

## MINUTES OF THE EAST RIDGE CITY COUNCIL

### CALLED MEETING June 2, 2017 – 1:00 pm

The East Ridge City Council met pursuant to notice on June 2, 2017, 1:00 pm at East Ridge City Hall. Mayor Lambert called the meeting and all Councilmembers were given notice of call. The meeting was called for the purpose of the following:

- Discuss/Take Action on the Construction Estimate Cost for Exit 1 as Prepared by Vaughn & Melton, Project Engineers

Mayor Lambert called the meeting to order.

Denny Manning gave the invocation. All joined in the Pledge of Allegiance to the Flag.

**Present were:** Mayor Lambert, Councilmember Cagle, Councilmember Helton, Councilmember Williams, City Manager Miller, City Attorney Litchford, and City Recorder Middleton. Vice Mayor Sewell was not present

#### **Communication from Citizens:**

Laura Mathis, 2100 McBrien Road, asked why this issue could not wait until Thursday's regular meeting. Mayor Lambert stating this issue is of a pressing nature to the Exit 1 construction and any delay could set the project behind schedule.

**Discuss/Take Action on the Construction Estimate Cost for Exit 1 as Prepared by Vaughn & Melton, Project Engineers** – City Manager Miller introduced Jason Elliott with Vaughn and Melton Engineering. Mr. Miller stated that we are getting prepared to put this project out for bid. He stated the timetable is for the bid to go out in mid June, three weeks for advertising and open bids in mid July. It then has to go to TDOT for approval, and then come back to the City Council for approval. Construction should start in mid to late August. They would like to get the roadway from Ringgold Road to Camp Jordan Parkway completed before Thanksgiving.

Mr. Miller stated the estimate from Vaughn and Melton for this project is \$4,658,742 and he is not comfortable signing off on this project for that amount. ASA Engineering has checked the figures and they are acceptable to them. Mr. Miller stated we could do value engineering to reduce the cost, but it means it would have to go through the review process again to approve changes but it would set the project back.

Mr. Miller stated we have \$1.5 million from the State, \$500,000 from the County and \$500,000 from the City. It will also cost \$250,000 to \$300,000 to replace the sewer line at Exit 1. He is recommending that the City borrow \$2.5 million through a bond issue from the Tennessee Municipal Bond Fund for the remainder of the project, plus the sewer project. The City could borrow more if necessary. He also stated this is reimbursable through the Border Region. Mr. Miller stated that some other projects may have to be scaled back or eliminated in order to finance this project. He stated we are looking at \$4.6 million for the Exit 1 reconfiguration and the sewer project.

Councilmember Cagle had various questions about mulch, seeding, excavation, buying dirt to bring in, fencing, street marking, etc that were in Vaughn and Melton's estimate. Mr. Elliott answered the questions from Mr. Cagle.

Mr. Cagle asked what would happen if we go over \$5 million. Mr. Miller stated he does not want to borrow more than we need, but that can be revised if necessary. He would like to take \$2 million from the fund balance, which currently has \$5 million

Councilmember Helton made a motion, seconded by Councilmember Williams, to approve the construction estimate cost for Exit 1 as prepared by Vaughn & Melton. The vote was unanimous. Motion approved.

The meeting was adjourned.

MINUTES OF THE AGENDA WORK SESSION

June 8, 2017 – 6:00 pm

To Set the Agenda For The  
**June 22, 2017 Council Meeting**

The East Ridge City Council met pursuant to notice on June 8, 2017 at East Ridge City Hall to set the agenda for the June 22, 2017 Council Meeting and other items.

Mayor Lambert called the meeting to order.

**Present were:** Mayor Lambert, Councilmember Cagle, Councilmember Helton, Councilmember Williams, City Manager Miller, Harry Cash was present for City Attorney Litchford, and City Recorder Middleton. Vice Mayor Sewell was not present.

**Old Business:**

**ORDINANCE NO. 1038 - AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE ADOPTING THE FY 2016 - 2017 ANNUAL BUDGET AS A CONTINUATION BUDGET FOR FY 2017 - 2018 UNTIL SUCH TIME AS A FINALIZED ANNUAL BUDGET FOR FY 2017 - 2018 IS ADOPTED (2<sup>nd</sup> and final reading)** – Mayor Lambert stated all of the ordinances are on first reading in tonight’s regular meeting, so this will potentially be second reading on all. We are waiting on the reappraisals from the County to be able to set the tax rate.

**ORDINANCE NO. 1039 - AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, TO AMEND ORDINANCE NO. 1013 ENTITLED “AN ORDINANCE TO PROVIDE REVENUE FOR THE CITY OF EAST RIDGE, TENNESSEE FOR THE FISCAL YEAR JULY 1, 2016 TO JUNE 30, 2017 APPROPRIATING THE SAME TO THE PAYMENT OF EXPENSES OF THE MUNICIPAL GOVERNMENT . . .” BY DESIGNATING A PORTION OF THE FUND BALANCE OF THE GENERAL FUND AND BY CHANGING THE REVENUES OF THE DRUG FUND AND BY CHANGING THE EXPENDITURES OF THE GENERAL FUND AND DRUG FUND (2<sup>nd</sup> and final reading)** – **Finance Director Qualls stated the amendment includes the traffic signal strain poles for Exit 1, overtime for the patrol division, change orders for station 2, as well as changes to the grant matches, drug fund and capital projects fund.**

**ORDINANCE NO. 1040 – AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE AMENDING ORDINANCE NO. 947 (ADOPTION OF THE INTERNATIONAL BUILDING CODE) TITLE 12, CHAPTER 1, SECTION 12-106 TITLED AMENDMENTS TO CODE ADOPTED (2<sup>nd</sup> and final reading)** – Mayor Lambert stated Ordinances 1040 – 1045 refer to various codes which will be on first reading in tonight’s regular meeting.

**ORDINANCE NO. 1041 – AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE AMENDING ORDINANCE NO. 948 (ADOPTION OF THE INTERNATIONAL FIRE CODE AND LIFE SAFETY CODE) TITLE 7, CHAPTER 2, SECTION 7-209 TITLED AMENDMENTS TO CODE ADOPTED AND 7-206 TITLED VARIANCES (2<sup>nd</sup> and final reading)**

**ORDINANCE NO. 1042 – AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE AMENDING ORDINANCE NO. 949 (ADOPTION OF THE INTERNATIONAL FUEL GAS CODE) TITLE 12, CHAPTER 3, SECTION 12-301 TITLED CODE ADOPTED (2<sup>nd</sup> and final reading)**

**ORDINANCE NO. 1043 – AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE AMENDING ORDINANCE NO. 950 (ADOPTION OF THE NATIONAL ELECTRICAL CODE) TITLE 12, CHAPTER 3, SECTION 12-301 TITLED CODE ADOPTED BY ADDING SECTION 12-301(b) FEE SCHEDULE (2<sup>nd</sup> and final reading)**

**ORDINANCE NO. 1044 – AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE AMENDING ORDINANCE NO. 951 (ADOPTION OF THE INTERNATIONAL PLUMBING CODE) TITLE 12, CHAPTER 2, SECTION 106.6.2 TITLED FEE SCHEDULE (2<sup>nd</sup> and reading)**

**ORDINANCE NO. 1045 – AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE AMENDING ORDINANCE NO. 952 (ADOPTION OF THE INTERNATIONAL MECHANICAL CODE) TITLE 12, CHAPTER 8, SECTION 106.5.2 TITLED FEE SCHEDULE (2<sup>nd</sup> and final reading)**

**ORDINANCE NO. 1046 – AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, REGULATING THE OPERATION OF RECREATIONAL MOTORIZED VEHICLES WITHIN THE CITY LIMITS OF EAST RIDGE, TENNESSEE (2<sup>nd</sup> and final reading)** – Mayor Lambert stated this will be discussed further in tonight’s regular council meeting. Councilmember Cagle stated this property is up for sale and asked if there was still a need to do anything. The Mayor stated this still needs to be addressed.

**New Business Discussion:**

**RESOLUTION NO \_\_\_\_ - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, RENEWING THE CITY MANAGER’S CONTRACT UNTIL JUNE 30, 2018** – Mayor Lambert stated that at the request of the City Manager, we are waiting until the full council is present.

**RESOLUTION NO. \_\_\_\_\_ - APPROVAL OF BIDS FOR CONCESSIONS** – Councilmember Cagle asked if we could change to a five-year contract rather than two years. Mr. Miller stated he does not like a five-year contract but we could do a three-year, with two one-year options.

**RESOLUTION NO. \_\_\_\_\_ - APPROVAL OF BIDS FOR SPORTS PHOTOGRAPHY** – Director Martin would like to keep this at one year.

**RESOLUTION NO. \_\_\_\_\_ - APPROVAL OF ANNUAL STREET DEPARTMENT BIDS** – Bids will be opened on June 19<sup>th</sup>.

**Discussion of Employee Health Insurance** – City Manager Miller stated the current carrier, Blue Cross Blue Shield, is proposing a 38% increase because of all the high claims the city has had this year. They will not negotiate until they see what other companies are bidding.

Our broker is also getting quotes from United Healthcare and Cigna. Mr. Miller is proposing a 15% increase in the budget for health insurance. Councilmember Cagle stated we need to get the best we can for our employees.

**Other:**

Mayor and Councilmembers had nothing further at this time.

City Manager Miller discussed certain bills that were passed in the legislature.

A gun bill that was passed requires governments to install security measures in buildings where firearms are banned. If we keep the ban, we have to provide metal detectors and an officer at the doors at all times the building is open. If we don't keep the ban, we must remove the language from the doors that prohibits guns in the buildings. The Mayor stated that this bill by design makes it cost prohibitive to keep guns out.

Mr. Miller stated that the gas tax that was passed will provide funding for the new I-75 and I-24 design, which is the number one project.

The meeting was adjourned.

**REGULAR MEETING OF THE CITY COUNCIL  
OF THE CITY OF EAST RIDGE**

**June 8, 2017  
6:30 pm**

The East Ridge City Council met pursuant to notice on June 8, 2017, 6:30 pm at East Ridge City Hall. Mayor Lambert called the meeting to order.

Denny Manning gave the invocation. All joined in the Pledge of Allegiance to the Flag.

**Present were:** Mayor Lambert, Councilmember Cagle, Councilmember Helton, Councilmember Williams, City Manager Miller, Harry Cash was present for City Attorney Litchford, and City Recorder Middleton. Vice Mayor Sewell was not present.

Mayor Lambert would like to add under New Business:

Item K – Resolution No. 2664 - Approval of Interlocal Agreement Between WWTa and the City Regarding Gravity Sewer Repairs

**Consent Agenda:**

- A. Approval of Minutes May 25, 2017 Agenda Work Session
- B. Approval of Minutes May 25, 2017 Regular Council Meeting
- C. Approval of Minutes June 2, 2017 Called Meeting

Councilmember Cagle made a motion, seconded by Councilmember Helton, to approve the Consent Agenda. The vote was unanimous. Motion approved.

**Communication from Citizens:**

Laura Mathis, 2100 McBrien Road, asked the Council to keep in mind the elderly, poor, and disabled with regard to CARTA transportation. They need door-to-door transportation.

Greg Shipley, 6116 Nottingham Drive, thanked the Council and Mayor for allowing the Fishing Rodeo at Camp Jordan. He also thanked Director Martin and his assistant, Kim Gann, for the work they did on the event. He would also like for Council to consider either a fountain or aeration in the middle of the pond.

**Communication from Councilmembers:**

Councilmember Helton and Councilmember Williams had nothing at this time.

Councilmember Cagle thanked everyone for their help with the Fishing Rodeo at Camp Jordan.

Mayor Lambert reminded everyone about the TML Annual Conference that takes place from Sunday – Tuesday of the following week.

**Communication from City Manager:** None

**Old Business:** None

**New Business:**

**ORDINANCE NO. 1038 - AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE ADOPTING THE FY 2016 - 2017 ANNUAL BUDGET AS A CONTINUATION BUDGET FOR FY 2017 - 2018 UNTIL SUCH TIME AS A FINALIZED ANNUAL BUDGET FOR FY 2017 - 2018 IS ADOPTED (1<sup>st</sup> reading)** – Mr. Cash read on caption. Mayor Lambert stated we are waiting on the information from the tax assessor’s office regarding the reappraisals. Mr. Miller stated with a continuation budget we are at the same level of the 2016-2017 budget. There will be no raises, no new personnel until the new budget is approved, but we still have to pay the bills. Councilmember Williams made a motion, seconded by Councilmember Helton, to approve Ordinance No. 1038 on first reading. Councilmember Cagle asked if anything Council approves that has to do with the Border Region is tied to this. Mr. Miller stated it would not be. The vote was unanimous. Motion approved.

**ORDINANCE NO. 1039 - AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, TO AMEND ORDINANCE NO. 1013 ENTITLED “AN ORDINANCE TO PROVIDE REVENUE FOR THE CITY OF EAST RIDGE, TENNESSEE FOR THE FISCAL YEAR JULY 1, 2016 TO JUNE 30, 2017 APPROPRIATING THE SAME TO THE PAYMENT OF EXPENSES OF THE MUNICIPAL GOVERNMENT . . .” BY DESIGNATING A PORTION OF THE FUND BALANCE OF THE GENERAL FUND AND BY CHANGING THE REVENUES OF THE DRUG FUND AND BY CHANGING THE EXPENDITURES OF THE GENERAL FUND AND DRUG FUND (1<sup>st</sup> reading)** – **Mr. Cash read on caption. Mayor Lambert stated Ms. Qualls has provided a memo that highlights the changes in this amendment. Those changes include the traffic signal strain poles for Exit 1, overtime for the patrol division, change orders for station 2, as well as changes to the grant matches, drug fund and capital projects fund. Councilmember Cagle made a motion, seconded by Councilmember Helton, to approve Ordinance No. 1039 on first reading. The vote was unanimous. Motion approved.**

**ORDINANCE NO. 1040 – AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE AMENDING ORDINANCE NO. 947 (ADOPTION OF THE INTERNATIONAL BUILDING CODE) TITLE 12, CHAPTER 1, SECTION 12-106 TITLED AMENDMENTS TO CODE ADOPTED (1<sup>st</sup> reading)** – Mr. Cash read on caption. Councilmember Cagle made a motion, seconded by Councilmember Helton, to approve Ordinance No. 1040 on first reading. The vote was unanimous. Motion approved.

**ORDINANCE NO. 1041 – AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE AMENDING ORDINANCE NO. 948 (ADOPTION OF THE INTERNATIONAL FIRE CODE AND LIFE SAFETY CODE) TITLE 7, CHAPTER 2, SECTION 7-209 TITLED AMENDMENTS TO CODE ADOPTED AND 7-206 TITLED VARIANCES (1<sup>st</sup> reading)** – Mr. Cash read on caption. Councilmember Helton made a motion, seconded by Councilmember Cagle, to approve Ordinance No. 1041 on first reading. The vote was unanimous. Motion approved.

**ORDINANCE NO. 1042 – AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE AMENDING ORDINANCE NO. 949 (ADOPTION**

**OF THE INTERNATIONAL GAS FUEL CODE) TITLE 12, CHAPTER 3, SECTION 12-301 TITLED CODE ADOPTED (1<sup>st</sup> reading) – Mr. Cash read on caption. Councilmember Williams made a motion, seconded by Councilmember Cagle, to approve Ordinance No. 1042 on first reading. The vote was unanimous. Motion approved.**

**ORDINANCE NO. 1043 – AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE AMENDING ORDINANCE NO. 950 (ADOPTION OF THE NATIONAL ELECTRICAL CODE) TITLE 12, CHAPTER 3, SECTION 12-301 TITLED CODE ADOPTED BY ADDING SECTION 12-301(b) FEE SCHEDULE (1<sup>st</sup> reading) - Mr. Cash read on caption. Councilmember Cagle made a motion, seconded by Councilmember Williams, to approve Ordinance No. 1043 on first reading. The vote was unanimous. Motion approved.**

**ORDINANCE NO. 1044 – AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE AMENDING ORDINANCE NO. 951 (ADOPTION OF THE INTERNATIONAL PLUMBING CODE) TITLE 12, CHAPTER 2, SECTION 106.6.2 TITLED FEE SCHEDULE (1<sup>st</sup> reading) - Mr. Cash read on caption. Councilmember Cagle made a motion, seconded by Councilmember Helton, to approve Ordinance No. 1044 on first reading. The vote was unanimous. Motion approved.**

**ORDINANCE NO. 1045 – AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE AMENDING ORDINANCE NO. 952 (ADOPTION OF THE INTERNATIONAL MECHANICAL CODE) TITLE 12, CHAPTER 8, SECTION 106.5.2 TITLED FEE SCHEDULE (1<sup>st</sup> reading) – Mr. Cash read on caption. Councilmember Cagle made a motion, seconded by Councilmember Williams, to approve Ordinance No. 1045 on first reading. The vote was unanimous. Motion approved.**

**ORDINANCE NO. 1046 – AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, REGULATING THE OPERATION OF RECREATIONAL MOTORIZED VEHICLES WITHIN THE CITY LIMITS OF EAST RIDGE, TENNESSEE (1<sup>st</sup> reading) – Mr. Cash read on caption. Mayor Lambert stated this has been discussed in previous meetings and based on those discussions City Attorney Litchford has drafted a proposed ordinance. Councilmember Cagle made a motion, seconded by Councilmember Williams (for discussion purposes) to approve Ordinance No. 1046 on first reading as presented. Mr. Williams stated he would like to see weekend and holiday hours extended. He wants the citizens to enjoy riding, but realizes that it can become a nuisance and we have to protect the neighbors. Councilmember Helton would also like to open up some time on weekends and holidays. Councilmember Cagle and Councilmember Williams withdrew their motion and second. Councilmember Helton made a motion, seconded by Councilmember Williams, to approve Ordinance No. 1046 on first reading with the amendments to allow riding on Sundays and holidays from 1:00 pm to 5:00 pm. Mr. Cagle stated the last sentence stating the timeframe of one hour and references to maintenance would also have to be removed. The vote was unanimous. Motion approved. Mayor Lambert stated there is still opportunity for Council to tweak this ordinance further before the second reading if council thinks it is necessary.**

**Grant Consent Agenda:**

- 1. RESOLUTION NO. 2660 – A RESOLUTION OF THE CITY COUNCIL OF THE**



**CITY OF EAST RIDGE, TENNESSEE, AUTHORIZING THE APPLICATION FOR AND ACCEPTANCE OF THE 2017 PETFINDER FOUNDATION KONG PET TOY GRANT PROGRAM**

2. **RESOLUTION NO. 2661 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, APPROVING THE APPLICATION FOR AND ACCEPTANCE OF, THE FY 2017 BUREAU OF JUSTICE ASSISTANCE BULLETPROOF VEST PARTNERSHIP GRANT**
3. **RESOLUTION NO. 2662 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, APPROVING THE APPLICATION FOR AND ACCEPTANCE OF, THE US DEPARTMENT OF JUSTICE FY 2017 COMMUNITY ORIENTED POLICING SERVICES (COPS) HIRING PROGRAM**
4. **RESOLUTION NO 2663 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, APPROVING THE APPLICATION FOR AND ACCEPTANCE OF, THE 2017 GEORGIA-PACIFIC (GP) FOUNDATION BUCKET BRIGADE GRANT**

Councilmember Williams stated that Community Involvement Coordinator Miller's agenda memo regarding Resolution No. 2661 states there is no match, but the resolution states this is a 50/50 grant. Ms. Miller stated we are still in the 2016 grant round and this does have a 50% match. Councilmember Williams made a motion, seconded by Councilmember Helton, to approve the Grant Consent Agenda. The vote was unanimous. Motion approved.

**RESOLUTION NO. 2664 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, AUTHORIZING THE MAYOR TO ENTER INTO AN INTERLOCAL AGREEMENT WITH THE HAMILTON COUNTY WATER AND WASTEWATER TREATMENT AUTHORITY (“WWTA”)** – Mr. Cash read the resolution in its entirety. Mr. Miller stated the Council accepted an engineering proposal for repairs to a sewer line at the proposed new northbound ramp of I-75. The sewer line could collapse with the extra weight of the fill when the work is done on I-75. He also stated the pipe that exists will be abandoned when they build interceptor line later. Because they are going to abandon the line, the City will have to pay for these repairs. TDOT must sign off on this before the Exit 1 project can move forward. Funds spend on these repairs will be reimbursed from the Border Region sales tax dollars. Councilmember Cagle made a motion, seconded by Councilmember Helton, to approve Resolution No. 2664. The vote was unanimous. Motion approved.

The meeting was adjourned.

MINUTES OF THE AGENDA WORK SESSION

June 22, 2017 – 6:00 pm

To Set the Agenda For The  
**July 13, 2017 Council Meeting**

The East Ridge City Council met pursuant to notice on June 22, 2017 at East Ridge City Hall to set the agenda for the July 13, 2017 Council Meeting and other items.

Vice Mayor Sewell called the meeting to order.

**Present were:** Vice Mayor Sewell, Councilmember Cagle, Councilmember Williams, City Manager Miller, City Attorney Litchford, and City Recorder Middleton. Mayor Lambert was not present for roll call but came in later in the meeting.

**Old Business: None**

**New Business Discussion:**

**Discussion of bids for mowing/corrective maintenance for private properties** - Chief Building Official Custer is requesting to bid out for contractors for mowing/corrective maintenance of properties. He would like to divide the City into two districts and have a contractor for each district. Cost will be based on square footage. Mr. Custer stated that the Street Department has taken care of 408 properties since 2014, which takes time away from streets and drainage. Mr. Miller stated he has had success with this type program in the past, plus we can put a lien on the property taxes for the amount they owe.

**ORDINANCE NO. \_\_\_\_\_ - ADMINISTRATIVE FEES FOR MOWING/CLEAN UP –**

Mr. Custer stated this ordinance could reduce the number of properties the City is responsible for mowing. Fees would be \$100 for the first mowing, \$250 for the second, \$500 for the third, with contractors' expenses on top of these fees. Any additional mowing after the third violation will be assessed a \$500 administrative assessment fee plus contractor expenses. He stated these are mostly vacant properties.

At this time, Mayor Lambert came in to the meeting and apologized for being late.

Mr. Custer stated that if the grass on the property reached 12 inches, the owner has 10 days to mow; if not, we can mow on the 11<sup>th</sup> day. Mr. Miller stated that a brightly colored sign will be posted on each property that has high grass. Councilmember Cagle asked if City employees that have lawn service businesses could bid on this project. Mr. Miller stated yes as long as it does not interfere with their jobs.

**RESOLUTION NO. \_\_\_\_\_ - Agreement with AMEC Foster Wheeler Engineering for**

**CEI Services for Exit 1** – Mr. Miller stated we have an agreement with this firm but we need to review it. He has concerns about a lump sum vs. an hourly basis on this contract. Under this agreement, someone from AMEC Foster Wheeler will be on site at all times when anything is being done at Exit 1. Mr. Miller would like this approved in July and then get authorization from TDOT to proceed with the bid process. The lowest bid has to go before the state for approval. Construction would start in late August.

**Discussion of donations of benches for the soccer fields** – Mr. Miller stated that Tennessee Oncology wants to donate player benches to the City to be placed on the soccer fields. They want to put a plaque with their logo on back of each bench. Councilmember Cagle stated he would like for the benches to stay in place and not be moved around. Mr. Miller stated we could possibly anchor them down. Chief Building Official Custer stated that sometimes the fields are utilized in different directions and different size benches are used. Vice Mayor Sewell stated we only have three tables at the pavilion. Mr. Miller stated that we took one out for repair, because someone is taking the bolts out causing people to fall.

**Discussion of Southern Sacred Sounds Concert at Camp Jordan** – Administrative Assistant Kim Gann stated this concert will be held on July 29<sup>th</sup> with various gospel groups performing. WDEF is helping sponsor the event so the cost will be split between them and the City. Some of the proceeds will go to the Needy Child Fund.

**Discussion of Donation from Freedom Church for Police Department** – Chief Reed stated the Freedom Church reached out to him about making a monetary donation to go toward helping the community and the department. If the donation is accepted, the Chief would like to apply the money toward more trauma kits and tourniquets.

The Mayor and Councilmembers had nothing further at this time.

The meeting was adjourned.

**REGULAR MEETING OF THE CITY COUNCIL  
OF THE CITY OF EAST RIDGE**

**June 22, 2017  
6:30 pm**

The East Ridge City Council met pursuant to notice on June 22, 2017, 6:30 pm at East Ridge City Hall. Mayor Lambert called the meeting to order.

Denny Manning gave the invocation. All joined in the Pledge of Allegiance to the Flag.

**Present were:** Mayor Lambert, Vice Mayor Sewell, Councilmember Cagle, Councilmember Helton, Councilmember Williams, City Manager Miller, City Attorney Litchford, and City Recorder Middleton.

Mayor Lambert stated he may be leaving the meeting early tonight.

**Special Presentation:** Chief Reed introduced Officer Tim Allison and Officer Cory Hinsch. He stated the two officers saved the life of someone who had overdosed by giving the victim CPR. Mayor Lambert presented plaques to the two officers and stated the City is blessed to have good public safety officers, both Fire and Police.

**Consent Agenda:**

- A. Approval of Minutes June 8, 2017 Agenda Work Session
- B. Approval of Minutes June 8, 2017 Regular Council Meeting
- C. Approval of May 2017 Financial Report

Councilmember Cagle made a motion, seconded by Councilmember Helton, to approve the Consent Agenda. Mr. Cagle asked why the total general fund budget amended and the total general fund expenditures are not the same. City Manager Miller stated they are not the same because of expenditures council made for the border region, fire station, ASA beautification plan and equipment for the Street Department. We will receive the dollars back on the border region expenditures. Mayor Lambert stated he has been keeping up with this year's local option sales tax compared to last year and it is up about \$389,000 from last year. Finance Director Qualls stated that through May, we are at 101% in the local option sales tax. Roll call vote: Vice Mayor Sewell - abstain; Councilmember Cagle - yes; Councilmember Helton - yes; Councilmember Williams - yes; Mayor Lambert - yes. Motion approved.

**Communication from Citizens:**

Laura Mathis, 2100 McBrien Road, apologized to sanitation dept, pile of junk in front of her house that they had to pick up that was not hers. She thanked the Animal Shelter for referring her to a group called Happy Nest that could help with birds. She also thanked the Council for pursuing the CARTA matter. She also asked when the Housing and Redevelopment Authority would meet. The Mayor stated possibly the next Friday at noon.

Angela Burgess, 3636 Phelps Street, stated she is concerned about the fireworks issue in East Ridge and it gets worse every year. She also stated her dogs have problems with the fireworks. City Manager Miller stated the police will give a warning the first time and if they go back to the same location the people will get cited and fireworks will be confiscated. Mayor Lambert would like for this information to be placed on the website.

Greg Shipley, 6116 Nottingham Drive, stated there would be an Optimist car show this weekend at Camp Jordan.

#### **Communication from Councilmembers:**

Councilmember Cagle announced that Captain Tim Mullinax with the Police Department will be retiring on June 30<sup>th</sup>. He thanked Captain Mullinax for his years of service and announced there would be a reception on June 30<sup>th</sup> in the Courtroom at 2:00 pm. He also thanked Mr. Miller for hiring Patty Weaver, a long-time employee for the Head Librarian position. Mr. Cagle also thanked Mike Ailey, Traffic Control Supervisor for his quick response to fix a traffic signal on Ringgold Road when a tree was down causing a power outage.

Vice Mayor Sewell had nothing at this time.

Councilmember Williams thanked Officers Allison and Hinsch and all first responders. He also thanked Captain Mullinax for his service to the City.

Councilmember Helton stated that she concurs with Mr. Cagle's and Mr. Williams' remarks.

Mayor Lambert stated there has been a lot of commentary about the new traffic signal at the Lifecare facility. He stated the City did not put up the signal; TDOT and Forrest Preston, owner of Lifecare worked together to put up the signal and Mr. Preston paid for it.

#### **Communication from City Manager:**

City Manager Miller stated the City initiated a \$750,000 capital outlay note from the Tennessee Municipal Bond Fund for the streetscape project. One of the requirements of the note is for the City Manager to report on debt obligation. Mr. Miller read the report to the Council and to the citizens stating the City has initiated the debt in the amount of \$750,000 with an interest amount of 2.76%. The City Recorder will send a copy of the minutes to Linda Mooningham with the Bond Fund, once they have been approved.

Mr. Miller stated that in October 2014, Halloran Corp. was awarded a bid to install an HVAC system at Camp Jordan Arena in the amount of \$139,937. As of this date, they have not completed this job. After sending several letters, and Halloran showing up doing a small amount of work, the company never came back or contacted anyone at the City. Mr. Miller is asking council at this time to direct the City Attorney to initiate legal action against Halloran Corporation. Councilmember Cagle stated we would have to re-bid to complete the job are we going to collect the difference in the 2014 cost compared to today's cost.

Community Involvement Coordinator Miller stated there was another part to this project, a monitoring system for \$13,500, which has not been paid for by Halloran to the supplier. City Manager Miller stated that this project will have to be bid out again in order to be completed. Vice Mayor Sewell made a motion, seconded by Councilmember Helton, to initiate legal

action against Halloran Corp., to seek the \$20,000 overage plus the difference in what it takes to complete the job now compared to the 2014 price, to proceed with bidding this project out and to recoup all legal expenses from Halloran. The vote was unanimous. Motion approved.

### **Old Business:**

Mayor Lambert moved Item D, Resolution No. 2668 and Item E, Resolution No. 2669 under New Business to this portion of the agenda. He also added Camp Jordan Parkway Streetscape Project Change Order under New Business as Item F.

**RESOLUTION NO. 2668 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, RENEWING THE CITY MANAGER'S CONTRACT UNTIL JUNE 30, 2018** - City Attorney Litchford read on caption. Mayor Lambert stated that Council extended the contract for 30 days in order for all Councilmembers to be present. The Mayor stated that Mr. Miller does not want a salary increase; however, he would like an increase in his retirement contribution from 5% to 8% and would like an additional vacation week from 80 hours to 120 hours. Mayor Lambert stated that the city contributes 10% to the state retirement for City employees. The term of this contract renewal will be from July 1, 2017 to June 30, 2018. Councilmember Williams made a motion, seconded by Councilmember Helton, to approve Resolution No. 2668. The vote was unanimous. Motion approved.

Mr. Miller thanked Council for the confidence they have in him by renewing his contract.

**RESOLUTION NO. 2669 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, AUTHORIZING THE CITY MANAGER OR HIS DESIGNEE TO ENTER INTO A CONTRACT WITH \_\_\_\_\_ FOR HEALTH INSURANCE COVERAGE FOR EMPLOYEES OF THE CITY OF EAST RIDGE** - City Attorney Litchford read on caption. City Manager Miller stated that the City has been with Blue Cross Blue Shield (BCBS) for the past year, but due to our poor experience, BCBS has experienced a loss; therefore, they are proposing a 38% increase. Human Resources Manager Trish Perry presented plans from Cigna and BCBS and explained details of the plans. Ms. Perry stated that the plan from United Healthcare was not competitive. Ms. Perry stated she, Mr. Miller and our broker John Davis looked at plans from BCBS and Cigna. Donna Sizemore with our broker JMD Group stated she talked to Cigna at the last minute and they will come down another 2% to an 8% increase rather than 10%. There will be a slight increase of 3% in dental. Ms. Perry is recommending we stay with BCBS for dental and vision; Cigna was not competitive. Mr. Miller stated we have enough appropriated in the budget to cover the insurance costs. The recommendation from Mr. Miller and Ms. Perry is to go with the Cigna HRA plan. Vice Mayor Sewell made a motion to approve Resolution No. 2669 with the Cigna HRA plan. Councilmember Helton asked, since she is buying into the plan, should she abstain. Mr. Litchford stated he does not see it as a conflict since she is paying but it is certainly her decision to make. Councilmember Williams seconded the motion. Ms. Sizemore stated that their company works with all insurance companies, but they believe Cigna was the most willing to work with them within the City's budget. She stated their service far outweighs that of BCBS or United Healthcare. The vote was unanimous. Motion approved.

**ORDINANCE NO. 1038 - AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE ADOPTING THE FY 2016 - 2017 ANNUAL BUDGET AS A CONTINUATION BUDGET FOR FY 2017 - 2018 UNTIL SUCH TIME AS A FINALIZED ANNUAL BUDGET FOR FY 2017 - 2018 IS ADOPTED (2<sup>nd</sup> and final reading)** - City Attorney Litchford read on caption. Vice Mayor Sewell made a motion, seconded by Councilmember Cagle, to approve Ordinance No. 1038 on second and final reading. The vote was unanimous. Motion approved.

**ORDINANCE NO. 1039 - AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, TO AMEND ORDINANCE NO. 1013 ENTITLED "AN ORDINANCE TO PROVIDE REVENUE FOR THE CITY OF EAST RIDGE, TENNESSEE FOR THE FISCAL YEAR JULY 1, 2016 TO JUNE 30, 2017 APPROPRIATING THE SAME TO THE PAYMENT OF EXPENSES OF THE MUNICIPAL GOVERNMENT . . ." BY DESIGNATING A PORTION OF THE FUND BALANCE OF THE GENERAL FUND AND BY CHANGING THE REVENUES OF THE DRUG FUND AND BY CHANGING THE EXPENDITURES OF THE GENERAL FUND AND DRUG FUND (2<sup>nd</sup> and final reading)** - City Attorney Litchford read on caption. Vice Mayor Sewell made a motion, seconded by Councilmember Cagle, to approve Ordinance No. 1039 on second and final reading. The vote was unanimous. Motion approved.

**ORDINANCE NO. 1040 – AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE AMENDING ORDINANCE NO. 947 (ADOPTION OF THE INTERNATIONAL BUILDING CODE) TITLE 12, CHAPTER 1, SECTION 12-106 TITLED AMENDMENTS TO CODE ADOPTED (2<sup>nd</sup> and final reading)** - City Attorney Litchford read on caption. Councilmember Helton made a motion, seconded by Vice Mayor Sewell, to approve Ordinance No. 1040 on second and final reading. The vote was unanimous. Motion approved.

**ORDINANCE NO. 1041 – AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE AMENDING ORDINANCE NO. 948 (ADOPTION OF THE INTERNATIONAL FIRE CODE AND LIFE SAFETY CODE) TITLE 7, CHAPTER 2, SECTION 7-209 TITLED AMENDMENTS TO CODE ADOPTED AND 7-206 TITLED VARIANCES (2<sup>nd</sup> and final reading)** - City Attorney Litchford read on caption. Councilmember Cagle made a motion, seconded by Councilmember Helton, to approve Ordinance No. 1041 on second and final reading. The vote was unanimous. Motion approved.

**ORDINANCE NO. 1042 – AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE AMENDING ORDINANCE NO. 949 (ADOPTION OF THE INTERNATIONAL FUEL GAS CODE) TITLE 12, CHAPTER 3, SECTION 12-301 TITLED CODE ADOPTED (2<sup>nd</sup> and final reading)** - City Attorney Litchford read on caption. Vice Mayor Sewell made a motion, seconded by Councilmember Cagle, to approve Ordinance No. 1042 on second and final reading. The vote was unanimous. Motion approved.

**ORDINANCE NO. 1043 – AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE AMENDING ORDINANCE NO. 950 (ADOPTION OF THE NATIONAL ELECTRICAL CODE) TITLE 12, CHAPTER 3, SECTION 12-301 TITLED CODE ADOPTED BY ADDING SECTION 12-301(b) FEE SCHEDULE**

**(2<sup>nd</sup> and final reading)** - City Attorney Litchford read on caption. Councilmember Williams made a motion, seconded by Councilmember Helton, to approve Ordinance No. 1043 on second and final reading. The vote was unanimous. Motion approved.

**ORDINANCE NO. 1044 – AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE AMENDING ORDINANCE NO. 951 (ADOPTION OF THE INTERNATIONAL PLUMBING CODE) TITLE 12, CHAPTER 2, SECTION 106.6.2 TITLED FEE SCHEDULE (2<sup>nd</sup> and reading)** - City Attorney Litchford read on caption. Councilmember Helton made a motion, seconded by Councilmember Williams, to approve Ordinance No. 1044 on second and final reading. The vote was unanimous. Motion approved.

**ORDINANCE NO. 1045 – AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE AMENDING ORDINANCE NO. 952 (ADOPTION OF THE INTERNATIONAL MECHANICAL CODE) TITLE 12, CHAPTER 8, SECTION 106.5.2 TITLED FEE SCHEDULE (2<sup>nd</sup> and final reading)** - City Attorney Litchford read on caption. Vice Mayor Sewell made a motion, seconded by Councilmember Helton, to approve Ordinance No. 1045 on second and final reading. The vote was unanimous. Motion approved.

**ORDINANCE NO. 1046 – AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, REGULATING THE OPERATION OF RECREATIONAL MOTORIZED VEHICLES WITHIN THE CITY LIMITS OF EAST RIDGE, TENNESSEE (2<sup>nd</sup> and final reading)** - City Attorney Litchford read on caption. Councilmember Williams made a motion, seconded by Councilmember Helton, to approve Ordinance No. 1046 on second and final reading. Councilmember Williams made a motion, seconded by Councilmember Helton, to amend Section C (4) Exceptions and Conditions to exclude retail/dealer product demonstrations or other use required to facilitate retail sales or retail/dealer vehicle maintenance. Vote on the original motion was unanimous. Vote on the amended motion was unanimous. Ordinance No. 1046 was approved on second and final reading.

**New Business:**

**ORDINANCE NO. 1047 - GUNS IN GOVERNMENT BUILDINGS (1<sup>st</sup> reading)** - City Attorney Litchford read on caption. Mr. Litchford stated that a new law, Public Chapter 467 was passed by the Tennessee Legislature which goes into effect on July 1, 2017. He explained that with respect to government buildings, if someone has a carry permit, they can enter with the firearm with certain exceptions, those being a Library, a law enforcement agency, a place where judicial proceedings are in progress, or a place where a school activity is being held. Mr. Litchford stated the City Hall building, in his opinion, is exempted from the law, but it is not specifically defined. MTAS will public a News Flash that might provide clarity on this issue. City Manager Miller stated he believes that this building would not be exempt except for the Library and when judicial proceedings are in progress. Mr. Miller would like to take the signs off the doors that prohibit guns and only put up signs for the Library and for judicial proceedings and Council meetings. Mr. Litchford believes we are in compliance so no further action is needed from Council.



**RESOLUTION NO. 2666 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, APPROVING BIDS FOR THE OPERATION OF FOOD AND REFRESHMENT CONCESSIONS FOR THE EAST RIDGE PARKS AND RECREATION DEPARTMENT** - City Attorney Litchford read on caption. City Manager Miller stated we received one bid from Fun Time Foods for 34%. He stated that Fun Time Foods has been with the City for several years. This will be a three-year contract with a provision for two (2) one-year extensions, based on performance. Councilmember Helton made a motion, seconded by Councilmember Cagle, to approve Resolution No. 2666. Roll call vote: Vice Mayor Sewell - no; Councilmember Cagle - yes; Councilmember Helton - yes; Councilmember Williams - yes; Mayor Lambert - yes. Motion approved.

**RESOLUTION NO. 2667 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, AWARDED ANNUAL BIDS FOR STREET DEPARTMENT MATERIALS FOR FY 2017 – 2018** - City Attorney Litchford read on caption. City Manager Miller stated that Mid-south Aggregates was the low bidder for crushed stone and Hiwassee Paving was the low bidder for asphalt and other street repair materials. We did not receive any bids for top soil, drainage pipe or concrete block/brick. Mr. Miller would like to rebid these items. Vice Mayor Sewell made a motion, seconded by Councilmember Williams, to approve Resolution No. 2667. The vote was unanimous. Motion approved.

**Camp Jordan Parkway Streetscape Project – Change Order** – City Manager Miller stated this project was awarded to Yerbey Concrete Construction with the plans drawn up by MAP Engineering. Yerbey notified him yesterday that sleeves in the islands going east and west that hold the conduit for lighting were not installed. Installation of the sleeves was on the plans from MAP but Brown Bros., who constructed the Parkway, did not install the sleeves. The sleeves will cost \$3,500 to install, and Mr. Miller is recommending paying this expenditure from the \$750,000 Tennessee Municipal Bond Fund capital outlay note. Vice Mayor Sewell made a motion, seconded by Councilmember Helton, to approve the change order. The vote was unanimous. Motion approved.

The meeting was adjourned.