDINANCE NO. 1073 – AN ORDINANCE OF THE CITY OF EAST RIDGE, TENNESSEE TO AMEND THE EAST RIDGE ZONING ORDINANCE (ORDINANCE 481) CODIFIED AT TITLE 14, CHAPTER 2 OF THE EAST RIDGE MUNICIPAL CODE BY INSERTING A SECTION LABELED “ARTICLE XI SHORT-TERM VACATION RENTAL RULES AND REGULATIONS” TO THE EAST RIDGE ZONING ORDINANCE AND ADOPTING REGULATIONS ALLOWING SHORT-TERM VACATION RENTAL USE AND PROVIDING TERMS AND CONDITIONS FOR THE ISSUANCE OF SHORT-TERM VACATION RENTAL CERTIFICATES (2<sup>nd</sup> and final reading)** – Mayor Lambert stated first reading of this ordinance will be in tonight’s regular council meeting. Director Custer stated in Section 101, which allows short-term rentals in R-1 zones, he is also adding RT-1 and RZ-1 zones. He also stated if Council feels like this is a significant change, then he will submit it back to the Planning Commission.

**New Business Discussion:**

**ORDINANCE NO. \_\_\_\_\_ - Amendment to Extended Stay Ordinance (1<sup>st</sup> reading)** – Director Custer stated the entire ordinance is being revised, so it will have to go back to the Planning Commission before it can be presented to Council on first reading.

**RESOLUTION NO. \_\_\_\_ - Accept donation of Narcan units from Memorial Health Care** – Chief Williams stated Memorial Health Care received a grant for Narcan to help battle opioid overdoses. Once received, the Narcan must be distributed to first responders. The City will receive 100 doses, if Council approves the donation.

**RESOLUTION NO. \_\_\_\_ - Loan agreement between the City of East Ridge and the East Ridge Alumni Association in the amount of \$200,000 for the construction of an athletic complex, including a restroom facility with an outside access** – City Manager Miller stated the Alumni Association would like to build an athletic complex with restrooms at the northwest quadrant of the football stadium. The proposed cost is \$325,000. The Association has donations of \$125,000 leaving a shortfall of \$200,000. Mr. Miller is proposing the City loan the Alumni Association \$200,000 from the fund balance to be paid back over a 20-year period. The Complex will be constructed on City property and will come under the ownership of the City. The City could also rent out the facility for other events.

**RESOLUTION NO. \_\_\_\_ - Appointment of Architectural Firm for Construction of Restroom Facilities and Concessions for Camp Jordan Park Update** – Mr. Miller stated that the plan for updates to the park included replacement of restrooms and concessions. He stated that the preconstructed restrooms are \$375 per square foot, which is much higher than the construction of the Fire Station which was \$200 per square foot. Mr. Miller is recommending the City hire an architect to design these projects and it would save the City money. There were two firms that submitted proposals for the pavilion/McBrien School project, Hefferlin and Kronenberg and Artech Design Group. He recommended Hefferlin and Kronenberg for the town center (pavilion) project and is recommending Artech Design Group for the restroom/concessions project at Camp Jordan Park.

**RESOLUTION NO. \_\_\_\_ - Approval to purchase Body-Worn Camera System for Police Department** – Chief Reed stated the current units are a hazard, with a lot of breakage. They have had to send some units back; plus, overall vendor service has declined. The Chief would like to go with Motorola cameras. The first payment on the cameras would be deferred until July 1 in the new budget.

**RESOLUTION NO. \_\_\_\_ - Request from the East Ridge Optimist Club to waive the fee for the use of Camp Jordan Arena and Pond to hold a Fishing Rodeo on June 2, 2018** – Councilmember Cagle stated Council approves this request every year. There are usually 80 – 100 children and there is no cost to anyone.

**RESOLUTION NO. \_\_\_\_ - Request from the East Ridge Optimist Club to waive the Fee for the use of Camp Jordan Arena to hold a Fundraiser Car Show on June 23, 2018** – Councilmember Cagle stated this is one of the fundraiser that helps pay for the fishing rodeo, feeds residents from Orange Grove, and covers donations to the Needy Child Fund.

**RESOLUTION NO. \_\_\_\_ - Request from the East Ridge Optimist Club to waive the Fee for the use of the Picnic Pavilion at Camp Jordan to hold a Fundraiser Barbeque on May 26, 2018** – Councilmember Cagle stated this is another fundraiser which helps with expenses for the various events the Club does for children.

**Request from East Ridge Optimist Club for City to Purchase Tickets for the Fund Raiser Barbecue in the Amount of \$300** – Councilmember Cagle is requesting the City purchase tickets as they have done in the past.

**Other:**

Councilmembers Helton and Williams had nothing at this time.

Vice Mayor Sewell had nothing at this time.

Councilmember Cagle encouraged everyone to go see the portrait of George Washington that was donated to the Library by the Daughters of the American Revolution.

Mayor Lambert had nothing further at this time.

The meeting was adjourned.

**REGULAR MEETING OF THE CITY COUNCIL  
OF THE CITY OF EAST RIDGE**

**April 12, 2018  
6:30 pm**

The East Ridge City Council met pursuant to notice on April 12, 2018, 6:30 pm at East Ridge City Hall.

Mayor Lambert called the meeting to order.

Denny Manning gave the invocation. All joined in the Pledge of Allegiance to the Flag.

**Present were:** Mayor Lambert, Vice Mayor Sewell, Councilmember Cagle, Councilmember Helton, Councilmember Williams, City Manager Miller, City Attorney Litchford, and City Recorder Middleton.

**Presentation by Bob Nevil for Remote Area Medical (“RAM”) Clinic at Camp Jordan Arena (November 15 – 17, 2019)** – Mayor Lambert introduced Bob Nevil who is representing the Hamilton County host group. He stated the purpose of this request is to use Camp Jordan Arena and to increase awareness about what RAM does, which is to provide free medical, dental, and vision services to people who could not otherwise afford it. He also stated the RAM held clinics in Camp Jordan Arena in 2012 and in 2017. They will set up on Friday and the clinics will be open to the public on Saturday and Sunday. Mr. Nevil thanked the Council for considering this request.

**Presentation by Playcore for Splash Pad/Pioneer Frontier Playground** – Community Involvement Coordinator Bowers introduced Fred Wichman, who is the Vice President of Marketing with Playcore/Gametime and a resident of the City of East Ridge. Mr. Wichman stated the current playground is about 25 years old and had a lot of community involvement building it. Stephanie Riggs with Playcore/Gametime did a power point presentation on a proposed new playground and splash pad. They want to keep part of that history in a new playground and keep the character of the existing wood structure. Ms. Riggs discussed the various areas of the park that are age specific. Mr. Wichman stated the splash pad will be the center feature of the park. Mr. Williams stated there is a time capsule currently in the park and asked what Mr. Wichman planned to do with that. Mr. Wichman stated that is yet to be determined, but they want to make the opening of that capsule an event for the public.

Mayor Lambert introduced Philip Davis with the Adventure Guild. Mr. Davis invited the Council to the formal ribbon cutting of the zip line facility at Camp Jordan Park on April 20<sup>th</sup> at 11 am. He stated the zip line will not be operational at the ribbon cutting, because they still must have third party inspections.

**Consent Agenda:**

- A. Approval of Minutes March 22, 2018 Agenda Work Session
- B. Approval of Minutes March 22, 2018 Regular Council Meeting

Vice Mayor Sewell made a motion, seconded by Councilmember Helton, to approve the Consent Agenda. The vote was unanimous. Motion approved.

**Communication from Citizens:**

Laura Mathis, 2100 McBrien Road, asked to be considered for the upcoming appointment to the Housing and Redevelopment Authority.

**Communication from Councilmembers:**

Councilmember Cagle asked if we have an update on the traffic study for Bennett at McBrien Road and an update on the drainage situation on Boyd Street. Chief Reed stated he and Traffic Control Supervisor Ailey are putting data together and he will have it for the next meeting. Mr. Miller stated we are also doing a speed analysis.

Mr. Miller stated that he, Director Custer and Street Supervisor Branum have looked at the drainage situation on Boyd Street. He believes they have come up with a solution but would like to wait until the end of June when we have an engineer of record to determine the fall of the property. Councilmember Cagle made a motion to take this item off the table and put on the April 26, 2018 agenda. Mayor Lambert stated we could place this item on the agenda for the April 26<sup>th</sup> meeting and have it available to be removed from the table in that meeting. Consensus from Council was to place this on the April 26<sup>th</sup> agenda.

Vice Mayor Sewell had nothing at this time.

Councilmember Williams thanked Officer Massengill for his quick response during a fire and for helping Mr. Williams get someone out of the burning house. He also thanked Firefighter Randy Albright and others for their quick response. He also thanked Officer Hackett for coming to the aid of a child during a recent situation.

Councilmember Helton thanked the Fire and Police Departments for everything they do.

Mayor Lambert had nothing at this time.

**Communication from City Manager:** None

**Old Business:** None

**New Business:**

**ORDINANCE NO. 1072 – AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE SETTING THE COMPENSATION OF THE CITY COURT CLERK FOR THE TERM BEGINNING IN NOVEMBER 2018 IN ACCORDANCE WITH TITLE 3 MUNICIPAL COURT, CHAPTER 5 CITY COURT CLERK, SECTION 3-504 COMPENSATION (1<sup>st</sup> reading) –** City Attorney Litchford read on caption. City Manager Miller stated that in the March 26<sup>th</sup> Council meeting, Council agreed to increase this position by 6% in November 2018 and thereafter, at budget time, give the same percentage rate increase that other

employees receive. Councilmember Williams made a motion, seconded by Councilmember Helton, to approve Ordinance No. 1072 on first reading. Roll call vote: Vice Mayor Sewell - yes; Councilmember Cagle - no; Councilmember Helton - yes; Councilmember Williams - yes; Mayor Lambert - yes.

**ORDINANCE NO. 1073 – AN ORDINANCE OF THE CITY OF EAST RIDGE, TENNESSEE TO AMEND THE EAST RIDGE ZONING ORDINANCE (ORDINANCE 481) CODIFIED AT TITLE 14, CHAPTER 2 OF THE EAST RIDGE MUNICIPAL CODE BY INSERTING A SECTION LABELED “ARTICLE XI SHORT-TERM VACATION RENTAL RULES AND REGULATIONS” TO THE EAST RIDGE ZONING ORDINANCE AND ADOPTING REGULATIONS ALLOWING SHORT-TERM VACATION RENTAL USE AND PROVIDING TERMS AND CONDITIONS FOR THE ISSUANCE OF SHORT-TERM VACATION RENTAL CERTIFICATES (1<sup>st</sup> reading)** – City Attorney Litchford read on caption. Director Custer stated that East Ridge is concerned about safety issues with short-term rentals, such as renting out attic space with no inspections. He stated the City could allow short-term rentals, but limit them to R-1, RT-1, and RZ-1 zones. Mr. Miller stated that cities could limit or prohibit these, but any in existence would be grandfathered in until the property is sold. Mr. Custer stated this ordinance calls for inspections on short-term rentals. Councilmember Helton made a motion, seconded by Vice Mayor Sewell, to approve Ordinance No. 1073 on first reading. The vote was unanimous. Motion approved.

**RESOLUTION NO. 2770 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, AUTHORIZING THE MAYOR OR HIS DESIGNEE TO ENTER INTO AN AGREEMENT WITH HEFFERLIN AND KRONENBERG FOR PLANNING AND ARCHITECTURAL SERVICES WITH REGARD TO A MULTI-PURPOSE PAVILION (TOWN CENTER) AND THE REVITALIZATION/REUSE OF THE FORMER MCBRIEN SCHOOL BUILDING** – City Attorney Litchford read on caption. City Manager Miller stated the resolution would need to be amended to exclude McBrien School. This would be for the pavilion, restrooms and concessions only. Mr. Miller is recommending Hefferlin and Kronenberg to do this project. He stated there would be a community meeting on May 3, 2018 at the Community Center regarding this project. He also has \$2 million set aside from the Border Region sales tax to pay for this project. Councilmember Helton made a motion, seconded by Councilmember Williams, to approve Resolution No. 2770. The vote was unanimous. Motion approved.

**RESOLUTION NO. 2771 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, TO WAIVE THE FEE FOR USE OF CAMP JORDAN ARENA FOR THE REMOTE AREA MEDICAL (“RAM”) FREE CLINIC** – City Attorney Litchford read on caption. Vice Mayor Sewell made a motion, seconded by Councilmember Helton, to approve Resolution No. 2771. The vote was unanimous. Motion approved.

**RESOLUTION NO. 2772 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, APPROVING THE APPLICATION FOR AND ACCEPTANCE OF THE LOCAL PARKS AND RECREATION FUND 2018 GRANT PROGRAM** – City Attorney Litchford read on caption. Councilmember Helton made a

motion, seconded by Councilmember Williams, to approve Resolution No. 2772. Councilmember Cagle asked if the project went over \$1 million, would the City have to pay the overage. Mr. Miller stated the grant is a 50/50 match with the maximum from the State of \$500,000. Any overage over the \$1 million would have to be paid by the City. Mr. Miller also stated that when the City did the recreation study, the number one project citizens requested was a swimming pool or a splash pad and number 2 was updating the playground at Pioneer Frontier. The vote was unanimous. Motion approved.

Mr. Miller was notified today that this grant requires the City to adopt a limited English Proficiency Policy pursuant to the terms of the State of Tennessee under Title VI. He will have the policy ready for the April 26<sup>th</sup> meeting for Council's consideration.

**RESOLUTION NO. 2773 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE AUTHORIZING THE CITY TO DONATE \$500 EACH TO SPRING CREEK ELEMENTARY SCHOOL, EAST RIDGE ELEMENTARY SCHOOL, AND EAST RIDGE MIDDLE SCHOOL** – City Attorney Litchford read on caption. Mayor Lambert had asked for this to be placed on the agenda. The funds are budgeted and will be earmarked for the orchestra programs at these schools. The orchestra instructor would also like for the orchestras to do a performance on May 18<sup>th</sup> at City Hall, the time to be determined. Councilmember Williams made a motion, seconded by Councilmember Helton, to approve Resolution No. 2773. The vote was unanimous. Motion approved.

#### **Board Appointments**

- Industrial Development Board-Estes Cocke – Councilmember Williams –Term 5/1/14 – 5/1/18
- Industrial Development Board - James City – Councilmember Cagle - Term 5/1/14 – 5/1/18
- Housing and Redevelopment Authority – Curtis Adams – Mayor Lambert  
Term 6/30/17 – 6/30/18

Councilmember Williams reappointed Estes Cocke to the Industrial Development Board.

Councilmember Cagle appointed Jim Bethune to the Industrial Development Board.

Mayor Lambert stated he is not prepared to make the appointment at this time to the Housing and Redevelopment Authority.

**RESOLUTION NO. 2776 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, AUTHORIZING THE CITY MANAGER TO APPROVE THE ATTACHED CHANGE ORDER REQUEST #3 FROM AMEC FOSTER WHEELER ENVIRONMENT AND INFRASTRUCTURE, INC. IN REGARD TO THE RECONFIGURATION PROJECT AT THE I-75 INTERCHANGE, RINGGOLD ROAD AT EXIT ONE** – City Attorney Litchford read on caption. City Manager Miller stated the contractors found two manholes that need to be raised that were not accounted for in the design plans. Vice Mayor Sewell made a motion, seconded by Councilmember Helton, to approve Resolution No. 2776. The vote was unanimous. Motion approved.

The meeting was adjourned.

**MINUTES OF THE AGENDA WORK SESSION**

**April 26, 2018 – 6:00 pm**

**To Set the Agenda for The  
May 10, 2018 Council Meeting**

The East Ridge City Council met pursuant to notice on April 26, 2018, 6:00 pm, at East Ridge City Hall to set the agenda for the May 10, 2018 Council Meeting and other items.

Vice Mayor Sewell called the meeting to order.

**Present were:** Vice Mayor Sewell, Councilmember Cagle, Councilmember Helton, Councilmember Williams, City Manager Miller, City Attorney Litchford, and City Recorder Middleton. Mayor Lambert was not present.

**Old Business:**

**ORDINANCE NO. 1070 – AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, TO AMEND THE ZONING REGULATIONS AND THE ZONING MAP OF THE CITY OF EAST RIDGE, TENNESSEE SO AS TO REZONE THE PROPERTY LOCATED AT 1420 BOYD STREET, TAX MAP #169G C 003, AND 1422 BOYD STREET, TAX MAP #169G C 004, FROM R-1 RESIDENTIAL DISTRICT TO RT-1 RESIDENTIAL TOWNHOUSE DISTRICT (2<sup>nd</sup> and final reading)**

– Vice Mayor Sewell stated this item would be on the agenda for tonight’s regular Council meeting for first reading and could be discussed further at that time.

**ORDINANCE NO. 1074 – AN ORDINANCE TO AMEND ORDINANCE NUMBER 922 RELATIVE TO ARTICLE VI, SECTION 115.2 RULES AND REGULATIONS OF MUNICIPAL CODE AND ZONING ORDINANCE APPLY; SECTION 155.3, MINIMUM HOTEL AND EXTENDED STAY HOTEL REQUIREMENTS AND STANDARDS; SECTION 115.4 MINIMUM MOTEL REQUIREMENTS; AND BY ADDING AN ADDITIONAL SECTION 115.5 PENALTIES FOR FAILURE TO COMPLY WITH HOTEL, EXTENDED STAY HOTEL OR MOTEL REGULATIONS (2<sup>nd</sup> and final reading)**

– Vice Mayor Sewell stated this item would also be on the agenda for tonight’s regular Council meeting for first reading and could be discussed further at that time.

**New Business Discussion:**

**ORDINANCE NO. \_\_\_\_\_ - Request from Parkridge East Hospital to Abandon a Portion of Peck Drive** – City Manager Miller stated that he and Director Custer met with the CEO of Parkridge East Hospital to discuss the expansion of the emergency room. This expansion will encroach into Peck Drive. Councilmember Cagle suggested asking the CEO if they want all of Peck Drive. Mr. Miller was told by the CEO that the hospital owns a portion of Peck Drive. Mr. Custer is checking into that possibility.

**RESOLUTION NO. \_\_\_\_\_ - Appointment of Engineering Firm to Perform all Governmental Facets of Professional Engineering and Consulting Services for the City** – Mr. Miller stated this item is to hire an Engineer of Record for the City. He stated we received six Requests for Qualifications, which was narrowed to three, with CTI Engineers, Inc. being chosen. Mr. Miller stated we are working on the agreement at this time.



**RESOLUTION NO. \_\_\_\_ - Appointment of Architectural Firm for Construction of Restroom Facilities and Concessions for Camp Jordan Park Update** – Mr. Miller stated we do not have an agreement yet; we need to refine some of the details regarding the number of buildings.

**RESOLUTION NO. \_\_\_\_ - Firehouse Subs Grant** - Director Custer stated that Chief Williams is asking for permission to apply for this grant for battery operated edraulic extrication equipment. This is a 100% grant.

**RESOLUTION NO. \_\_\_\_ - Headset Bids** – Chief Reed stated we bid this item out twice, the first time with no bids and the second time with two. He stated police has tested one model, but not the other. He has asked the company to supply a model for testing purposes.

**Presentation of FY 2018 – 2019 Budget** – City Manager Miller stated he will present the budget at the May 10<sup>th</sup> meeting. Councilmember Cagle suggested having a called meeting for the presentation. Mr. Miller stated it is not ready at this time, but Councilmembers may come in and talk to him personally or they can have a study session.

The meeting was adjourned.

**REGULAR MEETING OF THE CITY COUNCIL  
OF THE CITY OF EAST RIDGE**

**April 26, 2018  
6:30 pm**

The East Ridge City Council met pursuant to notice on April 26, 2018, 6:30 pm at East Ridge City Hall.

Vice Mayor Sewell called the meeting to order.

Denny Manning gave the invocation. All joined in the Pledge of Allegiance to the Flag.

**Present were:** Vice Mayor Sewell, Councilmember Cagle, Councilmember Helton, Councilmember Williams, City Manager Miller, City Attorney Litchford, and City Recorder Middleton. Mayor Lambert was not present.

**Special Presentation to City Council and the East Ridge Police Department by the International Brotherhood of Police Officers (“IBPO”) - Officer Safety/Risk Mitigation** – Vince Champion introduced himself as the international director of the IBPO and stated he represents the officers of the East Ridge Police Department. Mr. Champion introduced Ken Anderson, a representative of the IBPO. He reported on crime statistics in East Ridge. He also stated he is from the Atlanta area. *Mr. Anderson stated the IBPO is donating 300 pairs of gloves to the East Ridge Police Department.* Mr. Miller stated he worked in College Park, GA and is familiar with the challenges of keeping good police officers.

**Consent Agenda:**

- A. Approval of Minutes April 12, 2018 Agenda Work Session
- B. Approval of Minutes April 12, 2018 Regular Council Meeting
- C. Approval of March 2018 Financial Statement

Councilmember Helton made a motion, seconded by Councilmember Williams, to approve the Consent Agenda. The vote was unanimous. Motion approved.

**Communication from Citizens:**

David Kroll, 1533 S. Clayton Avenue, asked if there are any drawings or proposals for the areas in the redevelopment plan. City Manager Miller stated no, but we are required by law to do a map and plan before we can earmark any specific areas.

John Britt, 5305 Marion Avenue, stated the letter from the Housing and Redevelopment Authority should have been sent out after a community input meeting. He also discussed the City doing a study of how changes in Chattanooga affect East Ridge. Mr. Miller stated we have added eight new police officers and three new firefighters since he has been here. He will probably add three more firefighters next year.

Randy Sewell, 6610 Hilton Drive, stated the problems at the Waverly Motel are not getting any better. He stated now the owner of the hotel wants to open a liquor store.

Councilmember Cagle stated that Hamilton County can only have a limited number of liquor licenses and if they meet their maximum, they cannot issue any to East Ridge. City Attorney Litchford will check into this.

Frances Pope, 1913 Close Road, stated the City should use codes enforcement, the Administrative Hearing Officer and the rental inspection program to address blight.

Chester Green, 704 S. Moore Rd., asked if Council supports the redevelopment plan.

Councilmember Williams stated he understands the citizens' concerns. He also stated with the consent of council, he would like for the Housing and Redevelopment Authority to reduce the plan and produce a new map and adjust the plan around that new map. He stated the redevelopment map originally was the border region boundaries that were already set. He encouraged everyone to attend the open house on May 3, 2018 at the Community Center.

Meredith Moran, Weaver Street, asked how the Housing Authority was appointed. City Attorney Litchford stated the Mayor appointed the members of the Authority.

Leslie Bostain and David Bostain, 731 Germantown Circle, David Bostain, presented signatures from citizens who want to be permanently removed from the redevelopment map and want the Housing Authority dissolved.

City Manager Miller stated the City must have due process. He stated that Code Enforcement is for houses and businesses that are occupied and those can come before the Administrative Hearing Officer. He also stated that some houses are boarded up and the utilities are turned off, there is an absentee landlord and the City has to pay to have the grass cut. The City then places a lien on the property, but when the property is sold, the money goes for taxes, mortgage and if there is any left it goes to pay off liens. Mr. Miller stated currently we do not have a vehicle to take that property, because we do not have a development plan.

Denny Manning, 910 Sunnyside Circle, stated the Mayor was "chicken" for not showing up at the meeting. He complained of drug houses in his neighborhood and stated something should have been done years ago. Vice Mayor Sewell stated this plan will give the City a tool to do something with these houses.

Kelley Kroll, 1633 S. Clayton Avenue, asked when the board will present this plan to the City Council. Mr. Miller stated he does not know yet.

Councilmember Helton stated she does not appreciate being talked about on social media. Everyone should treat each other with respect.

Linda Stevens, 3706 Indian Trail, stated she wants the Housing Authority dissolved.

Doris Rogers, 732 Germantown Circle, stated she did not receive a letter but still wants the Housing Authority dissolved.

Laura Mathis, 2100 McBrien Road, asked whose idea was it to create the Housing and Redevelopment Authority. City Attorney Litchford stated he does not know who asked to put the item on the agenda.

Danielle Austin, 4813 Delaware Drive, stated she lives off S. Moore Road and asked if the City had plans to widen S. Moore. Mr. Miller stated they have no plans to do so. Mr. Miller also stated he does not envision taking anyone's house and relocating anyone.

Brian Braden, 706 Astor Lane, stated he is not sure if he is in the area or not, but it has caused him stress because he has received letters before for tall grass.

Michelle Moore, 5418 Weaver Street, stated the Housing Authority needs to redo the wording of the plan.

Kathleen Balazs, 1325 Greenslake Road, asked why some residents get multiple letters regarding the plan. Mr. Miller stated that some homes are rental and have an owner with a different occupant. He stated that 40% of single family homes in East Ridge are rentals.

Councilmember Cagle stated he is concerned about the bylaws of the Housing and Redevelopment Authority and what constitutes a quorum. He stated it cannot be dissolved by less than 75% of the City Council; it cannot be dissolved with majority vote. He also stated that some members of the Housing Authority are serving on other boards. He stated the Housing Authority should not make any more decisions until the bylaws are corrected.

City Attorney Litchford stated the Housing and Redevelopment Authority is an independent body. It adopts the plan and then presents it to Council for approval. Before the Authority can take any property, the owner must be given fair compensation.

Lee Moore, 707 Astor Lane, questioned why the plan and map included residential districts.

Shawn Moore, 1223 Laredo Avenue, discussed a house at 1904 McBrien Road that was torn down. He stated the owner received several letters about upkeep of the house.

Carolyn Perry, 4815 Fike Drive, stated the committee got off tract from commercial to residential.

At this time, Council took a 10-minute recess.

After returning to session, Vice Mayor Sewell asked the Council if there is a consensus to have the City Manager take this item back to the Housing and Redevelopment Authority to change the wording of the document and amend the map. Councilmember Cagle asked if it was possible to make a motion to dissolve the Housing and Redevelopment Authority. Vice Mayor Sewell stated it was not because it is not an agenda item. Mr. Cagle asked to add this item to the next agenda for May 10, 2018. Mr. Miller stated that only the Mayor, two Councilmembers or the City Manager can add an item to the agenda. There was no consensus to add this to the next agenda. There was a consensus of the Council for the City Manager to take this item back to the Housing and Redevelopment Authority to change the wording of the plan and significantly reduce the parameters of the map to pinpoint areas of blight.

Mr. Cagle stated since he can give direction to the City Manager from the podium he feels he has the authority to put this on the agenda.

Mr. Sewell stated if we do away with this board, we do not have the authority to go into commercial areas to clean up what needs to be revitalized. Mr. Litchford stated that the Housing Commission and the Director of Community Services have no authority to take property that is blighted.

Mr. Williams stated he will not be here for the May 10, 2018 meeting which he gave notice of in March. He would like for the Housing and Redevelopment Authority to rework this plan and map and see what they come up with. He would like everyone to come to the May 3, 2018 open house to let the Housing Authority hear their concerns.

#### **Communication from Councilmembers:**

Councilmember Williams asked everyone to remember Chief Williams in their prayers on the passing of his mother.

Councilmember Helton also asked condolences to the Williams family.

#### **Communication from City Manager:**

City Manager Miller stated we have a primary on May 1, 2018, so we will have a tent lottery for positions outside on Monday, April 30<sup>th</sup> at 10:30 am.

#### **Old Business:**

**ORDINANCE NO. 1070 – AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, TO AMEND THE ZONING REGULATIONS AND THE ZONING MAP OF THE CITY OF EAST RIDGE, TENNESSEE SO AS TO REZONE THE PROPERTY LOCATED AT 1420 BOYD STREET, TAX MAP #169G C 003, AND 1422 BOYD STREET, TAX MAP #169G C 004, FROM R-1 RESIDENTIAL DISTRICT TO RT-1 RESIDENTIAL TOWNHOUSE DISTRICT (1<sup>st</sup> reading – tabled March 22, 2018) -** City Attorney Litchford read on caption. Councilmember Cagle made a motion, seconded by Councilmember Helton, to remove this item from the table. The vote was unanimous. Motion approved. Director of Community Services Custer stated this item has gone before the Planning Commission. Within the last few weeks, he, the City Manager and the Street Supervisor have met on-site to look at drainage issues. He stated that when the new engineering firm is hired this will be their first priority. Councilmember Cagle made a motion, seconded by Councilmember Helton, to approve Ordinance No. 1070 on first reading. Mr. Cagle stated he does not believe this development will cause any additional drainage problems in that area. The vote was unanimous. Motion approved.

**ORDINANCE NO. 1072 – AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE SETTING THE COMPENSATION OF THE CITY COURT CLERK FOR THE TERM BEGINNING IN NOVEMBER 2018 IN ACCORDANCE WITH TITLE 3 MUNICIPAL COURT, CHAPTER 5 CITY COURT CLERK, SECTION 3-504 COMPENSATION (2<sup>nd</sup> and final reading) -** City Attorney Litchford read on caption. Councilmember Helton made a motion, seconded by Councilmember Williams, to approve Ordinance No. 1072 on second and final reading. Roll call vote: Councilmember Cagle - no; Councilmember

Helton - yes; Councilmember Williams - yes; Vice Mayor Sewell – yes. Motion approved.

**ORDINANCE NO. 1073 – AN ORDINANCE OF THE CITY OF EAST RIDGE, TENNESSEE TO AMEND THE EAST RIDGE ZONING ORDINANCE (ORDINANCE 481) CODIFIED AT TITLE 14, CHAPTER 2 OF THE EAST RIDGE MUNICIPAL CODE BY INSERTING A SECTION LABELED “ARTICLE XI SHORT-TERM VACATION RENTAL RULES AND REGULATIONS” TO THE EAST RIDGE ZONING ORDINANCE AND ADOPTING REGULATIONS ALLOWING SHORT-TERM VACATION RENTAL USE AND PROVIDING TERMS AND CONDITIONS FOR THE ISSUANCE OF SHORT-TERM VACATION RENTAL CERTIFICATES (2<sup>nd</sup> and final reading)** - City Attorney Litchford read on caption. Councilmember Cagle made a motion, seconded by Councilmember Helton, to approve Ordinance No. 1073 on second and final reading. Roll call vote: Councilmember Cagle - no; Councilmember Helton - yes; Councilmember Williams - yes; Vice Mayor Sewell – yes. Motion approved.

**New Business:**

**ORDINANCE NO. 1074 – AN ORDINANCE TO AMEND ORDINANCE NUMBER 922 RELATIVE TO ARTICLE VI, SECTION 115.2 RULES AND REGULATIONS OF MUNICIPAL CODE AND ZONING ORDINANCE APPLY; SECTION 155.3, MINIMUM HOTEL AND EXTENDED STAY HOTEL REQUIREMENTS AND STANDARDS; SECTION 115.4 MINIMUM MOTEL REQUIREMENTS; AND BY ADDING AN ADDITIONAL SECTION 115.5 PENALTIES FOR FAILURE TO COMPLY WITH HOTEL, EXTENDED STAY HOTEL OR MOTEL REGULATIONS (1<sup>st</sup> reading)** - City Attorney Litchford read on caption. Councilmember Cagle made a motion, seconded by Councilmember Helton, to approve Ordinance No. 1074 on first reading. The vote was unanimous. Motion approved.

**RESOLUTION NO. 2774 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE AUTHORIZING THE PURCHASE OF E-CITATION EQUIPMENT AND SOFTWARE** - City Attorney Litchford read on caption. Chief Reed stated the department has been working with Hamilton County IT and Tyler Technologies to set this system up through the Court because they link with Hamilton County. The Chief also stated this system will reduce the time of traffic stops making them much safer. The initial cost is \$36,830 yearly with a recurring fee \$4,148. The State law allows for a fee to be collected to offset the recurring fee. Councilmember Cagle made a motion, seconded by Councilmember Williams, to approve Resolution No. 2774. The vote was unanimous. Motion approved.

**RESOLUTION NO. 2777 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, AUTHORIZING THE CITY TO ACCEPT A DONATION 100 DOSES OF NALOXONE HCI (“NARCAN”) NASAL SPRAY FROM MEMORIAL HEALTH CARE** - City Attorney Litchford read on caption. Councilmember Cagle made a motion, seconded by Councilmember Williams, to approve Resolution No. 2777. The vote was unanimous. Motion approved.

**RESOLUTION NO. 2779 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, AUTHORIZING THE CITY MANAGER OR HIS DESIGNEE TO PURCHASE A BODY-WORN CAMERA SYSTEM FOR THE POLICE**

**DEPARTMENT** - City Attorney Litchford read on caption. Councilmember Cagle made a motion, seconded by Councilmember Helton, to approve Resolution No. 2779. The vote was unanimous. Motion approved.

**RESOLUTION NO. 2780 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, TO WAIVE THE FEE FOR USE OF CAMP JORDAN POND BY THE EAST RIDGE OPTIMIST CLUB FOR A FISHING RODEO** - City Attorney Litchford read on caption. Councilmember Cagle stated the Optimist Club provides fishing rods for the children that fish. They also provide food for everyone that attends. Councilmember Williams made a motion, seconded by Councilmember Helton, to approve Resolution No. 2780. The vote was unanimous. Motion approved.

**RESOLUTION NO. 2781 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, TO WAIVE THE FEE FOR USE OF CAMP JORDAN ARENA BY THE EAST RIDGE OPTIMIST CLUB FOR A FUNDRAISER KARS FOR KIDS CAR SHOW** - City Attorney Litchford read on caption. Councilmember Cagle made a motion, seconded by Councilmember Williams, to approve Resolution No. 2781. Mr. Cagle stated this is a fundraiser for their trunk or treat and to feed the kids at their Orange Grove party. The vote was unanimous. Motion approved.

**RESOLUTION NO. 2782 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, TO WAIVE THE FEE FOR USE OF THE CAMP JORDAN PICNIC PAVILION BY THE EAST RIDGE OPTIMIST CLUB FOR A FUNDRAISER BARBEQUE** - City Attorney Litchford read on caption. Councilmember Helton made a motion, seconded by Councilmember Williams, to approve Resolution No. 2782. The vote was unanimous. Motion approved.

**RESOLUTION NO. 2783 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, TO APPOINT ESTES COCKE TO THE EAST RIDGE INDUSTRIAL DEVELOPMENT BOARD** - City Attorney Litchford read on caption. Councilmember Williams made a motion, seconded by Councilmember Cagle, to approve Resolution No. 2783. The vote was unanimous. Motion approved.

**RESOLUTION NO. 2784 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, ADOPTING A TITLE VI LIMITED ENGLISH PROFICIENCY POLICY FOR THE CITY OF EAST RIDGE** - City Attorney Litchford read on caption. Councilmember Cagle made a motion, seconded by Councilmember Williams, to approve Resolution No. 2784. The vote was unanimous. Motion approved.

Chief Reed asked to address Council. He stated that in 2017 the percentage of cases cleared is at 44%, up from 31.5% in 2002. Councilmember Cagle stated that is why he votes yes on things the Police Department needs in order to make their job easier.

Director Custer reminded everyone that there will be a fire sprinkler burn on May 10, 2018 at 5:00 pm.

The meeting was adjourned.