

**MINUTES OF THE AGENDA WORK SESSION**  
**May 11, 2017 – 6:00 pm**

**To Set the Agenda For The**  
**May 25, 2017 Council Meeting**

The East Ridge City Council met pursuant to notice on May 11, 2017 at East Ridge City Hall to set the agenda for the May 25, 2017 Council Meeting and other items.

Mayor Lambert called the meeting to order.

**Present were:** Mayor Lambert, Vice Mayor Sewell, Councilmember Cagle, Councilmember Williams, City Manager Miller, City Attorney Litchford, and City Recorder Middleton. Councilmember Helton was not present.

**Consent Agenda:**

- A. Approval of Minutes May 11, 2017 Agenda Work Session
- B. Approval of Minutes May 11, 2017 Regular Council Meeting
- C. Approval of Financial Report for April 2017
- D. Declaration of Surplus Property – Chief Reed stated that some of the surplus property is tasers. He wants to destroy this property and not let it get into the wrong hands. Even though they are not working, someone could try to repair them.

**Old Business:**

**Appointments to Library Board and Industrial Development Board** – Mayor Lambert stated that Councilmember Cagle has an appointment to the Library Board and Council must make an appointment to the Industrial Development Board.

**New Business Discussion:**

**RESOLUTION NO. \_\_\_\_\_ - Approval of Contract with Adventure Guild** – Director Martin came forward to discuss this issue. He asked the City Attorney if everything was final for consideration of the contract for next meeting. City Attorney Litchford stated he is comfortable with the language and insurance issues have been resolved. Mr. Martin stated a zip line, a climbing wall, and a ropes course will be installed at the park.

**RESOLUTION NO. \_\_\_\_\_ - PetSafe Grant for Dog Park** – Community Involvement Coordinator Miller stated this would be a 100% grant for a dog park with no match from the City. Springvale Park will be considered for the location. Equipment could be rotated each year and the grass reseeded to keep the mud down.

**RESOLUTION NO. \_\_\_\_\_ - Approval of Contract for City Manager** – City Manager Miller stated his contract started on June 1, 2016 and is up for renewal at the end of this month. Mayor Lambert stated he will not be here at the next meeting but he does want to renew the contract and consider a slight adjustment in salary. Mr. Miller stated he appreciates it but would decline a salary increase because it would put him in a higher tax bracket. He would like to see an increase in the contribution to his pension and more vacation time. Mayor Lambert, Vice Mayor Sewell, and Councilmember Williams stated they appreciate the work Mr. Miller has done as City Manager.

**Other:**

Councilmember Cagle thanked Director Martin for his assistance to the Optimist Club over the weekend.

The meeting was adjourned.

**REGULAR MEETING OF THE CITY COUNCIL  
OF THE CITY OF EAST RIDGE**

**May 11, 2017  
6:30 pm**

The East Ridge City Council met pursuant to notice on May 11, 2017, 6:30 pm at East Ridge City Hall. Mayor Lambert called the meeting to order.

Denny Manning gave the invocation. All joined in the Pledge of Allegiance to the Flag.

**Present were:** Mayor Lambert, Vice Mayor Sewell, Councilmember Cagle, Councilmember Williams, City Manager Miller, City Attorney Litchford, and City Recorder Middleton. Councilmember Helton was not present.

The Mayor stated that Councilmember Helton is in New York for her son's graduation.

**Consent Agenda:**

- A. Approval of Minutes April 27, 2017 Agenda Work Session
- B. Approval of Minutes April 27, 2017 Regular Council Meeting

Vice Mayor Sewell made a motion, seconded by Councilmember Williams, to approve the Consent Agenda. The vote was unanimous. Motion approved.

**Communication from Citizens:**

Laura Mathis, 2100 McBrien Road, discussed the Housing and Redevelopment Authority having its own counsel and the City having to pay them.

Robert Parks, 1608 John Ross Road, stated he owns the property with ATV track. He stated they ride two ATVs, but not every day and not every weekend. The portable toilet, the camper, and the temporary power have been removed. He stated he does not rent out space for people to ride. The Mayor told Mr. Parks he had reached his five minutes, but this item is on the agenda for discussion.

Matthew DeGlopper, 706 Pyron Lane, stated that a City employee willfully posted confidential information on the website and the City should pay for credit monitoring for these people. City Manager Miller stated it was not a willful act. It was reported to the City Manager and immediately taken down. Mr. DeGlopper stated the new website looks better, but needs to be back up more. He stated that Springvale Park should be raised in order to build a dog park because it is in a flood area. Mayor Lambert stated it is hard to find City property that does not flood.

**Communication from Councilmembers:**

Councilmember Williams asked that we keep the family of Harriett Harris in our prayers due to her recent passing.

Mr. Williams also stated he has been attending court and observed the Judge dismissing or throwing out citations. He asked the City Manager to check into this.

Vice Mayor Sewell stated that East Ridge Middle School still needs volunteers for the clean-up day. He also stated the principal thanked the City for donating a dump truck of mulch to the school.

Councilmember Cagle stated one of his neighbors on Myrtle Street wanted him to thank the Police Department for the work they did on the street in getting rid of speeders.

Mayor Lambert had nothing at this time.

**Communication from City Manager:** Mr. Miller had nothing at this time.

**Old Business:**

**ORDINANCE NO. 1034 – AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, TO AMEND THE ZONING REGULATIONS AND THE ZONING MAP OF THE CITY OF EAST RIDGE, TENNESSEE SO AS TO REZONE THE PROPERTY LOCATED AT 501 SOUTH GERMANTOWN ROAD, TAX MAP #157H E 007, FROM R-1 RESIDENTIAL DISTRICT TO O-1 OFFICE DISTRICT (2<sup>nd</sup> and final reading)** – City Attorney Litchford read on caption. Vice Mayor Sewell made a motion, seconded by Councilmember Cagle, to approve Ordinance No. 1034 on second and final reading. The vote was unanimous. Motion approved.

**ORDINANCE NO. 1035 – AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, TO ALLOW CONSTRUCTION OF A BILLBOARD ON A TRACT OF LAND LOCATED AT 6726 RINGGOLD ROAD IN ACCORDANCE WITH ORDINANCE NO. 1028, TITLE 14, CHAPTER 2, ARTICLE VI, SECTION 110 AND ORDINANCE 481, ARTICLE IV, SECTION 105 (2<sup>nd</sup> and final reading)** – City Attorney Litchford read on caption. Councilmember Cagle made a motion, seconded by Councilmember Williams, to approve Ordinance No. 1035 on second and final reading. Mr. Sewell stated that he voted no last time because of the footage to the new Fire Station 2. Mayor Lambert stated this request is actually inside the boundary that is required for government buildings. Fire Station #2 will be inside that boundary. Councilmember Cagle stated we passed all these rules and the sign is out of site from the fire station. Roll call vote: Vice Mayor Sewell - yes; Councilmember Cagle - yes; Councilmember Williams - yes; Mayor Lambert - no. Motion approved.

**ORDINANCE NO. 1036 – AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, TO ALLOW CONSTRUCTION OF A DIGITAL BILLBOARD ON A TRACT OF LAND LOCATED AT 5705 RINGGOLD ROAD IN ACCORDANCE WITH ORDINANCE NO. 1028, TITLE 14, CHAPTER 2, ARTICLE VI, SECTION 110 AND ORDINANCE 481, ARTICLE IV, SECTION 105 (2<sup>nd</sup> and final reading)** – City Attorney Litchford read on caption. Councilmember Cagle made a motion, seconded by Councilmember Williams, to approve Ordinance No. 1036 on second and final

reading. Roll call vote: Vice Mayor Sewell - yes; Councilmember Cagle - yes; Councilmember Williams - yes; Mayor Lambert - no. Motion approved.

**ORDINANCE NO. 1037 – AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, TO ALLOW CONSTRUCTION OF AN OFF-PREMISE MONUMENT SIGN ON A TRACT OF LAND LOCATED AT 6642 RINGGOLD ROAD IN ACCORDANCE WITH ORDINANCE NO. 1028, TITLE 14, CHAPTER 2, ARTICLE VI, SECTION 110 AND ORDINANCE 481, ARTICLE IV, SECTION 105 (2<sup>nd</sup> and final reading)** – City Attorney Litchford read on caption. Councilmember Cagle made a motion, seconded by Vice Mayor Sewell, to approve Ordinance 1037 on second and final reading. The vote was unanimous. Motion approved.

**Discuss/Take Action on ATV's in residentially zoned areas** – City Attorney Litchford reviewed the state statues for ATVs, 3 and 4 wheel dune buggies, and dirt bikes. He stated the Legislature has not preempted the city and there is no requirement for registration. We have the authority to regulate ATVs in residential zones, through the noise ordinance, and pollution dealing with the dust, which is unreasonable to neighbors. The City can regulate the engine size, tire size and mufflers. The Mayor stated the issue is where the dividing line is of casual riding and the irritation to the neighbors. The Mayor and Mr. Cagle stated the Police Dept. should keep a log of complaints. Chief Building Official Custer stated this could possibly fall under the same regulation as the hours of building regulations, and could be addressed under air pollution as far as the dust. The Attorney will have something in writing to consider at the next meeting.

#### **New Business:**

**RESOLUTION NO. 2647 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, APPROVING BIDS FOR THE INSTALLATION OF METAL ROOFING ON NINE (9) CITY STRUCTURES** – City Attorney Litchford read on caption. City Manager Miller stated the City received four bids, the low bid being from All Trade Construction at \$20,400. Mr. Miller stated staff checked references and they came back very positive. They also have a good rating with the Better Business Bureau. All Trade Construction is the staff recommendation. Councilmember Cagle made a motion, seconded by Vice Mayor Sewell, to approve Resolution No. 2647, the low bid of All Trade Construction. The vote was unanimous. Motion approved.

**RESOLUTION NO. 2648 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, APPROVING BIDS FOR A STREETScape PROJECT ALONG CAMP JORDAN PARKWAY** – City Attorney Litchford read on caption. City Manager Miller stated that we received three bids, the lowest from Yerbey Concrete in the amount of \$725,475. There were two alternates added, but he is not recommending that we add the alternates. City Manager Miller stated that he and MAP Engineers recommend Yerbey Concrete Construction for the base bid of \$725,475 with no alternates added. He stated this included the trees on both sides, sidewalks on both sides, streetlights on both sides and irrigation. Councilmember Williams asked if the City was going to rebid with concrete just on one side of the Parkway. Mr. Miller stated he has looked at this again and feels it would be best to have sidewalks on both sides of the Parkway. Vice Mayor Sewell made a motion, seconded by Councilmember Williams, to approve the base bid from Yerbey Concrete Construction in the amount of \$725,475. The vote was unanimous. Motion approved.

## **Grant Consent Agenda:**

- 1. RESOLUTION NO 2649 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, APPROVING THE APPLICATION FOR AND ACCEPTANCE OF, THE FY 2017 FEDERAL EMERGENCY MANAGEMENT (FEMA) FIRE PREVENTION & SAFETY GRANT**
- 2. RESOLUTION NO 2650 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, AUTHORIZING THE CITY MANAGER OR HIS DESIGNEE TO APPLY FOR AND ACCEPT THE LEARY FIREFIGHTERS FOUNDATION (NEST LABS, INC.) FOR THE EAST RIDGE FIRE DEPARTMENT**
- 3. RESOLUTION NO. 2651 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, AUTHORIZING THE APPLICATION FOR AND ACCEPTANCE OF THE MADDIE’S FUND INNOVATION GRANTS PROGRAM**

City Attorney Litchford read all the resolutions on caption. City Manager Miller stated that the FEMA grant will be used to purchase 500 smoke detectors and 250 Co2 detectors. We can also use employee labor hours to apply for our match. Vice Mayor Sewell made a motion, seconded by Councilmember Cagle, to approve the Grant Consent Agenda. The vote was unanimous. Motion approved.

**RESOLUTION NO. 2652 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, AUTHORIZING THE MAYOR AND CITY MANAGER TO EXECUTE THE ATTACHED CONTRACT WITH THE STATE OF TENNESSEE DEPARTMENT OF TRANSPORTATION, FOR THE CITY OF EAST RIDGE TO PROVIDE MOWING SERVICES AT THE I-75, EXIT 1 INTERCHANGE, FOR FY 2017 - 2018, ON A REIMBURSEMENT BASIS** – City Attorney Litchford read on caption. City Manager Miller stated we are receiving \$8,820, which is the same as last year. That amount is for six cuttings, but the City will probably do more. Mr. Miller also stated that a flyover bridge will be constructed in the reconfiguration in the area of the I-75 and I-24 split. The approximate cost is 90 million but it could go up to 125 million. Councilmember Cagle made a motion, seconded by Councilmember Williams, to approve Resolution No. 2652. The vote was unanimous. Motion approved.

**Mayor’s Appointments to Housing and Redevelopment Authority** – The Mayor stated he has selected four of the appointees and is waiting on a response from the fifth potential appointee. He will have this at the next meeting. Councilmember Cagle asked if the City has unsafe and unsanitary conditions, where are they? Mayor Lambert stated we have a group of homeless people living in the City. Mr. Cagle stated that is because they want to be homeless. He believes we have enough safe and sanitary housing in East Ridge to accommodate these people. Mr. Cagle stated he has driven around the City and has not seen any unsafe and unsanitary properties in East Ridge. The Mayor stated that when Superior Creek Lodge was closed down because of unsanitary conditions, 800+ people were displaced and some had nowhere to go. He also stated there have been two murders at the Cascades Motel which makes it unsafe. City Attorney Litchford read from the regulations which states “unsafe or unsanitary”, not both. Mayor Lambert stated it is council’s decision, if they believe there are not enough safe and sanitary

places for people to move in to. Mr. Cagle asked since we have no line item budget and are not responsible for the authority, will Mr. Litchford become Counsel for the Housing Authority and who will pay him. The Mayor stated this is the exact same thing as the Industrial Development Board. Also, the Housing Authority cannot go into the City limits of another municipality.

**Discuss/Take Action on School Appropriations** – The Mayor stated he spoke with the principal at Spring Creek Elementary about what they needed. He told the Mayor that band instruments would be appreciated. Mayor Lambert stated we could make the appropriation and let the schools use the funds as they see fit. Mayor Lambert made a motion, seconded by Councilmember Cagle, to approve an appropriation of \$500 for each of the four schools located in the City, and let them use the funds as needed. The vote was unanimous. Motion approved.

**Change Order for Fire Station No. 2** – City Manager Miller stated there are six change orders to consider. The change orders are as follow:

- CP-2 - Additional gas piping for the emergency generator - \$1,912. Approved by Mr. Miller and completed
- CP-3 - Removal of unforeseen, undesirable soil and backfill with suitable soil - \$10,022. Approved by Mr. Miller and Completed.
- CP-4 - Exterior paving reinforcing - \$2,385. Pending approval.
- CP-6 - Construction change (building) - \$548 (credit).
- CP- 7 - Powder coat sectional doors (3 overhead sectional doors) - \$3,893. Pending approval.
- CP-8 - Construction change (building) - \$960 (credit).

Chief Williams stated there was a conflict in the specs and on the drawings about using ionized coating on the bay doors, or to get the color (red) they want, the doors would have to be power coated. The bid specs called for the ionized coating to match the front of the building, but the drawing called for the powder coated door. He has been told that when there is a conflict, the specifications take precedence over the drawings. Mr. Miller believes there should be no change orders on new construction. He stated it would be council's decision if they want to go after the engineer to pay. Chief Williams stated he has a letter from the engineer stating there was a conflict in the specs as opposed to the drawings. Mr. Sewell asked if we try to get the engineer to pay, would it hold up the project. He thinks the attorney should look over all the documents and get his opinion. Mr. Cagle discussed having keypads and how much painting a floor is going to cost. Vice Mayor Sewell made a motion, seconded by Councilmember Williams (for discussion), to approve the change orders. Councilmember Williams asked what the difference in the life span of powder coated vs. ionized. Chief Williams stated that anything with heat or water going through it should be powder coated. Mr. Miller stated that powder coating would give a better appearance and last longer. The vote was unanimous. Motion approved.

At this time, Council took a 5 minute recess.

At this time, Councilmember Helton came into the meeting.

## **Presentation of FY 2017 – 2018 Annual Budget**

City Manager Miller went over the highlights of the proposed FY 2017-2018 budget. He stated the millage rate would remain the same as it has been since 2010-2011, which is \$1.4227. The County is going through reassessments and is in the appeals process right now. If the assessments come in higher, we will have to roll back the millage rate in order to be revenue neutral. We will be delayed in getting our figures, so a continuation budget will have to be done. He stated that the City will maintain a healthy fund balance of approximately \$1.974 million (unaudited figures) based on 10 months. Key revenue streams are property taxes, which are at 99.3% and sales taxes, which will be a windfall. We are at 92% of the local option sales tax at nine months of collections.

The General Fund is balanced. There will be no rate or fee increases, except for possibly in building department, such as permitting. He is proposing hiring six full time employees and one part time employee, plus replacing some vehicles and equipment totaling \$534,346.

**Budget:**

- Total revenue is \$13,730,775 with expenditures being the same.
- Personnel cost is over \$8,969,960 million, or about 65% of the general fund, since we are a service organization.
- Total budget of all funds is \$20,772,302, a decrease from last year of \$388,394.
- General fund property taxes - Walmart, Bass Pro and Life Care will fully come on line in FY 17-18 and generate property taxes, the probable assessed value will reflect an increase of \$11,540,173 (predominantly new construction) for a grand total of \$359,482,533 In summary, the City's assessed valuation increases approximately 3.32% from FY 2016-2017 to FY 2017-2018
- Estimated revenue stream \$4,960,927 which does not include the reassessments.
  
- Other revenues:
  - An increase from the previous budget year of \$453,590
  - incremental state sales tax (Border Region Redevelopment Act) will generate an additional \$62,900 from previous budget year
  - Effective July 1, 2017 sales tax on groceries will decrease from 5 to 4 cents; decrease of \$70,000 - \$80,000
  - The Local Option Sales Tax and the State Sales Tax are anticipated to yield an estimated plus \$225,000 and \$89,015 respectively over last year's budgeted figures.
  - Other projected revenues are expected to remain relatively the same (or a small variance) in the 2017-2018 proposed budget year as compared to the 2016-2017 budget year with a few exceptions.
  
- Capital Outlay:
  - Mr. Miller proposed purchase of vehicles, radios, paver box, street sweeper, gator vehicle, library furniture and resurfacing the tennis court at Pioneer Park for a total of \$534,346.

**Mr. Miller discussed:**

- transfer to other funds,

- state street aid (anticipated revenue proposed for FY 2017-2018 of \$967,225),
- grant fund (anticipated revenue from grants for FY 2017-2018 would be \$3,251,170),
- drug fund (FY 2017-2018, the Fund would total a projected revenue stream of \$50,958),
- solid waste fund (proposed total revenue for FY 2017-2018 of \$1,798,553),
- debt service fund, and
- capital improvement fund (FY 2017-2018, the Fund would total a projected revenue stream of \$2,070,118)

Conclusion:

- Mr. Miller stated, in conclusion, the program outlined in the pages of this budget document for fiscal year 2017- 2018 are attainable, reasonable, and worthy of consideration.

The meeting was adjourned.

**MINUTES OF THE AGENDA WORK SESSION**  
**May 25, 2017 – 6:00 pm**

**To Set the Agenda For The**  
**June 8, 2017 Council Meeting**

The East Ridge City Council met pursuant to notice on May 25, 2017 at East Ridge City Hall to set the agenda for the June 8, 2017 Council Meeting and other items.

Mayor Lambert called the meeting to order.

**Present were:** Mayor Lambert, Councilmember Cagle, Councilmember Helton, Councilmember Williams, City Manager Miller, City Attorney Litchford, and City Recorder Middleton. Vice Mayor Sewell was not present.

**New Business Discussion:**

**ORDINANCE NO. \_\_\_\_\_ - AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE ADOPTING THE FY 2016 - 2017 ANNUAL BUDGET AS A CONTINUATION BUDGET FOR FY 2017 - 2018 UNTIL SUCH TIME AS A FINALIZED ANNUAL BUDGET FOR FY 2017 - 2018 IS ADOPTED (1<sup>st</sup> reading)** – Mayor Lambert stated we are waiting on the new figures from the County tax assessor for the tax rate and reappraisals before we can finalize the FY 17-18 budget.

**ORDINANCE NO. \_\_\_\_\_ - BUDGET AMENDMENT (1<sup>st</sup> reading)** – Mr. Miller stated that we need to make several amendments to the budget, such as traffic signal strain poles for Exit 1, engineering for gravity sewer repair, and change orders for fire station.

**ORDINANCE NO. \_\_\_\_\_ - AMENDMENT TO ORDINANCE 947, BUILDING AND UTILITY FEE REVISION (1<sup>st</sup> reading)** – Chief Building Official Custer stated this ordinance will bring the City into compliance with new state regulations regarding sprinklers in townhomes. It will also simplify the fee schedule.

**ORDINANCE NO. \_\_\_\_\_ - AMENDMENT TO ORDINANCE 948, FIRE CODE FEE REVISION (1<sup>st</sup> reading)** – Mr. Custer stated that if an individual comes in to get a business license, they are also given information regarding inspections by the building department. Currently there is no fee for this, but this would add a consultation fee. This ordinance would also change certain allocation of fees and would replace “Public Safety Director” with “Fire Marshal.”

**ORDINANCE NO. \_\_\_\_\_ - AMENDMENT TO ORDINANCE 949, GAS CODE FEE REVISION (1<sup>st</sup> reading)** – Mr. Custer stated this is based on BTUs which caused some misunderstanding. This would simplify the fee schedule.

**ORDINANCE NO. \_\_\_\_\_ - AMENDMENT TO ORDINANCE NO. 950, ELECTRICAL CODE FEE REVISION (1<sup>st</sup> reading)** – Mr. Custer stated that the City has a contract electrical inspector. He has a base fee that we pay. We added a section on “power out for over a year.” We get assessed that fee, so we are proposing a \$50 fee.

**ORDINANCE NO. \_\_\_\_\_ - AMENDMENT TO ORDINANCE 951, PLUMBING CODE FEE REVISION (1<sup>st</sup> reading)** – Mr. Custer stated this ordinance adds a permit fee, per inspection fee and reinspection fee.

**ORDINANCE NO. \_\_\_\_\_ - AMENDMENT TO ORDINANCE 952, MECHANICAL CODE FEE REVISION (1<sup>st</sup> reading)** – Mr. Custer stated this would also set a permit fee, per inspection fee and a reinspection fee.

Mr. Custer also stated that in the future, fees will be adopted by resolution.

**Grant Consent Agenda:**

1. **RESOLUTION NO. \_\_\_\_\_ Petfinder Foundation grant for Kong brand pet toys** – Community Involvement Coordinator Miller stated that the Petfinder Foundation will donate Kong brand toys for dogs and cats to play with while they are at the Animal Shelter.
2. **RESOLUTION NO. \_\_\_\_\_ - Georgia-Pacific (GP) Foundation – Bucket Brigade Grant for Fire Protective Clothing** – Ms. Miller stated this grant is to replace worn out or damaged fire department equipment. This is a 100% grant with no match.
3. **RESOLUTION NO. \_\_\_\_\_ - Bureau of Justice Assistance (BJA) Bullet Proof Vest Program (BVP)** – This grant is to purchase bullet proof vest for the Police Department.
4. **RESOLUTION NO. \_\_\_\_\_ COPS Grant** – Ms. Miller stated there are four COPS grants that we are assessing to see which one would be a good fit for the Police Department. One is a training grant, two are specific to drug enforcement and one is for hiring new officers. We could possibly apply for all four grants.

**Discussion of advertising for sports photography bids** – City Manager Miller stated that this item will be going out for bids for the FY2017-2018 sports seasons. The City has received \$5,882 in this fiscal year for our percentage of the proceeds.

**Discussion of advertising for concessions bids for Parks and Recreation** – Mr. Miller stated this item will also be going out for bids. He also stated the City has been paid over \$20,000 in this fiscal year for our percentage.

**Other:**

Councilmember Cagle stated the Optimist Club Fishing Rodeo is June 3<sup>rd</sup>. He stated there is a problem with milfoil in the pond and would like to purchase an aerator with three sprayers for approximately \$1,700. Kim Gann, Administrative Assistant in Parks and Recreation stated the pond has been sprayed for the milfoil.

Mayor Lambert stated that some of the rock around the pond is gone and needs replacing. Ms. Miller is working on a grant with Director Martin to do a boardwalk at the pond and incorporate aeration.

Councilmembers Williams and Helton had nothing at this time.

Mayor Lambert attended the East Ridge High School graduation last Saturday and congratulated all the seniors.

The meeting was adjourned.

**REGULAR MEETING OF THE CITY COUNCIL  
OF THE CITY OF EAST RIDGE**

**May 25, 2017  
6:30 pm**

The East Ridge City Council met pursuant to notice on May 25, 2017, 6:30 pm at East Ridge City Hall. Mayor Lambert called the meeting to order.

Rev. Terry Arnold, East Ridge United Pentecostal Church, gave the invocation. All joined in the Pledge of Allegiance to the Flag.

**Present were:** Mayor Lambert, Councilmember Cagle, Councilmember Helton, Councilmember Williams, City Manager Miller, City Attorney Litchford, and City Recorder Middleton. Vice Mayor Sewell was not present.

Consent Agenda:

- A. Approval of Minutes May 11, 2017 Agenda Work Session
- B. Approval of Minutes May 11, 2017 Regular Council Meeting
- C. Approval of Financial Report for April 2017
- D. Declaration of Surplus Property

Councilmember Williams made a motion, seconded by Councilmember Cagle, to approve the Consent Agenda. The vote was unanimous. Motion approved.

**Communication from Citizens:**

Laura Mathis, 2100 McBrien Road, asked if the City was still pursuing a CARTA caravan. Mr. Miller stated that we are. She also stated the East Ridge United Methodist Church is giving boxes of food to needy on Wednesdays and Ascension Lutheran has a blessing box for food and one for books. She also discussed the Housing and Redevelopment Authority. The Mayor stated the authority will hire their own counsel and will work with Council and city staff on issues.

Mary Lambert, 701 Marlboro Avenue, stated the 52<sup>nd</sup> annual United States Public Health Service Symposium will be coming to Chattanooga on June 6 – 9 2017. She invited the elected officials to attend the opening ceremonies and be recognized. She stated the Acting Surgeon General will attend as well as many health professionals in the uniform services. She will provide a link for the symposium.

Robert Parks, 1608 John Ross Road, stated he is the owner of the property that has an ATV track. He showed pictures of the property next door to him which had junk and an abandoned boat. He also stated that things have been dumped behind his property by his neighbors who own a pool.

Jenna White, 1324 Laredo Avenue, stated she used to co-own the property where the ATVs are ridden by her sons. She stated they should be able to do what they want on their own property.

C. David Roden, 1336 Blocker Lane, asked what progress has been made in getting CARTA service in East Ridge. Mayor Lambert stated that we had a community input session at the Community Center and CARTA has done a report on that meeting. A date has been set for July 13<sup>th</sup> at 5:30 pm for CARTA to present that report to Council. The Mayor also stated the City is working with another group for elderly and disabled transportation.

Rev. Terry Arnold, with East Ridge United Pentecostal Church thanked Council for their service. He stated he began the church in 1996 and also has a Hispanic church. He would like to have a block party at Pioneer Frontier on June 8<sup>th</sup> and give out food and water. Council had no objection.

Aram Perez, 1803 Glen Oaks, has the house with a pool next to Robert Parks' property. He bought his property a year ago and didn't know the property in question was his because the fence is not on the property line. He stated that now he knows the property is his he will clean it up. He also stated that the Parks have ridden over three hours a month, and have ridden at night. He stated the dust from the ATVs has cause more dust in his pool and he has had to use more chemicals.

#### **Communication from Councilmembers:**

Councilmembers Cagle, Williams, and Helton had nothing at this time.

Mayor Lambert stated that the City Attorney will be on vacation the first meeting in June but will send someone from his firm in his place. He also stated the TML Annual Conference will be June 10 – 13<sup>th</sup> in Murfreesboro. The Mayor announced there would be a Memorial Day service on Monday, May 29<sup>th</sup> at the Veteran's Memorial next to Pioneer Frontier at 1:00 pm.

#### **Communication from City Manager**

City Manager Miller stated that the Exit 1 project will be bid out in July with construction beginning in August of this year. He also stated that State Representative Gravitt was able to get an additional \$500,000 from the State for this project, making their portion \$1.5 million. He thanked Representative Gravitt for getting these funds for the city. Mayor Lambert stated the construction will be inconvenient but when it is finished it will make a huge difference to businesses in that area and to Camp Jordan Park. It also takes away the dangerous cloverleaf area.

#### **Old Business:**

**Appointments to Library Board and Industrial Development Board** – Councilmember Cagle appointed Dianna Mansfield. The Mayor stated he has not spoken with Mac Pendley. He stated Mr. Pendley may or may not be interested, but if Council wants to reappoint him they could. Councilmember Cagle made a motion, seconded by Councilmember Helton, to approve Dianna Mansfield to the Library Board and Mac Pendley to the Industrial Development Board. The vote was unanimous. Motion approved.

**Mayor's Appointments to Housing and Redevelopment Authority** – Mayor Lambert stated he considered people who have been in East Ridge for a long time. He appointed the following people to the Housing and Redevelopment Authority:

- 5 year term – Darwin Branum
- 4 year term – Eddie Phillips
- 3 year term – Ruth Braly
- 2 year term – Earl Wilson
- 1 year term – Curtis Adams

Mayor Lambert stated the commissioners will have an organizational meeting. City Attorney Litchford stated the Authority will have to send the application to the Secretary of State which will set for the details of the following:

Notice that a public hearing was held regarding the creation of the authority

Name and official residence of commissioners

Term of office

Name of Corporation

Location of Office

He also stated at the first meeting the commissioners will prepare bylaws for the Authority.

Councilmember Cagle stated that in May 2016, the Council reinstated the Housing Board to control undesirable conditions, plus we have a rental inspection program. He stated that the Chattanooga Housing Authority can come into other cities.

Mayor Lambert thinks the rental inspection program is a good tool, but the Housing and Redevelopment Authority has the authority to condemn property and clear blight. The Authority will have to work with the Council. He does not want Chattanooga coming into East Ridge to tell us what to do. East Ridge does not have anyone serving on the Chattanooga Planning Commission. He does not want people who are not from East Ridge making decisions about East Ridge.

**Discuss/Take Action on ATV's in residentially zoned areas** – City Attorney Litchford stated he has worked with City Manager Miller and Chief Building Official Custer to draft an ordinance that will strike a balance but will also be clear, concise and enforceable. Mr. Litchford discussed the following options for the ordinance:

- Have a defined riding area
- Exemptions for doing yard work or brush clearing.
- Use of time between 11 am- 7 pm or sunset, with a ban on Sundays and federal holidays. (can do maintenance)
- Riding would be a minimum of 50 feet from a residential property line on all borders.
- Proof of ownership.
- No manmade tracks or competition riding.
- Decibel readings cannot exceed 88 decibels.
- No altered or removed mufflers.
- Limit of two (2) vehicles.

- Areas in undeveloped or unvegetated areas would have to be watered down to keep the dust down.

Mr. Litchford stated that violations could possibly go before the Administrative Hearing Officer (AHO). Mr. Custer is checking into that. The Mayor stated that changes could be made between the first and second reading. Councilmember Williams suggested opening up a few hours on holidays. The Mayor stated that if this moves forward, Council could adopt with an amendment on times. He would like to see it on first reading at the next meeting, but it could be tabled if Council is not prepared to vote on it.

**New Business:**

**Grant Consent Agenda:**

1. **RESOLUTION NO. 2654 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, AUTHORIZING THE APPLICATION FOR AND ACCEPTANCE OF THE PETSMART CHARITIES INTAKE DIVERSION 2017 GRANT PROGRAM**
2. **RESOLUTION NO 2655 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, APPROVING THE APPLICATION FOR AND ACCEPTANCE OF THE FY 2017 BUILDING BETTER COMMUNITIES GRANT**
3. **RESOLUTION NO 2656 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, APPROVING THE APPLICATION FOR AND ACCEPTANCE OF THE FY 2017 BARK FOR YOUR PARK GRANT**

City Attorney Litchford read all resolutions on caption. Community Involvement Director Miller stated there is no match from the City for these grants. If the Building Better Communities grant cost more than \$150,000, we could get financial backers for the remainder over the \$150,000. Councilmember Cagle made a motion, seconded by Councilmember Helton, to approve the Grant Consent Agenda. The vote was unanimous. Motion approved.

**RESOLUTION NO. 2657 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, AUTHORIZING THE EXECUTION OF THE LICENSE AGREEMENT WITH THE ADVENTURE GUILD, LLC TO BUILD A ROPES COURSE AND ZIP LINE AT CAMP JORDAN PARK** – City Attorney Litchford read on caption. Councilmember Cagle had questions regarding the license fee and when the City gets paid. The Adventure Guild will provide quarterly reports to the City. The City will be paid within 30 days of closing the quarter. Director Martin introduced Mr. Davis with Adventure Guild to answer any questions. Mr. Cagle asked if this was a 10-year agreement with another 10-year option upon mutual agreement. Mr. Miller stated that Adventure Guild has invested a lot of capital to build these courses. He also stated that the lessee must keep all equipment in good repair. Mr. Martin stated this course will be in the northeast corner of the park.

Mayor Lambert asked Mr. Davis if his company did the zip line at Ruby Falls. Mr. Davis stated yes. Councilmember Helton made a motion, seconded by Councilmember Williams, to approve Resolution No. 2657. Mr. Williams would like to see a parking plan. The vote was unanimous. Motion approved.

**RESOLUTION NO. 2658 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, EXTENDING THE CITY MANAGER’S CONTRACT AN ADDITIONAL THIRTY DAYS** – City Attorney Litchford read on caption. Councilmember Cagle made a motion, seconded by Councilmember Helton, to approve Resolution No. 2658. Mayor Lambert stated this resolution is to bridge the gap between now and when we can have a full council present. The vote was unanimous. Motion approved.

**RESOLUTION NO. 2659 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, AUTHORIZING THE ISSUANCE OF A CAPITAL OUTLAY NOTE, SERIES 2017, IN AN AMOUNT NOT TO EXCEED \$750,000, AND PROVIDING FOR THE PAYMENT OF SAID NOTES** – City Manager Miller stated the contract for this project was awarded for the amount of \$725,475 with no alternates. The project calls for sidewalks, trees, irrigation and street lighting. He had planned to have a 20 year note, but was informed by the Tennessee Municipal Bond Fund, that under \$1 million could only be financed for twelve years. The interest rate would be 2.75% with an option to refinance for 20 years. This will be reimbursed by the Border Region. Councilmember Cagle made a motion, seconded by Councilmember Williams, to approve Resolution No. 2659. The vote was unanimous. Motion approved.

The meeting was adjourned.