

MINUTES OF THE AGENDA WORK SESSION
March 8, 2018 – 6:00 pm

To Set the Agenda for The
March 22, 2018 Council Meeting

The East Ridge City Council met pursuant to notice on March 8, 2018, 6:00 pm, at East Ridge City Hall to set the agenda for the March 22, 2018 Council Meeting and other items.

Vice Mayor Sewell called the meeting to order.

Present were: Vice Mayor Sewell, Councilmember Cagle, Councilmember Helton, Councilmember Williams, City Manager Miller, City Attorney Litchford, and City Recorder Middleton. Mayor Lambert was not present for roll call, but came in later in the meeting.

Old Business:

ORDINANCE NO. 1069 – AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE TO AMEND THE EAST RIDGE CITY CODE, TITLE 20, CHAPTER 3, SECTION 101 CAPTIONED “MUNICIPAL ADMINISTRATIVE HEARING OFFICER” (2nd and final reading) – Director Custer stated this ordinance will be on first reading in tonight’s regular meeting. He stated the legislature made amendments as to what the administrative hearing officer could hear, and this ordinance will be consistent with state law.

New Business Discussion:

ORDINANCE NO. ____ - Rezoning Boyd Street from R-1 to RT-1 (1st reading) - Director Custer stated this is two vacant parcels located behind Suntrust Bank and a dentist office. He stated that several citizens have expressed concerns regarding sewer and drainage issues. He will follow up with WWTA regarding the sewer issues and the Street Department Supervisor will start drainage work soon.

RESOLUTION NO. ____ - Contract with HHM to do the 2018 audit – Finance Director Qualls stated that HHM has submitted a proposal to do the audit. She stated we have a good working relationship with HHM and they also do the audit for the Industrial Development Board.

RESOLUTION NO. ____ - Bids for Mowing Contractor – Mr. Custer stated he made modifications to the specifications from last year to add minimum charges. He believes this will entice more contractors to bid on providing the service.

RESOLUTION NO. ____ - Bids for Electrical Work at East Ridge Middle School (open 3/14) – City Manager Miller stated this is for enhancements to the middle school baseball field.

RESOLUTION NO. ____ - Appointments to Water Quality Board – Director Custer stated he is the representative to the management committee of the board and his appointment expires on March 31, 2018. He is also recommending Michael Howell as the alternate.

RESOLUTION NO. ____ - RESOLUTION EXPRESSING OFFICIAL INTENT THAT

CERTAIN EXPENDITURES TO BE INCURRED IN CONNECTION WITH CERTAIN IMPROVEMENTS TO THE CITY'S CAMP JORDAN PARK AND RELATED EXPENDITURES BE REIMBURSED FROM PROCEEDS OF NOTES, BONDS, OR OTHER INDEBTEDNESS TO BE ISSUED BY THE CITY OF EAST RIDGE, TENNESSEE – City Manager Miller stated this is considered a reimbursement resolution for the \$2.3 million bond issue for the Camp Jordan project. He would like to close on the loan in late spring or early summer. If the Council approves this resolution, Mr. Miller stated the Tennessee Municipal Bond Fund will allow the City to be reimbursed from the loan for any work done prior to closing.

RESOLUTION NO. – Temporary Special Events Permit for Tattanooga Tattoo Expo – City Manager Miller stated that Tattanooga has submitted an application to sell beer at their tattoo expo at Camp Jordan Arena on April 20 – 22, 2018. He stated he reviews all applications and then forwards them to Council for consideration.

Grant Consent Agenda:

1. **RESOLUTION NO. _____ - Fire Prevention Grant Program** – Community Involvement Coordinator Bowers stated this would be for an arson detection canine that can help in detecting gas and other things that start fires. It would also include a vehicle to transport the canine. She stated only two other cities have these canines, Knoxville and Jackson, and this dog could be used all over this region. City Manager Miller stated that at least 75% of the time, the dog would be out of the city, being on call for other areas. He also stated we would have to train a firefighter or hire one to be the dog's handler, and that firefighter would not be available to fight fires.
2. **RESOLUTION NO. _____ - Staffing for Adequate Fire and Emergency Response (SAFER)FY 2018** – Ms. Bowers stated through this grant, the City could hire firefighters at a reduced cost for three years, but in the fourth year, the City would incur the entire cost of the firefighter. This would be a benefit to the city since now Station #2 is open.
3. **RESOLUTION NO. _____ - National Police Dog Foundation (NPDF): K9 Health Insurance Grant Program 2018** – Ms. Bowers stated this grant would cover the cost of health insurance for Officer Axle, the City's police canine.
4. **RESOLUTION NO. _____ - Tennessee Three-Star Grant Program** – Ms. Bowers stated this is for a smoke alarm neighborhood saturation program, which normally the county applies for. She stated East Ridge is a member of the Joint economic development group and the group votes on who gets the grant. Only one grant is awarded in the amount of \$5,000 and there is no match.

Other:

Councilmember Cagle stated he received a phone call about excessive big truck and construction equipment traffic on Frawley Road. He stated he called Traffic Control Supervisor Ailey and there are signs posted, but WWTA is doing construction work on the pump station on Frawley Road.

Mr. Cagle thanked City Manager Miller and Traffic Control Supervisor Ailey for handling a concern a citizen had about sitting in traffic at a traffic signal. Mr. Ailey told him the light does not yet belong to the City, but when it is turned over, it will be synced with the other signals and do what it is supposed to.

Mr. Cagle stated the CARTA Caravan service has increased its number of riders and he believes it is a good benefit for seniors in the city.

Vice Mayor Sewell had nothing at this time.

Councilmember Williams would like to bring back the discussion and taking action on the court clerk's salary at the next meeting. Mayor Lambert stated council could address this at the regular council meeting tonight in order to move it forward to the March 22nd meeting.

Councilmember Helton had nothing at this time.

Mayor Lambert apologized for being late to the meeting. He attended a reception for the new CVB Director and then was caught in traffic on the way to the meeting.

The meeting was adjourned.

**REGULAR MEETING OF THE CITY COUNCIL
OF THE CITY OF EAST RIDGE**

**March 8, 2018
6:30 pm**

The East Ridge City Council met pursuant to notice on March 8, 2018, 6:30 pm at East Ridge City Hall.

Mayor Lambert called the meeting to order.

Denny Manning gave the invocation. All joined in the Pledge of Allegiance to the Flag.

Present were: Mayor Lambert, Vice Mayor Sewell, Councilmember Cagle, Councilmember Helton, Councilmember Williams, City Manager Miller, City Attorney Litchford, and City Recorder Middleton.

At the request of Councilmember Williams, Mayor Lambert added an item under Old Business - Item E. Discuss/Take Action on Court Clerk Salary.

Consent Agenda

- A. Approval of Minutes February 22, 2018 Agenda Work Session
- B. Approval of Minutes February 22, 2018 Regular Council Meeting

Councilmember Cagle made a motion, seconded by Councilmember Helton, to approve the Consent Agenda. The vote was unanimous. Motion approved.

Communication from Citizens: None

Communication from Councilmembers:

Councilmember Helton stated she is happy that Director Martin is doing better during his illness.

Vice Mayor Sewell and Councilmember Williams also stated they are glad Mr. Martin is doing better.

Councilmember Cagle introduced Ms. Reagan who is a Chattanooga State student. She is writing a paper for American Government and came to the council meeting to gather information. The Mayor explained to her what had already taken place in the meeting.

Mayor Lambert also stated he is glad Mr. Martin is improving. He stated Mr. Martin is an important part of the team and a good man.

Communication from City Manager: None

Old Business:

ORDINANCE NO. 1065 – AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, TO AMEND ORDINANCE NO. 1054 ENTITLED “AN ORDINANCE TO PROVIDE REVENUE FOR THE CITY OF EAST RIDGE, TENNESSEE FOR THE FISCAL YEAR JULY 1, 2017 TO JUNE 30, 2018 APPROPRIATING THE SAME TO THE PAYMENT OF EXPENSES OF THE MUNICIPAL GOVERNMENT . . .” BY DESIGNATING A PORTION OF THE FUND BALANCE OF THE GENERAL FUND AND CAPITAL PROJECTS FUND AND BY CHANGING THE REVENUES OF THE GENERAL FUND, STATE STREET AID FUND, AND GRANT FUND AND BY CHANGING THE EXPENDITURES OF THE GENERAL FUND, GRANT FUND, AND CAPITAL PROJECTS FUND (2nd and final reading) – City Attorney Litchford read on caption. Vice Mayor Sewell made a motion, seconded by Councilmember Cagle, to approve Ordinance No. 1065 on second and final reading. The vote was unanimous. Motion approved.

ORDINANCE NO. 1066 – AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, TO AMEND THE ZONING REGULATIONS AND THE ZONING MAP OF THE CITY OF EAST RIDGE, TENNESSEE SO AS TO REZONE THE PROPERTY LOCATED AT 104 KINGWOOD DRIVE, TAX MAP #168E H 022, FROM C-2 GENERAL COMMERCIAL DISTRICT TO R-1 RESIDENTIAL DISTRICT (2nd and final reading) - City Attorney Litchford read on caption. Councilmember Williams made a motion, seconded by Councilmember Cagle, to approve Ordinance No. 1066 on second and final reading. The vote was unanimous. Motion approved.

ORDINANCE NO. 1067 – AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE TO AMEND ORDINANCE NO. 1029 “ARTICLE X ARCHITECTURAL DESIGN STANDARDS AND GUIDELINES” WHICH AMENDED THE EAST RIDGE ZONING ORDINANCE, BY INSERTING A NEW SECTION 111. RESIDENTIAL BUILDING AND DESIGN STANDARDS FOR INFILL DEVELOPMENT ONLY AND RENUMBERING SECTIONS THEREAFTER (2nd and final reading) - City Attorney Litchford read on caption. Councilmember Helton made a motion, seconded by Vice Mayor Sewell, to approve Ordinance No. 1067 on second and final reading. The vote was unanimous. Motion approved.

ORDINANCE NO. 1068 – AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, TO AMEND ORDINANCE NO. 1028, WHICH AMENDED THE EAST RIDGE ZONING ORDINANCE (ORDINANCE NO. 481), RELATIVE TO SIGNS, SECTION 109. DETACHED SIGN STANDARD SUB-SECTION U. VARIANCES AND APPEALS (2nd and final reading) - City Attorney Litchford read on caption. Councilmember Cagle made a motion, seconded by Councilmember Williams, to approve Ordinance No. 1068 on second and final reading. The vote was unanimous. Motion approved.

Discuss/Take Action of Court Clerk Salary – Councilmember Williams made a motion, seconded by Councilmember Helton, to remove this item from the table and place it on the March 22, 2018 Council meeting. The vote was unanimous. Motion approved.

New Business:

ORDINANCE NO. 1069 – AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE TO AMEND THE EAST RIDGE CITY CODE, TITLE

20, CHAPTER 3, SECTION 101 CAPTIONED “MUNICIPAL ADMINISTRATIVE HEARING OFFICER” (1st reading) - City Attorney Litchford read on caption. Director Custer stated this ordinance would bring the City into compliance with the new state law which regulates issues that can be heard by the Administrative Hearing Officer. Councilmember Williams made a motion, seconded by Councilmember Helton, to approve Ordinance No. 1069 on first reading. The vote was unanimous. Motion approved.

RESOLUTION NO. 2755 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, AUTHORIZING THE CITY MANAGER TO RENEW AN AGREEMENT WITH RETAIL STRATEGIES FOR MARKET ANALYSIS, STRATEGIC PLANNING AND RETAIL RECRUITMENT - City Attorney Litchford read on caption. City Manager Miller stated the current three-year contract will end on April 1, 2018. Retail Strategies has proposed two options, one for a three-year contract for \$26,000 per year or one for a one-year contract for \$26,000. He recommends renewing for a one-year contract. Mr. Miller stated Retail Strategies has had some value to his office, working with the Wood Brothers, Marco’s Pizza, Firehouse Subs and others. Vice Mayor Sewell made a motion, seconded by Councilmember Helton, to approve Resolution No. 2755. Mr. Cagle would like to add to the motion that Retail Strategies provide a quarterly confidential report on what they are doing on behalf of the City. City Manager stated this is already provided. Mr. Miller stated Retail Strategies is working with Marco’s Pizza to fill the remaining spots in their building among other things. Vice Mayor Sewell stated he has talked to Mr. Wood, one of the developers at Jordan Crossing, and was told they have another hotel coming in with at least two businesses in front of the hotel. Mayor Lambert stated the most valuable part of having Retail Strategies is their relationships with various companies and their contacts. The vote was unanimous. Motion approved.

RESOLUTION NO. 2756 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE APPROVING A PARKING LICENSE AGREEMENT BY AND BETWEEN THE CITY OF EAST RIDGE, TENNESSEE (“EAST RIDGE”) AND EXIT ONE II, LLC (“EXIT ONE II”) - City Attorney Litchford read on caption. City Manager Miller stated that Chick-fil-A wants 11 more parking spaces for their new restaurant. Exit 1 developed the site, but the City must grant permission for the license agreement. Exit 1 has agreed to maintain the parking area and keep it open to the public as long as Chick-fil-A is in operation. Councilmember Cagle stated that since we are going to have to move the Camp Jordan digital sign, he would like to table this until a decision is made as to where to relocate the sign. Vice Mayor Sewell stated we cannot use the sign because it does not comply with the sign ordinance. Director Custer stated the sign is out of compliance, but the LED board could be used if a variance is granted.

Council discussed where the property is located, and whether it would be a good location for the sign. Mayor Lambert stated according to what he sees on the map that was provided, the sign would be located between the access drive and the rest of the development, almost in the parking lot of the other development. Councilmember Helton made a motion, seconded by Vice Mayor Sewell, to approve Resolution No. 2756. Roll call vote: Vice Mayor Sewell – yes; Councilmember Cagle – no (until location of sign is determined;) Councilmember Helton – yes; Councilmember Williams – yes; Mayor Lambert – yes. Motion approved.

Vice Mayor Sewell suggested getting something from the Wood Brothers about their locations for signage and put our sign there also. Mr. Sewell does not think we should have a standard for signs and then give a variance to the City. The Mayor agreed.

Councilmember Cagle discussed a sign variance for a 30-foot sign at Chick-fil-A that was approved by the Board of Appeals. Staff had previously denied the sign. Mr. Custer stated that although a variance was approved for the height, the sign must still conform with other aspects of the sign ordinance, such as being a monument sign. He also stated since the Council already approves off-premise signs, it makes sense for them to approve on-premise signs.

Mayor Lambert stated he appreciates Mr. Custer for the work he does. He also commended City Manager Miller, Finance Director Qualls, City Recorder Middleton and all the employees at City Hall.

City Manager Miller stated there would be a retirement party for J. C. Johnson on March 16th at 3 pm in the Council room. Mr. Johnson is retiring as a detective after 40 years with the East Ridge Police Department.

Councilmember Williams announced that Jones Memorial Methodist Church would hold an Easter egg hunt on March 31st, 10 am at the football field.

City Manager Miller announced there would be a semi-pro football game, featuring the Chattanooga Eagles, this Saturday night at the high school football field at 7:00 pm. He stated we are getting more requests to use the fields at the high school.

The meeting was adjourned.

MINUTES OF THE AGENDA WORK SESSION
March 22, 2018 – 6:00 pm

To Set the Agenda for The
April 12, 2018 Council Meeting

The East Ridge City Council met pursuant to notice on March 22, 2018, 6:00 pm, at East Ridge City Hall to set the agenda for the April 12, 2018 Council Meeting and other items.

Mayor Lambert called the meeting to order.

Present were: Mayor Lambert, Vice Mayor Sewell, Councilmember Cagle, Councilmember Helton, Councilmember Williams, City Manager Miller, City Attorney Litchford, and City Recorder Middleton.

Old Business:

ORDINANCE NO. 1070 – AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, TO AMEND THE ZONING REGULATIONS AND THE ZONING MAP OF THE CITY OF EAST RIDGE, TENNESSEE SO AS TO REZONE THE PROPERTY LOCATED AT 1420 BOYD STREET, TAX MAP #169G C 003, AND 1422 BOYD STREET, TAX MAP #169G C 004, FROM R-1 RESIDENTIAL DISTRICT TO RT-1 RESIDENTIAL TOWNHOUSE DISTRICT (2nd and final reading) –
The Mayor stated this ordinance is on the agenda for tonight’s regular meeting so there will be opportunity for further discussion at that time.

ORDINANCE NO. 1071 – AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, TO GRANT A SIGN VARIANCE TO TRACEY DIEHL CLAYTON SIGNS, INC., SO AS TO ALLOW THE CONSTRUCTION OF AN ON-PREMISE SIGN AT 639 CAMP JORDAN PARKWAY, MAP & PARCEL NUMBER 1701-A-037.01 AND 1701-A-037.02 IN ACCORDANCE WITH ORDINANCE NO. 1068 SECTION 109, SUB-SECTION U. VARIANCES AND APPEALS (2nd and final reading) –
Mayor Lambert stated there has been a request from the applicant to table this item until the next meeting in April. Director Custer stated the City has issued conditional permit for the remaining signage, so the applicant can proceed with those. Mayor Lambert stated Council will have the opportunity to consider the applicant’s request in the regular meeting.

New Business Discussion:

ORDINANCE NO. _____ - SHORT TERM VACATION RENTALS – Director Custer stated that over the last few years, multiple cities have allowed short term rentals with no negative impact. He stated there are others that are in basements, attics or over garages with no smoke alarms or fire extinguishers, which could be a safety issue. The City needs a way to locate these properties, do inspections and issue the occupant a certificate. Short term rentals are not currently compatible with R-1 zoning; we need to create something specific. Mr. Custer stated this item will be on the next Planning Commission agenda.

ORDINANCE NO. _____ - Amendment to Extended Stay Ordinance – Director Custer stated he would like to change the term to long-term stay rather than extended stay. This

item was brought up before but was tabled. He has made a few changes to the ordinance, but he stated it needs to go back before the Planning Commission since it has been so long since it was considered.

RESOLUTION NO. _____ - Appointment of Architect for Town Center – City Manager Miller stated he received nine proposals for this project which was narrowed down to three finalists. He is recommending the firm of Hefferlin and Kronenberg. Mr. Miller would like to build the pavilion at this time and then address the McBrien building. Funding for these projects will come from the Border Region sales tax. He would also like to include the restrooms and concessions at Camp Jordan. Staff has looked at the cost of prefabricated restrooms and it would be less expensive to hire an architect and build the restrooms.

RESOLUTION NO. _____ - Appointment of Engineer for ADA Compliance – Finance Director Qualls stated that the City was notified by the state that we need to be in compliance with the Americans with Disabilities Act (ADA). Ms. Qualls stated we have done the first three steps but now we need to bring in an engineer to do an evaluation and transition plan.

Grant Consent Agenda:

1. **RESOLUTION NO. _____ - Local Parks and Recreation Fund 2018 Grant Program** – Community Involvement Coordinator Bowers stated there will be a presentation by Playcore at the April 12th meeting. There will also be a public input meeting regarding the grant on March 26th at 6:00 pm at the Community Center. This grant is for a splashpad and restrooms at Pioneer Frontier Park. There will be a 50% match from the City.

Board Appointments:

- Industrial Development Board - Estes Cocke – Councilmember Williams
 - Term 5/1/14 – 5/1/18
- Industrial Development Board - James Citty – Councilmember Cagle
 - Term 5/1/14 – 5/1/18
- Housing and Redevelopment Authority – Curtis Adams – Mayor Lambert
 - Term 6/30/17 – 6/30/18

Mayor Lambert stated Council will need to appoint new boardmembers or reappoint the current members.

Discuss/Take Action on Waiving Fee for Remote Area Medical (RAM) Clinic at Camp Jordan Arena on November 15 - 16, 2019 – Mayor Lambert stated we have waived the fee in the past. He also stated that RAM provides medical and dental care for people who could not afford it otherwise.

Purchase of E-Citation Software – Chief Reed stated this software would enable officers to write tickets electronically rather than writing by hand. It also has the ability to scan drivers' licenses. The Chief also stated that an officer could write a ticket in less than two minutes, cutting down on the time that officer is out of his/her vehicle. This purchase would come from the drug fund.

The Mayor and Councilmembers had nothing further at this time.

The meeting was adjourned.

**REGULAR MEETING OF THE CITY COUNCIL
OF THE CITY OF EAST RIDGE**

**March 22, 2018
6:30 pm**

The East Ridge City Council met pursuant to notice on March 22, 2018, 6:30 pm at East Ridge City Hall.

Mayor Lambert called the meeting to order.

Denny Manning gave the invocation. All joined in the Pledge of Allegiance to the Flag.

Present were: Mayor Lambert, Vice Mayor Sewell, Councilmember Cagle, Councilmember Helton, Councilmember Williams, City Manager Miller, City Attorney Litchford, and City Recorder Middleton.

Special Presentations – Chief Reed – The Chief presented 25-year service bars to Reserve Officers Brad Grant and Lloyd Chadwick. He thanked them for their service to the City.

Consent Agenda:

- A. Approval of Minutes March 8, 2018 Agenda Work Session
- B. Approval of Minutes March 8, 2018 Regular Council Meeting
- C. Approval of February 2018 Financial Statement
- D. Declaration of Surplus Property

Vice Mayor Sewell made a motion, seconded by Councilmember Helton, to approve the Consent Agenda. The vote was unanimous. Motion approved.

Communication from Citizens:

Mary Murphy, Marlboro Avenue, stated there was a wreck on South Terrace because someone turned left from Marlboro onto South Terrace which is one way in the opposite direction. Ms. Murphy stated there is no signage there indicating it is a one-way right turn. City Manager Miller will have Chief Reed investigate this matter.

John McNeel, 2017 McBrien Road, thanked East Ridge Fire and Police Departments for all the help they have given him. He also thanked Council.

Communication from Councilmembers:

Councilmember Cagle had nothing at this time.

Vice Mayor Sewell asked everyone's prayers for Director Stump Martin. He is in the hospital but doing much better.

Councilmember Williams also asked everyone to keep Mr. Martin in their prayers. He also thanked Officers Grant and Chadwick for their service. Mr. Williams announced that Jones Memorial Methodist Church will have an Easter Egg Hunt on the football field at the high school on March 31, 2018.

Mayor Lambert also asked everyone to pray for Mr. Martin and for Gregg Shipley, a member of the Beer Board, during his recent illness.

Mayor Lambert stated today he welcomed the Southeastern EMS Director's Association at Camp Jordan Arena, which is here for a conference.

Communication from City Manager: City Manager Miller announced there would be a public input meeting on March 26, 2018, 5:30 pm regarding the LPRF Grant for Pioneer Frontier.

Old Business:

ORDINANCE NO. 1069 – AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE TO AMEND THE EAST RIDGE CITY CODE, TITLE 20, CHAPTER 3, SECTION 101 CAPTIONED “MUNICIPAL ADMINISTRATIVE HEARING OFFICER” (2nd and final reading) – City Attorney Litchford read on caption. Councilmember Helton made a motion, seconded by Councilmember Williams, to approve Ordinance No. 1069 on second and final reading. The vote was unanimous. Motion approved.

Discuss/Take Action of Salary Increase for Court Clerk – City Manager Miller stated that qualifying for this election is May 18 – August 16, 2018. Any increase would be for the newly elected court clerk. Mr. Miller stated the current salary for the court clerk is \$54,472 and the City provides insurance. Vice Mayor Sewell stated that in a recent salary survey that was provided to Council, East Ridge pays more than other cities such as Red Bank, Soddy Daisy and Collegedale, but those clerks are not on call 24/7. Councilmember Williams stated that in comparing this salary with that of other city officials, he does not think he would be in favor of the requested increase; however, he would be comfortable with a cost of living increase and make that automatic if other employees receive an increase. Mr. Litchford is not aware of anything that would prohibit the Court Clerk from receiving a cost of living increase. Councilmember Williams made a motion, seconded by Councilmember Helton, to give the Court Clerk position a 6% increase to take effect in November 2018 and then tie the salary to future cost of living adjustments that other employees receive. Resolution No. 2770 was assigned to this action. Councilmember Cagle asked if salaries are set by ordinance. City Attorney Litchford stated that typically they are because they are set in the budget. Roll call vote: Vice Mayor Sewell - no; Councilmember Cagle - no; Councilmember Helton - yes; Councilmember Williams - yes; Mayor Lambert - yes. Motion approved.

Mayor Lambert stated that the Beer Board Chairperson must be appointed by the Mayor. He is appointing Gregg Shipley as the new Chairperson of the Beer Board.

New Business:

PUBLIC HEARING FOR ORDINANCE NO. 1070 - Rezoning 1420 and 1422 Boyd Street from R-1 Residential District to RT-1 Residential Townhouse District - Having been properly advertised, Mayor Lambert opened the public hearing. Director Custer stated that the

Planning Commission approved this request on March 5, 2018. He stated the RT-1 zoning would act as a buffer between commercial and residential. Mr. Custer also stated he is working with the Street Department on drainage issues in this area. He stated the units are 3-bedroom with approximately 1,600 square feet. The builder will also install driveway drains. Staff recommends approval.

Dan Crews, 1409 Boyd Street, is concerned about drainage problems in this area.

Bill Birkhead, 1411 Boyd Street, is concerned about drainage issues and is concerned that the property could become rental property.

Vice Mayor Sewell asked if Boyd Street could be put on the paving list to help with the drainage. Mr. Miller stated it could, but there are streets all over the City that also need paving.

Mayor Lambert closed the public hearing.

ORDINANCE NO. 1070 – AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, TO AMEND THE ZONING REGULATIONS AND THE ZONING MAP OF THE CITY OF EAST RIDGE, TENNESSEE SO AS TO REZONE THE PROPERTY LOCATED AT 1420 BOYD STREET, TAX MAP #169G C 003, AND 1422 BOYD STREET, TAX MAP #169G C 004, FROM R-1 RESIDENTIAL DISTRICT TO RT-1 RESIDENTIAL TOWNHOUSE DISTRICT (1st reading) – City Attorney Litchford read on caption. Vice Mayor Sewell made a motion to approve Ordinance No. 1070. Motion died for lack of a second. Councilmember Cagle made a motion, seconded by Councilmember Helton, to table Ordinance No. 1070 until we have additional information regarding the drainage in that area. Mr. Sewell asked if the builders could build two houses in that area. Mr. Custer stated they could with no approval from Council because it is already zoned R-1. Roll call vote: Vice Mayor Sewell - no; Councilmember Cagle - yes; Councilmember Helton - yes; Councilmember Williams - yes; Mayor Lambert - yes. Motion approved.

ORDINANCE NO. 1071 – AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, TO GRANT A SIGN VARIANCE TO TRACEY DIEHL CLAYTON SIGNS, INC., SO AS TO ALLOW THE CONSTRUCTION OF AN ON-PREMISE SIGN AT 639 CAMP JORDAN PARKWAY, MAP & PARCEL NUMBER 1701-A-037.01 AND 1701-A-037.02 IN ACCORDANCE WITH ORDINANCE NO. 1068 SECTION 109, SUB-SECTION U. VARIANCES AND APPEALS (1st reading) – City Attorney Litchford read on caption. Mayor Lambert stated the applicant has requested that Council table this item. Councilmember Helton made a motion, seconded by Councilmember Williams, to table this item until the April 12, 2018 meeting. The vote was unanimous. Motion approved.

RESOLUTION NO. 2757 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, AWARDED BIDS FOR MOWING OF PRIVATE PROPERTIES WITH THE CORPORATE LIMITS OF THE CITY OF EAST RIDGE - City Attorney Litchford read on caption. Director Custer stated we received two bids, with Green Effects being the lowest. Councilmember Cagle made a motion, seconded by Councilmember Williams, to approve Resolution No. 2757. The vote was unanimous. Motion approved.

RESOLUTION NO. 2758 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, APPOINTING KENNETH CUSTER AS THE REPRESENTATIVE TO THE MANAGEMENT COMMITTEE OF THE HAMILTON COUNTY WATER QUALITY PROGRAM AND MICHAEL HOWELL AS THE ALTERNATE REPRESENTATIVE – Vice Mayor Sewell made a motion, seconded by Councilmember Helton, to approve Resolution No. 2758. The vote was unanimous. Motion approved.

RESOLUTION NO. 2759 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, AWARDED BIDS FOR THE MATERIALS AND INSTALLATION OF NEW ELECTRICAL SERVICE AT THE EAST RIDGE MIDDLE SCHOOL BASEBALL FIELD – Councilmember Cagle made a motion, seconded by Vice Mayor Sewell, to approve Resolution No. 2759 with the staff recommendation of NABCO Electric. The vote was unanimous. Motion approved.

RESOLUTION NO. 2760 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE APPROVING A TEMPORARY SPECIAL EVENTS BEER PERMIT FOR TATTANOOGA TATTOO EXPO – City Manager Miller stated that there has been a modification to the application. Embargo 62 was the original applicant, but that is being changed to Big River Breweries. The event manager will remain the same. They have their license and insurance and they will pay for off-duty police officers as security. Mr. Miller stated the customers must have wristbands, beer will only be sold in plastic cups and all servers must be ABC certified. Mr. Miller recommended approval of the permit. Councilmember Helton made a motion, seconded by Councilmember Williams, to approve Resolution No. 2760. The vote was unanimous. Motion approved.

RESOLUTION NO. 2761 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE AUTHORIZING THE CITY MANAGER OR HIS DESIGNEE TO EXECUTE A CONTRACT WITH HENDERSON, HUTCHERSON, AND MCCULLOUGH, PLLC, (“HHM”) FOR AUDITING SERVICES AS REQUIRED BY THE STATE OF TENNESSEE AND OTHER REGULATORY AGENCIES – City Attorney Litchford read on caption. Vice Mayor Sewell made a motion, seconded by Councilmember Williams, to approve Resolution No. 2761. Mayor Lambert stated that HHM has done a great job in the past. The vote was unanimous. Motion approved.

RESOLUTION NO. 2762 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE EXPRESSING OFFICIAL INTENT THAT CERTAIN EXPENDITURES TO BE INCURRED IN CONNECTION WITH CERTAIN IMPROVEMENTS TO THE CITY'S CAMP JORDAN PARK AND RELATED EXPENDITURES BE REIMBURSED FROM PROCEEDS OF NOTES, BONDS, OR OTHER INDEBTEDNESS TO BE ISSUED BY THE CITY OF EAST RIDGE, TENNESSEE - City Attorney Litchford read on caption. City Manager Miller stated this resolution permits the City to expend funds for the Camp Jordan Park updates and enhancements and then be reimbursed from the bond funds. The enhancements include relocation of some utilities, new fencing, etc. Councilmember Helton made a motion, seconded by Vice Mayor Sewell, to approve Resolution No. 2762. The vote was unanimous. Motion approved.

RESOLUTION NO. 2763 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE APPROVING THE LEASE OF THREE (3) 2018 POLICE MOTORCYCLES FROM BUMPUS HARLEY-DAVIDSON OF

MURFREESBORO LTD., LP FOR USE BY THE EAST RIDGE POLICE DEPARTMENT – City Attorney Litchford read on caption. Chief Reed stated the total cost per year for three motorcycles is \$7,923. Councilmember Cagle, made a motion, seconded by Councilmember Williams to approve Resolution No. 2763. The vote was unanimous. Motion approved.

RESOLUTION NO. 2764 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, AWARDED BIDS FOR THE PURCHASE OF TACTICAL COMMUNICATIONS HEADSETS FOR THE POLICE DEPARTMENT – City Attorney Litchford read on caption. Chief Reed stated we had no bidders, so he is requesting to rebid the headsets. Councilmember Cagle, made a motion, seconded by Councilmember Helton, to approve rebidding the headsets. The vote was unanimous. Motion approved.

Grant Consent Agenda:

1. **RESOLUTION NO. 2765 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, AUTHORIZING THE APPLICATION FOR AND ACCEPTANCE OF THE STAFFING FOR ADEQUATE FIRE AND EMERGENCY RESPONSE (SAFER) GRANT PROGRAM**
2. **RESOLUTION NO 2766 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, APPROVING THE APPLICATION FOR AND ACCEPTANCE OF, THE FY 2018 NATIONAL POLICE DOG FOUNDATION K9 HEALTH INSURANCE PROGRAM GRANT**
3. **RESOLUTION NO 2767 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, APPROVING THE APPLICATION FOR AND ACCEPTANCE OF, THE FY 2018 FM GLOBAL FIRE PREVENTION GRANT PROGRAM**
4. **RESOLUTION NO 2768 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, APPROVING THE APPLICATION FOR AND ACCEPTANCE OF, THE FY 2019 TENNESSEE DEPARTMENT OF TRANSPORTATION’S TENNESSEE HIGHWAY SAFETY OFFICE GRANT**
5. **RESOLUTION NO 2769 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, APPROVING THE APPLICATION FOR AND ACCEPTANCE OF, THE TENNESSEE THREE-STAR GRANT PROGRAM**

City Attorney Litchford read all five resolutions on caption. Vice Mayor Sewell made a motion, seconded by Councilmember Cagle, to approve the Grant Consent Agenda. The vote was unanimous. Motion approved.

Mayor Lambert stated he wants to clarify his Beer Board Chairperson appointment. He stated when the current chairperson rotates off, the Mayor must select the next chairperson, so he has selected Gregg Shipley to be the next Chairperson.

The meeting was adjourned.