

**MINUTES OF THE AGENDA WORK SESSION**  
**December 14, 2017 – 6:00 pm**

**To Set the Agenda for The**  
**December 28, 2017 Council Meeting**

The East Ridge City Council met pursuant to notice on December 14, 2017, 6:00 pm, at East Ridge City Hall to set the agenda for the December 28, 2017 Council Meeting and other items.

Mayor Lambert called the meeting to order.

**Present were:** Mayor Lambert, Vice Mayor Sewell, Councilmember Cagle, Councilmember Helton, Councilmember Williams, City Manager Miller, City Attorney Litchford, and Deputy City Recorder Qualls. City Recorder Middleton was not present.

**Old Business:**

**ORDINANCE NO. 1061 – AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, TO AMEND TITLE VI, LAW ENFORCEMENT, CHAPTER 3 CITATIONS, WARRANTS AND SUMMONSES OF THE MUNICIPAL CODE BY ADDING SECTION 6-303, ELECTRONIC CITATIONS (2<sup>nd</sup> and final reading)**

Mayor Lambert stated first reading will be in tonight’s regular meeting and will be discussed in more detail at that time. Councilmember Cagle discussed the \$5.00 fee that is part of this ordinance and how it is allocated. Mr. Cagle also asked about any “up front” money the City would have to pay. Assistant Chief Allen will get the cost for Council.

**New Business Discussion:**

**ORDINANCE NO. \_\_\_\_\_ - AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, TO AMEND THE EAST RIDGE CITY CODE, TITLE 14, CHAPTER 1, SECTION 14-101 TITLED “CREATION AND MEMBERSHIP” IN REGARD TO THE EAST RIDGE PLANNING COMMISSION (1<sup>st</sup> reading)** – Mayor Lambert stated he was unaware that the City code does not follow verbatim the State code, but this amendment will bring us into compliance with the State code, which states that the Mayor appoints three of the Commissioners and he/she serves or can appoint a designee. Our code states the Mayor must serve; it does not state designee. The Mayor stated he resigned as Chairperson of the Planning Commission, not from the Commission itself. Mr. Cagle stated the minutes stated he resigned from the Planning Commission. The Mayor stated he made it clear that he was resigning as Chairperson and making Casey Tuggle his designee. Mr. Cagle stated he did not to have a right to do so, and anything Mr. Tuggle voted on, or made a motion or second on is invalid. Mr. Cagle stated that Mr. Tuggle seconded the motion to appoint Ron Renegar as Chairperson. Mr. Sewell stated that Mr. Renegar is going to step down as Chairperson, so this will have to be voted on again in the near future. The Mayor stated that his mistake was following state code and not city code. Mayor Lambert stated he is not perfect and apologized to everyone present. He stated this amendment would add “or his designee” to the ordinance.

**RESOLUTION NO. \_\_\_\_\_ Approval of Sponsorship Agreement from Dick's Sporting Goods** – Director Martin stated this will be a 1-year agreement with Dick's Sporting goods rather than the 3-year agreement we have had in the past. They give us funds, plus baseball, softball, soccer equipment, etc.

**Discussion of Improvements and Upgrades to Camp Jordan Park** – Mr. Miller stated he will have a list and costs for the upgrades at the next meeting. Mr. Cagle stated he thought the Arena roof was done when others were done at the park. Mr. Miller stated that it was not and there are at least seven leaks in the Arena roof. He is also looking at upgrading the soccer stadium to turf. Mr. Sewell stated that something needs to be done about the ditches along the roadway at the park. Restrooms, concessions stands, and resurfacing will be done by the Street Department.

**Approval to Apply for the Joseph Manicai Scholarship Grant for Animal Services -** Community Involvement Coordinator Bowers came forward to explain the request, which provided training for Animal Control officers. The request must be within two months of the training. The Mayor, without objection, moved this item to tonight's regular meeting agenda since it is time sensitive.

The Mayor and Council had nothing further at this time.

The meeting was adjourned.

**REGULAR MEETING OF THE CITY COUNCIL  
OF THE CITY OF EAST RIDGE**

**December 14, 2017  
6:30 pm**

The East Ridge City Council met pursuant to notice on December 14, 2017, 6:30 pm at East Ridge City Hall. Mayor Lambert called the meeting to order.

Denny Manning gave the invocation. All joined in the Pledge of Allegiance to the Flag.

**Present were:** Mayor Lambert, Vice Mayor Sewell, Councilmember Cagle, Councilmember Helton, Councilmember Williams, City Manager Miller, City Attorney Litchford, and Deputy City Recorder Qualls. City Recorder Middleton was not present.

**Special Presentation – Chief Reed** – Chief Reed presented Reserve Officer Jim Cordell with a plaque on the occasion of his retirement after 25 years with the City.

**Presentation of Life Saving Awards – Assistant Chief Allen** – Assistant Chief Allen presented Officer William Johnson with a Life Saving Award for saving the life of someone who had overdosed. Mayor Lambert expressed how proud the Council is of our employees.

**Consent Agenda:**

- A. Approval of Minutes November 9, 2017 Agenda Work Session
- B. Approval of Minutes November 9, 2017 Regular Council Meeting
- C. Approval of October 2017 Financial Report
- D. Approval of November 2017 Financial Report
- E. Declaration of Surplus Property

Councilmember Williams made a motion, seconded by Councilmember Helton, to approve the Consent Agenda. The vote was unanimous. Motion approved.

**Communication from Citizens:**

Chris Peponis, pastor for Fellowship Baptist, stated his opposition to selling beer in the park.

Brent Baughman, pastor at Stanley Heights Baptist Church, stated his opposition to selling beer in the park. He thanked Mayor Lambert and Councilmember Cagle for voting no.

Dennis Massengale sent an email to Councilmember Helton stating he is in favor of selling beer for special events in the park. Ms. Helton read it into the record.

### **Communication from Councilmembers:**

Councilmember Cagle congratulated the two new police officers that were hired. He also offered condolences to the families of Mark Visage, a former employee who recently passed away, and to Judge Helton's family on the passing of his father, Gene Helton.

Vice Mayor Sewell wished everyone a Merry Christmas and Happy New Year.

Councilmember Williams congratulated Jim Cordell on his retirement and Will Johnson on his life-saving award. He also stated he appreciates our fire and police, as well as all the City employees. He wished everyone a Merry Christmas and Happy New Year.

Councilmember Helton also expressed condolences to the Visage and Helton families. She also wished everyone a Merry Christmas and Happy New Year.

Mayor Lambert also wished everyone a Merry Christmas and Happy New Year. He also stated the people should respect each other and treat people how they would want to be treated.

### **Communication from City Manager:**

City Manager Miller thanked the business community for hosting the Christmas parade on the previous Friday night.

Mayor Lambert stated there is a new Chick-fil-A coming to East Ridge at Exit 1.

### **Old Business:**

**ORDINANCE NO. 1060 – AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, TO AMEND TITLE 8, CHAPTER 2, SECTION 8-207 PERMIT REQUIRED FOR ENGAGING IN BEER BUSINESS AND SECTION 8-219 TEMPORARY SPECIAL EVENTS PERMITS, AND ADDING SECTION 8-220 TEMPORARY SPECIAL EVENTS PERMITS ON CITY PROPERTY (2<sup>nd</sup> and final reading) -** City Attorney Litchford read on caption. City Manager Miller stated he has five recommendations that he would like council to consider incorporating into the ordinance as follows:

- Application Process – applications will not be accepted until January 1<sup>st</sup> of each year. League play and tournaments will have first choice of using the park.
- Application Process – two minor word changes.
- The applicant will pay all costs for police and other city services. The Council will determine the number of police officers and other city personnel based on recommendations from staff.
- Beer will only be sold or consumed at the Community Center building; the Arena building at Camp Jordan; the Amphitheatre at Camp Jordan; and any designated non-field area at Camp Jordan provided the perimeter is enclosed with a metal fence.
- Applicant will provide a general liability insurance certificate in the minimum amount of \$2 million with the City of East Ridge named as an additional insured.

Councilmember Cagle discussed events that may want to sell beer that are already on the calendar. Director Martin stated these events were booked without beer sales.

City Manager Miller also stated that anyone who sells beer must go through a four-hour training session.

Mr. Cagle made a motion to table Ordinance No. 1060 until we have a clean copy with all of Mr. Miller's recommended changes. Motion died for lack of a second. Mr. Cagle then made a motion to deny Ordinance No. 1060. Motion died for lack of a second. Councilmember Helton made a motion, seconded by Vice Mayor Sewell, to approve Ordinance No. 1060 with the addition of City Manager Miller's recommendations into the ordinance. Roll call vote: Vice Mayor Sewell - yes; Councilmember Cagle - no; Councilmember Helton - yes; Councilmember Williams - yes; Mayor Lambert - no. Motion approved.

#### **New Business:**

Mayor Lambert moved Item G. Resolution 2736 and Item H. Presentation of Drainage Study to this portion of the agenda.

**RESOLUTION NO. 2736 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH CHAMBLISS, BAHNER AND STOPHEL, P.C. TO ACT AS GOVERNMENT AFFAIRS COUNSEL TO THE CITY OF EAST RIDGE IN REGARD TO MATTERS BEFORE THE TENNESSEE GENERAL ASSEMBLY** - City Attorney Litchford read on caption. Councilmember Cagle made a motion, seconded by Councilmember Helton, to approve Resolution No. 2736. The vote was unanimous. Motion approved.

**Presentation of Drainage Study of W. Ringgold Road (tunnels to Marlboro Avenue) by ASA Engineering** – City Manager Miller introduced Jeff Sykes with ASA Engineering to present the study. Mr. Sykes also introduced Chris Davis, the senior designer with ASA. Mr. Sykes stated that Phase 1, Phase 2, and Phase 3, which were provided through grants, were combined to make the project simpler. Phase 4 will complete the project all the way to the tunnels. Mr. Sykes stated the elevation from Jones Memorial Church to the tunnels is 180 feet, which can cause drainage issues. He stated a storm sewer pipe can be installed to help carry the water which will help the drainage issues behind Jones Memorial and further down toward McBrien Road. Mr. Sikes also stated, that at various locations, stormwater could be taken off line and released into small pocket parks similar to the one on Brainerd Road at Missionary Ridge. He also stated the power poles could be consolidated to one side of the road and LED lights installed. Mr. Sikes also stated he would like to work with the Hamilton County Board of Education on stormwater issues at East Ridge Elementary. He will get concrete numbers to bring back to Council at a later date. Mr. Sikes also updated Council on the progress of the various phases of the project.

**ORDINANCE NO. 1061 – AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, TO AMEND TITLE VI, LAW ENFORCEMENT, CHAPTER 3 CITATIONS, WARRANTS AND SUMMONSES OF THE MUNICIPAL CODE BY ADDING SECTION 6-303, ELECTRONIC CITATIONS (1<sup>st</sup> reading)** – City

Attorney Litchford read on caption. Assistant Chief Allen stated the total cost would be \$35,888 for five units - two for traffic and three for patrol. There would be an additional cost of \$2,870 for annual maintenance. Councilmember Cagle made a motion, seconded by Councilmember Helton, to approve Ordinance No. 1061 on first reading. The vote was unanimous. Motion approved.

**RESOLUTION NO. 2731 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, AUTHORIZING THE CITY TO PERMANENTLY CLOSE THE CAMP JORDAN RV PARK AND CAMPGROUND** - City Attorney Litchford read on caption. Councilmember Helton made a motion, seconded by Vice Mayor Sewell. Councilmember Cagle asked if the dump station would also be shut down, not allowing any camping. Mr. Miller stated we could have camping, but with no water, electricity or sewer. Director Martin stated it cost us money to have the campground open. He stated that once it is shut down, we will run a water line to the new pavilion. Mayor Lambert asked if there was a need to create a camping area that would not lose money. Director Martin stated the campground was just used for events, not for monthly residents. The Mayor stated he would like to keep part of the campground open. Ms. Helton and Mr. Sewell stated they are willing to take out the word “permanently” out of the resolution as part of their motion. The vote was unanimous. Motion approved.

**RESOLUTION NO. 2732 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, AUTHORIZING THE ISSUANCE OF INTEREST BEARING EQUIPMENT ACQUISITION CAPITAL OUTLAY NOTES, SERIES 2018, IN AN AMOUNT NOT TO EXCEED \$221,973, AND PROVIDING FOR THE PAYMENT OF SAID NOTES** - City Attorney Litchford read on caption. Councilmember Cagle made a motion, seconded by Vice Mayor Sewell, to approve Resolution No. 2732. The vote was unanimous. Motion approved.

**RESOLUTION NO. 2733 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE APPROVING AN EXTENSION OF THE INTERLOCAL AGREEMENT FOR THE CITY OF EAST RIDGE TO PROVIDE FIRE AND POLICE SERVICES TO THE CITY OF RIDGESIDE** - City Attorney Litchford read on caption. Mr. Miller stated we have been negotiating with Ridgeside since last July. Mr. Miller gave them a price based on the 2009 model. We have had increases of 27% since that time, which were passed on to Ridgeside. The termination clause calls for a six-month notice, but Ridgeside would like this extension until the end of January to have more time to come up with a counter proposal. Councilmember Cagle made a motion, seconded by Vice Mayor Sewell, to approve Resolution No. 2733. The vote was unanimous. Motion approved.

**RESOLUTION NO. 2734 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE ADOPTING THE CITY OF EAST RIDGE RECREATION FACILITIES PLAN: 2018 – 2023** - City Attorney Litchford read on caption. Vice Mayor Sewell made a motion, seconded by Councilmember Williams, to approve Resolution No. 2734. The vote was unanimous. Motion approved.

**RESOLUTION NO. 2735 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, AUTHORIZING THE MAYOR AND CITY MANAGER TO EXECUTE THE ATTACHED INTERLOCAL AGREEMENT WITH THE CITY OF COLLEGEDALE TO PROVIDE FOR CERTAIN POLICE SERVICES UPON REQUEST** - City Attorney Litchford read on caption. Councilmember Helton made a motion, seconded by Councilmember Williams, to approve Resolution No. 2735. The vote was unanimous. Motion approved.

**Discuss/Take Action on Cancelling the December 28, 2017 Council Meeting** - Councilmember Helton made a motion, seconded by Vice Mayor Sewell, to cancel the December 28, 2017 Council meeting. The vote was unanimous. Motion approved.

The meeting was adjourned.