CITY OF EAST RIDGE
APPLICATION FOR SIGN PERMIT

(423) 867-7711

INSPECTION DEPARTMENT

Application Date: _____

Permit No. _____
Job No. _____
Permit _____
Total Fee $ _____

STATE TAX MAP NUMBER

Map	Group	Parcel	Zone

PROPERTY LOCATION

Street Number _____ Apt. Number _____

Street Name _____

Zip Code _____

PROPERTY OCCUPIED/USED AS

1. INSTITUTIONAL
2. RESIDENTIAL
3. INDUSTRIAL
4. COMMERCIAL
5. SIGN

OWNER INFORMATION

Name _____

Street Address _____

City _____ State _____ Zip Code _____

Area Code _____ Phone Number _____

Tenant Name if Different From OWNER

The undersigned does hereby declare that the statements contained in this document are true and correct to the best of his or her knowledge, information and belief.

Owner or Agent _____

CONTRACTOR INFORMATION

Contract Values $ _____

State Lic. _____ City Bus. Lic. _____ Phone _____

Contractor Name _____ Contractor/Applicant ID# _____

Street Address _____

City _____ State _____ Zip Code _____

TYPE OF WORK

1. NEW CONSTRUCTION
2. ALTERATION
3. REPAIR/REPLACE
4. DEMOLITION
5. MOVE
6. ADDITION

Federal Structure Classification Code: _____

Number of Field Cards Needed		
1	SIGN FEE	
	INSTALLATION FEE	
1	ELECTRICAL FEE	
	PERMITS TOTAL	
	ADMINISTRATION FEE	$5.00
	TOTAL	

For _____ Chief Building Official

By _____ Date _____

THIS DOCUMENT BECOMES THE VALID PERMIT WHEN SIGNED BY THE CHIEF BUILDING OFFICIAL.

PLANS PREPARED BY A REGISTERED ARCHITECT OR ENGINEER ARE REQUIRED FOR SIGNS TWENTY (20) FEET OR GREATER IN HEIGHT.

ARCH./ENG. INFORMATION

State Lic. _____ City Bus. Lic. _____ Phone _____

Architect/Engineer's Name _____ Architect/Engineer's ID# _____

Street Address _____

City _____ State _____ Zip Code _____

SIGN DESCRIPTIONS

Number of Sign Faces: _____ Angle between Faces: _____

Is angle between sign faces > 90 degrees? N Y

Length: _____ ft. x Width: _____ ft. = _____ sq. ft.

Height from ground to top of signs: _____ ft.

Height from ground to bottom of signs: _____ ft.

Least Setback from R.O.W. _____ ft. _____ in.

Copy: _____

Variance Granted ☐ YES ☐ NO

Date Granted: _____

☐ Permanent	☐ Incident	☐ Projecting	☐ Attached
☐ Special Event	☐ Mansard	☐ On-Premise	☐ Detached
☐ Awning	☐ Marquee	☐ Off-Premise	☐ Balloon
☐ Canopy	☐ Electric-Lighted	☐ Temporary	☐ Flag
☐ Construction	☐ Non-Electric	☐ Reader Board	☐ Wall
☐ Freestanding	☐ Message Center	☐ Portable	☐ Subdivision

Temp sign permit issued ☐ 15 days ☐ 30 days

STREET LOCATION OF PROPERTY SIGN LOCATION from R.O.W./PL

STREET NAME:

STREET NAME:

STREET NAME:

STREET NAME: