

**MINUTES OF THE AGENDA WORK SESSION
October 15, 2015 – 6:00 pm**

**To Set the Agenda For The
October 29, 2015 Council Meeting**

As Amended on May 12, 2016

The East Ridge City Council met pursuant to notice on October 15, 2015 at East Ridge City Hall to set the agenda for the October 29, 2015 Council Meeting and other items.

Mayor Lambert called the meeting to order.

Present were: Mayor Lambert, Vice Mayor Gravitt, Councilmember Cagle, Councilmember Manning, Councilmember Sewell, Interim City Manager Williams, City Attorney North, and City Recorder Middleton.

Old Business Discussion:

ORDINANCE NO. 996 – AN ORDINANCE OF THE CITY OF EAST RIDGE, TENNESSEE, TO ALLOW CONSTRUCTION OF AN OFF-PREMISE BILLBOARD ON A TRACT OF LAND LOCATED AT 6800 RINGGOLD ROAD IN ACCORDANCE WITH ORDINANCE 481, ARTICLE IV, SECTION 105, TITLED USES PERMITTED ON REVIEW (2nd and final reading) – Mayor Lambert stated first reading of this ordinance is on tonight’s regular meeting agenda, so there will be more discussion at that time.

ORDINANCE NO. 997 - AN ORDINANCE TO REPEAL ORDINANCE NUMBER 898, AND FURTHER AMEND ORDINANCE NUMBER 481, ENTITLED THE EAST RIDGE ZONING ORDINANCE, ARTICLE II, DEFINITIONS, ARTICLE V, SCHEDULE OF DISTRICT REGULATIONS AND ARTICLE VII REGULATIONS FOR USES PERMITTED ON REVIEW, IN ORDER TO REVISE DEVELOPMENT STANDARDS ON OPEN AIR MARKETS (2nd and final reading) –

ORDINANCE NO. 997 - AN ORDINANCE TO REPEAL ORDINANCE NUMBER 898, AND FURTHER AMEND ORDINANCE NUMBER 481, ENTITLED THE EAST RIDGE ZONING ORDINANCE, ARTICLE II, DEFINITIONS, ARTICLE V, SCHEDULE OF DISTRICT REGULATIONS AND ARTICLE VII REGULATIONS FOR USES PERMITTED ON REVIEW, IN ORDER TO REVISE DEVELOPMENT STANDARDS ON OPEN AIR MARKETS (2nd and final reading)

Mayor Lambert: Item B will be Ordinance No. 997 on second and final reading. This will be a revision to development standards on open air markets. I think Kenny is going to talk a little bit about this.

Fire Marshal Custer: Mayor and Council, back some time ago we were working through several ordinances that needed to be cleaned up. They seemed to be vague, this being one of them. It was lacking definition for an open air market. It was lacking some substantiation, type

of construction and how to build it. And that's basically what this ordinance entails. It's more of a housekeeping item

Councilmember Cagle: *May I ask a question about it?*

Fire Marshal Custer: *Yes sir.*

Councilmember Cagle: *Are there anybody going to be grandfathered in? Like in front of the flea market down there that's already sitting out there, that trailer selling.....*

Fire Marshal Custer: *Well actually this ordinance didn't change the old ordinance. So it will actually, yes, it will catch anything else going on.*

Councilmember Cagle: *So they will be grandfathered in?*

Fire Marshal Custer: *No. The current tents are part of something the City attorney and I have been working on the last few weeks anyway that falls back on the old ordinance also. It's just combining the two basically.*

Councilmember Manning: *Other words, so what you're saying they won't be grandfathered?*

Fire Marshal Custer: *No*

Councilmember Manning: *OK. Thank you*

Mayor Lambert: *Again this is in front of us for first reading tonight.*

Mayor Lambert: *Do you have a question?*

Mayor Lambert: *Alright, thank you sir.*

New Business Discussion:

ORDINANCE NO. _____ - REZONING OF PROPERTY IN THE 5300 BLOCK OF ROOSEVELT ROAD FROM RT-1 RESIDENTIAL TOWNHOUSE DISTRICT TO RZ-1 ZERO LOT LINE RESIDENTIAL DISTRICT (1st reading) – Mayor Lambert stated this was approved by the Planning Commission on October 5, 2015. He stated the owner could build 29 townhouses in the current zoning. If the zoning is changed to RZ-1, the owner will build 20 single family homes.

ORDINANCE NO. _____ - BUDGET AMENDMENT – Account Specialist Qualls stated this amendment will be based on the decision Council makes on the Camp Jordan Roadway project.

Discussion of amending contract with Chattanooga Football Club – Director Martin stated that the route for the Christmas Nights of Lights has been changed, so he has asked CFC not to practice in November and December, since the soccer field lights would interfere with the

Christmas lights. He is asking that the contract be modified to allow CFC to only pay for 10 months out of the year rather than 12.

Discussion of “No Parking” signs in the 3800 block of Altamira – Interim City Manager Williams stated cars parking on both sides of the road have become an issue with emergency vehicles and school buses. Councilmember Sewell suggested putting no parking signs on all side streets in the City. Mr. Manning asked if this item could be moved up to tonight’s regular meeting agenda. Mr. North stated the problem with moving it up is that citizens have not been notified. Chief Williams stated we can make the notification personally.

Councilmember Manning had nothing at this time.

Councilmember Sewell suggested that Council start looking at qualifications for the City Manager position. He stated that Chief Williams is doing a good job but we need to move forward. The Mayor stated we could place this on the next agenda as a discussion item. The Mayor would like the Chief to forward Council the job description and requirements for the City Manager position.

Vice Mayor Gravitt stated we are also advertising for the City Treasurer position, but he feels we need to get a City Manager first so that person could be involved in the hiring process for the City Treasurer. Councilmember Cagle suggested that we go to an outside source, possibly our auditor to come in and do the interviews. Mr. North stated this would take away the hiring aspect from the City Manager, as stated in our Charter. Mayor Lambert stated that since the advertisement closes on October 23rd, Council could discuss this item on October 29th.

Councilmember Cagle asked for prayers for the Spurlock family and the Lee family in the recent passing of Virginia Spurlock and Martha Lee. Mr. Cagle also stated that Van Price asked him to thank the firefighters and police officers that responded to his heart attack.

Mayor Lambert stated the River Rescue will be October 17th from 9 am – 12 pm. .

Mayor Lambert stated he would also like for Council to consider creating a separate position from the City Treasurer, for someone to do the border region responsibilities and economic development. This position would be reimbursable under the Border Region Act. The Mayor stated this would be an expansion of our financial staff, because the workload will not decrease. The Mayor would like to add this to the next regular meeting as a discussion item.

Councilmember Manning stated that former Police Chief Bill Muse is home after a hospital stay. He also stated that Judge Reingold is doing well and former Police Lt. Bob Davis is also doing well after a recent illness.

The meeting was adjourned.

**REGULAR MEETING OF THE CITY COUNCIL
OF THE CITY OF EAST RIDGE**

**October 15, 2015
6:30 pm**

The East Ridge City Council met pursuant to notice on October 15, 2015, 6:30 pm at East Ridge City Hall. Mayor Lambert called the meeting to order.

Mayor Lambert gave the invocation. All joined in the Pledge of Allegiance to the Flag.

Present were: Mayor Lambert, Vice Mayor Gravitt, Councilmember Cagle, Councilmember Manning, Councilmember Sewell, Interim City Manager Williams, City Attorney North, and City Recorder Middleton.

The Mayor moved the following items to the beginning of New Business.

Item C – Ordinance 997

Item K – Variance for Save-a-Lot Beer Permit

Item L – Request from East Ridge Elementary School to use the Arena for graduation

Item M – Request from East Ridge Elementary for City to hang banner for the 4th Annual Pioneer Palooza Fall Festival

Item Q – Request from East Ridge Masonic Lodge for City to Hang Banner for Fundraiser

Consent Agenda:

- A. Approval of Minutes September 24, 2015 Agenda Work Session
- B. Approval of Minutes September 24, 2015 Council Meeting

Councilmember Cagle made a motion, seconded by Councilmember Sewell, to approve the Consent agenda. The vote was unanimous. Motion approved.

Communication from Citizens:

Matthew DeGlopper, 706 Pyron Lane, discussed the City Manager and City Treasurer positions. He also discussed the Border Region Act. Matt Wood with MPL Construction explained to Mr. DeGlopper that they would get 100% of their cost and the City would get 100% of their cost. They are not co-mingled.

Communication from Councilmembers:

Councilmembers Manning and Cagle had nothing at this time.

Vice Mayor Gravitt reminded everyone about the Christmas Parade coming up in November.

Councilmember Sewell congratulated the East Ridge High School football team for their 7 – 0 record.

Vice Mayor Gravitt stated that the walls are up on the Bass Pro Shop. The Mayor discussed the Bass Pro project, the Life Care project, the LaQuinta remodel and the Wal-Mart Neighborhood Market, which will have a grand opening on October 28th at 7:30 am. The Mayor stated we were very blessed to have the Border Region Act. We are one of three cities in the State to have it and Bass Pro would not have happened without it.

Communication from City Manager:

Interim City Manager Williams had nothing at this time.

Old Business:

ORDINANCE NO. 995 – AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE TO ALLOW THE CITY OF EAST RIDGE TO OPERATE A FIRE STATION AT 1410 ST. THOMAS STREET IN ACCORDANCE WITH ORDINANCE 481, ARTICLE V, SECTION 201 (D) TITLED USES PERMITTED ON REVIEW (2nd and final reading) – City Attorney North read on caption. Vice Mayor Gravitt made a motion, seconded by Councilmember Manning, to approve Ordinance No. 995 on second and final reading. Motion approved.

Approval of Crestwood Garden Club Plan for “Jo’s Garden” at Camp Jordan Park – (tabled from 9/24/15) – Vice Mayor Gravitt made a motion, seconded by Councilmember Manning, to remove this item from the table. The vote was unanimous. Motion approved. Director Martin will get pricing for the fencing. The representatives from the Garden Club recommended the black metal fencing. They also stated that most of the garden will be planted in the spring but trees need to be planted now. Councilmember Sewell made a motion, seconded by Vice Mayor Gravitt, to approve the plan for the garden, but to do the fencing at a later date. Councilmember Cagle made a motion, seconded by Mayor Lambert, to amend the motion to put a cap of \$2,000 on the City’s portion of the expenses. Vote on the amendment was unanimous. Motion approved. Vote on the initial motion was unanimous. Motion approved.

New Business:

ORDINANCE NO. 997 - AN ORDINANCE TO REPEAL ORDINANCE NUMBER 898, AND FURTHER AMEND ORDINANCE NUMBER 481, ENTITLED THE EAST RIDGE ZONING ORDINANCE, ARTICLE II, DEFINITIONS, ARTICLE V, SCHEDULE OF DISTRICT REGULATIONS AND ARTICLE VII REGULATIONS FOR USES PERMITTED ON REVIEW, IN ORDER TO REVISE DEVELOPMENT STANDARDS ON OPEN AIR MARKETS (1st reading) – City Attorney North read on caption. Vice Mayor Gravitt made a motion, seconded by Councilmember Sewell, to approve Ordinance No. 997 on first reading. The vote was unanimous. Motion approved.

Variance for Save-a-Lot Beer Permit – Mayor Lambert introduced David Burnett, the Division Manager for Save-a-Lot. Mr. Burnett stated the store has been in the same location for many years. The issue with the permit is that there is a residence with 65 feet at the rear of the store property. Mr. Burnett provided pictures of the houses showing a tree buffer between the properties. Vice Mayor Gravitt made a motion, seconded by Councilmember Sewell, to approve

the variance for the beer permit. Roll call vote: Vice Mayor Gravitt - yes; Councilmember Cagle - yes; Councilmember Manning - abstain; Councilmember Sewell - yes; Mayor Lambert - yes. Motion approved.

Mayor Lambert stated that the City Attorney has some possible changes to the beer ordinance that he would like to see on the next agenda.

Vice Mayor Gravitt stated that sometimes there are issues that do not get carried forward to the next agenda. He would like for the Interim City Manager to give a follow-up on issues that were discussed in the previous meeting.

Request from East Ridge Elementary School to use the Arena for graduation- May 24th, 2016 - Councilmember Manning made a motion, seconded by Vice Mayor Gravitt, to approve the request. The vote was unanimous. Motion approved. The principal from the school thanked the Council for their support.

Request from East Ridge Elementary for City to hang banner for the 4th Annual Pioneer Palooza Fall Festival on October 24, 2015 - Vice Mayor Gravitt made a motion, seconded by Councilmember Manning, to approve the request. The vote was unanimous. Motion approved.

Request from East Ridge Masonic Lodge for City to Hang Banner for Fundraiser - Vice Mayor Gravitt made a motion, seconded by Councilmember Manning, to approve the request. The vote was unanimous. Motion approved.

Vice Mayor Gravitt asked to move Item O, Discussion of Camp Jordan Parkway bids to this point in the agenda.

Discussion of Camp Jordan Parkway Bids – Councilmember Cagle made a motion, seconded by Councilmember Manning, to accept the bid of Talley Construction due to the conflict the City had with Brown Brothers regarding purchasing property for the Fire Station. Mayor Lambert stated this was bid and came back over 2 million. Some changes were made and the project was rebid, with lower bids coming in. The two bids we have are Brown Brothers at \$1,825,990 and Talley Construction at \$1,951,229.50. City Attorney North stated he researched with MTAS the issue of not accepting the low bid. MTAS stated the city could accept the higher bid if the City has had a problem with the low bidder, but must explain why they are not accepting the low bid.

Mr. Gravitt stated when the City was trying to locate property for fire station 2, they looked at property owned by one of these bidders and a verbal price was given by one of these bidders. After the fact, the owner increased the price of the property. He stated he has a problem awarding a contract to an entity that was not forthcoming with the City.

Mayor Lambert stated Council needs to decide where the funds will come from. The Mayor stated that the City has \$600,000 in State Street Aid. He stated the \$300,000 was allocated for paving projects, but these projects could wait until next year. He stated we also have two CDs that could be used. Ms. Qualls stated we have already allocated \$241,000 to finish the TIP grant for McBrien Road and we have already allocated \$500,000 for the Camp Jordan Project from the State Street Aid. The Mayor stated the State and the County are also contributing \$1,000,000 each to the project over the next two years. We have also had a 13% increase in our local option

sales tax for 2014 – 2015, which should be about the same as the state sales tax. The Border Region reimbursement is based on state sales tax . Councilmember Manning asked if spending these funds could put the City in the red. Mayor Lambert stated that it could. We have to take into account that we took \$1 million out of surplus funds to finish paying the incentive. It could affect the overall numbers but it will not hurt us. Ms. Qualls stated we have two CDs, one for \$550,000 and one for \$500,000. The Mayor would like to use \$400,000 out of State Street Aid and use one of the CDs.

Councilmember Cagle discussed the 100-foot easement on Camp Jordan Parkway. He would like to get the state to allow us to own this road. Mayor Lambert stated we could do an excess land request.

Mayor Lambert asked for roll call to accept the bid of Talley Construction. The vote was unanimous. Motion approved.

Councilmember Cagle made a motion, seconded by Councilmember Manning, to use \$400,000 from the State Street Aid fund and take the balance out of a \$550,000 CD that the City has. The vote was unanimous. Motion approved.

Public Hearing for Ordinance No. 996 - Use on Review for Off-premise Billboard at 6800 Ringgold Road – Mayor Lambert opened the public hearing. There was no one that spoke in favor or in opposition to the use on review. Vice Mayor Gravitt stated he wants to schedule a workshop to discuss the sign ordinance. Mayor Lambert stated that the Regional Planning Agency has been looking at our sign ordinance issues, but he is not sure if they are finished. Jay Desai, the applicant for the use on review, stated that the sign is 20 feet tall and is an electronic LED sign with a photo sensor that dims the light at night. Mayor Lambert closed the public hearing.

ORDINANCE NO. 996 – AN ORDINANCE OF THE CITY OF EAST RIDGE, TENNESSEE, TO ALLOW CONSTRUCTION OF AN OFF-PREMISE BILLBOARD ON A TRACT OF LAND LOCATED AT 6800 RINGGOLD ROAD IN ACCORDANCE WITH ORDINANCE 481, ARTICLE IV, SECTION 105, TITLED USES PERMITTED ON REVIEW (1st reading) – City Attorney North read on caption. Councilmember Manning made a motion, seconded by Councilmember Cagle, to approve Ordinance No. 996 on first reading. Mayor Lambert stated he has concerns about the number of billboards we already have in the City. He stated that this particular stretch of Ringgold Road does not have any. The Mayor is concerned about that because he feels we may be opening “Pandora’s Box” for other applicants. Roll call vote: Vice Mayor Gravitt - yes; Councilmember Cagle - yes; Councilmember Manning - yes; Councilmember Sewell - yes; Mayor Lambert - no. Motion approved.

Vice Mayor Gravitt would like to have a called meeting for the sign ordinance. He would like to see a moratorium on billboards in the City. He suggested having a called meeting on November 2, 2015 at 11:00 am. He would also like for Council to get copies of the sign ordinance.

RESOLUTION NO. 2513 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, AUTHORIZING THE CITY OF EAST RIDGE TO PARTICIPATE IN THE STATE OF TENNESSEE FY 2015-2016 RECYCLING REBATE

MATCHING GRANT PROGRAM – City Attorney North read on caption. Vice Mayor Gravitt made a motion, seconded by Councilmember Sewell, to approve Resolution No. 2513. Amanda Miller, our Grants Coordinator stated the cost of recycle cans can cover the cost of our match. The vote was unanimous. Motion approved.

RESOLUTION NO. 2514 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, APPROVING THOMPSON ENGINEERING TO PERFORM A TRAFFIC COUNT WITH REGARD TO THE MCBRIEN ROAD PAVEMENT PROJECT FOR THE TRANSPORTATION IMPROVEMENT PLAN (TIP) RESURFACING PROJECT – City Attorney North read on caption. Vice Mayor Gravitt asked if this cost could come out of the grant. Ms. Miller stated that it should be reimbursable as part of the grant. Vice Mayor Gravitt made a motion, seconded by Councilmember Manning, to approve Resolution No. 2514. The vote was unanimous. Motion approved.

RESOLUTION NO. 2515 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, AMENDING RESOLUTION 2502, APPROVING THE SELECTION OF AN ENGINEERING AND DESIGN FIRM, AND AUTHORIZING THE MAYOR OR HIS DESIGNEE TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT WITH RAGAN-SMITH ASSOCIATES, INC., TO PROVIDE PROFESSIONAL ENGINEERING SERVICES FOR THE TENNESSEE LOCAL PARKS AND RECREATION FUND (LPRF) GRANT PROJECT – Vice Mayor Gravitt made a motion, seconded by Councilmember Cagle to approve Resolution No. 2515. The vote was unanimous. Motion approved.

RESOLUTION NO. 2516 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, AMENDING RESOLUTION 2512, SO AS TO AUTHORIZE THE MAYOR OR HIS DESIGNEE TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT WITH ASA ENGINEERING AND CONSULTING, INC. TO PROVIDE PROFESSIONAL ENGINEERING SERVICES FOR THE TENNESSEE DEPARTMENT OF TRANSPORTATION (TDOT) MULTIMODAL ACCESS GRANT – City Attorney North read on caption. Vice Mayor Gravitt made a motion, seconded by Councilmember Sewell, to approve Resolution No. 2516. The vote was unanimous. Motion approved.

RESOLUTION NO. 2517 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, AUTHORIZING THE CITY MANAGER OR HIS DESIGNEE TO OPEN AN INTEREST BEARING CHECKING ACCOUNT FOR THE GRANT FUND – City Attorney North read on caption. Councilmember Sewell made a motion, seconded by Vice Mayor Gravitt, to approve Resolution No. 2517. The vote was unanimous. Motion approved.

RESOLUTION NO. 2518 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, APPROVING BIDS FOR THE PURCHASE OF SOCCER UNIFORMS FOR THE 2015 - 2016 INDOOR SOCCER SEASON – City Attorney North read on caption. Councilmember Sewell made a motion, seconded by Councilmember Manning, to approve Resolution No. 2518, Screen Industry Art, Inc. The vote was unanimous. Motion approved.

RESOLUTION NO. 2519 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, AMENDING RESOLUTION 2436, AUTHORIZING THE MAYOR AND/OR CITY MANAGER TO ENTER INTO A CHANGE ORDER WITH HALLORAN CORPORATION, TO ALLOW THE CITY OF EAST RIDGE TO PURCHASE HVAC EQUIPMENT DIRECTLY FROM THE MANUFACTURER WITH REGARD TO THE CAMP JORDAN HVAC PROJECT – City Attorney North read on caption. Interim City Manager Williams stated we have had some issues with this vendor and it will be better to deal directly with the manufacturer. Vice Mayor Gravitt made a motion, seconded by Councilmember Manning, to approve Resolution No. 2519. We will purchase the units and Halloran Corporation will be responsible for installation. Chief Williams stated that the vendor will take care of this immediately. Ms. Miller stated the grant is for \$145,000 and we will not go over that amount. The vote was unanimous. Motion approved.

Discussion of Lease or Purchase of Police Motorcycles – Chief Reed stated that Knoxville Harley Davidson will not renew the lease on the motorcycles, but will sell them to the City for \$9,000 each. The Chief contacted Bumpus Harley Davidson in Murfreesboro. They will lease the City motorcycles for \$75 more per month than what we pay now on the current lease. Vice Mayor Gravitt asked if the motorcycles were necessary for operations. The Chief stated we use them for special events and operations with other entities. Councilmember Manning made a motion, seconded by Councilmember Cagle, to approve a 2-year lease with Bumpus Harley Davidson. The vote was unanimous. Motion approved.

Discussion of Proposal to Hire Davis Lundy for Consulting Services – Councilmember Cagle made a motion, seconded by Councilmember Manning, to table this item. The vote was unanimous. Motion approved.

Councilmember Manning stated that comments have been made about giving Christmas bonuses and raises. He stated these have already been voted on, approved and budgeted.

The meeting was adjourned.

**CALLED MEETING OF THE CITY COUNCIL
OF THE CITY OF EAST RIDGE**

October 20, 2015 – 11:00 am

The East Ridge City Council met pursuant to notice on October 20, 2015, 11:00 am at East Ridge City Hall for the purpose of:

- **Consideration of Resolution No. 2520 – Bids for Camp Jordan Parkway Project**

Mayor Lambert called the meeting and all Councilmembers were given notice of the call.

Mayor Lambert called the meeting to order. Councilmember Manning gave the invocation and all joined in the Pledge of Allegiance to the flag.

Present were: Mayor Lambert, Vice Mayor Gravitt, Councilmember Cagle, Councilmember Manning, Councilmember Sewell, Interim City Manager Williams, City Attorney North and City Recorder Middleton.

Communication from Citizens:

Bernard Brown III, (Tripp Brown) and his attorney Gary Patrick were present to clear up confusion of ownership and the affiliation between Tripp Brown and Bernard Brown, Jr. Tripp Brown and his brother Britt are the owners of Brown Bros., Inc. who submitted the low bid for the Camp Jordan Roadway project. Council approved the higher bid from Talley Construction because of issues with Richard Brown over property the City wanted to purchase for Fire Station #2. Richard Brown and Bernard Brown Jr., own the property in question, not Brown Bros., Inc. Mr. Brown stated that his father, Bernard Brown, Jr. has never owned or been an officer of Brown Bros., Inc. They are asking Council to reconsider their vote on this project. It would also save the City \$125,000.

Councilmember Cagle stated that he made the motion to approve Talley Construction because Tripp Brown came before the Council on December 11, 2014 stating he was representing Richard Brown in the matter of property that Richard Brown wanted to sell to the City for construction of a fire station. This led Mr. Cagle to believe that Brown Bros., Inc. was associated with Richard Brown and the property in question.

City Attorney North also stated there was confusion on this issue because Tripp Brown represented his uncle Richard Brown regarding the property for the fire Station. Mr. North asked Mr. Brown who Barbara Brown is. Mr. Brown stated that is his mother. Mr. North also asked if Donny Covey has any connection with the Browns. Mr. Brown stated that Mr. Covey is his brother-in-law and has no business connection.

Mayor Lambert stated we did not have a resolution prepared for the vote in the October 15th meeting, since it was listed as discussion on the agenda. He stated we have a resolution prepared for this meeting, plus we would have to rescind the motion from the October 15th meeting. Councilmember Manning made a motion, seconded by Councilmember Sewell, to rescind the vote of October 15th which awarded the bid to Talley Construction, due to a factual

misunderstanding. Mr. Gravitt explained it was not the intention of the Council to defame anyone, but there was confusion over which Brown owned the property. Mr. Gravitt asked if any communication has been made with Talley Construction. Chief Williams stated that no contract has been signed, no notice to proceed has been issued and no work has been done on the project by Talley Construction. The vote was unanimous. Motion approved.

RESOLUTION NO. 2520 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, APPROVING A BID FOR A ROAD IMPROVEMENT PROJECT ON CAMP JORDAN PARKWAY

Vice Mayor Gravitt asked the bidders what the time frame is for completion of this project. Mr. Brown stated he has not discussed this with anyone, but if Bass Pro opens in the spring, they are prepared to meet the completion date. There was no one from Talley Construction present to discuss the project. Mr. Manning asked Mr. Brown when they could start the project. Mr. Brown stated they could start immediately with certain parts of the project such as demolition, clearing, etc. Vice Mayor Gravitt made a motion, seconded by Councilmember Manning, to award the bid to Brown Bros., Inc. Mayor Lambert stated we need to designate a way to pay for this project, since the action from October 15th has been rescinded. Mr. Gravitt and Mr. Manning withdrew their motion and second. Mr. Gravitt made a motion, seconded by Councilmember Manning, to award the bid to Brown Bros., Inc. in the amount of \$1,825,990, with the funds to come from a \$500,000 CD and \$400,000 coming out of the State Street Aid fund. The vote was unanimous. Motion approved.

Mr. North will send a letter to Talley Construction to inform them of the Council's actions.

The meeting was adjourned.

**MINUTES OF THE AGENDA WORK SESSION
October 29, 2015 – 6:00 pm**

**To Set the Agenda For The
November 12, 2015 Council Meeting**

The East Ridge City Council met pursuant to notice on October 15, 2015 at East Ridge City Hall to set the agenda for the October 29, 2015 Council Meeting and other items.

Mayor Lambert called the meeting to order.

Present were: Mayor Lambert, Vice Mayor Gravitt, Councilmember Cagle, Councilmember Manning, Councilmember Sewell, Interim City Manager Williams, City Attorney North, and City Recorder Middleton.

Old Business Discussion:

ORDINANCE NO. 998 – Public Hearing – This will be for Ordinance No. 998 which is up for first reading at tonight’s regular council meeting.

ORDINANCE NO. 998 – AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, TO AMEND THE ZONING REGULATIONS AND THE ZONING MAP OF THE CITY OF EAST RIDGE, TENNESSEE TO REZONE THE PROPERTY LOCATED IN THE 5300 BLOCK OF ROOSEVELT ROAD FROM RT-1 RESIDENTIAL TOWNHOUSE DISTRICT TO RZ-1 ZERO LOT LINE RESIDENTIAL DISTRICT (2nd and final reading) – Mayor Lambert stated there will be more discussion on this item in tonight’s regular council meeting.

ORDINANCE NO. 999 - AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, TO AMEND ORDINANCE NO. 989 ENTITLED “AN ORDINANCE TO PROVIDE REVENUE FOR THE CITY OF EAST RIDGE, TENNESSEE FOR THE FISCAL YEAR JULY 1, 2015 TO JUNE 30, 2016 APPROPRIATING THE SAME TO THE PAYMENT OF EXPENSES OF THE MUNICIPAL GOVERNMENT . . .” BY CHANGING THE REVENUE OF THE CAPITAL PROJECTS FUND AND DESIGNATING A PORTION OF THE FUND BALANCE OF THE STATE STREET AID FUND AND CAPITAL PROJECTS FUND BY CHANGING THE EXPENDITURES OF THE STATE STREET AID FUND AND CAPITAL PROJECTS FUND (2nd and final reading) – Mayor Lambert stated this will be discussed further in tonight’s regular council meeting since it is being considered on first reading. Accounts Specialist Qualls stated this amendment is to pay for the Camp Jordan Parkway project.

New Business Discussion:

ORDINANCE NO. _____ - AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE TO AMEND TITLE 8, CHAPTER 2, SECTION 8-212 OF THE EAST RIDGE MUNICIPAL CODE (ORDINANCE NOS. 555, 858 AND 905) TO ALLOW FOR THE ISSUANCE OF BEER PERMITS WITHIN TWO HUNDRED AND FIFTY FEET OF ANY RESIDENCE (1st reading) – Mayor Lambert stated this is being

considered because of issues that came from the Walmart and Save-a-Lot beer applications. These businesses were within 250 feet of a residence and have to go before Council to request a variance.

RESOLUTION NO. _____ - CDBG Sewer Infrastructure Grant – Chief Williams stated Amanda Miller will be at the next meeting to address this. Mayor Lambert stated we have applied for one sewer grant and we should be notified soon if it was approved.

Discussion of Deadline for Submission of Agenda Items – Councilmember Manning – Mr. Manning stated the deadline to submit items for the agenda should be the Thursday at noon before the next week’s meeting. This would make it easier on staff. The Mayor or two Councilmembers may submit items during the last seven days in case of emergencies.

Discussion of Restroom Issues at Camp Jordan - Chief Williams asked Director Martin to address issues with the restrooms at Camp Jordan. Mr. Martin stated that some issues have been repaired and we will get a new restroom with the LPRF grant. There are issues in some of the other restrooms with leaky roofs and rusted fixtures. He also stated that the NSA World Series did not come to Camp Jordan this year because of the condition of the restrooms. Mr. Martin is getting prices and can take funds from the field maintenance line item. Councilmember Sewell asked the status of the LPRF grant money. Chief Williams will check on this.

Vice Mayor Gravitt stated he had a complaint about lights on back side of walking track that have been burned out for a long time. He asked if we could get those replaced. Mr. Martin stated his crews would be doing maintenance during indoor soccer season and this would get done.

Councilmember Cagle asked what the status is of the new air conditioning units that are being purchased with grant funds. Chief Williams stated that the City is going to purchase the units directly from the manufacturer (Trane) and the contractor will install them.

Chief Williams stated he met with the Wood brothers about the restroom at Camp Jordan that they are updating. He stated the roof needs replacing and as soon as that is done they will finish other updates. The Chief stated he has also suspended work on the new picnic pavilion. The steel was supposed to come in next week, but it could interfere with the Christmas Nights of Lights and Santa’s Village. They will resume after the light show is finished.

Chief Williams will also talk to the Wood brothers about smoothing out the remainder of the dirt at Camp Jordan. He stated that EPB will have to come in and drop the poles. Mayor Lambert stated this will also have to be done after the Christmas light show.

Councilmembers had no further items to discuss at this time.

The meeting was adjourned.

**REGULAR MEETING OF THE CITY COUNCIL
OF THE CITY OF EAST RIDGE**

**October 29, 2015
6:30 pm**

The East Ridge City Council met pursuant to notice on October 29, 2015, 6:30 pm at East Ridge City Hall. Mayor Lambert called the meeting to order.

Councilmember Manning gave the invocation. All joined in the Pledge of Allegiance to the Flag.

Present were: Mayor Lambert, Vice Mayor Gravitt, Councilmember Cagle, Councilmember Manning, Councilmember Sewell, Interim City Manager Williams, City Attorney North, and City Recorder Middleton.

Consent Agenda:

- A. Approval of Minutes October 15, 2015 Agenda Work Session
- B. Approval of Minutes October 15, 2015 Council Meeting
- C. Approval of Minutes October 20, 2015 Called Meeting
- D. Approval of September 2015 Financial Report

Councilmember Sewell made a motion, seconded by Councilmember Manning, to approve the Consent Agenda. The vote was unanimous. Motion approved.

Communication from Citizens:

David Sprouse, 3335 Ringgold Road, Suite 102, stated this is the second time he has approached the Council about the sign at his small business and nothing has been done. Mayor Lambert stated that Council has scheduled a meeting on November 2nd to discuss and possibly take action on the sign ordinance. Mr. Sprouse asked to continue to display the sign until the ordinance is changed. Interim City Manager Williams stated that we have to honor the code that is in place at the current time. Mr. Sprouse stated the City sent a citation to his landlord, when he should have received the citation, not the landlord. Chief Williams stated that violation notices are always sent to the owner of the property.

Matthew DeGlopper, 706 Pyron Lane, stated he does not like the new mobile website. Chief Williams stated we are currently working on the website.

David Lynn, 4109 Ringgold Road, stated he applied for façade improvement grant and cannot get anyone to do anything on the grant. He is waiting on the grant for his new windows and awning. Chief Williams stated the former City Treasurer was handling this but he has left the

City to take a position in another city. The Chief will have someone take pictures of the building and get back with Mr. Lynn.

Councilmember Cagle asked what needs to be done in the meantime about the Façade Grant program. Chief Williams stated that he could delegate the duties to Code Enforcement. Mayor Lambert stated this is a good program for businesses that want to freshen up their storefronts.

Communication from Councilmembers:

Councilmembers Manning and Sewell had nothing at this time.

Councilmember Cagle stated that Walmart is now open and have made donations to the Fire and Police Departments. He also stated the Teriyaki of Japan will be opening on November 1st.

Vice Mayor Gravitt stated that the East Ridge High School Football team could possibly have a 10 – 0 record after their next game. He stated that some alumni are forming the East Ridge High School Alumni and Supporters, Inc. and suggested that citizens make contributions.

Councilmember Cagle asked if the football team would have playoff games at East Ridge. Chief Williams stated that if they make it to the playoffs, he believes they will play at home.

Mayor Lambert congratulated Walmart on the opening of their store and stated that the manager, William Venable, is a “class act.”

Communication from City Manager:

Chief Williams stated there will be a ‘Trunk or Treat’ at Camp Jordan on October 30th along with a car show.

Chief Williams stated that November 6th is the first official night of the Christmas Nights of Lights. There will be a Santa Village in the middle of the show with inflatables, food vendors and crafts, with proceeds going to the Needy Child Fund. There will also be a Christmas Nights of Lights concert on November 21st with over 360 choir members from seven churches.

Chief Reed gave an update on ordering computers and the firearms exchange. The exchanges have generated \$11,515 worth of exchange which has generated new equipment, 11 new rifles, 6,000 rounds of ammunition, and 65 new magazines. All this has been generated from the exchange of 95 firearms. He stated we received three grants for computers in the amount of \$27,840. Surplus sales have generated over \$18,500. Seizure vehicle sales have brought in \$28,347. These total approximately \$74,000 +. This has funded buying all new laptops and mounts. We have also purchased field based reporting software. This averages about \$1,378 per car for software. We have sold all but two of the surplus vehicles, so the expense of computers and software has been completely funded with nothing coming out of the budget. The Chief will get final numbers to the Council at a later date.

Councilmember Manning asked Chief Reed why we are sending officers to the City of Chattanooga for firearms training rather than to Hamilton County. Chief Reed stated that the City of Chattanooga is the entity that is holding the class.

Mr. Manning asked if all officers and reserves have received their new vests. The Chief said all the officers have been fitted for vests and they have been ordered. They should arrive in four to six weeks.

Mr. Manning asked if helmets had been ordered for the motorcycle officers. The Chief stated he bought some at the end of the budget year. Mr. Manning also asked if the light bars had been ordered for the motorcycles. The Chief stated that there have been design changes in the bar lights so he has not ordered those yet.

Mr. Manning asked how many reserve officers we have. The Chief stated we have added three for total of nine. Mr. Manning asked how many officers we have per shift. The Chief stated eight or nine. He also stated we have interviews set up for the third week in November for more officers. One position cannot be filled until December because a retiree is still on the payroll until that time.

Mr. Manning asked if we have ordered motorcycles. The Chief stated that he has.

Old Business:

ORDINANCE NO. 996 – AN ORDINANCE OF THE CITY OF EAST RIDGE, TENNESSEE, TO ALLOW CONSTRUCTION OF AN OFF-PREMISE BILLBOARD ON A TRACT OF LAND LOCATED AT 6800 RINGGOLD ROAD IN ACCORDANCE WITH ORDINANCE 481, ARTICLE IV, SECTION 105, TITLED USES PERMITTED ON REVIEW (2nd and final reading) - City Attorney North read on caption. Councilmember Sewell made a motion, seconded by Councilmember Cagle, to approve Ordinance No. 996 on second and final reading. The vote was unanimous. Motion approved. Vice Mayor Gravitt stated that the sign has an automatic dimmer for nighttime. He suggested that if it fails to work properly, the sign could be turned off or disabled until the repairs could be made. Roll call vote: Vice Mayor Gravitt - yes; Councilmember Cagle - yes; Councilmember Manning - yes; Councilmember Sewell - yes; Mayor Lambert – no. Motion approved.

ORDINANCE NO. 997 - AN ORDINANCE TO REPEAL ORDINANCE NUMBER 898, AND FURTHER AMEND ORDINANCE NUMBER 481, ENTITLED THE EAST RIDGE ZONING ORDINANCE, ARTICLE II, DEFINITIONS, ARTICLE V, SCHEDULE OF DISTRICT REGULATIONS AND ARTICLE VII REGULATIONS FOR USES PERMITTED ON REVIEW, IN ORDER TO REVISE DEVELOPMENT STANDARDS ON OPEN AIR MARKETS (2nd and final reading) - City Attorney North read on caption. Councilmember Sewell made a motion, seconded by Councilmember Manning, to approve Ordinance No. 997 on second and final reading. The vote was unanimous. Motion approved.

Discussion of Proposal to Hire Davis Lundy for Consulting Services (tabled 10/15/15) – Mayor Lambert asked that this be placed on the previous agenda. He stated a number of smaller cities met to discuss issues of Hamilton County taking a portion of state shared sales tax. This could cut the City's state shared revenue from one-half million to one million each year. He stated he does not want to raise property taxes, but it may be necessary if this bill is passed. Collegedale is leading the charge and has already hired Davis Lundy for consulting services. The proposal from Davis Lundy is for \$20,000 each year for two years. The larger cities such as East Ridge would pay more than the smaller cities. The City of Chattanooga is not involved.

Councilmember Cagle asked if this would affect the tax money we would receive from the Border Region Act. The Mayor stated that it should not affect it.

Councilmember Cagle made a motion, seconded by Councilmember Manning, to remove this item from the table. The vote was unanimous. Motion approved.

City Attorney North stated if other cities pull out of the agreement, it could cost the City more than \$20,000 per year. Councilmember Manning made a motion, seconded by Councilmember Sewell, to approve the agreement for a one-year term with a cap of \$20,000 per year. Mayor Lambert stated we would have a resolution at the next meeting to memorialize the vote, if approved. The vote was unanimous. Motion approved.

New Business:

ORDINANCE NO. 998 – AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, TO AMEND THE ZONING REGULATIONS AND THE ZONING MAP OF THE CITY OF EAST RIDGE, TENNESSEE TO REZONE THE PROPERTY LOCATED IN THE 5300 BLOCK OF ROOSEVELT ROAD FROM RT-1 RESIDENTIAL TOWNHOUSE DISTRICT TO RZ-1 ZERO LOT LINE RESIDENTIAL DISTRICT (1st reading) - City Attorney North read on caption. Councilmember Manning made a motion, seconded by Councilmember Cagle, to approve Ordinance No. 998 on first reading. Councilmember Cagle asked the owners, James Anderson and Sherrill White, how many single family homes there would be in development. Mr. White stated there would be 20 and the 21st lot would be a retention pond. He also stated that the homes will average 1,500 square feet. Councilmember Sewell stated he is concerned about the traffic the development will generate. Mayor Lambert stated that 20 single family homes would generate less traffic than 29 townhouses, which it is currently zoned for. The vote was unanimous. Motion approved.

ORDINANCE NO. 999 - AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, TO AMEND ORDINANCE NO. 989 ENTITLED “AN ORDINANCE TO PROVIDE REVENUE FOR THE CITY OF EAST RIDGE, TENNESSEE FOR THE FISCAL YEAR JULY 1, 2015 TO JUNE 30, 2016 APPROPRIATING THE SAME TO THE PAYMENT OF EXPENSES OF THE MUNICIPAL GOVERNMENT . . .” BY CHANGING THE REVENUE OF THE CAPITAL PROJECTS FUND AND DESIGNATING A PORTION OF THE FUND BALANCE OF THE STATE STREET AID FUND AND CAPITAL PROJECTS FUND BY CHANGING THE EXPENDITURES OF THE STATE STREET AID FUND AND CAPITAL PROJECTS FUND (1st reading) - City Attorney North read on caption. Vice Mayor Gravitt made a motion, seconded by Councilmember Cagle, to approve Ordinance No. 999 on first reading. The vote was unanimous. Motion approved.

RESOLUTION NO. 2522 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, AUTHORIZING THE PLACEMENT OF NO PARKING SIGNS IN THE 3800 BLOCK OF ALTAMIRA DRIVE - City Attorney North read on caption. Councilmember Manning made a motion, seconded by Councilmember Sewell (for discussion purposes), to approve Resolution No. 2522. Chief Williams stated that the Codes Department delivered letters to residents in the area, plus they personally knocked on doors. He stated that emergency vehicles cannot get through the area where cars are parked.

Councilmember Sewell asked if this was something that Council even needed to approve, that the City Manager should make that decision. Mr. Sewell believes it would be a good idea to put up no parking signs on all City streets. We could have an ordinance at the next meeting. Chief Williams is concerned that not everyone has a driveway and some have multiple cars. Councilmember Manning believes that Traffic Control should be able to make these kinds of decisions. Mr. Manning withdrew his motion and Mr. Sewell withdrew his second. Mayor Lambert made a motion, seconded by Vice Mayor Gravitt, to approve Resolution No. 2522. Roll call vote: Vice Mayor Gravitt - yes; Councilmember Cagle - yes; Councilmember Manning - no; Councilmember Sewell - yes; Mayor Lambert - yes. Motion approved.

RESOLUTION NO. 2523 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, AUTHORIZING THE ADVANCING OF STATE SALARY SUPPLEMENT PAYMENTS FOR FIREFIGHTERS AND POLICE OFFICERS - City Attorney North read on caption. Councilmember Sewell made a motion, seconded by Vice Mayor Gravitt, to approve Resolution No. 2523. The vote was unanimous. Motion approved.

RESOLUTION NO. 2524 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, AWARDED THE BID FOR CLOSED CELL SPRAY FOAM INSULATION AT THE SANITATION MAINTENANCE BUILDING - City Attorney North read on caption. Sanitation Supervisor Petty stated that the insulation would have to have a barrier for fire protection, or would have to be covered with plywood or something comparable. Mr. Gravitt asked what this building is used for. Mr. Petty stated it is used for maintenance on vehicles and equipment and it gets very cold in the winter. Councilmember Manning made a motion, seconded by Councilmember Sewell, to approve Resolution No. 2524, the bid from Foametix of Chattanooga in the amount of \$15,797.32, which includes the thermal barrier. The vote was unanimous. Motion approved.

RESOLUTION NO. 2525 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, AUTHORIZING THE CITY TO ENTER INTO AN AMENDED FIELD USAGE AGREEMENT WITH THE CHATTANOOGA FOOTBALL CLUB ACADEMY ("CFCA") - City Attorney North read on caption. Mr. North explained that we currently have a contract with CFCA for use of the soccer fields for 12 months out of the year. Construction on the parkway and the Christmas Nights of Lights Show has affected them using the fields, plus the soccer field lights being on at night will affect the light show. Mr. North amended the contract to prohibit night-time use of the fields for the months of November and December and CFCA would not pay the monthly fee of \$3,333.33 for those two months. If they use the field in the daytime, they will pay \$100 per field. Councilmember Manning made a motion, seconded by Councilmember Sewell, to approve Resolution No. 2525. The vote was unanimous. Motion approved.

Discussion of Position for Border Region Responsibilities and Economic Development – Mayor Lambert believes Administration needs a larger staff to make sure that no one becomes overburdened, such as the City Treasurer was. He stated it is understandable that the Façade Grant slipped through the cracks. Councilmember Cagle stated there are two people inside City Hall that could handle these responsibilities. Vice Mayor Gravitt stated he spoke with one of our auditors, and the auditor stated if we hire a good City Manager and a good City Treasurer, that this position would not be necessary. Mayor Lambert stated that Ms. Qualls is doing a

wonderful job, but there is enough work for three positions, a finance manager, treasurer and a border region position. He stated with all the new development coming in, this would be an opportunity to expand staff. Vice Mayor Gravitt stated we need someone with governmental accounting experience.

Discussion of City Manager Position – Councilmember Cagle stated that Council never got a copy of the job description for the City Manager position. Chief Williams stated there is no job description, other than what the Charter states for requirements.

Councilmember Cagle discussed the Ridgeside contract for fire and police services. He stated that we must give Ridgeside a six-month notice if we are going to change the amount of the contract. He stated we need to find out if the amount should be increased and let them know. Mayor Lambert asked if we agreed to do the property inspections that Ridgeside was asking for. If we do, then another judge would have to stand in since Judge Helton could not hear these cases.

The meeting was adjourned.