

## MINUTES OF THE EAST RIDGE CITY COUNCIL

### CALLED MEETING July 13, 2017 - 5:30 pm

The East Ridge City Council met pursuant to notice on July 13, 2017, 5:30 pm at East Ridge City Hall. Mayor Lambert called the meeting and all Councilmembers were given notice of call. The meeting was called for the purpose of the following:

- Presentation by CARTA Representatives of Information Gathered from Public Meeting and Online Survey
- Discuss and/or Take Action on CARTA Information and Programs

Mayor Lambert called the meeting to order.

The Mayor gave the invocation. All joined in the Pledge of Allegiance to the Flag.

**Present were:** Mayor Lambert, Vice Mayor Sewell, Councilmember Cagle, Councilmember Helton, Councilmember Williams, City Manager Miller, and City Recorder Middleton. City Attorney Litchford was not present.

**Presentation by CARTA Representatives of Information Gathered from Public Meeting and Online Survey** - Mayor Lambert introduced Lisa Maragnano with CARTA. Ms. Maragnano introduced several officials and board members with CARTA. She also introduced Philip Pugliese with CARTA to do the presentation.

Mr. Pugliese stated that CARTA has 17 bus routes in Chattanooga and Hamilton County as well as the Electric Shuttle Program and the Incline Railway. Their Caravan program for disabled has over 47,000 passengers per year. They have a total of over 3 million customers. They are proposing three routes for East Ridge, a downtown connector route the entire length of Ringgold Road, an East Ridge shuttle, and connector service between Ringgold Road and Eastgate Center.

They also conducted an online survey receiving a total of 167 responses. The respondents were 80% in favor of CARTA returning bus service to East Ridge. The public also answered questions on how often they would use the CARTA services.

CARTA's proposal includes demand responsive service throughout the City. This is bus service using smaller buses on an on-call on demand basis. Citizens could call in their address and have door to door service to either downtown or to Eastgate Center, or anywhere in East Ridge. CARTA is looking at three buses for East Ridge.

The cost would be around \$300,000 per year, but approximately half of that could come from federal and state grants or matches.

Mr. Pugliese stated that if East Ridge chooses to participate they would need to approve an ordinance electing to participate in the Regional Transportation Authority and then be provided a board seat on the Authority.

### **Communication/input from Citizens:**

Erin Rickman, 5001 Covington Drive, citizen and volunteer at ER elementary, stated there are parents at the school who want to further their education, but some are a one car household or a single parent. Bus service would open up opportunities for parents to do this. She asked if we have sidewalk grant money to construct sidewalks to help citizens get to the bus service. City Manager Miller stated we currently have a grant for sidewalks on Ringgold Road only. Mayor Lambert stated when the neighborhoods were built, there were no plan for sidewalks. We do have 100 miles of road but no sidewalks in the neighborhoods. Community Involvement Coordinator Miller stated the grants will provide sidewalks in certain areas along Ringgold Road, but hopefully in the future we could get funding for some neighborhood sidewalks.

Pam Whitfield 5328 Marion Avenue, has a disabled daughter that she has to take to and from work because CARTA will not pick her up. Cab service is too expensive. She would like to see at least one Caravan in the City to help with the disabled.

**Discuss and/or Take Action on CARTA Information and Programs** - Mayor Lambert stated we have been given a ballpark figure on what the service would cost. He believes it would be wise to think about all the information that CARTA provided and come back in a few weeks to discuss and possibly take action. Mr. Cagle stated he would like to get a ballpark figure on what the Caravan service would cost the City. The Mayor stated that Council wants a broken out cost for the Caravan service and a cost for Neighborhood on Call service. Mr. Pugliese will put those numbers together to bring back to Council.

The meeting was adjourned.

**MINUTES OF THE AGENDA WORK SESSION  
July 13, 2017 – 6:00 pm**

**To Set the Agenda For The  
July 27, 2017 Council Meeting**

The East Ridge City Council met pursuant to notice on July 13, 2017 at East Ridge City Hall to set the agenda for the July 27, 2017 Council Meeting and other items.

Mayor Lambert called the meeting to order.

**Present were:** Mayor Lambert, Vice Mayor Sewell, Councilmember Cagle, Councilmember Helton, Councilmember Williams, City Manager Miller, City Attorney Litchford, and City Recorder Middleton.

**Old Business:**

**ORDINANCE NO. 1048 – AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE TO AMEND THE EAST RIDGE CITY CODE, TITLE 13, CHAPTER 1, SECTION 13-104, SUBSECTION 5 CLEAN-UP AT PROPERTY OWNER’S EXPENSE, BY ADDING SUBSECTION 5 (a) ASSESSMENT OF CITY’S COSTS OF ABATEMENT (2<sup>nd</sup> and final reading) –** Director of Community Services Custer stated the purpose of this ordinance is to encourage citizens to maintain their yards and property. He also stated that Codes Enforcement has posted over 40 yards since the last Council meeting, which the City has to maintain. Mayor Lambert stated there was a property on Rose Street that looks vacant with very high grass and weeds. Mr. Custer will have staff look into this.

**New Business Discussion:**

**ORDINANCE NO. \_\_\_\_\_ - REZONING OF 401 S. HOWELL AVENUE FROM R-1 RESIDENTIAL DISTRICT TO O-1 OFFICE DISTRICT (1<sup>st</sup> reading) –** Director Custer stated this ordinance, as well as the next two ordinances went before the Planning Commission on July 10, 2017. This ordinance was approved by the Commission with the following conditions:

1. Vehicular access to be limited to South Terrace.
2. Parking shall only be located to the side or rear of the building. Paving of the front yard shall be limited only to approve access drives.
3. No dumpsters allowed.
4. Retain existing residential structure.
5. All lighting shall be directed inwards and shall not exceed twenty-five (25’) candles at the base of the lighting standard and all light fixtures shall have full cut-offs to ensure no light spillage onto adjoining properties.
6. A ten (10’) foot landscaped buffer or screening should be installed at the southern property line abutting single-family residential uses.

**ORDINANCE NO. \_\_\_\_\_ – REZONING OF 5330 RINGGOLD ROAD FROM C-2 GENERAL COMMERCIAL DISTRICT TO M-3 WAREHOUSE AND**

**WHOLESALE DISTRICT (1<sup>st</sup> reading)** – Mr. Custer stated this ordinance is for an indoor climate controlled storage facility. The Planning Commission unanimously approved the request with no conditions.

**ORDINANCE NO. \_\_\_\_\_ – REZONING OF 1521 BURNS AVENUE FROM R-1 RESIDENTIAL DISTRICT TO C-2 GENERAL COMMERCIAL DISTRICT (1<sup>st</sup> reading)** – Mr. Custer stated the business adjacent to this parcel has purchased it and wants to construct a parking lot next to their business. The Planning Commission approved it unanimously with the condition that a 10-foot landscape buffer between this and the adjacent residential properties be constructed.

**ORDINANCE NO. \_\_\_\_\_ - AMENDMENT TO THE SIGN ORDINANCE (1<sup>st</sup> reading)** – Mr. Custer would like to amend Section 110 E Spacing of Signs of the Sign Ordinance. He stated this section currently states that “No off-premise sign shall be established within one thousand (1,000) feet of any other off-premise sign on the same side of a right-of-way. He would like to amend it to state that “No off-premise sign shall be established within one thousand (1,000) feet of any other off-premise sign on either side of a right-of-way. This will keep signs from being just across the street from one another.

**RESOLUTION NO. \_\_\_\_\_ - APPROVAL OF MOWING BIDS** - Mr. Custer stated that this will be advertised for bids that will be opened on July 26<sup>th</sup> and be presented to Council for approval in the July 27<sup>th</sup> Council meeting.

The Mayor and Council had nothing further at this time.

The meeting was adjourned.

**REGULAR MEETING OF THE CITY COUNCIL  
OF THE CITY OF EAST RIDGE**

**July 13, 2017  
6:30 pm**

The East Ridge City Council met pursuant to notice on July 13, 2017, 6:30 pm at East Ridge City Hall. Mayor Lambert called the meeting to order.

Denny Manning gave the invocation. All joined in the Pledge of Allegiance to the Flag.

**Present were:** Mayor Lambert, Vice Mayor Sewell, Councilmember Cagle, Councilmember Helton, Councilmember Williams, City Manager Miller, City Attorney Litchford, and City Recorder Middleton.

Consent Agenda:

- A. Approval of Minutes June 22, 2017 Agenda Work Session
- B. Approval of Minutes June 22, 2017 Regular Council Meeting

Vice Mayor Sewell made a motion, seconded by Councilmember Cagle, to approve the Consent Agenda. The vote was unanimous. Motion approved.

**Communication from Citizens:**

C. D. Roden, Jr., 3636 Blocker Lane, asked if the City has an energy code regarding indoor temperatures vs. outdoor temperatures. He stated that the Library is too cold and employees tell him to bring a sweater. City Manager Miller stated our code does not specify the temperatures. The Mayor stated we will check on this issue.

Archie Currence, 3535 Ardian Trail, stated that on August 27, 2015, he addressed the Council about putting up no littering banners. Council made a motion to put up the banners on both ends of East Ridge, but this has not been done. The Mayor agreed and stated that the State of Tennessee has introduced a new ad campaign that targets littering and possibly we could “piggyback” off that.

Denny Manning, 910 Sunnydell Circle, asked if the Wood brothers were putting sod on baseball fields at Camp Jordan. The Mayor stated the Wood brothers are not doing anything in Camp Jordan. The Mayor stated there was a story in the media last week regarding a project that could take place at the park, but as of right now there are only talks going on. He stated he would like to see artificial turf in the park. It can be cleaned after the floods, depending on the type of turf.

**Communication from Councilmembers:**

Councilmember Cagle thanked the Animal Shelter employees for dealing with a cat issue on Kenton Drive. He also stated it was nice to see Ann Pruett back at the Planning Commission meeting.

Vice Mayor Sewell would like to start planning a new Animal Shelter somewhere in the City. City Manager Miller stated we are looking at that possibility.

Councilmember Williams had nothing at this time.

Councilmember Helton agrees that we need a new Animal Shelter.

Mayor Lambert stated he is grateful to the Animal Shelter for all they do.

**Communication from City Manager:** None

**Old Business:**

**RESOLUTION NO. 2670 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, AWARDED ANNUAL BIDS FOR STREET DEPARTMENT MATERIALS FOR FY 2017 – 2018** – City Attorney Litchford read on caption. City Manager Miller stated there were no bids for top soil. We had one bid for concrete block/brick, sand and mortar mix from Sequatchie Concrete. We also had one bid for drainage pipe from Bradley Tank and Pipe. Councilmember Cagle made a motion, seconded by Vice Mayor Sewell, to approve Resolution No. 2670, with the bids from Sequatchie Concrete and Bradley Tank and Pipe. The vote was unanimous. Motion approved.

**New Business:**

**ORDINANCE NO. 1048 – AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE TO AMEND THE EAST RIDGE CITY CODE, TITLE 13, CHAPTER 1, SECTION 13-104, SUBSECTION 5 CLEAN-UP AT PROPERTY OWNER’S EXPENSE, BY ADDING SUBSECTION 5 (a) ASSESSMENT OF CITY’S COSTS OF ABATEMENT (1<sup>st</sup> reading)** – City Attorney Litchford read on caption. City Manager Miller wanted to make a clarification regarding the assessment fees of \$100 for the first mowing, \$250 for the second mowing and \$500 for the third mowing. He stated these fees would be assessed in each cutting year. This change will be made in the ordinance before the second reading. Councilmember Cagle made a motion, seconded by Councilmember Helton, to approve Ordinance No. 1048. The vote was unanimous. Motion approved.

**RESOLUTION NO. 2665 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE APPROVING PHOTOGRAPHY BIDS FOR THE 2017 - 2018 SPORTS SEASON** – City Attorney Litchford read on caption. Parks and Recreation Director Martin recommended that Council approve the bid from Lifetouch at 25% of sales coming back to the City. He stated that Lifetouch has a better product and customers can order what they want online. Mr. Martin stated we had another bid from School Days at 30% of sales coming back to the City, but he feels the City can make more money from Lifetouch because he believes they will sell more products. Vice Mayor Sewell made a motion, seconded by Councilmember Helton, to approve Resolution No. 2665 with the bid from Lifetouch. The vote was unanimous. Motion approved.

**RESOLUTION NO. 2671 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, AUTHORIZING THE CITY OF EAST RIDGE TO APPLY FOR AND ACCEPT THE TML RISK MANAGEMENT POOL “SAFETY PARTNERS” MATCHING GRANT PROGRAM** – City Attorney Litchford read on caption. Community Involvement Coordinator Miller stated the City applies for the grant every year, and we can purchase safety boots, gloves, safety goggles, etc. We can purchase up to \$6,000 and receive \$3,000 back from the grant. Councilmember Williams made a motion, seconded by Vice Mayor Sewell, to approve Resolution No. 2671. The vote was unanimous. Motion approved.

**RESOLUTION NO. 2672 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, AUTHORIZING THE CITY TO ACCEPT A DONATION OF SOCCER BENCHES FROM TENNESSEE ONCOLOGY** – City Attorney Litchford read on caption. Director Martin stated these are player benches. He also stated that at times they will have to be moved from one field to another so they cannot be concreted in. They will have the Tennessee Oncology logo as well as the CFC logo.

The Mayor asked Mr. Martin if the lacrosse tournament will still take place this coming weekend. Mr. Martin stated we have 107 teams coming in for the tournament. He also stated the hotels are full. Mr. Martin stated next year we will also use East Ridge High School and OLP. Councilmember Helton made a motion, seconded by Councilmember Williams, to approve Resolution No. 2672. The vote was unanimous. Motion approved.

**RESOLUTION NO. 2673 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, AUTHORIZING THE CITY TO ACCEPT A MONETARY DONATION FROM THE FREEDOM CHURCH** - City Attorney Litchford read on caption. Chief Reed introduced Jessica Licklighter with Freedom Church. Ms. Licklighter stated the church is committed to community service in East Ridge, so they decided to donate \$504 to the Police Department. Councilmember Helton made a motion, seconded by Vice Mayor Sewell, to approve Resolution No. 2673. The vote was unanimous. Motion approved.

**RESOLUTION NO. 2674 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, AUTHORIZING THE MAYOR OR HIS DESIGNEE TO ENTER INTO AN AGREEMENT WITH AMEC FOSTER WHEELER ENVIRONMENT AND INFRASTRUCTURE, INC. FOR CONSTRUCTION ENGINEERING INSPECTION (CEI) SERVICES FOR RECONFIGURATION OF THE I-75 INTERCHANGE AT SR-8 (RINGGOLD ROAD) EXIT ONE, INCLUDING SIGNALIZATION** – City Attorney Litchford read on caption. City Manager Miller stated the preliminary engineering and design has been completed by Vaughn and Melton. The project is now out to bid after receiving a Notice to Proceed from TDOT. The next task is the selection of an engineering firm to perform a Construction, Engineering and Inspection (CEI) phase. Under TDOT rules, this company cannot be Vaughn and Melton. We had six proposals that were narrowed down to three by the selection committee. The committee reviewed the three and felt that AMEC Foster Wheeler was probably the best proposal of all three. Their proposal was extremely comprehensive and they had a good timetable; therefore, Mr. Miller is recommending approval of the proposal from AMEC Foster Wheeler for the CEI services associated with

the Exit 1 project. The City Manager and the City Attorney have reviewed this proposal and made changes they thought were appropriate. There is a pre-bid meeting next Tuesday so Mr. Miller would like to have a firm on board to be present at that meeting. Cost of the services is \$759,758. Councilmember Williams asked is this sum would be paid out in a lump sum or if it would be paid out monthly. Mr. Miller stated the invoices would be paid monthly. The agreement is valid for up to 12 months; after which, costs would be on an hourly basis. Bids for construction will be opened on August 1<sup>st</sup>. The lowest two bids must be submitted for TDOT for their review. He hopes to break ground by the end of August. Councilmember Williams made a motion, seconded by Vice Mayor Sewell, to approve Resolution No. 2674. The vote was unanimous. Motion approved.

**RESOLUTION NO. 2675 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, AWARDED A BID FOR GRAVITY SEWER REPAIRS AT EXIT 1, I-75 INTERCHANGE**

– City Attorney Litchford read on caption. City Manager Miller stated that Hurst Excavating was the low bidder on this second round of bids. We received no bids on the first round because equipment could get stuck during the pipe bursting process or the line could collapse. The line is 50 years old, 12 inches in diameter and 20 feet deep, plus it has horizontal and vertical fractures. If the line collapses, the contractor would have to dig down to retrieve the equipment. The line goes under the I-75 bridge and will not hold an additional 15 feet of dirt on top. The language was amended in the second set of bid specifications providing for these conditions. The total amount of the bid is set at \$256,315, and he would like to change the language to state “not to exceed” that amount. Mr. Miller is checking on liability insurance for problems that could come up in this project. Councilmember Cagle made a motion, seconded by Councilmember Williams, to approve Resolution No. 2675 with the language added “not to exceed” \$256,315. The vote was unanimous. Motion approved.

**RESOLUTION NO. 2676 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, AUTHORIZING THE CITY MANAGER TO EXECUTE A REVISED INTERLOCAL AGREEMENT WITH THE HAMILTON COUNTY, TENNESSEE BOARD OF EDUCATION REGARDING TRANSFER OF THE EAST RIDGE ATHLETIC FACILITIES TO THE CITY OF EAST RIDGE**

– City Attorney Litchford read on caption. Mr. Litchford stated in Section 8 of the previous interlocal agreement, the County Commission had to approve the agreement. The Commission has since stated they have no interest in the agreement; therefore, no approval is required by the County Commission. Everything else in the agreement will remain the same. Vice Mayor Sewell made a motion, seconded by Councilmember Helton, to approve Resolution No. 2676. The vote was unanimous. Motion approved.

The meeting was adjourned.



## MINUTES OF THE EAST RIDGE CITY COUNCIL

### CALLED MEETING July 27, 2017 – 5:30 pm

The East Ridge City Council met pursuant to notice on July 27, 2017, 5:30 pm at East Ridge City Hall. Mayor Lambert called the meeting and all Councilmembers were given notice of call. The meeting was called for the purpose of the following:

- Presentation of Preliminary Parks & Recreation Plan
- Discuss/Take Action on Preliminary Parks and Recreation Plan and any Grant Opportunities to Fund Projects Within the Plan

Mayor Lambert called the meeting to order.

Denny Manning gave the invocation. All joined in the Pledge of Allegiance to the Flag.

**Present were:** Mayor Lambert, Vice Mayor Sewell, Councilmember Cagle, Councilmember Helton, Councilmember Williams, City Manager Miller, and Deputy City Recorder Qualls. City Attorney Litchford and City Recorder Middleton were not present.

**Presentation of Preliminary Parks & Recreation Plan** – Mayor Lambert introduced Michael Frixen who is the Director of Planning with the Southeast Tennessee Development District. He stated it is a requirement of the Local Parks and Recreation Fund that the Recreation Plan be updated every five years. He stated that the last Recreation Plan was updated in 2010 when the City received an LPRF grant for the Monroe Street property, which is now a Walmart. The City returned the funds for the LPRA grant, because it just did not fit in Camp Jordan Park.

During public recreation meetings, many people expressed that they wanted to see more recreation facilities outside of Camp Jordan, more in the middle of the City that could be used year round. They also expressed that safety is a concern for many of the walking tracks. Citizens also expressed that more supervision is needed at Pioneer Frontier and the playground needs more for toddler age children. There were no positive comments on the restrooms.

Mr. Frixen stated that citizens want more facilities such as walking and running trails, swimming pool or splashpad, a dog park, playground, more pavilions and more restrooms. Citizens rated the safety as fairly safe or very safe.

People want to see more family oriented activities such as live music, outdoor concerts, movies in the park, a farmer's market, basketball, and more senior activities.

Some of the priorities from the public were:

1. Improve Pioneer Frontier. It is over 25 years old and is worn and weathered.
2. Construct a dog park. Mr. Frixen recommended Springvale Park.

3. Build a multi-purpose pavilion with a basketball court. A stage, restrooms, and concession stands could be incorporated. A farmer's market could be held there.
4. Construct a splashpad. These are not as expensive as a swimming pool and the liability is less than a swimming pool.

Director Martin discussed preliminary plans for a new Pioneer Frontier playground. He also showed a video of a playground being constructed in another area.

Councilmember Cagle would like to find grants for tennis courts.

**Communication/Input from Citizens:** None

**Discuss /Take Action on Preliminary Parks and Recreation Plan and any Grant Opportunities to Fund Projects Within the Plan** – Mr. Miller would like to have the authority to work with Game Time and look at a plan for Pioneer Frontier Park. Vice Mayor Sewell made a motion, seconded by Councilmember Helton, to authorize staff to begin working on a plan for Frontier Park and a Splash Pad, and any other recreation grant opportunities. The vote was unanimous. Motion approved.

The meeting was adjourned.

**MINUTES OF THE AGENDA WORK SESSION**

**July 27, 2017 – 6:00 pm**

**To Set the Agenda For The  
August 10, 2017 Council Meeting**

The East Ridge City Council met pursuant to notice on July 27, 2017 at East Ridge City Hall to set the agenda for the August 10, 2017 Council Meeting and other items.

Mayor Lambert called the meeting to order.

**Present were:** Mayor Lambert, Vice Mayor Sewell, Councilmember Cagle, Councilmember Helton, Councilmember Williams, City Manager Miller, City Attorney Litchford, and Deputy City Recorder Qualls. City Recorder Middleton was not present.

Mayor Lambert asked Director Custer to come forward to give a brief overview of Ordinances 1049 – 1052.

**Old Business:**

**ORDINANCE NO. 1049 – AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, TO AMEND THE ZONING REGULATIONS AND THE ZONING MAP OF THE CITY OF EAST RIDGE, TENNESSEE SO AS TO REZONE THE PROPERTY LOCATED AT 401 SOUTH HOWELL AVENUE, TAX MAP #169B N 010, FROM R-1 RESIDENTIAL DISTRICT TO O-1 OFFICE DISTRICT (2<sup>nd</sup> and final reading)** – Director Custer stated Ordinance No. 1049 was approved by the Planning Commission with the following six conditions:

1. Vehicular access to be limited to South Terrace.
2. Parking shall only be located to the side or rear of the building. Paving of the front yard shall be limited only to approved access drives.
3. No dumpsters allowed.
4. Retain existing residential structure.
5. All lighting shall be directed inwards and shall not exceed twenty-five (25') candles at the base of the lighting standard and all light fixtures shall have full cut-offs to ensure no light spillage into adjoining properties.
6. A ten (10') foot landscaped buffer or screening should be installed at the southern property line abutting single-family residential uses.

**ORDINANCE NO. 1050 – AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, TO AMEND THE ZONING REGULATIONS AND THE ZONING MAP OF THE CITY OF EAST RIDGE, TENNESSEE SO AS TO REZONE THE PROPERTY LOCATED AT 5330 RINGGOLD ROAD, TAX MAP #169J A 031, FROM C-2 GENERAL COMMERCIAL DISTRICT TO M-3 WAREHOUSE AND WHOLESALE DISTRICT (2<sup>nd</sup> and final reading)** – Director Custer stated this is for a proposed indoor climate controlled storage facility. The Planning Commission had no conditions for approval.

**ORDINANCE NO. 1051 – AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, TO AMEND THE ZONING REGULATIONS AND THE ZONING MAP OF THE CITY OF EAST RIDGE, TENNESSEE SO AS TO REZONE THE PROPERTY LOCATED AT 1521 BURNS AVENUE, TAX MAP #169N F 023, FROM R-1 RESIDENTIAL DISTRICT TO C-2 GENERAL COMMERCIAL DISTRICT (2<sup>nd</sup> and final reading)** – Director Custer stated the only condition will be a 10” screening or buffer at the southern lot line that abuts residential.

**ORDINANCE NO. 1052 – AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, TO AMEND ORDINANCE NO. 1028, WHICH AMENDED THE EAST RIDGE ZONING ORDINANCE (ORDINANCE NO. 481), RELATIVE TO SIGNS, SECTION 110. OFF-PREMISE SIGNS, SUBSECTION E. SPACING OF SIGNS (2<sup>nd</sup> and final reading)** – Director Custer stated there is a one word change in this section of the ordinance, which changes the wording from “same” side to “either” side of the right-of-way.

**ORDINANCE NO. 1053 – AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE SETTING THE PROPERTY TAX RATE IN THE CITY OF EAST RIDGE FOR THE YEAR 2017 AT THE RATE OF \$1.3381 FOR EVERY ONE HUNDRED DOLLARS OF ASSESSED REAL PROPERTY IN THE CITY OF EAST RIDGE, TENNESSEE (2<sup>nd</sup> and final reading)** City Manager Miller stated that Items E and F have to do with the budget for FY 2017-2018. The rate being proposed is a rollback from \$1.4227 to \$1.3381.

**ORDINANCE NO. 1054 – AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, ADOPTING THE ANNUAL BUDGET AND TAX RATE FOR THE FISCAL YEAR BEGINNING JULY 1, 2017 AND ENDING JUNE 30, 2018 (2<sup>nd</sup> reading)** – Mr. Miller will have more detail when this ordinance comes before Council in tonight’s regular meeting on first reading.

**New Business Discussion:**

**Resolution to enter into agreement with CARTA for Para-Transit Services for East Ridge** – City Manager Miller has proposed in the budget an allocation for disabled and senior citizen transportation. Phil Pugliese from CARTA stated they have developed two options for CARTA service in East Ridge. Option 1 is a service plan for Monday – Friday transportation from 7:00 am to 7:00 pm. Option 2 in combination with that service, CARTA would offer Care-A-Van service for disabled and senior citizens to anywhere in East Ridge and anywhere in the CARTA Care-A-Van network. That cost for the city would be \$260,000 per year. Mr. Pugliese has spoken with Southeast Tennessee Development District regarding a CMAQ grant for the cost of CARTA transportation, which would bring our cost down to \$52,000. Mr. Miller stated this would go into effect in the next fiscal year. He stated he will be asking Council tonight for a letter of intent to apply for the CMAQ grant. Mr. Pugliese stated if the Council chose the Care-A-Van service as a stand-alone service, it would cost the City \$7.50 per trip or \$15.00 per round trip for each passenger. Mr. Miller stated he could start working on a contractual agreement for the Care-A-Van service. This will be a partnership with CARTA; we have

placed \$30,000 in the budget for this partnership. Mayor Lambert stated a resolution would be on the next meeting for approval of an agreement for these services to begin September 1, 2017. July 1, 2018 would begin the new CMAQ grant.

**Discussion of Hiring a Planner/Architect to do a Master Plan for McBrien School Site** – Mr. Miller stated this includes the building and the property surrounding it. There are approximately seven acres of land. He discussed doing a town center at this property, including certain possibilities as follows:

- Convert to a police and fire station and sell the current building and site. It is in the Border Region.
- Relocate the Traffic Department, Street Department and Animal Shelter from Yale to the McBrien site.
- Construct a multi use pavilion for basketball, a skating rink, farmer’s market, etc.

Vice Mayor Sewell stated it is time to do something with the McBrien property. He would also like to get an idea of what the Public Safety building would sell for.

**Discussion of a Streetscape Project for West Ringgold Road** – Mr. Miller stated the west side of town is dying and we need to do something to bring it back. This project would include the area from John Ross and Belvoir west to South Seminole. He is proposing that a streetscape project be funded by the Border Region sales tax. The plan would include sidewalks, ADA ramps, street lamps, drainage improvements, street furniture, greenscape and landscapes, etc. He is asking for approval to seek Requests for Qualifications for engineering services, which includes design engineering, right of way acquisitions, etc. Since there are no state or federal funds we do not have to abide by TDOT’s requirements. He stated this would be a complicated project, because there is not a lot of right of way and no room for sidewalks on both sides of the street. It may take a year to do the planning. Vice Mayor Sewell asked if there has been discussion with Luken Properties regarding them redesigning some of their properties. Mayor Lambert stated they have talked about doing significant facade improvements in Osborn Shopping Center. He has seen a rendering of this. Mr. Miller stated the City could work with Luken Properties on the design. He also stated this project could cost between four to five million dollars.

Mayor and Council had nothing further at this time.

The meeting was adjourned.

**REGULAR MEETING OF THE CITY COUNCIL  
OF THE CITY OF EAST RIDGE**

**July 27, 2017  
6:30 pm**

The East Ridge City Council met pursuant to notice on July 27, 2017, 6:30 pm at East Ridge City Hall. Mayor Lambert called the meeting to order.

Denny Manning gave the invocation. All joined in the Pledge of Allegiance to the Flag.

**Present were:** Mayor Lambert, Vice Mayor Sewell, Councilmember Cagle, Councilmember Helton, Councilmember Williams, City Manager Miller, City Attorney Litchford, and Deputy City Recorder Qualls. City Recorder Middleton was not present.

**Consent Agenda:**

- A. Approval of Minutes July 13, 2017 Called Meeting
- B. Approval of Minutes July 13, 2017 Agenda Work Session
- C. Approval of Minutes July 13, 2017 Regular Council Meeting
- D. Approval of June 2017 Financial Statement

Vice Mayor Sewell made a motion, seconded by Councilmember Helton, to approve the Consent Agenda. The vote was unanimous. Motion approved.

**Communication from Citizens:**

Laura Mathis, 2100 McBrien Road, thanked the Council for taking action on the Caravan project through CARTA. She also discussed the meeting with County Commissioner Tim Boyd in which the \$15 million expansion at Camp Jordan was discussed. She also discussed the McBrien school property.

**Communication from Councilmembers:**

Councilmember Cagle stated the meeting with Commissioner Boyd was a good meeting but nothing was settled.

Vice Mayor Sewell, Councilmember Williams, and Councilmember Helton had nothing at this time.

Mayor Lambert had nothing at this time.

**Communication from City Manager:**

City Manager Miller had nothing at this time.

**Old Business:**

**ORDINANCE NO. 1048 – AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE TO AMEND THE EAST RIDGE CITY CODE, TITLE 13, CHAPTER 1, SECTION 13-104, SUBSECTION 5 CLEAN-UP AT PROPERTY OWNER’S EXPENSE, BY ADDING SUBSECTION 5 (a) ASSESSMENT OF CITY’S COSTS OF ABATEMENT (2<sup>nd</sup> and final reading) -** City Attorney Litchford read on caption. Councilmember Williams made a motion, seconded by Councilmember Cagle, to approve Ordinance No. 1048 on second and final reading. The vote was unanimous. Motion approved.

**New Business:**

**PUBLIC HEARING FOR REZONING OF 401 S. HOWELL AVENUE FROM R-1 RESIDENTIAL DISTRICT TO O-1 OFFICE DISTRICT (ORDINANCE NO. 1049)** – Mayor Lambert opened the public hearing. Director of Community Services Custer stated this rezoning was unanimously approved by the Planning Commission, but was contingent on six conditions. No one spoke in favor of or in opposition to the rezoning. Mayor Lambert closed the public hearing.

**ORDINANCE NO. 1049 – AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, TO AMEND THE ZONING REGULATIONS AND THE ZONING MAP OF THE CITY OF EAST RIDGE, TENNESSEE SO AS TO REZONE THE PROPERTY LOCATED AT 401 SOUTH HOWELL AVENUE, TAX MAP #169B N 010, FROM R-1 RESIDENTIAL DISTRICT TO O-1 OFFICE DISTRICT (1<sup>st</sup> reading) -** City Attorney Litchford read on caption. Councilmember Cagle made a motion, seconded by Councilmember Helton, to approve Ordinance No. 1049 on first reading. The vote was unanimous. Motion approved.

**PUBLIC HEARING FOR REZONING OF 5330 RINGGOLD ROAD FROM C-2 GENERAL COMMERCIAL DISTRICT TO M-3 WAREHOUSE AND WHOLESALE DISTRICT (ORDINANCE NO. 1050)** – Mayor Lambert opened the public hearing. Emerson Russell, 630 North Avenue, stated he is planning to convert this property to a climate controlled storage facility. No one spoke in opposition to the rezoning. Mayor Lambert closed the public hearing.

**ORDINANCE NO. 1050 – AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, TO AMEND THE ZONING REGULATIONS AND THE ZONING MAP OF THE CITY OF EAST RIDGE, TENNESSEE SO AS TO REZONE THE PROPERTY LOCATED AT 5330 RINGGOLD ROAD, TAX MAP #169J A 031, FROM C-2 GENERAL COMMERCIAL DISTRICT TO M-3 WAREHOUSE AND WHOLESALE DISTRICT (1<sup>st</sup> reading) -** City Attorney Litchford read on caption. Vice Mayor Sewell made a motion, seconded by Councilmember Williams, to approve Ordinance No. 1050 on first reading. The vote was unanimous. Motion approved.

**PUBLIC HEARING FOR REZONING OF 1521 BURNS AVENUE FROM R-1 RESIDENTIAL DISTRICT TO C-2 GENERAL COMMERCIAL DISTRICT**

(**ORDINANCE NO. 1051**) – Mayor Lambert opened the public hearing. No one spoke in favor of or in opposition to the rezoning. Mayor Lambert closed the public hearing.

**ORDINANCE NO. 1051 – AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, TO AMEND THE ZONING REGULATIONS AND THE ZONING MAP OF THE CITY OF EAST RIDGE, TENNESSEE SO AS TO REZONE THE PROPERTY LOCATED AT 1521 BURNS AVENUE, TAX MAP #169N F 023, FROM R-1 RESIDENTIAL DISTRICT TO C-2 GENERAL COMMERCIAL DISTRICT (1<sup>st</sup> reading)** - City Attorney Litchford read on caption. Councilmember Cagle made a motion, seconded by Councilmember Williams, to approve Ordinance No. 1051 on first reading. The vote was unanimous. Motion approved.

**Mayor Lambert moved Item K, Discuss/Take Action on CMAQ Grant for CARTA Services, to this portion of the agenda.** Lisa Maragnano with CARTA thanked the Council for working with CARTA on this project. Councilmember Cagle made a motion, seconded by Vice Mayor Sewell, to move forward with the CMAQ grant for CARTA services. Councilmember Williams stated the Care-A-Van service will be a good program and asked if this CARTA service would replace SETHRA services. Mr. Miller stated that it would. Mr. Sewell and the Mayor both stated this is a good program and thanked CARTA for working with the City on the cost. The vote was unanimous. Motion approved.

**ORDINANCE NO. 1052 – AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, TO AMEND ORDINANCE NO. 1028, WHICH AMENDED THE EAST RIDGE ZONING ORDINANCE (ORDINANCE NO. 481), RELATIVE TO SIGNS, SECTION 110. OFF-PREMISE SIGNS, SUBSECTION E. SPACING OF SIGNS (1<sup>st</sup> reading)** - City Attorney Litchford read on caption. Councilmember Cagle made a motion, seconded by Councilmember Williams, to approve Ordinance No. 1052 on first reading. The vote was unanimous. Motion approved.

**ORDINANCE NO. 1053 – AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE SETTING THE PROPERTY TAX RATE IN THE CITY OF EAST RIDGE FOR THE YEAR 2017 AT THE RATE OF \$1.3381 FOR EVERY ONE HUNDRED DOLLARS OF ASSESSED REAL PROPERTY IN THE CITY OF EAST RIDGE, TENNESSEE (1<sup>st</sup> reading)** - City Attorney Litchford read on caption. Mr. Miller stated that when the budget was presented in May the rate was \$1.4227. The millage rate could not be finalized because 2017 is a reappraisal year and we did not have the figures for new construction and total increase in property appraisals from the County Tax Assessor's office. Recently, the County sent the assessed property valuation information which reflected a 6.34% increase. The millage rate must be revenue neutral; therefore, Mr. Miller is proposing the rate be rolled back to \$1.3381. Mr. Cagle thanked Mr. Miller for not proposing a property tax increase. Councilmember Helton made a motion, seconded by Councilmember Williams, to approve Ordinance No. 1053 on first reading. The vote was unanimous. Motion approved.

**ORDINANCE NO. 1054 – AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, ADOPTING THE ANNUAL BUDGET AND**



**TAX RATE FOR THE FISCAL YEAR BEGINNING JULY 1, 2017 AND ENDING JUNE 30, 2018 (1<sup>st</sup> reading)** - City Attorney Litchford read on caption. City Manager Miller stated that when the budget was presented in May, the General Fund was projected at \$13,730,775 and being revenue neutral on property taxes. Due to changes that have occurred since that time, such as a decrease in medical insurance premiums, and other items outlined in his agenda memorandum, he is proposing a total General Fund of \$13,684,253. Mr. Miller is also proposing increases in salaries for employees that need to be reclassified. Patricia Cassidy, Court Clerk, addressed her request for a salary increase for that position. She stated it is a 24/7 position and she believes she has saved the City money in various areas. Vice Mayor Sewell made a motion, seconded by Councilmember Helton, to approve Ordinance No. 1054 on first reading. The vote was unanimous. Motion approved. Finance Director Qualls stated that a public hearing will need to be held before the second reading of the ordinance and asked if Council wanted to hold the meeting at 5:30 pm on August 10<sup>th</sup>. Council had no objection to this time.

**RESOLUTION NO. 2677 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, AWARDED BIDS FOR MOWING OF PRIVATE PROPERTIES WITHIN THE CORPORATE LIMITS OF THE CITY OF EAST RIDGE** - City Attorney Litchford read on caption. Director Custer stated the City did not receive any bids for the mowing. He is recommending that we rebid this item. He also stated that Worker's Comp and liability insurance could be an issue with some of the companies. Councilmember Cagle suggested possibly hiring two part-time employees to do the grass mowing. Councilmember Helton made a motion, seconded by Vice Mayor Sewell, to rebid this item. The vote was unanimous. Motion approved.

The meeting was adjourned.