

**MINUTES OF THE AGENDA WORK SESSION**

**September 14, 2017 – 6:00 pm**

**To Set the Agenda for The  
September 28, 2017 Council Meeting**

The East Ridge City Council met pursuant to notice on September 14, 2017 at East Ridge City Hall to set the agenda for the September 28, 2017 Council Meeting and other items.

Mayor Lambert called the meeting to order.

**Present were:** Mayor Lambert, Vice Mayor Sewell, Councilmember Cagle, Councilmember Helton, City Manager Miller, City Attorney Litchford, and City Recorder Middleton. Councilmember Williams was not present.

**New Business Discussion:**

**ORDINANCE NO. \_\_\_\_\_ - Rezone the Property Located at 4209 Ringgold Road from R-1 Residential District to C-2 General Commercial District (1<sup>st</sup> reading)** – Director Custer stated this was unanimously approved by the Planning Commission. He stated on the north corner of this property there is a 50-foot section that runs the length of property that is still zoned R-1 Residential. This will clean up the zoning map for the property.

**ORDINANCE NO. \_\_\_\_\_ - AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, AMENDING ORDINANCE NO. 671 TO AMEND THE EAST RIDGE AIR POLLUTION CONTROL REGULATIONS BY PROVIDING FOR REVISED RULES FOR NEW SOURCE REVIEW; INCREASED PERMIT FEES; REVISED AMBIENT AIR QUALITY STANDARDS; AND CERTAIN HOUSEKEEPING PROVISIONS (1<sup>st</sup> reading)** – Bob Colby, Director of the Air Pollution Control Bureau, stated the EPA has imposed requirements that are included in this ordinance. He stated there have been some fee increases for permits, the first in over ten years, which will affect fees for gas station permits and burning permits. The Air Pollution Board held a public hearing and recommended to the legislative bodies throughout Hamilton County that they amend these regulations. Hamilton County and the City of Chattanooga have already adopted the revised ordinance on first reading.

**Grant Consent Agenda:**

1. **RESOLUTION NO. \_\_\_\_\_ - TDEC Recycling Rebate 2017** – Community Involvement Coordinator Miller stated there are new TDEC regulations for recycling grants. There is a waste reduction grant, not due until April 2018, that can be used for the purchase of recycle cans, but they must contain a RFID tag that tracks who is recycling. The Recycling Rebate can be used for education purposes, possibly by putting out an additional Hometown News just for recycling or publishing a recycling calendar.
2. **RESOLUTION NO. \_\_\_\_\_ - USTA Tennis Court Grant** – Ms. Miller stated we have been waiting for a deed to the property at the high school before we applied for this grant. We now have that deed. She stated that depending on the amount of the grant, the City could do resurfacing and possibly fencing.

**Discussion of Acquisition of Rear-Loader Sanitation Truck vs. Automated Arm Loader Truck** – City Manager Miller stated that Councilmember Cagle brought up this issue in a previous meeting and discussed going back to using the rear-loader trucks. Mr. Cagle stated the automated arm loader trucks cost more for repairs, plus he gets calls when the brush trucks are down. Sanitation Supervisor Petty stated if we use the rear-loader trucks, we would have to hire two additional employees for each truck, the one we purchase now and ones in the future. That cost would be \$98,852.62 for salary and benefits for two employees. If we hire more employees, it would come out of the fund balance. Mr. Petty also stated the cost to repair the arms since January 2010 had been slightly over \$1,000, plus the cost of the hydraulic lines. He also stated we do the labor inhouse. Councilmember Sewell asked Mr. Petty what his recommendation is. Mr. Petty stated most of the problem is with the engines, but now we are going to Cummins engines which should help. He also stated you have less trouble with a side loader.

**Update on Public Library Laws in Tennessee** – City Manager Miller stated he addressed the Library Board at their recent meeting to give them an update on the new state laws regarding library boards. Highlights are as follows:

- The Board would direct all affairs of the library.
- The Board would appoint a head librarian/administrator
- The Library Administrator would direct the internal aspects of the library.
- The Board would have seven, nine or eleven members. They currently have five.
- The Boardmembers could serve two consecutive terms and then they would have to have a three-year break.
- The Board would follow the purchasing procedures of the City.
- The City Manager would have no control or authority over the Library.
- The Board would follow the personnel rules and regulations of the City, but Human Resources would do their payroll.
- City Council would approve the library budget.
- The Board would recommend employee raises.

Councilmember Cagle asked if the Council budgets money and there are funds left at the end of the fiscal year, where do those funds go. City Manager Miller will check with MTAS on this and get back with the Council.

**Other:**

Mayor Lambert added Discussion of Cancelling the October 12, 2017 meeting to the agenda for tonight's regular meeting.

Councilmembers had nothing else at this time.

The meeting was adjourned.

**REGULAR MEETING OF THE CITY COUNCIL  
OF THE CITY OF EAST RIDGE**

**September 14, 2017  
6:30 pm**

The East Ridge City Council met pursuant to notice on September 14, 2017, 6:30 pm at East Ridge City Hall. Mayor Lambert called the meeting to order.

Mayor Lambert gave the invocation. All joined in the Pledge of Allegiance to the Flag.

**Present were:** Mayor Lambert, Vice Mayor Sewell, Councilmember Cagle, Councilmember Helton, City Manager Miller, City Attorney Litchford, and City Recorder Middleton. Councilmember Williams was not present.

**Presentation of Proclamation – Daughters of the American Revolution** - Mayor Lambert read a resolution for Daughters of the American Revolution. He presented a proclamation to Christy Torok with the DAR and she in turn presented it to the City. Mayor Lambert stated that everyone should read the Constitution because we sometimes lose site of the efforts it took to secure our freedoms.

**Consent Agenda:**

- A. Approval of Minutes August 24, 2017 Agenda Work Session
- B. Approval of Minutes August 24, 2017 Regular Council Meeting
- C. Declaration of Surplus Property

Councilmember Cagle asked if the printers on the surplus list could be used by other departments. Mr. Cagle made a motion, seconded by Vice Mayor Sewell, to approve the Consent Agenda, but remove the printers from the surplus list. The vote was unanimous. Motion approved.

**Communication from Citizens:**

Laura Mathis, 2100 McBrien Road, stated she is concerned about Resolution No. 2705, in that everything would be lumped into one big project. She also stated that the entire council should be included in the decision, not just the Mayor and City Manager. City Manager Miller stated there is no money proposed to be spent in the resolution; it is only a concept to team with Hamilton County to use tax money from the Border Region District for improvements.

Charles McCullough, Reeves Avenue, spoke regarding having a town center. He stated that one idea would be to build a dog park. He presented a petition with more than 200 signatures to support the construction of a dog park. He also stated he would commit \$1,000 for the dog park project. Mayor Lambert thanked him and stated there is a need for a dog park in the City.

Tim Boyd, County Commissioner, District 8, addressed Resolution No. 2705. He stated he will be supportive of what citizens want. He also stated he had a community meeting in July and the question came up if citizens were in favor of using tax dollars for improvements in Camp Jordan. Mr. Boyd stated no one at the meeting was in favor of this. He also stated there was a study in 2005 by Barge Waggoner Engineering and he plans to meet with the engineering group regarding the study. He invited the Mayor, Council and City Manager to attend. Mr. Boyd also stated citizens can call or email him to let him know their opinions on using tax dollars. Mayor Lambert stated his experience with citizens' comments has been the opposite. He has spoken with citizens who are in favor of using tax dollars for improvements at Camp Jordan.

**Communication from Councilmembers:**

Councilmember Helton stated there will be a cleanup day on Saturday, September 16<sup>th</sup> from 8 am – 12 noon.

Vice Mayor Sewell thanked Shirley Baugh for making the East Ridge flags for the football games. He also thanked Mike Ailey and the Traffic Control staff for hanging the flags back up after the storm. He also thanked everyone for the cards and well wishes after his mother's passing.

Councilmember Cagle thanked John Patel for opening his doors at the Budgetel and offering free lodging to people who evacuated the recent hurricanes.

Mayor Lambert also complimented Jones Memorial for the good barbecue they had the previous weekend. He stated the funds go to a good cause, purchasing coats for school children.

**Communication from City Manager:** Mr. Miller had nothing at this time.

**Old Business:** None

**New Business:**

**RESOLUTION NO. 2694 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, AUTHORIZING THE CITY MANAGER OR HIS DESIGNEE TO PURCHASE A STREET SWEEPER THROUGH THE TENNESSEE DEPARTMENT OF GENERAL SERVICES STATE-WIDE CONTRACT LISTING, PURSUANT TO TENNESSEE CODE ANNOTATED 12-3-1201(b)** - City Attorney Litchford read on caption. City Manager Miller stated this truck has a Cummins engine with a total cost of \$221,973. He also stated he would like to do a seven-year note through the Tennessee Municipal Bond Fund. Vice Mayor Sewell made a motion, seconded by Councilmember Helton, to approve Resolution No. 2694. The vote was unanimous. Motion approved.

**RESOLUTION NO. 2695 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, AUTHORIZING THE CITY MANAGER OR HIS DESIGNEE TO PURCHASE A 2018 FORD EXPLORER THROUGH THE TENNESSEE DEPARTMENT OF GENERAL SERVICES STATE-WIDE**

**CONTRACT LISTING, PURSUANT TO TENNESSEE CODE ANNOTATED 12-3-1201(b)** – City Attorney Litchford read on caption. Vice Mayor Sewell made a motion, seconded by Councilmember Cagle, to approve Resolution No. 2695. Mr. Cagle asked why the City is paying \$5.00 for a drive-out tags. Director Custer stated all the Ford vehicles have a \$5.00 fee for drive-out tags. Vice Mayor Sewell made a motion, seconded by Councilmember Cagle, to approve Resolution No. 2695, with an amount not to exceed \$30,952.83. The vote was unanimous. Motion approved.

**RESOLUTION NO. 2696 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, AUTHORIZING THE CITY MANAGER OR HIS DESIGNEE TO PURCHASE A FORD UTILITY VEHICLE FOR THE FIRE DEPARTMENT THROUGH THE TENNESSEE DEPARTMENT OF GENERAL SERVICES STATE-WIDE CONTRACT LISTING, PURSUANT TO TENNESSEE CODE ANNOTATED 12-3-1201(b)** – City Attorney Litchford read on caption. Councilmember Cagle made a motion, seconded by Councilmember Helton, to approve Resolution No. 2696, with an amount not to exceed \$30,078. The vote was unanimous. Motion approved.

**RESOLUTION NO. 2697 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, AUTHORIZING THE CITY MANAGER OR HIS DESIGNEE TO PURCHASE SIX (6) DODGE CHARGER PURSUIT VEHICLES THROUGH THE TENNESSEE DEPARTMENT OF GENERAL SERVICES STATE-WIDE CONTRACT LISTING, PURSUANT TO TENNESSEE CODE ANNOTATED 12-3-1201(b)** – City Attorney Litchford read on caption. Vice Mayor Sewell made a motion, seconded by Councilmember Helton, to approve Resolution No. 2697. Councilmember Cagle asked if we would receive the 4% discount for early payment. The City Manager stated that we would. Chief Reed stated that these vehicles are 2016 models, which include screen, lights, siren, siren controller, console, flashlights, and the graphics package. He also stated these vehicles do not need drive-out tags because they deliver. The vote was unanimous. Motion approved.

**RESOLUTION NO. 2698 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, APPROVING A BID FOR SCBA AIRPACKS AND SPARE BOTTLES FOR THE EAST RIDGE FIRE RESCUE DEPARTMENT** – City Attorney Litchford read on caption. Chief Williams stated that we received two bids for these items as follows:

Premier Safety  
Emergency Vehicle Systems (EVS)

The Chief recommended the low bid from EVS. Councilmember Cagle stated the resolution should read 18 bottles, not nine. Mr. Cagle made a motion, seconded by Councilmember Helton, to approve Resolution No. 2698, and to change the amount of bottles to 18. The vote was unanimous. Motion approved.

**RESOLUTION NO. 2699 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, AUTHORIZING THE CITY MANAGER OR HIS DESIGNEE TO PURCHASE NINE (9) PORTABLE RADIOS FOR THE EAST RIDGE FIRE RESCUE DEPARTMENT THROUGH THE TENNESSEE**

**DEPARTMENT OF GENERAL SERVICES STATE-WIDE CONTRACT LISTING, PURSUANT TO TENNESSEE CODE ANNOTATED 12-3-1201(b)** – City Attorney Litchford read on caption. Councilmember Cagle made a motion, seconded by Vice Mayor Sewell, to approve Resolution No. 2699. The vote was unanimous. Motion approved.

**RESOLUTION NO. 2700 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, AUTHORIZING THE CITY MANAGER OR HIS DESIGNEE TO PURCHASE TWELVE (12) PORTABLE RADIOS FOR THE EAST RIDGE POLICE DEPARTMENT THROUGH THE TENNESSEE DEPARTMENT OF GENERAL SERVICES STATE-WIDE CONTRACT LISTING, PURSUANT TO TENNESSEE CODE ANNOTATED 12-3-1201(b)** – City Attorney Litchford read on caption. Councilmember Cagle made a motion, seconded by Councilmember Helton, to approve Resolution No. 2700. The vote was unanimous. Motion approved.

**RESOLUTION NO. 2701 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, AUTHORIZING THE CITY MANAGER OR HIS DESIGNEE TO PURCHASE SIX (6) STALKER RADAR UNITS THROUGH THE TENNESSEE DEPARTMENT OF GENERAL SERVICES STATE-WIDE CONTRACT LISTING, PURSUANT TO TENNESSEE CODE ANNOTATED 12-3-1201(b)** – City Attorney Litchford read on caption. Vice Mayor Sewell made a motion, seconded by Councilmember Helton, to approve Resolution No. 2701. The vote was unanimous. Motion approved.

**RESOLUTION NO. 2702 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, AUTHORIZING THE CITY MANAGER OR HIS DESIGNEE TO PURCHASE SIX (6) IN-CAR VIDEO UNITS THROUGH THE TENNESSEE DEPARTMENT OF GENERAL SERVICES STATE-WIDE CONTRACT LISTING, PURSUANT TO TENNESSEE CODE ANNOTATED 12-3-1201(b)** – City Attorney Litchford read on caption. Councilmember Helton made a motion, seconded by Councilmember Cagle, to approve Resolution No. 2702. The vote was unanimous. Motion approved.

**RESOLUTION NO. 2703 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, AUTHORIZING THE CITY MANAGER OR HIS DESIGNEE TO PURCHASE FIVE (5) PANASONIC IN-CAR LAPTOP COMPUTERS THROUGH THE NATIONAL INTERGOVERNMENTAL PURCHASING ALLIANCE (“NATIONAL IPC”)** – City Attorney Litchford read on caption. Vice Mayor Sewell made a motion, seconded by Councilmember Cagle, to approve Resolution No. 2703. Mr. Cagle asked why we are purchasing five laptops and six computer mounts. Chief Reed stated he has a spare laptop. The vote was unanimous. Motion approved.

**RESOLUTION NO. 2704 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, AUTHORIZING THE CITY MANAGER OR HIS DESIGNEE TO PURCHASE SIX (6) HAVIS IN-CAR COMPUTER MOUNTS THROUGH THE NATIONAL INTERGOVERNMENTAL PURCHASING ALLIANCE (“NATIONAL IPC”)** – City Attorney Litchford read on caption.

Councilmember Cagle made a motion, seconded by Councilmember Helton, to approve Resolution No. 2704. The vote was unanimous. Motion approved.

**RESOLUTION NO. 2705 - A RESOLUTION OF THE CITY OF EAST RIDGE, TENNESSEE APPROVING THE DEVELOPMENT OF NEW IMPROVEMENTS, RENOVATIONS, AND ENHANCEMENTS OF THE RECREATIONAL AND TOURISM FACILITIES FOR CAMP JORDAN PARK TO INCREASE TOURISM AND TO ACCOMPANY AND BENEFIT THE EXTRAORDINARY RETAIL AND TOURISM FACILITIES IN THE BORDER REGION RETAIL TOURISM DEVELOPMENT DISTRICT LOCATED IN THE CITY OF EAST RIDGE AND HAMILTON COUNTY BY DESIGNATING THE CITY PROPERTY TAXES FROM THE LANDS WITHIN JORDAN CROSSING DEVELOPMENT FOR SUCH IMPROVEMENTS AND ENHANCEMENTS AND AUTHORIZING THE MAYOR AND CITY MANAGER TO TAKE ALL ACTIONS REQUIRED TO IMPLEMENT SAID DEVELOPMENT IMPROVEMENTS AND ENHANCEMENTS WHICH INCLUDE BUT ARE NOT LIMITED TO DIRECT AND INDIRECT FINANCIAL ASSISTANCE AND ALL OTHER APPROPRIATE AND NECESSARY MATTERS BY THE CITY OR THE INDUSTRIAL DEVELOPMENT BOARD OF THE CITY OF EAST RIDGE** – City Attorney Litchford read on caption. Vice Mayor Sewell made a motion, seconded by Councilmember Helton, to approve Resolution No. 2705. Councilmember Cagle stated he plans to vote no on this resolution. He would like to see tax money put into the police department, fire department, sanitation, and possibly the town center that has been discussed. Vice Mayor Sewell stated this is just a concept; there is no money involved. He stated improvements need to be made at Camp Jordan; especially the restrooms. Mayor Lambert stated the money we spend is contingent on what the County decides to do. If the County says no, we could address the issue later. Councilmember Helton stated this is the responsible way to do things.

The Mayor stated that Camp Jordan is the major draw for East Ridge, but renovations need to be made. They would benefit East Ridge and the entire County. Ms. Helton stated that the County helps the City of Chattanooga all the time. Roll call vote: Vice Mayor Sewell – yes; Councilmember Cagle – no; Councilmember Helton – yes; Mayor Lambert – yes. The motion was approved.

**RESOLUTION NO. 2706 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, APPROVING THE APPLICATION FOR AND ACCEPTANCE OF THE TENNESSEE DEPARTMENT OF TRANSPORTATION’S 2017 TRANSPORTATION ALTERNATIVE GRANT AND APPROVING THE COMBINATION OF THIS GRANT WITH THE PHASE 1 PROJECT (MULTIMODAL PIN#122000) AND PHASE 2 PROJECT (TAP GRANT PIN#121509.01)** – City Attorney Litchford read on caption. Community Involvement Coordinator Miller stated this would be combining the two TAP grants and the Multi-modal grant that we already have. Since the Multi-modal grant is 95/5% matching grant, this grant would also be a 95/5% matching grant. A portion of the construction would be an 80/20% matching grant. City Manager Miller stated that there is a 166 foot drop from the tunnels to Marlboro Avenue. This portion of Ringgold Road needs a drainage system. Ms. Miller stated there is a \$380,000 match from the City for all three phases, but we will get well over one million. More money was added from the State because we bundled all three grants.

Councilmember Helton made a motion, seconded by Councilmember Cagle to approve Resolution No. 2706. The vote was unanimous. Motion approved.

**RESOLUTION NO. 2707 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, AUTHORIZING THE MAYOR OR HIS DESIGNEE TO ENTER INTO AN AGREEMENT WITH ASA ENGINEERING FOR ENGINEERING SERVICES WITH REGARD TO THE TRANSPORTATION ALTERNATIVES PROGRAM HIGHWAY 41 CORRIDOR ENHANCEMENT PROJECT** – City Attorney Litchford read on caption. Vice Mayor Sewell made a motion, seconded by Councilmember Helton, to approve Resolution No. 2707. The vote was unanimous. Motion approved.

**RESOLUTION NO. 2708 – AN INITIAL RESOLUTION AUTHORIZING THE INCURRENCE OF INDEBTEDNESS BY THE CITY OF EAST RIDGE, TENNESSEE, OF AN AMOUNT NOT TO EXCEED \$4,900,000.00, BY THE EXECUTION OF A LOAN AGREEMENT WITH THE PUBLIC BUILDING AUTHORITY OF THE CITY OF CLARKSVILLE, TENNESSEE, TO PROVIDE FUNDING FOR A PUBLIC WORKS PROJECT AND TO FUND THE INCIDENTAL AND NECESSARY EXPENSES RELATED THERETO** – City Attorney Litchford read on caption. City Manager Miller stated that the City of Clarksville Public Building Authority acts as a conduit issuer for the Tennessee Municipal Bond Fund. This will be a 20-year loan for \$4.9 million at 2.55% interest. He has also added a 4.5% contingency. The breakdown shows what we have now, an amount of \$2,208,000, with total expenditures of \$6,896,000 leaving a shortfall of \$4,688,000. The City will pay \$315,804.57 yearly from the Border Region sales tax. Councilmember Helton made a motion, seconded by Councilmember Cagle, to approve Resolution No. 2708. The vote was unanimous. Motion approved.

**RESOLUTION NO. 2709 – A RESOLUTION AUTHORIZING A LOAN PURSUANT TO A LOAN AGREEMENT BETWEEN THE CITY OF EAST RIDGE, TENNESSEE, AND THE PUBLIC BUILDING AUTHORITY OF THE CITY OF CLARKSVILLE, TENNESSEE, IN THE PRINCIPAL AMOUNT OF NOT TO EXCEED \$4,900,000.00; AUTHORIZING THE EXECUTION AND DELIVERY OF SUCH LOAN AGREEMENT AND OTHER DOCUMENTS RELATING TO SAID LOAN; APPROVING THE ISSUANCE OF A BOND BY SUCH PUBLIC BUILDING AUTHORITY; PROVIDING FOR THE APPLICATION OF THE PROCEEDS OF SAID LOAN AND THE PAYMENT OF SUCH INDEBTEDNESS; CONSENTING TO THE ASSIGNMENT OF THE CITY'S OBLIGATION UNDER SUCH LOAN AGREEMENT; AND, CERTAIN OTHER MATTERS** – City Attorney Litchford read on caption. Vice Mayor Sewell made a motion, seconded by Councilmember Helton, to approve Resolution No. 2709. The vote was unanimous. Motion approved.

**Grant Consent Agenda:**

1. **RESOLUTION NO. 2710 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, AUTHORIZING THE CITY OF EAST RIDGE TO PARTICIPATE IN THE TML RISK MANAGEMENT POOL “DRIVER SAFETY” LOSS CONTROL MATCHING GRANT PROGRAM**



2. **RESOLUTION NO. 2711** – A RESOLUTION OF SUPPORT AND COMMITMENT FOR THE CITY OF EAST RIDGE TO APPLY FOR A FY 2018-TENNESSEE DEPARTMENT OF TRANSPORTATION (TDOT) - TRANSPORTATION ALTERNATIVES PROGRAM GRANT-RINGGOLD ROAD PEDESTRIAN IMPROVEMENT PROJECT-PHASE IV

City Attorney Litchford read both resolutions on caption. Councilmember Helton made a motion, seconded by Vice Mayor Sewell, to approve the Grant Consent Agenda. The vote was unanimous. Motion approved.

**Discussion of Engineering Services for Design and Construction Inspection on Ringgold Road – Wimberly west to S. Seminole** – City Manager Miller stated the City will be paying for this project from Border Region sales tax dollars. Since we are funding the project locally and not through TDOT, we do not have to go through their regulations. He stated that some areas are impossible to install 10-foot sidewalks, so we will be able to install smaller sidewalks. ASA Engineering will do the survey and drainage engineering. Mr. Miller will obtain a proposal from ASA to bring back to the next Council meeting. There was no objection from Council.

The meeting was adjourned.

**MINUTES OF THE AGENDA WORK SESSION**  
**September 28, 2017 – 6:00 pm**

**To Set the Agenda for The**  
**October 12, 2017 Council Meeting**

The East Ridge City Council met pursuant to notice on September 28, 2017 at East Ridge City Hall to set the agenda for the October 12, 2017 Council Meeting and other items.

Mayor Lambert called the meeting to order.

**Present were:** Mayor Lambert, Vice Mayor Sewell, Councilmember Cagle, Councilmember Williams, City Manager Miller, City Attorney Litchford, and City Recorder Middleton. Councilmember Helton was not present.

Mayor Lambert offered, on behalf of the Council, their condolences to City Attorney Litchford on the passing of his mother.

**Old Business:**

**ORDINANCE NO. 1055 – AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, TO AMEND THE ZONING REGULATIONS AND THE ZONING MAP OF THE CITY OF EAST RIDGE, TENNESSEE SO AS TO REZONE THE PROPERTY LOCATED AT 4209 RINGGOLD ROAD, TAX MAP #169H F 017, FROM R-1 RESIDENTIAL DISTRICT TO C-2 GENERAL COMMERCIAL DISTRICT (2<sup>nd</sup> and final reading)** – Mayor Lambert stated this is on the agenda for tonight’s regular meeting on first reading. Director Custer stated most of the property is currently zoned C-2, but there is a 50-foot strip that is still R-1. This will make the zoning conforming.

**ORDINANCE NO. 1056 - AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, AMENDING ORDINANCE NO. 671 TO AMEND THE EAST RIDGE AIR POLLUTION CONTROL REGULATIONS BY PROVIDING FOR REVISED RULES FOR NEW SOURCE REVIEW; INCREASED PERMIT FEES; REVISED AMBIENT AIR QUALITY STANDARDS; AND CERTAIN HOUSEKEEPING PROVISIONS (2<sup>nd</sup> and final reading)** – Mayor Lambert stated this will be on first reading in tonight’s regular meeting. At the last meeting, Bob Colby, Director of the Air Pollution Control Bureau was present to explain the changes to the ordinance. City Manager Miller stated this will increase permit fees and is something that all municipalities must do.

**New Business Discussion:**

**PUBLIC HEARING FOR ORDINANCE FOR REQUEST FROM U.S. MONEY SHOPS** - Director Custer stated this business has been an alternative financial establishment since 2013. He stated the establishment wants to change their name to one of their subsidiary companies and move their check cashing to the business at the corner of Spring Creek Road. U.S. Money Shops will take over as a pawnbroker, and this would be a change in use. Mr.

Custer stated that Ordinance 985, the ordinance that governs title pawn, check cashing businesses, etc., states that the permit is non-transferrable. Currently, these establishments cannot be located within 1,320 feet of another alternative financial establishment, property line to property line. If this request is approved, this would put two establishments within 465 feet of one another. The business also shares a lot line with residentially zoned property. Mr. Custer stated the business would be changing names and operating as a pawn broker. Councilmember Cagle asked if the business could keep its same name and just add pawnbroker. Mr. Custer stated it would still be a change in use. Mayor Lambert stated the public hearing has been advertised for October 12<sup>th</sup>, but there is a possibility that the meeting will be cancelled. Director Custer stated staff will send in another notice to change the date.

**ORDINANCE NO. \_\_\_\_\_ - USE ON REVIEW – REQUEST FROM U.S. MONEY SHOPS (CHECK INTO CASH) LOCATED AT 5309 RINGGOLD ROAD TO ADD “PAWNBROKER” TO THE CURRENT USE – No further discussion.**

**Request from East Ridge Elementary School to Waive the Fee for Use of the Picnic Pavilion at Camp Jordan Park for 5<sup>th</sup> Grade Promotion** – Director Martin stated this request is for the Arena and the Picnic Pavilion and this is the third year we have approved this request.

**Other:**

Councilmember Cagle stated that a citizen asked him if the City would do anything for the 100-year centennial. The Mayor stated that would be in 2021, but it is not too early to start planning.

The Mayor and Councilmembers had nothing further at this time.

The meeting was adjourned.

**REGULAR MEETING OF THE CITY COUNCIL  
OF THE CITY OF EAST RIDGE**

**September 28, 2017  
6:30 pm**

The East Ridge City Council met pursuant to notice on September 28, 2017, 6:30 pm at East Ridge City Hall. Mayor Lambert called the meeting to order.

Denny Manning gave the invocation. All joined in the Pledge of Allegiance to the Flag.

**Present were:** Mayor Lambert, Vice Mayor Sewell, Councilmember Cagle, Councilmember Williams, City Manager Miller, City Attorney Litchford, and City Recorder Middleton. Councilmember Helton was not present.

The Mayor stated the agenda was revised to add a public hearing for Ordinance No. 1055.

**Consent Agenda:**

- A. Approval of Minutes September 14, 2017 TAP Grant Public Hearing
- B. Approval of Minutes September 14, 2017 Agenda Work Session
- C. Approval of Minutes September 14, 2017 Regular Council Meeting
- D. Approval of July 2017 Financial Statement

Councilmember Cagle, made a motion, seconded by Vice Mayor Sewell, to approve the Consent Agenda. The vote was unanimous. Motion approved.

**Communication from Citizens:**

Curtis Baker, 6820 Beulah Drive, stated he is opposed to selling beer in Camp Jordan Park for special events.

**Communication from Councilmembers:**

Councilmember Cagle asked if Community Involvement Coordinator Miller could give an update on the CARTA situation. She has spoken to CARTA representatives and she has the latest numbers. They have received seven new applications, with a total of 35 trips. The Hometown News that just came out has an article regarding CARTA which should help in getting the information to the citizens.

Mr. Cagle asked if there will be a Housing Authority meeting this week. The Mayor stated that the Housing Authority will meet the following day at 10 am in the City Hall training room.

Mr. Cagle discussed the Border Region tax dollars. He stated that we received a distribution of \$2,064,575 and paid \$1,133,953 to Exit 1, LLC, which leaves the City \$930,622. Mr. Cagle stated that we will be losing one cent on food tax next year. Mr. Miller stated that two

of our grocery stores are in the Border Region and two are not. Effective July 1, 2017, there was a 20% reduction in the food tax, which could be a loss of \$70,000 for the City. He stated we will be adding the new Firehouse Subs, Dunkin Donuts and possibly Marco's Pizza. He stated we still get the county sales tax for developments within Jordan Crossing, plus the hotel/motel tax and property tax. Mayor Lambert stated we had an \$85,000 increase in our portion of the Border Region sales tax from fiscal year 2016 to fiscal year 2017.

Councilmember Sewell had nothing at this time.

Councilmember Williams had nothing at this time.

**Communication from City Manager:** City Manager Miller stated construction is beginning at Exit 1 and he urged everyone to be careful when traveling in that area. He has also asked TDOT if the City can reduce the speed limit from 40 mph to 30 mph during the construction.

**Old Business:** None

**New Business:**

**PUBLIC HEARING FOR ORDINANCE NO. 1055 – REZONING OF PROPERTY LOCATED AT 4209 RINGGOLD ROAD FROM R-1 RESIDENTIAL TO C-2 GENERAL COMMERCIAL** – Mayor Lambert opened the public hearing. Director Custer stated this property is located across from the Fire and Police Station. The property is zoned C-2, with the exception of a 50-foot strip located at the rear of the property which is zoned R-1. He stated that when the mass rezoning was done years earlier, they did not follow the lot lines. Rezoning of this property will bring it into conformity. No one spoke in favor of or in opposition to the rezoning. Mayor Lambert closed the public hearing.

**ORDINANCE NO. 1055 - AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, TO AMEND THE ZONING REGULATIONS AND THE ZONING MAP OF THE CITY OF EAST RIDGE, TENNESSEE SO AS TO REZONE THE PROPERTY LOCATED AT 4209 RINGGOLD ROAD, TAX MAP #169H F 017, FROM R-1 RESIDENTIAL DISTRICT TO C-2 GENERAL COMMERCIAL DISTRICT (1<sup>st</sup> reading)** – City Attorney Litchford read on caption. Councilmember Cagle made a motion, seconded by Vice Mayor Sewell, to approve Ordinance No. 1055 on first reading. The vote was unanimous. Motion approved.

**ORDINANCE NO. 1056 - AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, AMENDING ORDINANCE NO. 671 TO AMEND THE EAST RIDGE AIR POLLUTION CONTROL REGULATIONS BY PROVIDING FOR REVISED RULES FOR NEW SOURCE REVIEW; INCREASED PERMIT FEES; REVISED AMBIENT AIR QUALITY STANDARDS; AND CERTAIN HOUSEKEEPING PROVISIONS (1<sup>st</sup> reading)** – City Attorney Litchford read on caption. Mayor Lambert stated that all municipalities must approve this ordinance. He stated it would impact some of our permit fees. Vice Mayor Sewell made a motion, seconded by Councilmember Cagle, to approve Ordinance No. 1056 on first reading. The vote was unanimous. Motion approved.

**RESOLUTION NO. 2712 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, AUTHORIZING THE MAYOR OR HIS DESIGNEE**

**TO ENTER INTO AN AGREEMENT WITH ASA ENGINEERING FOR ENGINEERING SERVICES WITH REGARD TO DRAINAGE, SURVEY, AND DESIGN ASSOCIATED WITH THE WESTERN PHASE (PHASE 4) OF THE RINGGOLD ROAD IMPROVEMENT/ENHANCEMENT PROJECT** - City Attorney Litchford read on caption. City Manager Miller stated that ASA is a participant engineer for the multi-modal and TAP grants. Mr. Miller has a proposal from ASA which is necessary to size the pipe and locate the points of drainage. The proposal is \$55,060 for the drainage and \$330,000 for other. This will address the drainage coming out of the tunnels. Mr. Miller stated the first three phases are through grants, but this phase will come out of our fund balance, not through a grant. Councilmember Cagle made a motion, seconded by Vice Mayor Sewell, to approve Resolution No. 2712. The vote was unanimous. Motion approved.

**Grant Consent Agenda:**

1. **RESOLUTION NO. 2713 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, AUTHORIZING THE CITY OF EAST RIDGE TO PARTICIPATE IN THE STATE OF TENNESSEE FY 2018 RECYCLING REBATE MATCHING GRANT PROGRAM**
2. **RESOLUTION NO. 2714 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, APPROVING THE APPLICATION FOR AND ACCEPTANCE OF, THE UNITED STATES TENNIS ASSOCIATION ASSISTANCE GRANT**
3. **RESOLUTION NO. 2715 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, AUTHORIZING THE CITY OF EAST RIDGE APPROVING THE APPLICATION FOR AND ACCEPTANCE OF THE TENNESSEE AMERICAN WATER FIREFIGHTING SUPPORT GRANT PROGRAM**
4. **RESOLUTION NO. 2716 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, APPROVING THE APPLICATION FOR AND ACCEPTANCE OF, THE FY 2018 COURTROOM SECURITY GRANT**

City Attorney Litchford read all four resolutions on caption. Vice Mayor Sewell made a motion, seconded by Councilmember Cagle, to approve the Grant Consent Agenda. The vote was unanimous. Motion approved.

**RESOLUTION NO. 2717 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, AUTHORIZING THE CITY MANAGER TO APPROVE THE ATTACHED CHANGE ORDER FROM J&J CONTRACTORS, INC. WITH REGARD TO CONSTRUCTION OF FIRE STATION #2** – City Attorney Litchford read on caption. City Manager Miller stated this change order is for installation of three LED light fixtures that are required by code at the fire exits. The amount of the change order is \$2,481.00. These fixtures were inadvertently left off the scope of work from J&J Contractors. Vice Mayor Sewell made a motion, seconded by Councilmember Williams, to approve Resolution No. 2717. The vote was unanimous. Motion approved.

**Discuss/Take Action on Cancelling October 12, 2017 Meeting** – Mayor Lambert stated that two of the Councilmembers will not be present for this meeting and he has tentative plans not to be present. Mayor Lambert made a motion, seconded by Vice Mayor Sewell, to cancel the October 12, 2017 Council meeting. The vote was unanimous. Motion approved.

**Request from American Legion Post 95 for City to Hang a Banner Over Ringgold Road Advertising Their Annual Barbecue on October 27<sup>th</sup> and 28<sup>th</sup>** - Councilmember Cagle, made a motion, seconded by Councilmember Williams, to approve the request. The vote was unanimous. Motion approved.

**Discuss/Take Action on Appropriation for East Ridge High School** – Mayor Lambert stated the City appropriated \$500 to each of the East Ridge schools in the last budget and in the current budget. The donation last fiscal year to East Ridge High School was intended to go to the Athletics Hall of Fame, but instead went into their General Fund to be used as they saw fit. Mayor Lambert made a motion, seconded by Vice Mayor Sewell, to go ahead and make the donation of \$500.00 to East Ridge High School to be used for the Athletics Hall of Fame in time for their induction ceremony the following week. Mayor Lambert restated his motion to state that the check will be made out to the appropriate party after checking with the school. Finance Director Qualls will check with the school. Vice Mayor Sewell seconded the motion. The vote was unanimous. Motion approved.

The meeting was adjourned.